

Seagoville Public Library

Library Advisory Board

Minutes

Regular Meeting

June 20, 2017

5:00 PM

1. Call To Order

Meeting was called to order at 5:00 PM. Members present were, Cheryl Sinor, Reba Groblebe, Mary Graham, Judy Whitehead, Pat Bearden and Renee Dominguez.

2. Approval of May 16, 2017 Meeting Minutes

Judy Whitehead made a motion to approve the minutes of the May 16, 2017 meeting of the Library Advisory Board. Reba Groblebe seconded and the motion passed with a unanimous vote.

3. Library Activity Report

Circulation Statistics and Cards Issued

Members reviewed statistical data for May 2017. New Cards Issued, Library Visits and Circulation stats were all down for the same period last year. Volunteer hours were up 48% from May of 2016.

Programs

The Spring session of Story Time for preschoolers will end June 2, 2017. Summer Reading programs are scheduled to begin June 16, 2017 and will continue for five weeks through July 14, 2017. The Reading Contest portion of the program will extend until August 1, 2017.

4. Seagoville Public Library Policies and Procedures Annual Review, Section 3: Material Selection Policy

Members Reviewed Section 3: of the Seagoville Public Library Policies and Procedures Manual – Material Selection Policy. Few changes were made to adjust how staff will make decisions for collection development. A final vote on all revisions will be conducted after the comprehensive review is complete.

5. Future Agenda Items

Members will review Section 4 of the Seagoville Public Library Policies and Procedures Manual - Personnel Policies and Procedures and conduct a final review of any remaining issues.

Renee Dominguez ask the Library Advisory Board investigate the possibility of adding a Bookmobile to serve the Seagoville Community, particularly the Highland Meadows subdivision.

6. Citizen Comments

None

7. Adjourn

Mary Graham made a motion to adjourn at 5:55 pm, Cheryl Sinor seconded and the motion passed with a unanimous vote.

Approved Pat Bearden
Pat Bearden, Library Advisory Board Chairman

Attest E. A. Gant
Elizabeth Gant, Library Advisory Board Secretary