

Seagoville Public Library
Library Advisory Board

Minutes

Regular Meeting

July 18, 2017

5:00 PM

1. Call To Order

Meeting was called to order at 5:00 PM. Members present were, Cheryl Sinor, Reba Groblebe, Pat Bearden, Renee Dominguez and staff liaison\ Liz Gant. Mary Graham and Judy Whitehead were absent.

2. Approval of May 16, 2017 Meeting Minutes

Renee Dominguez made a motion to approve the minutes of the June 20, 2017 meeting of the Library Advisory Board. Reba Groblebe seconded and the motion passed with a unanimous vote.

3. Library Activity Report

Circulation Statistics and Cards Issued

Members reviewed statistical data for June 2017. Library Visits and Circulation stats were all down by about 4% from the 5 year average. Volunteer hours were down slightly (3.6%) New cards issued data was up 29.4% over the 5 year average for June.

Programs

Liz Gant reported that the final session of Summer Reading Club was held July 14, 2017 at the Central Park Splash Pad. The reading contest logs are due August 1st and awards will be presented the following week.

The library applied for a grant from Star Net Libraries, receiving a thousand pairs of safe eclipse viewing glasses as well as a kit to demonstrate what happens during an eclipse. A safe viewing program will be presented for all ages August 15 at 3:00 pm and the day of the eclipse, staff will host an Eclipse Viewing Party on the City Hall lawn. Details will be posted on the library's web-site and Facebook page. 017.

4. Seagoville Public Library Policies and Procedures Annual Review, Section 4: Personnel Policies and Procedures

Members Reviewed 4 "Personnel Policies and Procedures" of the Policy Manual, which includes a volunteer application and referral to the City of Seagoville Personnel Policy Manual.

5. Future Agenda Items

Members will conduct a final review of the Policies and Procedures Manual.

6. Citizen Comments

None

7. Adjourn

Cheryl Sinor made a motion to adjourn at 5:55 pm, Renee Dominguez seconded and the motion passed with a unanimous vote.

Approved 
Pat Bearden, Library Advisory Board Chairman

Attest 
Elizabeth Gant, Library Advisory Board Secretary