

# Seagoville Public Library

## Library Advisory Board

### Minutes

### Regular Meeting

April 17, 2018

5:00 PM

#### 1. Call To Order

Meeting was called to order at 5:05 PM. Members present were, Cheryl Sinor, Reba Groblebe, Mary Graham, Judy Whitehead, Pat Bearden, Renee Dominguez and Staff Liaison, Liz Gant.

#### 2. Approval of March 20, 2018 Meeting Minutes

Judy Whitehead made a motion to approve the minutes of the March 20, 2018 meeting of the Library Advisory Board, Mary Graham seconded and the motion passed with a unanimous vote.

#### 3. Library Activity Report

##### Circulation Statistics and Cards Issued

Members reviewed statistical data for March 2018. Renee Dominguez made note of a discrepancy on the statistics. Liz Gant will check formulas on the spreadsheet and make corrections.

##### Programs

Library Director Liz Gant reports that Story Time for preschoolers ages three through five is going well with good attendance. Summer Reading schedule is set and additional planning and marketing is underway.

#### 4. Seagoville Library Policy Review

Circulation Policies 2.8 through 2.12 and Materials Selection Policies, Section 3.1 through 3.10 were reviewed and discussed by members. Some minor changes were made. Once the review is complete the Library Advisory Board will vote on the comprehensively reviewed Policy and Procedure Manual.

#### 5. Future Agenda Items

Annual Policy Review – Personnel Policies and Procedures Section 4.1 through 4.3 and Forms Section 5.1 through 5.8 and The Library Bill of Rights Sections 6.1 through 6.6.

#### 6. Citizen Comments

Reba Groblebe thanked the Library Advisory Board for her birthday goodies.

#### 7. Adjourn

Cheryl Sinor made a motion to adjourn at 6:05, Renee Dominguez seconded and the motion passed with a unanimous vote.

Approved \_\_\_\_\_

*Pat Bearden*  
Pat Bearden, Library Advisory Board Chairman

Attest \_\_\_\_\_

*E. A. Gant*  
Elizabeth Gant, Library Advisory Board Secretary