



**MINUTES OF CITY COUNCIL  
WORK SESSION  
JANUARY 8, 2018**

**The Work Session of the City Council of the City of Seagoville, Texas was called to order at 6:33 p.m. on Monday, January 8, 2018, at City Hall, 702 N. Hwy 175, Seagoville, Texas with a quorum present, to wit:**

Dennis Childress	Mayor
Jon Epps	Mayor Pro Tem
Jose Hernandez	Councilmember
Rick Howard	Councilmember
Harold Magill	Councilmember
Mike Fruin	Councilmember

The following staff members were also present: City Manager Patrick Stallings, Police Chief Ray Calverley, Community Development Director Ladis Barr, City Attorney Alexis Allen, Finance Director Patrick Harvey, Library Director Liz Gant, Public Works Director Phil DeChant, HR Director/Risk Manager Cindy Brown, Seagoville Economic Development Chair Dr. C. Don Cole, and City Secretary Kandi Jackson.

**A. Website Application Presentation – Liz Gant**

*City Manager Stallings stated this item will be postponed due to Library Director Gant not being able to attend the meeting.*

**B. Discuss regular session agenda items**

- 1. Consider approving City Council Meeting minutes for December 4, 2017 and Joint Meeting with SEDC minutes for December 18, 2017 (City Secretary)**

*No questions.*

3. **Discuss and consider the approval of a Resolution authorizing an Agreement for Professional Engineering Services on a defined scope of services basis by and between the City of Seagoville and HALFF Associates, Inc., for the reconstruction of Crestview Lane from its point of intersection with E. Malloy Bridge Road to its point of intersection with Hall Street, in amount not to exceed one hundred forty thousand, six hundred dollars and no cents (\$140,600.00) (Community Development Director)**

*Community Development Director Barr stated this is approving a Resolution authorizing an Agreement for Professional Engineering Services on a defined scope of services basis by and between the City of Seagoville and HALFF Associates, Inc., for the reconstruction of Crestview Lane from its point of intersection with E. Malloy Bridge Road to its point of intersection with Hall Street, in amount not to exceed one hundred forty thousand, six hundred dollars and no cents (\$140,600.00).*

*Councilmember Hernandez asked if Halff & Associates will provide formal advertising for this project. Jason Melcher with Halff & Associates stated the formal advertising will need to be completed but they are able to bring good construction companies to Seagoville to perform the work.*

4. **Discuss and consider approving a Resolution ratifying and approving a Professional Services Agreement by and between the Seagoville Economic Development Corporation and The Retail Coach, LLC, for economic development purposes (SEDC Chair)**

*Seagoville Economic Development Chair Dr. Cole stated this is a Resolution ratifying and approving a Professional Services Agreement by and between the Seagoville Economic Development Corporation and The Retail Coach, LLC, for economic development purposes.*

5. **Discuss and consider approving a Resolution supporting the use of City resources to be utilized in assisting the Citizen's Police Academy Alumni Association, a non-profit 501(C)3 Organization, in carrying out its public purpose (Councilmember Hernandez)**

*City Manager Stallings stated this would allow the City to include a box on the utility bill for donations to the toy drive.*

*Councilmember Hernandez stated this is only intended to provide another revenue stream.*

6. **Discuss and consider approving a Resolution approving the terms and conditions of the Franchise Agreement for Solid Waste Collection and Recycling Services for Residential, Commercial, and Industrial Units by and between the City of Seagoville and Republic Waste Services of Texas, LTD, and authorizing the City Manager to execute said Agreement (Republic Services)**

*No questions.*

7. **Discuss and consider approving a Resolution authorizing the City Manager to enter into an agreement with Hyper-Reach/Asher Group for the purpose of emergency mass notification in an amount not to exceed fifteen thousand nine hundred dollars and zero cents (\$15,900.00) (Fire Chief & Police Support Services)**

*Fire Chief Gilcrease and Police Support Services Manager Dykes stated this Resolution authorizes the City Manager to enter into an agreement with Hyper-Reach/Asher Group for the purpose of emergency mass notification in an amount not to exceed fifteen thousand nine hundred dollars and zero cents (\$15,900.00).*

*Fire Chief Gilcrease stated Hyper-Reach is an emergency notification system. Hyper-Reach is heavily utilized and based on the east coast. He also stated it provides a way to notify citizens and anyone passing through Seagoville of important information.*

*Police Support Services Manager Dykes stated this system can also be utilized for internal purposes.*

*Councilmember Magill asked how many devices can be utilized to receive the notifications. Police Support Services Manager Dykes stated the notifications can be received on multiple devices.*

*In response to a question by Councilmember Magill, Support Services Manager Dykes stated notifications can still be received if a recipient is set up but they are not in Seagoville at the time the message is sent.*

- 8. Discuss and consider approval of a Resolution approving an Agreement for Professional Engineering Services on a Task Order Basis, in an amount not to exceed twenty nine thousand five hundred dollars and no cents (\$29,500.00), for development plan review assistance (Community Development Director)**

*Community Development Director Barr stated this Resolution approves an Agreement for Professional Engineering Services on a Task Order Basis, in an amount not to exceed twenty nine thousand five hundred dollars and no cents (\$29,500.00).*

*No questions.*

*Community Development Director Barr stated the approval of this Resolution will incorporate Agenda Item #9.*

- 9. Discuss and consider approval of a Resolution amending the Master Fee Schedule attached hereto as Exhibit "A" to provide for professional engineering services for development plan review (Community Development Director)**

*Community Development Director Barr stated this Resolution amends the Master Fee Schedule to provide for professional engineering services for development plan review. He also stated the City could recover their fees for the development reviews.*

*Councilmember Magill stated this causes developers to have skin in the game from the beginning. Community Development Director Barr stated some plans have been reviewed up to five (5) times, but if there is a fee attached with the review the developer will be more cautious about submitting correct plans.*

*Councilmember Fruin asked if this would affect the building of single houses. Community Development Director Barr stated this will not affect the building of single houses.*

- 10. Discuss and consider approval of an Ordinance amending Chapter 17 of the Code of Ordinances, Division 2. "Parking Regulations on Specific Streets", by adding subsection 17.04.065 to provide for no parking on either side of the entire distance of Environmental Way, beginning at its point of intersection with U.S. Highway 175 Service Road/North Kaufman Street southwesterly to its point of intersection with Bowers Road (Community Development Director)**

*Community Development Director Barr stated this an Ordinance amending Chapter 17 of the Code of Ordinances, Division 2. "Parking Regulations on Specific Streets", by adding subsection 17.04.065 to provide for no parking on either side of the entire distance of Environmental Way, beginning at its point of intersection with U.S. Highway 175 Service Road/North Kaufman Street southwesterly to its point of intersection with Bowers Road.*

*No questions.*

- 11. Discuss and consider approval of an Ordinance amending Chapter 17 of the Code of Ordinances, Division 2. "Parking Regulations on Specific Streets", by adding Subsection 17.04.066 to provide for no parking on the Southwest side of U.S. Highway 175 Service Road, 1000 Feet East of its point of intersection with West Stark Road and 1000 Feet West of its point of intersection with West Stark Road (Community Development Director)**

*Community Development Director Barr stated this is the approval of an Ordinance amending Chapter 17 of the Code of Ordinances, Division 2. "Parking Regulations on Specific Streets", by adding Subsection 17.04.066 to provide for no parking on the Southwest side of U.S. Highway 175 Service Road, 1000 Feet East of its point of intersection with West Stark Road and 1000 Feet West of its point of intersection with West Stark Road. He also stated there have been issues with trucks and other vehicles parking in this area and causing traffic issues.*

*City Manager Stallings stated if this is approved Texas Department of Transportation (TX DOT) will be contacted to barricade that area.*

**12. Discuss and consider directing Staff to explore feasibility of creating a Food Truck Park on City property located at the corner of Kaufman Street and Hall (Mayor)**

*Mayor Childress stated he is proposing a Food Truck Park as a destination. He stated it would be on a small scale located on City owned property.*

*Councilmember Hernandez asked if there would be seating to eat on location. Mayor Childress stated yes he would like to see picnic tables along with the food trucks in this area.*

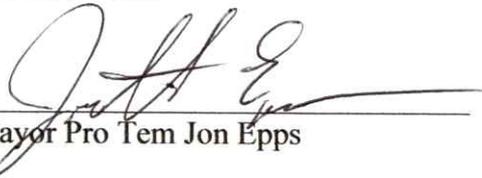
*Councilmember Howard asked if there would be more than one food truck, Mayor Childress stated yes, he does not know how many could be on the property but there are already two food trucks in Seagoville.*

*Councilmember Hernandez asked if the trees on the City property would be salvaged. City Manager Stallings stated yes, it will be designed in such a way that it would not affect the trees.*

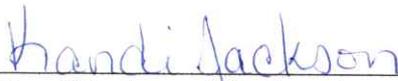
*Councilmember Fruin asked if this project could be considered a quality of life project. City Manager Stallings stated yes, it could be considered a quality of life project and Council could partner with Seagoville Economic Development Corporation.*

**Adjourned at 7:10 p.m.**

**APPROVED:**

  
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Mayor Pro Tem Jon Epps

**ATTEST:**

  
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Kandi Jackson, City Secretary

