

Seagoville Public Library

Library Advisory Board

Minutes

Regular Meeting

March 20, 2018

5:00 PM

1. Call To Order

Meeting was called to order at 5:10PM. Members present were, Cheryl Sinor, Reba Groblebe, Pat Bearden, Mary Graham, Judy Whitehead and Staff Liaison, Liz Gant. Renee Dominguez was absent.

2. Approval of February 20, 2018 Meeting Minutes

Members noted an error in the minutes for item 2, "Approval of Minutes" Cheryl Sinor seconded the motion to approve as opposed to the stated member Judy Whitehead who was absent from the meeting. Mary Graham made a motion to approve the minutes of the February 20, 2018 meeting of the Library Advisory Board, with corrections. Judy Whitehead seconded and the motion passed with a unanimous vote.

3. Library Activity Report

Circulation Statistics and Cards Issued

Members reviewed statistical data for February 2018. Stats show increases in all categories except new cards issued.

Programs

Library Director Liz Gant reports that Story Time for preschoolers ages three through five is going well with good attendance. Veteran Staff members continues to train new Staff and Summer Reading programs details are in the works.

4. Seagoville Library Policy Review

General Policies Section 1.15 though Circulation Policies 2.8 were reviewed and discussed by members. Some minor changes were made. Once the review is complete the Library Advisory Board will vote on the comprehensively reviewed Policy and Procedure Manual.

5. Future Agenda Items

Annual Policy Review – Circulation Policies - Sections 2.8 through 2.12 and Materials Selection Policy - 3.1 through 3.10

6. Citizen Comments

None

7. Adjourn

Cheryl Sinor made a motion to adjourn at 6:07, Reba Groblebe seconded and the motion passed with a unanimous vote.

Approved



Pat Bearden, Library Advisory Board Chairman

Attest



Elizabeth Gant, Library Advisory Board Secretary