



**SEAGOVILLE, TEXAS
CITY COUNCIL MEETING AGENDA
MONDAY, DECEMBER 4, 2017**

**City Council Chambers, City Hall
702 N. Hwy 175
Seagoville, Texas 75159**

WORK SESSION – 6:30 P.M.

Call to Order

- A. Leadership Seagoville Presentation – Cindy Brown**
- B. Discuss Boards & Commissions Appreciation Dinner – Kandi Jackson**

Adjourn

REGULAR SESSION - 7:00 P.M.

ROUTINE ANNOUNCEMENTS, RECOGNITIONS, and PROCLAMATIONS

Call to Order

Invocation

Pledge of Allegiance

Mayor's Report

Citizens Public Comment Period- *This portion of the meeting is to allow each speaker up to six (6) minutes to address the council on items not posted on the current agenda. Council may not discuss these items but may respond with factual data or policy information, or place the item on a future agenda. Citizens wishing to speak on posted agenda items will be called upon at that time. Anyone wishing to speak shall submit a Speaker Request Form to the City Secretary.*

CONSENT AGENDA- The Consent Agenda contains items which are routine in nature and will be acted upon in one motion.

- 1. Consider approving City Council Meeting minutes for November 20, 2017 (City Secretary)**

REGULAR AGENDA-

- 2. Discuss and consider approving a Resolution awarding a bid to Advanced Paving Co. for Hall Street Paving Improvements from Kaufman Street to Shady Lane, in the amount of Two Hundred Fifty Five Thousand Three Hundred Eighty Five Dollars (\$255,385) (Community Development Director)**
- 3. Consider approving Ordinance No. 26-2017 approving a budget amendment for the fiscal year ending September 30, 2017 (Finance Director)**
- 4. Discuss and consider a Resolution ratifying and approving the purchase of a 2018 Ford F-150 extended cab pickup in the amount of \$36, 911.50 (Police Chief)**
- 5. Direct Staff concerning the scheduling of Council Meetings for the months of January, and February (City Secretary)**
- 6. Receive Councilmember Reports/Items of Community Interest - as authorized by Section 551.0415 of the Texas Government Code.**
- 7. Future Agenda Items – Council to provide direction to staff regarding future agenda items. These items will not be discussed and no action will be taken at this meeting.**

8. Executive Session

Recess into Executive Session in compliance with Texas Government Code:

(A)Section 551.087: Discuss or deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the City and with which the City is conducting economic development negotiations, and to deliberate the offer of a financial or other incentive to a business prospect, to wit: “Project Cake.”

9. Reconvene into Regular Session

Council will reconvene into open session, and take action, if any, on matters discussed in Executive Session.

Adjourn

Posted Thursday, November 30, 2017 by 5:00 P.M.

Kandi Jackson

Kandi Jackson, City Secretary



As authorized by Section 551.071(2) of the Texas Government Code, this meeting may be convened into closed executive session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.

The City of Seagoville does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. If you have a request for services that will make this program accessible to you, please contact the City of Seagoville at least 72 hours in advance at (972) 287-6819. (TDD access 1-800-RELAY-TX)

Consent Session Agenda Item: 1

Meeting Date: December 4, 2017

ITEM DESCRIPTION:

Consider approving City Council Meeting Minutes for November 20, 2017.

BACKGROUND OF ISSUE:

Approve City Council Meeting Minutes for November 20, 2017.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

Staff recommends approval.

EXHIBITS

November 20, 2017 City Council Work Session Meeting Minutes
November 20, 2017 City Council Regular Session Meeting Minutes



**MINUTES OF CITY COUNCIL
WORK SESSION
NOVEMBER 20, 2017**

The Work Session of the City Council of the City of Seagoville, Texas was called to order at 6:33 p.m. on Monday, November 20, 2017, at City Hall, 702 N. Hwy 175, Seagoville, Texas with a quorum present, to wit:

Dennis Childress	Mayor	
Jon Epps	Mayor Pro Tem	Absent
Jose Hernandez	Councilmember	Arrived at 6:38 p.m.
Rick Howard	Councilmember	
Harold Magill	Councilmember	
Mike Fruin	Councilmember	

The following staff members were also present: City Manager Patrick Stallings, Police Chief Ray Calverley, Fire Chief Todd Gilcrease, Community Development Director Ladis Barr, City Attorney Alexis Allen, Finance Director Patrick Harvey, Library Director Liz Gant, HR Director/Risk Manager Cindy Brown, and City Secretary Kandi Jackson.

A. Republic Services – Sanitation Contract

Robyn Mota with Republic Services presented the contract.

(Councilmember Hernandez arrived at 6:38 p.m.)

Adjourned at 6:59

APPROVED:

Mayor Dennis K. Childress

ATTEST:

Kandi Jackson, City Secretary



**MINUTES OF CITY COUNCIL
REGULAR SESSION
NOVEMBER 20, 2017**

The Regular Session of the City Council of the City of Seagoville, Texas was called to order at 7:10 p.m. on Monday, November 20, 2017, at City Hall, 702 N. Hwy 175, Seagoville, Texas with a quorum present, to wit:

Dennis Childress	Mayor	
Jon Epps	Mayor Pro Tem	Absent
Jose Hernandez	Councilmember	
Rick Howard	Councilmember	
Harold Magill	Councilmember	
Mike Fruin	Councilmember	

The following staff members were also present: City Manager Patrick Stallings, Police Chief Ray Calverley, Fire Chief Todd Gilcrease, Library Director Liz Gant, Community Development Director Ladis Barr, City Attorney Alexis Allen, Finance Director Patrick Harvey, HR Director/Risk Manager, and City Secretary Kandi Jackson.

Invocation – *Invocation was given by Mayor Childress.*

Pledge of Allegiance – *Pledge of Allegiance was led by Mayor Childress.*

Mayor’s Report – *None.*

Citizens Public Comment Period- *This portion of the meeting is to allow each speaker up to six (6) minutes to address the council on items not posted on the current agenda. Council may not discuss these items but may respond with factual data or policy information, or place the item on a future agenda. Citizens wishing to speak on posted agenda items will be called upon at that time. Anyone wishing to speak shall submit a Speaker Request Form to the City Secretary.*

None.

CONSENT AGENDA- The Consent Agenda contains items which are routine in nature and will be acted upon in one motion.

1. Consider approving City Council Meeting minutes for November 6, 2017 (City Secretary)

Motion to approve City Council Meeting minutes for November 6, 2017 – Magill, seconded by Howard; motion passed with all ayes 4/0.

REGULAR AGENDA-

2. Conduct interviews with Board and Commission applicants. (City Secretary)

City Secretary Jackson stated we have two applicants for Boards & Commissions. David Grimes is applying for Place 5 on the Animal Shelter Oversight Committee. She stated Place 5 is the only vacancy on that board. Misty Simmons is applying for Keep Seagoville Beautiful Commission which has vacancies in Place 2 and Place 3.

She also stated Misty Simmons is in attendance tonight for any questions.

In response to a question by Mayor Childress, Misty Simmons stated she does have the desire and time to serve on the Keep Seagoville Beautiful Commission.

Motion to appoint David Grimes to Place 5 on the Animal Shelter Oversight Committee and Misty Simmons to Place 2 on Keep Seagoville Beautiful Commission – Hernandez, seconded by Magill; motion passed with all ayes 4/0.

3. Discuss and Consider approving a Resolution of the City Council of the City of Seagoville, Texas ratifying and approving the purchase of 2018 Chevrolet ½ ton 4 wheel drive crew cab pickup in the amount \$44905.75 (Fire Department)

Fire Chief Gilcrease stated this Resolution ratifies the purchase of a 2018 Chevrolet ½ ton 4-wheel drive crew cab pickup in the amount of \$44, 905.75. He also stated it is ratifying the purchase because the purchase had to be made before November 20th in order to take advantage of a discount that was offered by the dealership.

Motion to approve a Resolution ratifying and approving the purchase of 2018 Chevrolet ½ ton 4 wheel drive crew cab pickup in the amount of \$44905.75 – Hernandez, seconded by Howard; motion passed with all ayes 4/0.

4. Discuss and consider approving a Resolution for the purchase of a 2018 Ford F-550 complete with all required heavy-duty suspension, powertrain, and all other accessories total cost of Fifty Three Thousand, Six Hundred Seventy Nine dollars and Zero cents (\$53,679.00) (Community Development Director)

Community Development Director Barr stated this Resolution is for the purchase of a 2018 Ford F-550 complete with all required heavy-duty suspension, powertrain, and all other accessories total cost of Fifty Three Thousand, Six Hundred Seventy Nine dollars and Zero cents (\$53,679.00).

Motion to approve a Resolution for the purchase of a 2018 Ford F-550 complete with all required heavy-duty suspension, powertrain, and all other accessories total cost of Fifty Three Thousand, Six Hundred Seventy Nine dollars and Zero cents (\$53,679.00)- Hernandez, seconded by Howard; motion passed with all ayes 4/0.

- 5. Discuss and consider approving a Resolution for the purchase of a 102 x 32 Tandem Dual Trailer with Ramps with a total cost of Seven Thousand Nine Hundred Seventy-Five Dollars and Zero cents (\$7975.00) (Community Development Director)**

Community Development Director Barr stated this Resolution is for the purchase of a 102x32 Tandem Dual Trailer with Ramps with a total cost of Seven Thousand Nine Hundred Seventy-Five Dollars and Zero cents (\$7975.00).

Motion to approve a Resolution for the purchase of a 102x32 Tandem Dual Trailer with Ramps with a total cost of Seven Thousand Nine Hundred Seventy-Five Dollars and Zero cents (\$7975.00) – Hernandez, seconded by Magill; motion passed with all ayes 4/0.

- 6. Discuss and consider approving a Resolution casting the City of Seagoville’s vote for either Brett Franks, Mike Howard, or Michael Hurtt as the suburban cities’ representative to the Dallas Central Appraisal District Board of Directors (City Secretary)**

City Secretary Jackson stated Dallas Central Appraisal District has completed the nomination process for persons to serve on the Board of Directors. She stated the three (3) nominees are: Mr. Brett Franks, Mr. Mike Howard, and Mr. Michael Hurtt. She also stated by State law, the City must vote by official ballot Resolution.

Motion to nominate Mr. Michael Hurtt – Hernandez, seconded by Magill; motion passed with all ayes 4/0.

- 7. Discuss the status of street repairs and establish a list of street repair projects (City Manager)**

City Manager Stallings stated it is normal for most cities to perform an annual street assessment however, it is costly to do so professionally. He advised that he and the Community Development Director have taken some classes and regularly perform a layman street assessment for the City of Seagoville.

City Manager Stallings reviewed a Suggested Street Repair List.

- 8. Receive Councilmember Reports/Items of Community Interest - as authorized by Section 551.0415 of the Texas Government Code.**

None

- 9. Future Agenda Items – Council to provide direction to staff regarding future agenda items. These items will not be discussed and no action will be taken at this meeting.**

Councilmember Hernandez stated he would like information concerning the addition of a box on the utility bills for toy drive donations.

10. City Council recessed into Executive Session at 7:59 p.m.

Recess into Executive Session in compliance with Texas Government Code:

(A)Section 551.087: Discuss or deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the City and with which the City is conducting economic development negotiations, and to deliberate the offer of a financial or other incentive to a business prospect, to wit: “Project Cake.”

11. City Council Reconvened into Regular Session at 8:28 p.m.

Council will reconvene into open session, and take action, if any, on matters discussed in Executive Session.

No action.

Adjourned at 8:28 p.m.

APPROVED:

Mayor Dennis K. Childress

ATTEST:

Kandi Jackson, City Secretary

Regular Session Agenda Item: 2

Meeting Date: December 4, 2017

ITEM DESCRIPTION

Approval of a Resolution awarding a bid to Advanced Paving Co. for Hall Street Paving Improvements from Kaufman Street to Shady Lane, in the amount of Two Hundred Fifty Five Thousand Three Hundred Eighty Five Dollars (\$255,385) authorizing the City Manager to execute any and all necessary documents; and providing an effective date.

BACKGROUND OF ISSUE:

Bids were received on November 14, 2017 for the Hall Street asphalt paving improvements from Kaufman Street to Shady Lane.

The scope of the work includes milling 2-inches of asphalt which consists of 18,860 square yards and replacing with 2-inches of Type "D" HMAC. Approximately 400 linear feet of asphalt is required to be saw cut. Striping will include 2 4-inch yellow stripe paving lines, being of thermoplastic type paint. If curb and gutter are damaged it will be replaced. This will include traffic control, erosion control, and all other appurtenances for asphalt paving improvements on this portion of Hall Street.

The bid was advertised in the Daily Commercial Record for two (2) consecutive weeks. Two (2) bids were submitted. After careful evaluation of the bids, it was determined that Advanced Paving Co. was the lowest most responsible bid at \$255,385. This recommendation has been reviewed and approved by Andy Martin with BSM Engineers, Inc., our consulting engineer for this project.

FINANCIAL IMPACT:

The financial impact will be \$255,385 which was approved in the street improvement project for FY 2017-2018.

RECOMMENDATION:

Staff recommends awarding bid.

EXHIBITS

Resolution awarding bid to Advanced Paving Co.
Attachment "A" - Advanced Paving Co bid
BSM Engineers recommendation letter
Bid Tabulation Sheet

A RESOLUTION OF THE CITY OF SEAGOVILLE, TEXAS

RESOLUTION NO. 84-R-2017

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEAGOVILLE, TEXAS AWARDED A BID TO ADVANCED PAVING CO FOR HALL STREET ASPHALT PAVING IMPROVEMENTS, FROM KAUFMAN STREET TO SHADY LANE IN THE AMOUNT OF TWO HUNDRED FIFTY-FIVE THOUSAND THREE HUNDRED EIGHTY-FIVE DOLLARS (\$255,385); AUTHORIZING THE CITY MANAGER TO EXECUTE ANY AND ALL NECESSARY DOCUMENTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City sought bids under Bid # 2017-11; and

WHEREAS, the City Council determined that Advanced Paving Co has met all bid specifications and is the lowest responsible bidder; and

WHEREAS, the City Council awards Advanced Paving Co. the bid of \$255,385 for Hall Street asphalt improvements from Kaufman Street to Shady Lane; and

WHEREAS, the City Council has determined this work is in the best interest of the citizens of Seagoville.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SEAGOVILLE, TEXAS:

Section 1. The City Council of Seagoville, Texas hereby awards Advanced Paving Co. the bid in the amount of \$255,385 for Hall Street asphalt paving improvements from Kaufman Street to Shady Lane, a copy of which is attached hereto and incorporated herein as Exhibit "A" and the City Manager is hereby authorized to execute any and all necessary documents to complete the project.

Section 2. All resolutions of the City of Seagoville heretofore adopted which are in conflict with the provisions of this resolution be, and the same are hereby repealed, and all resolutions of the City of Seagoville not in conflict with the provisions hereof shall remain in full force and effect.

Section 3. If any article, paragraph, subdivision, clause or provision of this resolution, as hereby amended, be adjudged invalid or held unconstitutional for any reason, such judgment or holding shall not affect the validity of this resolution as a whole or any part or provision thereof, as amended hereby, other than the part declared to be invalid or unconstitutional.

Section 4. This resolution shall take effect immediately from and after its passage, and it is accordingly so resolved.

DULY ORDERED by the City Council of the City of Seagoville on the 4th day of December, 2017.

APPROVED:

DENNIS K CHILDRESS, MAYOR

ATTEST:

KANDI JACKSON, CITY SECRETARY

APPROVED AS TO FORM:

ALEXIS G ALLEN, CITY ATTORNEY

PROPOSAL
TO
THE CITY OF SEAGOVILLE, TEXAS (OWNER)
FOR THE CONSTRUCTION OF
ASPHALT PAVING IMPROVEMENTS
HALL ROAD

The undersigned, as bidder, declares that the only person or parties interested in this proposal as principals are those named herein; that this proposal is made without collusion with any person, firm, or corporation; that he has carefully examined the form of contract, Notice to Contractors, specifications and the plans therein referred to; has carefully examined the locations, conditions, and classes of materials of the proposed work; and agrees that he will provide all the necessary labor, machinery, tools, apparatus, and other items incidental to construction, and will do all the work and furnish all the materials called for in the contract and specifications in the manner prescribed therein and according to the requirements of the Engineer as therein set forth.

It is understood that the following quantities of work to be preformed at unit prices are approximate only, and are intended principally to serve as a guide in evaluating bids.

It is agreed that the quantities of work to be preformed at unit prices and materials to be furnished may be increased or diminished as may be considered necessary, in the opinion of the Engineer, to complete the work fully as planned and contemplated, and that all quantities of work whether increased or decreased are to be performed at unit prices set forth below except as provided for in the specifications.

It is understood and agreed that the bid security accompanying this proposal will be returned to the bidder, unless in case of the acceptance of the proposal the bidder shall fail to execute a contract and file a performance bond and a payment bond within ten days after its acceptance, in which case the bid security shall become the property of the Owner and shall be considered as payment for damages caused by delay and other inconveniences suffered by the Owner because of such failure of the bidder.

The time allotted for completion of this project is agreed to be as indicated in this Proposal.

The undersigned hereby proposes and agrees to perform all work of what ever nature required, in strict accordance with the plans and specifications, for the following sum or prices, to wit:

HALL ROAD
ASPHALT PAVING IMPROVEMENTS

ITEM NO.	APPROX. QUANTITY	DESCRIPTION WITH UNIT PRICES WRITTEN IN WORDS	UNIT PRICE	AMOUNT
	18,860	Mill 2 inch Asphalt Paving, Complete <i>TWO</i> Dollars <i>SEVENTY FIVE</i> Cents Per Square Yards	2. ⁷⁵	51,865. ⁰⁰ ✓
	18,860	2 inch Type "D" HMAC, Complete <i>NINE</i> Dollars <i>NO</i> Cents Per Square Yards	9. ⁰⁰	169,740. ⁰⁰ ✓
	400	Sawcut Line <i>TWO</i> Dollars <i>NO</i> Cents Per Linear Feet	2. ⁰⁰	800. ⁰⁰ ✓
	1	Traffic Control <i>THREE THOUSAND</i> Dollars <i>NO</i> Cents Per Lump Sum	3,000. ⁰⁰	3,000. ⁰⁰ ✓
	1	Erosion Control <i>FIVE HUNDRED</i> Dollars <i>NO</i> Cents Per Lump Sum	500. ⁰⁰	500. ⁰⁰ ✓
	1	Bonds and Insurance <i>FOUR THOUSAND</i> Dollars <i>NO</i> Cents Per Lump Sum	4,000. ⁰⁰	4,000. ⁰⁰ ✓

HALL ROAD - ADDENDUM NO.1
 ASPHALT PAVING IMPROVEMENTS

ITEM NO.	APPROX. QUANTITY	DESCRIPTION WITH UNIT PRICES WRITTEN IN WORDS	UNIT PRICE	AMOUNT
	3,400	2 - 4" Yellow Stripe Paving Lines, Thermoplastic Paint, Complete TWO Dollars TWENTY Cents Per Linear Feet	2. ²⁰	7,480. ⁰⁰ ✓
	500	Remove and Replace 24" Concrete Curb and Gutter THIRTY SIX Dollars NO Cents Per Linear Feet	36. ⁰⁰	18,000. ⁰⁰ ✓

TOTAL \$ 255,385.⁰⁰ ✓ AM
 11-20-17

The undersigned further agrees to complete all work described herein within the working days indicated, starting from date specified in the WORK ORDER.

Calendar Days to Complete Work: 90

The undersigned further agrees that, from the compensation otherwise to be paid, the Owner may retain the sum as specified in ITEM 1.36.1 of the Specifications for each working day after the completion date that the work remains incomplete, which sum is agreed upon as the proper measure of liquidated damages which the owner will sustain per diem by the failure of the Undersigned to complete the work at the time stipulated in the Contract. This sum is not to be construed in any sense a penalty.

It is understood that the work proposed to be done will be accepted when fully completed in accordance with the plans and specifications as determined by the Engineer.

Accompanying this proposal is a certified check, cashier's check or bid bond in the amount of five (5) percent of the total amount bid.

It is understood that the Owner reserves the right, as the interest of the Owner may require, to reject any and all bids and to waive any informality in the bids received.

In the event of the award of a contract to the undersigned, the undersigned will furnish all labor, materials, tools and equipment, perform all work required by the plans and specifications referenced in the contract, guarantee the work until final completion and acceptance, and guarantee payment of all lawful claims for labor performed and materials furnished in the fulfillment of the contract.

The undersigned certifies that the bid prices contained in this proposal have been carefully checked and are submitted as correct and final.

The unit prices have been shown in words and figures for each item listed in this proposal and it is understood that in the event of a discrepancy, the words shall govern.

Receipt is hereby acknowledged of the following addenda to the plans and specifications:

ADDENDUM NO. 1, dated	<u>11/17</u>	Received	<u>EA</u>
ADDENDUM NO. 2, dated	_____	Received	_____
ADDENDUM NO. 3, dated	_____	Received	_____
ADDENDUM NO. 4, dated	_____	Received	_____
ADDENDUM NO. 5, dated	_____	Received	_____

ADVANCED PAVING
CONTRACTOR

BY 
(Signature)

PRESIDENT
(Title)

2311 JOE FIELD RD.
(Address)

DALLAS, TX 75229
(City, State and Zip Code)

Seal and Authorization
(if a Corporation)

972-245-0000
(Area Code) (Telephone Number)



ARTHUR F. BECK, P.E., RPLS

Consulting Civil Engineers

ANDREW M. MARTIN, JR, P.E.

November 21, 2017

PROJECT: Hall Street Asphalt Improvements – Kaufman St. to Shady Ln.

CONTRACTOR: Advanced Paving Co.
Contact Person: Eric Anderson

A) REFERENCES:

- 1.) City of Fort Worth
- 2.) Gun Barrel City
- 3.) Town of Shady Shores
- 4.) City of Seagoville

B) CREDIT REFERENCES:

- 1.) Bonding, Merchants Bonding Co.
Bonding: Good
- 2.) Material Supplier: Austin Asphalt Co.
Credit Line: Material for project
- 3.) Insurance Co. Patterson & Associates Insurance Agency
Insurance: Good

C) BONDING and INSURANCE: Good

D) COMMENTS:

- 1.) Type of projects from references, asphalt paving project.
- 2.) Cost of reference projects ranged from \$ 300,000 and up.
- 3.) Projects were within budget.
- 4.) Projects had no work delays due to contractor.
- 5.) No change orders were requested by contractor.
- 6.) Contractor did a good job.
- 7.) Contractor was easy to work with on projects.
- 8.) Contractor worked well with references personnel.
- 9.) References would recommend contractor for other projects.

E) BEGINNING DATE: Contractor will be able to begin work when Notice to Proceed is issued.

F) FINAL COMMENT:

- 1.) Contractor appears to understand the steps necessary for the Asphalt Improvements for the Hall Street project.
- 2.) Full time inspection of project is recommended.

G) RECOMMENDATION

From information ascertained from references, it appears Advanced Paving Co. should be able to remove the existing asphalt paving and replace with the 2" asphalt overlay.

Seagoville
RefAdvancedPavingHallStreet

Regular Session Agenda Item: 3

Meeting Date: December 4, 2017

Item Description

Consider approval of Ordinance No. 26-2017 approving a budget amendment for the fiscal year ended September 30, 2017.

BACKGROUND OF ISSUE:

At the conclusion of budget year 2017, the City Secretary and Sanitation programs were over budget by \$26,145 and \$47,490 respectively. In building the FY 2017 Sanitation budget, staff conservatively estimated the number of service accounts and actual results were better than expected. During fiscal year 2017 the City experienced expenditures due to the turnover in the City Secretary position. There are sufficient revenues from Sanitation fees and Sales taxes to cover the overages incurred in the Sanitation and City Secretary programs. Therefore, staff recommends increasing the Sanitation and Sales Tax revenues sources by \$47,490 and \$26,145 respectively and increasing the Sanitation and City Secretary programs by the same amount. Council approval of staff recommendation will eliminate the overages from actual experience of FY 2017.

FINANCIAL IMPACT:

Increases the FY 2017 revenue budget by \$73,635 and increases the expenditure budget by \$73,635.

EXHIBITS

Exhibit A-1: FY 2017 General Fund Budgetary Comparison – Prior to Recommended Budget Amendment

Exhibit A-2: AMENDED FY 2017 General Fund Budgetary Comparison (Affected amounts are highlighted).

Ordinance 26-2017 – Amending FY 2017 Budget

**CITY OF SEAGOVILLE, TEXAS
GENERAL FUND
BUDGETARY COMPARISON SCHEDULE
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2017**

	Budgeted amounts		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		(Negative)
Revenues				
Taxes				
Ad valorem	\$ 3,768,772	\$ 3,768,772	\$ 3,769,342	\$ 570
Sales	2,178,764	2,178,764	2,344,995	166,231
Franchise	647,500	647,500	665,720	18,220
Sanitation collection charges	914,560	914,560	975,394	60,834
Licenses, permits and fees	257,625	257,625	527,012	269,387
Municipal court fines	177,700	177,700	239,166	61,466
Intergovernmental	24,000	24,000	58,606	34,606
Investment income	1,500	1,500	12,584	11,084
Miscellaneous revenues	6,000	6,000	9,795	3,795
Total revenues	7,976,421	7,976,421	8,602,614	626,193
Expenditures:				
Current				
General government				
City council	9,450	9,450	2,956	6,494
City manager	206,358	206,358	202,468	3,890
City secretary	115,450	115,450	141,595	(26,145)
Finance	349,443	349,443	342,172	7,271
Human Resources	110,403	110,403	107,405	2,998
Non-departmental	340,760	340,760	350,849	(10,090)
Information Technology	113,759	113,759	113,645	114
Total general government	1,245,623	1,245,623	1,261,090	(15,467)
Public safety				
Police	1,929,014	1,929,014	1,849,169	79,845
Fire	1,579,045	1,579,045	1,527,283	51,762
EMS	164,080	164,080	164,005	75
Support Services	669,800	669,800	592,508	77,292
Animal Control	117,382	117,382	109,912	7,470
Total public safety	\$ 4,459,321	\$ 4,459,321	\$ 4,242,878	\$ 216,443

**CITY OF SEAGOVILLE, TEXAS
GENERAL FUND
BUDGETARY COMPARISON SCHEDULE
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2017**

	Budgeted amounts		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
Community Services				
Municipal court	161,508	161,508	161,003	505
Library	177,730	177,730	177,341	389
Senior center	193,552	193,552	194,274	(722)
Sanitation	694,088	694,088	741,578	(47,490)
Total community services	1,226,878	1,226,878	1,274,196	(47,318)
Community development				
Building inspection	255,616	255,616	247,846	7,770
Code enforcement	175,197	175,197	175,249	(52)
Streets	495,492	495,492	493,985	1,507
Parks	231,437	231,437	218,943	12,495
Planning	81,656	81,656	75,313	6,343
Total community development	1,239,398	1,239,398	1,211,335	28,063
Debt Service	119,470	119,470	119,470	0
Capital Outlay	100,922	100,922	1,124,197	(1,023,275)
Total expenditures	8,391,612	8,391,612	9,233,166	(841,553)
Excess (deficiency) of revenues over expenditures	(415,191)	(415,191)	(630,552)	(215,360)
Other financing sources (uses)				
Transfers in	379,904	379,904	626,707	246,803
Transfers out	(304,357)	(304,357)	(304,357)	-
Proceeds of lease	-	-	819,933	
Total other financing sources (uses)	75,547	75,547	1,142,283	246,803
Net change in fund balance	(339,644)	(339,644)	511,731	31,444

**CITY OF SEAGOVILLE, TEXAS
GENERAL FUND
BUDGETARY COMPARISON SCHEDULE
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2017**

	<u>Budgeted amounts</u>		<u>Actual</u>	<u>Variance with Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
Revenues				
Taxes				
Ad valorem	\$ 3,768,772	\$ 3,768,772	\$ 3,769,342	\$ 570
Sales	2,178,764	2,204,909	2,344,995	140,086
Franchise	647,500	647,500	665,720	18,220
Sanitation collection charges	914,560	962,050	975,394	13,344
Licenses, permits and fees	257,625	257,625	527,012	269,387
Municipal court fines	177,700	177,700	239,166	61,466
Intergovernmental	24,000	24,000	58,606	34,606
Investment income	1,500	1,500	12,584	11,084
Miscellaneous revenues	6,000	6,000	9,795	3,795
Total revenues	7,976,421	8,050,056	8,602,614	552,558
Expenditures:				
Current				
General government				
City council	9,450	9,450	2,956	6,494
City manager	206,358	206,358	202,468	3,890
City secretary	115,450	141,595	141,595	-
Finance	349,443	349,443	342,172	7,271
Human Resources	110,403	110,403	107,405	2,998
Non-departmental	340,760	340,760	350,849	(10,090)
Information Technology	113,759	113,759	113,645	114
Total general government	1,245,623	1,271,768	1,261,090	10,678
Public safety				
Police	1,929,014	1,929,014	1,849,169	79,845
Fire	1,579,045	1,579,045	1,527,283	51,762
EMS	164,080	164,080	164,005	75
Support Services	669,800	669,800	592,508	77,292
Animal Control	117,382	117,382	109,912	7,470
Total public safety	\$ 4,459,321	\$ 4,459,321	\$ 4,242,878	\$ 216,443

**CITY OF SEAGOVILLE, TEXAS
GENERAL FUND
BUDGETARY COMPARISON SCHEDULE
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2017**

	Budgeted amounts		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
Community Services				
Municipal court	161,508	161,508	161,003	505
Library	177,730	177,730	177,341	389
Senior center	193,552	193,552	194,274	(722)
Sanitation	694,088	741,578	741,578	-
Total community services	1,226,878	1,274,368	1,274,196	172
Community development				
Building inspection	255,616	255,616	247,846	7,770
Code enforcement	175,197	175,197	175,249	(52)
Streets	495,492	495,492	493,985	1,507
Parks	231,437	231,437	218,943	12,495
Planning	81,656	81,656	75,313	6,343
Total community development	1,239,398	1,239,398	1,211,335	28,063
Debt Service	119,470	119,470	119,470	-
Capital Outlay	100,922	100,922	1,124,197	(1,023,275)
Total expenditures	8,391,612	8,465,247	9,233,166	(767,917)
Excess (deficiency) of revenues over expenditures	(415,191)	(415,191)	(630,552)	(215,359)
Other financing sources (uses)				
Transfers in	379,904	379,904	626,707	246,803
Transfers out	(304,357)	(304,357)	(304,357)	-
Proceeds of lease	-	-	819,933	
Total other financing sources (uses)	75,547	75,547	1,142,283	246,803
Net change in fund balance	(339,644)	(339,644)	511,731	31,444

**CITY OF SEAGOVILLE, TEXAS
GENERAL FUND
BUDGETARY COMPARISON SCHEDULE
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2017**

	<u>Budgeted amounts</u>		<u>Actual</u>	Variance with Final Budget Positive (Negative)
	<u>Original</u>	<u>Final</u>		<u>Actual</u>
Revenues				
Taxes				
Ad valorem	\$ 3,768,772	\$ 3,768,772	\$ 3,769,342	\$ 570
Sales	2,178,764	2,204,909	2,344,995	140,086
Franchise	647,500	647,500	665,720	18,220
Sanitation collection charges	914,560	962,050	975,394	13,344
Licenses, permits and fees	257,625	257,625	527,012	269,387
Municipal court fines	177,700	177,700	239,166	61,466
Intergovernmental	24,000	24,000	58,606	34,606
Investment income	1,500	1,500	12,584	11,084
Miscellaneous revenues	6,000	6,000	9,795	3,795
Total revenues	7,976,421	8,050,056	8,602,614	552,558
Expenditures:				
Current				
General government				
City council	9,450	9,450	2,956	6,494
City manager	206,358	206,358	202,468	3,890
City secretary	115,450	141,595	141,595	-
Finance	349,443	349,443	342,172	7,271
Human Resources	110,403	110,403	107,405	2,998
Non-departmental	340,760	340,760	350,849	(10,090)
Information Technology	113,759	113,759	113,645	114
Total general government	1,245,623	1,271,768	1,261,090	10,678
Public safety				
Police	1,929,014	1,929,014	1,849,169	79,845
Fire	1,579,045	1,579,045	1,527,283	51,762
EMS	164,080	164,080	164,005	75
Support Services	669,800	669,800	592,508	77,292
Animal Control	117,382	117,382	109,912	7,470
Total public safety	\$ 4,459,321	\$ 4,459,321	\$ 4,242,878	\$ 216,443

**CITY OF SEAGOVILLE, TEXAS
GENERAL FUND
BUDGETARY COMPARISON SCHEDULE
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2017**

	Budgeted amounts		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
Community Services				
Municipal court	161,508	161,508	161,003	505
Library	177,730	177,730	177,341	389
Senior center	193,552	193,552	194,274	(722)
Sanitation	694,088	741,578	741,578	-
Total community services	1,226,878	1,274,368	1,274,196	172
Community development				
Building inspection	255,616	255,616	247,846	7,770
Code enforcement	175,197	175,197	175,249	(52)
Streets	495,492	495,492	493,985	1,507
Parks	231,437	231,437	218,943	12,495
Planning	81,656	81,656	75,313	6,343
Total community development	1,239,398	1,239,398	1,211,335	28,063
Debt Service	119,470	119,470	119,470	-
Capital Outlay	100,922	100,922	1,124,197	(1,023,275)
Total expenditures	8,391,612	8,465,247	9,233,166	(767,917)
Excess (deficiency) of revenues over expenditures	(415,191)	(415,191)	(630,552)	(215,359)
Other financing sources (uses)				
Transfers in	379,904	379,904	626,707	246,803
Transfers out	(304,357)	(304,357)	(304,357)	-
Proceeds of lease	-	-	819,933	-
Total other financing sources (uses)	75,547	75,547	1,142,283	246,803
Net change in fund balance	(339,644)	(339,644)	511,731	31,444

ORDINANCE NO. 26-2017

AN ORDINANCE OF THE CITY OF SEAGOVILLE, TEXAS, AMENDING ORDINANCE 30-16 WHICH ADOPTED THE OPERATING BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2016 AND ENDING SEPTEMBER 30, 2017; PROVIDING AMENDED APPROPRIATIONS FOR THE GENERAL FUND OF THE CITY; AUTHORIZING THE CITY MANAGER TO MAKE ADJUSTMENTS; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council approved the 2016-2017 Operating Budget by Ordinance 30-16 on September 12, 2016 appropriating the necessary funds out of the general revenues, grants and other revenues for the maintenance and operation of various funds, departments, activities and improvements of the City; and

WHEREAS, the Texas Local Government Code § 102.010, “Changes in Budget for Municipal Purposes”, allows a municipality to amend their budgets as deemed necessary for municipal purposes; and

WHEREAS, during FY 2017, it is anticipated that the FY 2017 revenues of the General Fund are sufficient to cover the overages in the Sanitation and City Secretary programs; and

WHEREAS, upon full consideration of the matter, Council made such amendments to the adopted budget which in their judgment are warranted and in the best interest of the taxpayer of the City of Seagoville and is proposed as recorded in Section 1, replacing Exhibit A of the Adopted Budget Ordinance 30-16;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SEAGOVILLE, TEXAS SUBJECT TO THE APPLICABLE STATE LAWS AND THE CITY CHARTER:

SECTION 1. That the appropriations for the Fiscal Year beginning October 1, 2016 and ending September 30, 2017 for the operation of different funds and purposes of the City of Seagoville be amended as follows:

	As Previously		
	<u>Amended</u>	<u>Amendment</u>	<u>Amended</u>
General Fund	\$8,518,909	\$73,635	\$ 8,592,544

SECTION 2. That all provisions of the ordinance of the City of Seagoville in conflict with provisions of this ordinance, be and the same are hereby repealed, and all other provisions of the ordinances of the City of Seagoville not in conflict with the provisions of this ordinance shall remain in full force and effect.

SECTION 3. That should any sentence, paragraph, subdivision, clause, phrase, or section of this ordinance be adjudged or held to be unconstitutional, illegal, or invalid, the same should not affect the validity of this ordinance as a whole, or any part or provision thereof other than the part so decided to be invalid, illegal, or unconstitutional.

DULY PASSED by the City Council of the City of Seagoville, Texas, on 4th day of December, 2017.

APPROVED:

DENNIS K CHILDRESS MAYOR

ATTEST:

KANDI JACKSON, CITY SECRETARY

APPROVED AS TO FORM:

ALEXIS G ALLEN, CITY ATTORNEY

Regular Session Agenda Item: 4

Meeting Date: December 4, 2017

ITEM DESCRIPTION

Discuss and consider a Resolution ratifying and approving the purchase of a 2018 Ford F-150 extended cab pickup in the amount of \$36,911.50.

BACKGROUND OF ISSUE:

This purchase was first brought to Council on October 2, 2017 and was approved for \$35,942. However, at that time the Texas Smart Buy Contract was up for renewal. It was projected to be renewed by late September or early October but was delayed until mid-November due to Hurricane Harvey. During that time the price on the state purchasing contract increased from \$35,942.00 to \$36,911.50, for a difference of \$969.50.

This quote is for the purchase of a 2018 Ford F-150 ext. cab pickup, and the necessary equipment through Sam Pack's Five Star Ford and Texas Smart Buy, an authorized Purchasing Cooperative (Texas Smart Buy Contract number 862C-X1C-SSV).

Vehicle breakdown of the purchase as follows:

2018 Ford F-150 ext. cab base price with standard equipment	\$25,463.00
Purchase and installation of all recommended vehicle options, LED lighting, animal containment slide in unit, back up camera with alarm, and graphics	\$11,464.95
Dealer Options Discount	\$16.45
Total cost for vehicle and installation of all necessary equipment (includes a two-year vehicle inspection certificate)	\$36,911.50

FINANCIAL IMPACT:

This requested purchase was presented to Council and approved through the FY- 2017-2018 budget. (\$36,911.50)

RECOMMENDATION:

The Police Department recommends that Council approve this purchase to help us maintain safe and reliable vehicles for our Animal Services Division.

EXHIBITS

Resolution approving purchase of 2018 Ford F-150 Extended Cab Pickup.

A RESOLUTION OF THE CITY OF SEAGOVILLE, TEXAS

RESOLUTION NO. 83-R-2017

A RESOLUTION OF THE CITY OF SEAGOVILLE, TEXAS, RATIFYING AND APPROVING THE PURCHASE OF A 2018 FORD F-150 EXTENDED CAB PICKUP IN THE AMOUNT OF \$36,911.50; PROVIDING FOR A REPEALING CLAUSE; PROVIDING FOR A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City has a need to purchase an animal services vehicle; and

WHEREAS, in the FY 2017-2018 Police Department Budget the City Council authorized the expenditure for a new animal services vehicle; and

WHEREAS, in accordance with state law the purchase of the above-described vehicle that complies with City specifications can be competitively procured from Sam Pack's Five Star Ford through the Texas Smart Buy Cooperative Purchasing Program; and

WHEREAS, the City Council of the City of Seagoville has reviewed the expenditure and has determined it to be in the best interest of the City to ratify and approve the same in an amount not to exceed thirty-six thousand, nine hundred eleven dollars and fifty cents (\$36,911.50);

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SEAGOVILLE, TEXAS:

SECTION 1. That the City Council hereby ratifies and approves this expenditure in the amount of thirty-six thousand, nine hundred eleven dollars and fifty cents (\$36,911.50).

SECTION 2. All resolutions of the City of Seagoville in conflict with the provisions of this resolution be, and the same are, hereby repealed, and all resolutions of the City of Seagoville not in conflict with the provisions hereof shall remain in full force and effect.

SECTION 3. If an article, paragraph, subdivision, clause or provision of this Resolution, as hereby amended, be adjudged invalid or held unconstitutional for any reason, such judgement or holding shall not affect the validity of this Resolution as a whole or any part or provision thereof, as amended hereby, other than the part so declared to be invalid or unconstitutional.

SECTION 4. This resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Seagoville, Texas and it is accordingly resolved.

DULY ORDERED by the City Council of the City of Seagoville, Texas, this 4th day of December, 2017.

APPROVED:

Dennis K. Childress, Mayor

ATTEST:

Kandi Jackson, City Secretary

APPROVED AS TO FORM:

Alexis G. Allen, City Attorney

Regular Session Agenda Item: 5

Meeting Date: December 4, 2017

ITEM DESCRIPTION

Direct staff concerning the scheduling of Council Meetings for the months of January, and February.

BACKGROUND OF ISSUE:

The first regular scheduled meeting for January falls on the New Year's Day holiday, and the second regular scheduled meeting for February falls on the President's Day holiday.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

Staff proposes having one meeting for the month of January, and one meeting for the month February.

EXHIBITS

N/A

Regular Session Agenda Item: 6

Meeting Date: December 4, 2017

ITEM DESCRIPTION

Receive Councilmember Reports/ Items of Community Interest

BACKGROUND OF ISSUE:

Section 551.0415 of the Texas Government Code authorizes a quorum of the governing body of a municipality or county to receive reports about items of community interest during a meeting without having given notice of the subject of the report if no action is taken. Section 551.0415 defines an “item of community interest” to include:

- (1) expressions of thanks, congratulations, or condolence;
- (2) information regarding holiday schedules;
- (3) an honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in status of a person’s public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- (4) a reminder about an upcoming event organized or sponsored by the governing body;
- (5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the political subdivision; and
- (6) announcements involving an imminent threat to the public health and safety of people in the political subdivision that has arisen after the posting of the agenda.

FINANCIAL IMPACT:

N/A

EXHIBITS

N/A

Regular Session Agenda Item: 7

Meeting Date: November 20, 2017

ITEM DESCRIPTION:

Future Agenda Items

BACKGROUND OF ISSUE:

Council provides direction to staff regarding future agenda items. These items will not be discussed and no action will be taken at this meeting.

FINANCIAL IMPACT:

N/A

EXHIBITS

N/A

Executive Session Agenda Item: 8

Meeting Date: November 20, 2017

ITEM DESCRIPTION:

Recess into Executive Session in compliance with Texas Government Code:

- (A) Section 551.087: Discuss or deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the City and with which the City is conducting economic development negotiations, and to deliberate the offer of a financial or other incentive to a business prospect, to wit: "Project Cake."

BACKGROUND OF ISSUE:

N/A

FINANCIAL IMPACT:

N/A

EXHIBITS

N/A

Executive Session Agenda Item: 9

Meeting Date: **November 20, 2017**

ITEM DESCRIPTION:

Reconvene into Regular Session

Council will reconvene into open session, and take action, if any, on matters discussed in Executive Session.

BACKGROUND OF ISSUE:

N/A

FINANCIAL IMPACT:

N/A

EXHIBITS

N/A