



**SEAGOVILLE, TEXAS
CITY COUNCIL MEETING AGENDA
MONDAY, SEPTEMBER 10, 2018**

**City Council Chambers, City Hall
702 N. Hwy 175
Seagoville, Texas 75159**

WORK SESSION – 6:30 P.M.

Call to Order

- A. Discuss regular session agenda items**
- B. Reception for Officer Click and Jeremy Gibrant**

Adjourn

REGULAR SESSION - 7:00 P.M.

ROUTINE ANNOUNCEMENTS, RECOGNITIONS, and PROCLAMATIONS

Call to Order

Invocation

Pledge of Allegiance

Recognition – Officer Click and Jeremy Gibrant

Mayor's Report

Citizens Public Comment Period- *This portion of the meeting is to allow each speaker up to six (6) minutes to address the council on items not posted on the current agenda. Council may not discuss these items but may respond with factual data or policy information, or place the item on a future agenda. Citizens wishing to speak on posted agenda items will be called upon at that time. Anyone wishing to speak shall submit a Speaker Request Form to the City Secretary.*

CONSENT AGENDA- The Consent Agenda contains items which are routine in nature and will be acted upon in one motion.

- 1. Consider approving City Council Meeting minutes for August 27, 2018 (City Secretary)**
- 2. Approval of City of Seagoville's Financial Policies for Fiscal Year 2017-2018 (Finance Director)**

3. Discuss and consider a Resolution of the City Council of the City of Seagoville, Texas approving a negotiated settlement between the Atmos Cities Steering Committee (“ACSC”) and Atmos Energy Corp., MID-TEX Division regarding the company’s 2018 rate review mechanism filings; declaring existing rates to be unreasonable; adopting tariffs that reflect rate adjustments consistent with the negotiated settlement; finding the rates to be set by the attached settlement tariffs to be just and reasonable and in the public interest; approving an attached exhibit establishing a benchmark for pensions and retiree medical benefits; approving an attached exhibit regarding amortization of regulatory liability; requiring the company to reimburse ACSC’s reasonable ratemaking expenses; determining that this Resolution was passed in accordance with the requirements of the Texas Open Meetings Act; adopting a savings clause; declaring an effective date; and requiring delivery of this Resolution to the company and the ACSC’s legal counsel (Director of Administrative Services)

REGULAR AGENDA-

4. Approval of a Resolution adopting the City of Seagoville’s Investment Policy for Fiscal Year 2018-2019 (Finance Director)

5. Discuss and consider approval of Resolution No. 38-R-2018 approving the adopted Seagoville Economic Development Corporation budget for fiscal year October 1, 2018 through September 30, 2019 (Finance Director)

6. Discuss and consider approval of three (3) Hotel Occupancy Tax Grant Agreements with Seagoville Chamber of Commerce for Mayfest (\$11,000.00); Seagofest (\$11,000.00); and 4th of July Celebration (\$4,500.00) totaling Twenty-Six Thousand Five Hundred (\$26,500.00) Dollars for the fiscal year October 1, 2018 through September 30, 2019 (Finance Director)

7. Discuss and consider approval of Ordinance No. 15-2018 approving and adopting a budget for the City for the fiscal year October 1, 2018 through September 30, 2019 and providing that expenditures for said fiscal year shall be made in accordance with said budget (Finance Director)

8. Discuss and consider approval of Ordinance No. 16-2018 levying the ad valorem taxes for the fiscal year 2019 at a rate of \$0.743800 per one hundred dollars (\$100.00) assessed valuation on all taxable property within the corporate limits of the City as of January 1, 2018; to provide revenues for current expenses and interest and sinking fund requirements; providing for due and delinquent dates together with penalties and interest; and declaring an effective date (Finance Director)

9. Discuss and consider approval of Resolution No. 35-R-2018 ratifying the budget for Fiscal Year 2018-2019 that will require raising more revenues by 11.47% or \$524,043 from property taxes than the previous year and of that amount, \$208,100 is tax revenue to be raised from new property added to the tax roll this year (Finance Director)

10. Discuss and Consider a Resolution authorizing the Master Fee Schedule and providing an effective date (Finance Director)

11. Conduct a public hearing on a zoning request Z2018-16 to amend the zoning approximately 66± acres of real property located at 1320 Stark Road, formerly addressed as 234 East Stark Road, (also known as Lot 1 Block 1 of the Wolford Subdivision) from a R-2, Residential Single Family, zoning district to a SUP-R2, Residential Single Family with a Special Use Permit for a communication tower (Community Development Director)

12. Discuss and consider an Ordinance of the City of Seagoville, Texas, amending the Comprehensive Zoning Ordinance and Map of the City of Seagoville, as amended, by granting a Special Use Permit for a monopole communications tower to be located on property zoned R-2, Residential Single Family, being approximately 66± acres of real property located at 1320 Stark Road, formerly addressed as 234 East Stark Road, in the City of Seagoville, Dallas County, Texas, and being legally described in Exhibit "A" and depicted in Exhibit "B", attached hereto and incorporated herein; providing for the approval of the Tower Lease and Site Plan, which is attached hereto and incorporated herein as Exhibits "C" and "D", respectively; providing for a repealing clause; providing for a savings clause; providing for a severability clause; providing for a penalty of fine not to exceed Two Thousand Dollars (\$2,000.00) for each offense; and providing for an effective date (Community Development Director)

13. Discuss and consider a Resolution of the City Council of the City of Seagoville, Texas, authorizing the City Manager as the Authorized Official for grant number 3534901 titled, Radio Interoperability Project, and authorizing the submission of the grant application to the Office of the Governor, Criminal Justice Division; providing for the repeal of any and all Resolutions in conflict; providing for a severability clause; and providing an effective date (Police Chief)

14. Receive Storm Water Permit update presentation from Olivia Lafond with Halff Associates, Inc.

15. Discuss and consider a Resolution of the City of Seagoville, Texas awarding bids for the U.S. Highway 175 Wastewater Main Crossing Replacement Project to Willco Underground in an amount not to exceed Four Hundred Twenty-Four Thousand Three Hundred Ninety-Nine Dollars and No Cents (\$424,399.00); authorizing the City Manager to execute the agreement; and providing an effective date (Water Utilities Director)

16. Receive Councilmember Reports/Items of Community Interest – as authorized by Section 551.0415 of the Texas Government Code.

17. Future Agenda Items – Council to provide direction to staff regarding future agenda items. These items will not be discussed and no action will be taken at this meeting.

Adjourn

Posted Friday, September 7, 2018 by 5:00 P.M.



Kandi Jackson, City Secretary



As authorized by Section 551.071(2) of the Texas Government Code, this meeting may be convened into closed executive session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.

The City of Seagoville does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. If you have a request for services that will make this program accessible to you, please contact the City of Seagoville at least 72 hours in advance at (972) 287-6819. (TDD access 1-800-RELAY-TX)

DATES TO REMEMBER

- **Monday, October 1, 2018 Regular City Council Meeting**
- **Monday, October 15, 2018 Regular City Council Meeting**

Consent Session Agenda Item: 1

Meeting Date: September 10, 2018

ITEM DESCRIPTION:

Consider approving City Council Meeting minutes for August 27, 2018.

BACKGROUND OF ISSUE:

Approve City Council Meeting minutes for August 27, 2018.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

Staff recommends approval.

EXHIBITS:

August 27, 2018 City Council Work Session Meeting minutes
August 27, 2018 City Council Regular Session Meeting minutes



**MINUTES OF CITY COUNCIL
WORK SESSION
AUGUST 27, 2018**

The Work Session of the City Council of the City of Seagoville, Texas was called to order at 6:30 p.m. on Monday, August 27, 2018, at City Hall, 702 N. Hwy 175, Seagoville, Texas with a quorum present, to wit:

Dennis Childress	Mayor	
Jon Epps	Mayor Pro Tem	Absent
Jose Hernandez	Councilmember	
Rick Howard	Councilmember	
Harold Magill	Councilmember	
Mike Fruin	Councilmember	Absent

The following staff members were also present: City Manager Patrick Stallings, Police Chief Ray Calverley, Community Development Director Ladis Barr, City Attorney Alexis Allen, Finance Director Patrick Harvey, Library Director Liz Gant, Director of Administrative Services Cindy Brown, and City Secretary Kandi Jackson.

A. Discuss regular session agenda items

City Manager Stallings stated Item # 10 and Item #11 would be removed from the Agenda due to not having sufficient information from the developer.

B. Library Director to discuss P-Tech

Library Director Gant presented the pictures and information from the Pathways in Technology (P-Tech) visit to City Hall on Friday, August 24, 2018.

Adjourned

APPROVED:

Mayor Dennis K. Childress

ATTEST:

Kandi Jackson, City Secretary



**MINUTES OF CITY COUNCIL
REGULAR SESSION
AUGUST 27, 2018**

The Regular Session of the City Council of the City of Seagoville, Texas was called to order at 7:01 p.m. on Monday, August 27, 2018, at City Hall, 702 N. Hwy 175, Seagoville, Texas with a quorum present, to wit:

Dennis Childress	Mayor
Jon Epps	Mayor Pro Tem
Jose Hernandez	Councilmember
Rick Howard	Councilmember
Harold Magill	Councilmember
Mike Fruin	Councilmember

The following staff members were also present: City Manager Patrick Stallings, Police Chief Ray Calverley, Community Development Director Ladis Barr, City Attorney Alexis Allen, Finance Director Patrick Harvey, Director of Administrative Services Cindy Brown, and City Secretary Kandi Jackson.

Invocation – *Invocation was led by Councilmember Magill.*

Pledge of Allegiance – *Pledge of Allegiance was led by Mayor Childress.*

Mayor's Report – *Mayor Childress stated the Health Fair will be held September 26, 2018 from 10:00 a.m. to 2:00 p.m. and Leadership Seagoville will be held every Thursday night beginning October 4, 2018 through November 15, 2018.*

Citizens Public Comment Period- *This portion of the meeting is to allow each speaker up to six (6) minutes to address the council on items not posted on the current agenda. Council may not discuss these items but may respond with factual data or policy information, or place the item on a future agenda. Citizens wishing to speak on posted agenda items will be called upon at that time. Anyone wishing to speak shall submit a Speaker Request Form to the City Secretary.*

Karl Boss at 2701 Old Farm Road stated he would like to apologize if he offended with comments he made in the past and he would like to thank City Council and Community Development Barr for their help solving problems.

Mike Burkett at 2917 Briarbrook stated he is new to Seagoville and he learned that the City Council is considering installing speed humps in his neighborhood. He also asked City Council if they would consider alternatives to speed humps.

CONSENT AGENDA- The Consent Agenda contains items which are routine in nature and will be acted upon in one motion.

1. Consider approving City Council Meeting minutes for August 20, 2018 (City Secretary)

Motion to approve Consent Agenda as read – Magill, seconded by Howard; motion passed with all ayes. 5/0

REGULAR AGENDA-

2. Conduct a second public hearing to receive citizen input on the proposed tax rate of \$0.743800 per \$100 valuation, which exceeds the effective tax rate calculated by the Dallas County Tax Assessor/Collector of \$0.691994 or 7.49%. This rate will raise more revenue from property taxes than last year’s budget by an amount of \$524,043 (Finance Director)

Mayor Childress opened the public hearing at 7:06 p.m.

No one spoke for or against.

Mayor Childress closed the public hearing at 7:06 p.m.

3. Conduct a second public hearing to receive citizen input on the proposed FY 2018-2019 budget for all City funds. This budget will raise more property taxes than last year’s budget by \$524,043 or 11.47%, and of that amount, \$208,100 is tax revenue to be raised from new property added to the tax roll this year (Finance Director)

Mayor Childress opened the public hearing at 7:06 p.m.

No one spoke for or against.

Mayor Childress closed the public hearing at 7:07 p.m.

4. Update concerning the use of traffic collection equipment and data currently acquired (Community Development)

Community Development Director Barr presented traffic collection equipment data acquired.

Mayor Childress stated he would like to go back to Agenda Item #2 and announce the Adoption of the Tax Rate will be September 10, 2018.

5. Discuss and consider requiring sports leagues to have defibrillators and First Aid/CPR Training (Councilmember Fruin)

Councilmember Fruin stated he would like Council to consider requiring sports leagues to have First Aid/CPR Training and Automatic External Defibrillators (AED's) on site during sporting events.

Councilmember Hernandez asked if there are other cities with these requirements. City Manager Stallings stated he was not aware of other cities with this requirement but Staff would research surrounding cities.

After some discussion, Councilmember Fruin stated he would like Staff to research surrounding cities to find out if any other cities have this requirement and how the requirement is handled.

6. Discuss and consider a letter from Council denouncing Dallas Independent School District's (DISD) proposed tax increase (Councilmember Fruin)

Mayor Pro-Tem Epps stated he does not support the tax increase.

Councilmember Fruin stated he requested this item on the Agenda and he does not support the tax increase. He would like Council to consider requesting the City Attorney to send a letter to Dallas Independent School District (DISD) and other cities in DISD denouncing the proposed tax increase.

Councilmember Magill stated he does not support the proposed tax increase.

Councilmember Howard stated he is not in favor of the proposed tax increase.

Councilmember Hernandez stated he is in favor of the proposed tax increase and he explained how it will directly benefit DISD children.

After some discussion, a motion to table a letter from the City Attorney denouncing Dallas Independent School District's (DISD) proposed tax increase – Epps, seconded by Hernandez, motion passed. 3/2 (In favor: Howard, Hernandez, and Epps; Against: Fruin and Magill)

7. Update concerning repair on Seagoville Road (Community Development Director)

Community Development Director Barr stated concrete was removed to make repairs to Seagoville Road and it appears there was no steel added to the concrete during the construction of Seagoville Road. He also stated Seagoville Road was constructed about twenty (20) to twenty-five (25) years ago.

8. Receive Councilmember Reports/Items of Community Interest - as authorized by Section 551.0415 of the Texas Government Code.

Mayor Pro Tem Epps asked for the street lights to be checked in the Stafford Addition.

Councilmember Howard stated the tile work on the front porch of City Hall is very nice.

9. Future Agenda Items – Council to provide direction to staff regarding future agenda items. These items will not be discussed and no action will be taken at this meeting.

None.

10. Executive Session

A. § 551.087. Discuss or deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the City and with which the City is conducting economic development negotiations, and to deliberate the offer of a financial or other incentive to a business prospect, to wit: “Environmental Way.”

This item was removed due to insufficient information.

11. Reconvene into Regular Session

Council will reconvene into open session, and take action, if any, on matters discussed in Executive Session.

This item was removed due to insufficient information.

Adjourned at 7:36 p.m.

APPROVED:

Mayor Dennis K. Childress

ATTEST:

Kandi Jackson, City Secretary

Consent Session Agenda Item: 2

Meeting Date: September 10, 2018

ITEM DESCRIPTION:

Approval of City of Seagoville's Financial Policies for Fiscal Year 2017-2018.

BACKGROUND OF ISSUE:

The Financial Policies constitute the framework upon which the City conducts its financial operations and builds the annual budget. The attached policies are consistent with those enacted in prior years and include no current revisions. The purpose of the City's financial policies is to provide guidelines to enable City staff to achieve a long-term stable financial condition while conducting daily operations and providing services to the community. The scope of the policies cover accounting, auditing, financial reporting, internal controls, fiscal, financial condition and reserves, revenue management, expenditure control and capital financing/debt management. As an integral part of the annual budget and commencement of the fiscal year, Council is asked to reaffirm its commitment to the City's financial policies.

FINANCIAL IMPACT:

N/A

ATTACHMENT:

Financial Policies

City of Seagoville Financial Policies

Purpose Statement

The policies set forth below provide guidelines to enable the City staff to achieve a long-term, stable financial condition while conducting daily operations and providing services to the community. The City Manager and senior management follow these policies while developing the annual operating budget. The scope of these policies cover accounting, auditing, financial reporting, internal controls, fiscal, financial condition and reserve, revenue management, expenditure control and capital financing/debt management.

The long-range policies regarding financial management are as follows:

1. Exercise a discipline which allows the City to retain a sound financial condition.
2. Give recognition to the community's needs and ability to pay
3. Strive to retain the best possible rating on bonds

Accounting, Auditing and Financial Reporting

Accounting – The City's Director of Finance is responsible for establishing the chart of accounts and for properly recording financial transactions.

External Auditing – The City will be audited annually by outside independent accountants (auditors). The auditors must be a CPA firm and must demonstrate experience in the field of local government auditing. They must conduct the City's audit in accordance with generally accepted auditing standards and be knowledgeable in the Government Finance Officers Association (GFOA) Certificate of Achievement Program. The City will follow a five year rotation of outside independent auditors. The audited financial statements should be prepared within 180 days after the close of the fiscal year.

External Financial Reporting – The City will prepare and publish a Comprehensive Annual Financial Report (CAFR). The CAFR will be prepared in accordance with generally accepted accounting principles and will be presented annually to the Government Finance Officers Association (GFOA) for evaluation and awarding of the Certificate of Achievement for Excellence in Financial Reporting.

Interim Reporting – The Finance Department will prepare and issue timely reports on the City's fiscal status to the Mayor/Council and staff. This includes the following:

1. Monthly budget status reports to the City Manager and all Department Heads
2. Mid Year status report and fiscal year end projection of major funds (General and Water & Sewer funds)
3. Quarterly financial reports to Mayor and Council

Internal Controls

Written Procedures – The Director of Finance is responsible for developing written guidelines on accounting, cash handling and other financial matters which will be approved by the City Manager. The Finance Department will assist Department Directors, as needed, in tailoring such guidelines to fit each department's requirements.

Department Directors' Responsibility – Each Department Director is responsible to the City Manager to ensure that proper internal controls are followed throughout his or her department, that all guidelines on accounting and internal controls are implemented and that all independent auditor control recommendations are addressed.

Fiscal

Balanced Budget – Current available unrestricted operating revenue shall be sufficient to support current operating expenditures. Temporary shortages, or operating deficits, can and do occur, but they are not tolerated as extended trends. Measures are developed to provide additional revenue and/or reduced expenditures to eliminate operating deficits.

Long Range Planning – The budget process will be coordinated so as to identify major policy issues for City Council consideration in advance of the budget approval date so that proper decision analysis can be made.

Fixed Assets – Such assets will be reasonably safeguarded, properly accounted for and prudently used. The fixed asset inventory will be updated regularly.

Cash Management – The City's cash flow will be managed to maximize the investable cash in accordance with the City's investment policy.

Financial Condition and Reserve

Reserve Accounts – The General Fund unreserved undesignated fund balance should be adequate to handle unexpected decreases in revenues and a reasonable level for extraordinary unbudgeted expenditures. The General Fund balance policy should also be flexible enough to allow the City to weather economic downturns without raising taxes and/or reducing vital services. The General Fund is required to maintain a minimum 60 day reserve of budgeted expenditures.

City Enterprise Funds will compensate the General Fund for the general and administrative services thereby provided such as management, finance and personnel. The City will adopt annual utility rates which will generate revenues sufficient to cover operating expenses and meet the legal requirements of bond covenants. Rates will also fund adequate capital replacement of water distribution and sewerage collection systems. The Water and Sewer Fund is required to maintain a minimum of 60 days of budgeted expenses. These reserves are needed to protect against the possibility of temporary revenue shortfalls or unpredicted one-time expenditures.

Should either the General Fund reserve or the Water and Sewer Fund reserve fall below the minimum reserve requirement, revenue raising measures or expenditure reductions will be implemented to return the General Fund reserve and the Water and Sewer Fund reserve to the minimum level no later than the end of the following fiscal year.

Reserves (fund balance) will be used only for emergencies or to reduce balances in excess of current guidelines (60 days for the General Fund and 60 days for the Water and Sewer Fund), as long as they are spent for non-recurring items.

Revenue Management

Revenue Diversification – A diversified and stable revenue system will be maintained to shelter the City from short run fluctuations in any one revenue source.

Fees and Charges – The City will maximize utilization of user charges in lieu of property taxes for services that can be individually identified and where the costs are directly related to the level of service. There will be periodic review of fees and charges to ensure that fees provide adequate coverage of costs of service.

Use of One-time Revenues – One-time revenues will be used only for one-time expenditures. The City will avoid using temporary revenues to fund mainstream services.

Use of Unpredictable Revenue – The City will try to understand its revenue sources, and enact consistent collection policies so that assurances can be provided that the revenue base will materialize according to budgets and plans. Use of unpredictable revenue will depend upon management’s determination whether the revenue is considered a one time revenue or will recur annually.

Sufficiency – The benefits of revenue shall exceed the cost of producing the revenue.

Grants – Any potential grants shall be examined for matching requirements so that the source and availability of these funds may be determined before the grant application is made.

Utility Rates – The City shall review and adopt utility rates that shall generate revenues required to fully cover operating expenditures, meet the legal restrictions of all applicable bond covenants, and provide for an adequate level of working capital needs.

Expenditure Control

Appropriations – The City Manager’s level of budgetary control is at the fund level for all funds. Modifications within a respective fund’s operating categories (materials, supplies and services) and/or modifications within the personnel and capital categories may be made with the approval of the City Manager. When a budget amendment among funds is necessary, it must be approved by the City Council.

Purchasing – All purchases shall be in accordance with both the City’s purchasing policy and state law.

Prompt Payment – All invoices will be paid upon 30 days of receipt in accordance with state law. Procedures will be used to take advantage of all cost effective purchase discounts. Payments will be processed to maximize the City’s investable cash.

Department Directors’ Responsibility - Each Department Director is held accountable for meeting program objectives and monitoring the use of budget funds expended to ensure compliance with the annual appropriated budget approved by the City Council.

Capital Financing and Debt Management

Debt Capacity, Issuance and Management – Long term debt will not be used for operating purposes. Capital projects financed through bond proceeds shall be financed for a period not to exceed the useful life of the project. When appropriate, self-supporting revenues will pay debt service in lieu of property taxes. The Debt Service current fiscal year debt requirement shall not exceed debt service property tax, self-supporting revenue and balances carried forward from the prior year. Unspent capital project proceeds are transferred to debt service at the completion of the capital project.

The Finance Department will monitor all City debt annually with the preparation of the annual budget. The Finance Department will diligently monitor the City's compliance to its bond covenants. The Finance Department will maintain ongoing communications with bond rating agencies about the City's financial condition and follow a policy of full disclosure on every financial report. The City has and will continue to retain a Financial Advisor in connection with any debt issuance.

Consent Session Agenda Item: 3

Meeting Date: September 10, 2018

ITEM DESCRIPTION

Discuss and consider a Resolution of the City Council of the City of Seagoville, Texas, approving a negotiated settlement between the Atmos Cities Steering Committee (“ACSC”) and Atmos Energy Corp., MID-TEX Division regarding the company’s 2018 rate review mechanism filings; declaring existing rates to be unreasonable; adopting tariffs that reflect rate adjustments consistent with the negotiated settlement; finding the rates to be set by the attached settlement tariffs to be just and reasonable and in the public interest; approving an attached exhibit establishing a benchmark for pensions and retiree medical benefits; approving an attached exhibit regarding amortization of regulatory liability; requiring the company to reimburse ACSC’s reasonable ratemaking expenses; determining that this Resolution was passed in accordance with the requirements of the Texas Open Meetings Act; adopting a savings clause; declaring an effective date; and requiring delivery of this Resolution to the company and the ACSC’s legal counsel.

BACKGROUND OF ISSUE:

The City, along with 171 other Mid-Texas cities served by Atmos Energy Corporation, Mid-Tex Division (“Atmos Mid-Tex” or “Company”), is a member of the Atmos Cities Steering Committee (“ACSC”). In 2007, ACSC and Atmos Mid-Tex settled a rate application filed by the Company pursuant to Section 104.301 of the Texas Utilities Code for an interim rate adjustment commonly referred to as a GRIP filing (arising out of the Gas Reliability Infrastructure Program legislation). That settlement created a substitute rate review process, referred to as Rate Review Mechanism (“RRM”), as a substitute for future filings under the GRIP statute.

Since 2007, there have been several modifications to the original RRM Tariff. The most recent iteration of an RRM Tariff was reflected in an ordinance adopted by ACSC members earlier this year. On or about April 1, 2018, the Company filed a rate request pursuant to the RRM Tariff adopted by ACSC members. The Company claimed that its cost-of-service in a test year ending December 31, 2017, entitled it to additional system-wide revenues of \$42.0 million. Application of the standards set forth in ACSC’s RRM Tariff required Atmos to reduce its request to \$27.4 million. After review of the consultants’ report, the Company offered to settle for a system-wide increase of \$25.9 million. Following further negotiations, ACSC’s Executive Committee agreed to recommend a system-wide rate increase of \$24.9 million. That increase when allocated to ACSC members results in an increase of \$17.8 million. The Effective Date for new rates is October 1, 2018. ACSC members should take action approving the Resolution before the end of September.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

Law Offices of Lloyd Gosselink Rochelle & Townsend, attorneys representing member cities, recommends approval.

EXHIBITS

Resolution

RESOLUTION NO. 40-R-2018

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEGOVILLE, TEXAS, APPROVING A NEGOTIATED SETTLEMENT BETWEEN THE ATMOS CITIES STEERING COMMITTEE (“ACSC”) AND ATMOS ENERGY CORP., MID-TEX DIVISION REGARDING THE COMPANY’S 2018 RATE REVIEW MECHANISM FILINGS; DECLARING EXISTING RATES TO BE UNREASONABLE; ADOPTING TARIFFS THAT REFLECT RATE ADJUSTMENTS CONSISTENT WITH THE NEGOTIATED SETTLEMENT; FINDING THE RATES TO BE SET BY THE ATTACHED SETTLEMENT TARIFFS TO BE JUST AND REASONABLE AND IN THE PUBLIC INTEREST; APPROVING AN ATTACHED EXHIBIT ESTABLISHING A BENCHMARK FOR PENSIONS AND RETIREE MEDICAL BENEFITS; APPROVING AN ATTACHED EXHIBIT REGARDING AMORTIZATION OF REGULATORY LIABILITY; REQUIRING THE COMPANY TO REIMBURSE ACSC’S REASONABLE RATEMAKING EXPENSES; DETERMINING THAT THIS RESOLUTION WAS PASSED IN ACCORDANCE WITH THE REQUIREMENTS OF THE TEXAS OPEN MEETINGS ACT; ADOPTING A SAVINGS CLAUSE; DECLARING AN EFFECTIVE DATE; AND REQUIRING DELIVERY OF THIS RESOLUTION TO THE COMPANY AND THE ACSC’S LEGAL COUNSEL.

WHEREAS, the City of Seagoville, Texas (“City”) is a gas utility customer of Atmos Energy Corp., Mid-Tex Division (“Atmos Mid-Tex” or “Company”), and a regulatory authority with an interest in the rates and charges of Atmos Mid-Tex; and

WHEREAS, the City is a member of the Atmos Cities Steering Committee (“ACSC”), a coalition of similarly-situated cities served by Atmos Mid-Tex (“ACSC Cities”) that have joined together to facilitate the review of, and response to, natural gas issues affecting rates charged in the Atmos Mid-Tex service area; and

WHEREAS, ACSC and the Company worked collaboratively to develop a new Rate Review Mechanism (“RRM”) tariff that allows for an expedited rate review process by ACSC Cities as a substitute to the Gas Reliability Infrastructure Program (“GRIP”) process instituted by the Legislature, and that will establish rates for the ACSC Cities based on the system-wide cost of serving the Atmos Mid-Tex Division; and

WHEREAS, the RRM tariff was adopted by the City in a rate ordinance earlier this year; and

WHEREAS, on about April 1, 2018, Atmos Mid-Tex filed its 2018 RRM rate request with ACSC Cities based on a test year ending December 31, 2017; and

WHEREAS, ACSC coordinated its review of the Atmos Mid-Tex 2018 RRM filing through its Executive Committee, assisted by ACSC’s attorneys and consultants, to resolve issues identified in the Company’s RRM filing; and

WHEREAS, the Executive Committee, as well as ACSC's counsel and consultants, recommend that ACSC Cities approve an increase in base rates for Atmos Mid-Tex of \$24.9 million on a system-wide basis (\$17.8 million of which is applicable to ACSC members); and

WHEREAS, the attached tariffs (Exhibit A) implementing new rates are consistent with the recommendation of the ACSC Executive Committee, are agreed to by the Company, and are just, reasonable, and in the public interest; and

WHEREAS, the Exhibit A rate tariffs incorporate the federal income tax rates that became effective January 1, 2018; and

WHEREAS, the settlement agreement sets a new benchmark for pensions and retiree medical benefits (Exhibit B) and

WHEREAS, the settlement agreement establishes an amortization schedule for regulatory liability (Exhibit C); and

WHEREAS, the RRM Tariff contemplates reimbursement of ACSC's reasonable expenses associated with RRM applications;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SEAGOVILLE, TEXAS:

SECTION 1. That the findings set forth in this Resolution are hereby in all things approved.

SECTION 2. That the City Council finds that the settled amount of an increase in revenues of \$24.9 million on a system-wide basis represents a comprehensive settlement of gas utility rate issues affecting the rates, operations, and services offered by Atmos Mid-Tex within the municipal limits arising from Atmos Mid-Tex's 2018 RRM filing, is in the public interest, and is consistent with the City's authority under Section 103.001 of the Texas Utilities Code.

SECTION 3. That the existing rates for natural gas service provided by Atmos Mid-Tex are unreasonable. The new tariffs attached hereto and incorporated herein as Exhibit A, are just and reasonable, and are designed to allow Atmos Mid-Tex to recover annually an additional \$24.9 million in revenue on a system-wide basis over the amount allowed under currently approved rates. Such tariffs are hereby adopted.

SECTION 4. That the ratemaking treatment for pensions and retiree medical benefits in Atmos Mid-Tex's next RRM filing shall be as set forth on Exhibit B, attached hereto and incorporated herein.

SECTION 5. That amortization of regulatory liability shall be consistent with the schedule found in attached Exhibit C attached hereto and incorporated herein.

SECTION 6. That Atmos Mid-Tex shall reimburse the reasonable ratemaking expenses of the ACSC in processing the Company's 2018 RRM filing.

SECTION 7. That to the extent any resolution or ordinance previously adopted by the Council is inconsistent with this Resolution, it is hereby repealed.

SECTION 8. That the meeting at which this Resolution was approved was in all things conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

SECTION 9. That if any one or more sections or clauses of this Resolution is adjudged to be unconstitutional or invalid, such judgment shall not affect, impair, or invalidate the remaining provisions of this Resolution, and the remaining provisions of the Resolution shall be interpreted as if the offending section or clause never existed.

SECTION 10. That consistent with the City Ordinance that established the RRM process, this Resolution shall become effective from and after its passage with rates authorized by attached tariffs to be effective for bills rendered on or after October 1, 2018.

SECTION 11. That a copy of this Resolution shall be sent to Atmos Mid-Tex, care of Chris Felan, Vice President of Rates and Regulatory Affairs Mid-Tex Division, Atmos Energy Corporation, 5420 LJB Freeway, Suite 1862, Dallas, Texas 75240, and to Geoffrey Gay, General Counsel to ACSC, at Lloyd Gosselink Rochelle & Townsend, P.C., 816 Congress Avenue, Suite 1900, Austin, Texas 78701.

DULY RESOLVED by the City Council of the City of Seagoville, Texas, this the 10th day September, 2018.

APPROVED:

DENNIS K CHILDRESS, MAYOR

ATTEST:

KANDI JACKSON, CITY SECRETARY

APPROVED AS TO FORM:

ALEXIS ALLEN, CITY ATTORNEY

(/cdb ~ Revised 09/05/2018)

Exhibit A

Rate Tariffs Effective
October 1, 2018

MID-TEX DIVISION
ATMOS ENERGY CORPORATION

RRC Tariff No:

RATE SCHEDULE:	R – RESIDENTIAL SALES	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION EXCEPT THE CITY OF DALLAS AND UNINCORPORATED AREAS	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2018	PAGE: 12

Application

Applicable to Residential Customers for all natural gas provided at one Point of Delivery and measured through one meter.

Type of Service

Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

Monthly Rate

Customer's monthly bill will be calculated by adding the following Customer and Ccf charges to the amounts due under the riders listed below:

Charge	Amount
Customer Charge per Bill	\$ 18.85 per month
Rider CEE Surcharge	\$ 0.03 per month ¹
Total Customer Charge	\$ 18.88 per month
Commodity Charge – All <u>Ccf</u>	\$0.14846 per Ccf

Gas Cost Recovery: Plus an amount for gas costs and upstream transportation costs calculated in accordance with Part (a) and Part (b), respectively, of Rider GCR.

Weather Normalization Adjustment: Plus or Minus an amount for weather normalization calculated in accordance with Rider WNA.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

Agreement

An Agreement for Gas Service may be required.

Notice

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

¹Reference Rider CEE - Conservation and Energy Efficiency as approved in GUD 10170. Surcharge billing effective July 1, 2018.

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RRC Tariff No:

RATE SCHEDULE:	C – COMMERCIAL SALES	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION EXCEPT THE CITY OF DALLAS AND UNINCORPORATED AREAS	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2018	PAGE: 13

Application

Applicable to Commercial Customers for all natural gas provided at one Point of Delivery and measured through one meter and to Industrial Customers with an average annual usage of less than 30,000 Ccf.

Type of Service

Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

Monthly Rate

Customer's monthly bill will be calculated by adding the following Customer and Ccf charges to the amounts due under the riders listed below:

Charge	Amount
Customer Charge per Bill	\$ 43.50 per month
Rider CEE Surcharge	\$ (0.03) per month ¹
Total Customer Charge	\$ 43.47 per month
Commodity Charge – All Ccf	\$ 0.09165 per Ccf

Gas Cost Recovery: Plus an amount for gas costs and upstream transportation costs calculated in accordance with Part (a) and Part (b), respectively, of Rider GCR.

Weather Normalization Adjustment: Plus or Minus an amount for weather normalization calculated in accordance with Rider WNA.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

Agreement

An Agreement for Gas Service may be required.

Notice

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

¹ Reference Rider CEE - Conservation and Energy Efficiency as approved in GUD 10170. Surcharge billing effective July 1, 2018.

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RRC Tariff No:

RATE SCHEDULE:	I – INDUSTRIAL SALES	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION EXCEPT THE CITY OF DALLAS AND UNINCORPORATED AREAS	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2018	PAGE: 14

Application

Applicable to Industrial Customers with a maximum daily usage (MDU) of less than 3,500 MMBtu per day for all natural gas provided at one Point of Delivery and measured through one meter. Service for Industrial Customers with an MDU equal to or greater than 3,500 MMBtu per day will be provided at Company's sole option and will require special contract arrangements between Company and Customer.

Type of Service

Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

Monthly Rate

Customer's monthly bill will be calculated by adding the following Customer and MMBtu charges to the amounts due under the riders listed below:

Charge	Amount
Customer Charge per Meter	\$ 784.00 per month
First 0 MMBtu to 1,500 MMBtu	\$ 0.3312 per MMBtu
Next 3,500 MMBtu	\$ 0.2425 per MMBtu
All MMBtu over 5,000 MMBtu	\$ 0.0520 per MMBtu

Gas Cost Recovery: Plus an amount for gas costs and upstream transportation costs calculated in accordance with Part (a) and Part (b), respectively, of Rider GCR.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

Curtailement Overpull Fee

Upon notification by Company of an event of curtailement or interruption of Customer's deliveries, Customer will, for each MMBtu delivered in excess of the stated level of curtailement or interruption, pay Company 200% of the midpoint price for the Katy point listed in *Platts Gas Daily* published for the applicable Gas Day in the table entitled "Daily Price Survey."

Replacement Index

In the event the "midpoint" or "common" price for the Katy point listed in *Platts Gas Daily* in the table entitled "Daily Price Survey" is no longer published, Company will calculate the applicable imbalance fees utilizing a daily price index recognized as authoritative by the natural gas industry and most closely approximating the applicable index.

MID-TEX DIVISION
ATMOS ENERGY CORPORATION

RRC Tariff No:

RATE SCHEDULE:	I – INDUSTRIAL SALES	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION EXCEPT THE CITY OF DALLAS AND UNINCORPORATED AREAS	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2018	PAGE: 15

Agreement

An Agreement for Gas Service may be required.

Notice

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

Special Conditions

In order to receive service under Rate I, Customer must have the type of meter required by Company. Customer must pay Company all costs associated with the acquisition and installation of the meter.

RATE SCHEDULE:	I – INDUSTRIAL SALES	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION EXCEPT THE CITY OF DALLAS AND UNINCORPORATED AREAS	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2018	PAGE: 16

Exhibit A

The rates were effective for the following Cities on 3/15/2018:

ABILENE	DENISON	KILLEEN
ADDISON	DENTON	KRUM
ALBANY	DESOTO	LAKE WORTH
ALLEN	DRAPER AKA CORRAL CITY	LAKESIDE
ALVARADO	DUNCANVILLE	LEWISVILLE
ANGUS	EASTLAND	LINCOLN PARK (ANNEXED WITH LITTLE ELM)
ANNA	EDGECLIFF VILLAGE	LITTLE ELM
ARGYLE	EMORY	LORENA
ARLINGTON	ENNIS	MADISONVILLE
AUBREY	EULESS	MALAKOFF
AZLE	EVERMAN	MANSFIELD
BEDFORD	FAIRVIEW	MCKINNEY
BELLMEAD	FARMERS BRANCH	MELISSA
BENBROOK	FARMERSVILLE	MESQUITE
BEVERLY HILLS	FATE	MIDLOTHIAN
BLOSSOM	FLOWER MOUND	MURPHY
BLUE RIDGE	FOREST HILL	NEWARK
BOWIE	FORNEY	NOCONA
BOYD	FORT WORTH	NORTH RICHLAND HILLS
BRIDGEPORT	FRISCO	NORTHLAKE
BROWNWOOD	FROST	OAK LEAF
BUFFALO	GAINSVILLE	OVILLA
BURKBURNETT	GARLAND	PALESTINE
BURLESON	GARRETT	PANTEGO
CADDO MILLS	GRAND PARAIRIE	PARIS
CANTON	GRAPEVINE	PARKER
CARROLLTON	GUNTER	PECAN HILL
CEDAR HILL	HALTOM CITY	PETROLIA
CELESTE	HARKER HEIGHTS	PLANO
CELINA	HASKELL	PONDER
CENTERVILLE	HASLET	POTTSBORO
CISCO	HEWITT	PROSPER
CLARKSVILLE	HIGHLAND PARK	QUITMAN
CLEBURNE	HIGHLAND VILLAGE	RED OAK
CLYDE	HONEY GROVE	RENO (PARKER COUNTY)
COLLEGE STATION	HURST	RHOME
COLLEYVILLE	IOWA PARK	RICHARDSON
COLORADO CITY	IRVING	RICHLAND
COMANCHE	JUSTIN	RICHLAND HILLS
COOLIDGE	KAUFMAN	RIVER OAKS
COPPELL	KEENE	ROANOKE
CORINTH	KELLER	ROBINSON
CRANDALL	KEMP	ROCKWALL
CROWLEY	KENNEDALE	ROSCOE
DALWORTHINGTON GARDENS	KERRVILLE	ROWLETT

MID-TEX DIVISION
ATMOS ENERGY CORPORATION

RRC Tariff No:

RATE SCHEDULE:	I – INDUSTRIAL SALES	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION EXCEPT THE CITY OF DALLAS AND UNINCORPORATED AREAS	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2018	PAGE: 17

Cities with Rate Effective 3/15/2018 (Continued)

ROYSE CITY	SULPHUR SPRINGS	WATAUGA
SACHSE	SWEETWATER	WAXAHACHIE
SAGINAW	TEMPLE	WESTLAKE
SANSOM PARK	TERRELL	WESTOVER HILLS
SEAGOVILLE	THE COLONY	WHITE SETTLEMENT
SHERMAN	TROPHY CLUB	WHITESBORO
SNYDER	TYLER	WICHITA FALLS
SOUTHLAKE	UNIVERSITY PARK	WOODWAY
SPRINGTOWN	VENUS	WYLIE
STAMFORD	VERNON	
STEPHENVILLE	WACO	

The rates were effective for the following Cities on 4/01/2018:

ABBOTT	BRUCEVILLE-EDDY	DEPORT
ALBA	BRYAN	DETROIT
ALMA	BUCKHOLTS	DODD CITY
ALVORD	BUFFALO GAP	DOUBLE OAK
ANNONA	BURNET	DUBLIN
ANSON	BYERS	EARLY
ARCHER CITY	CALDWELL	ECTOR
ATHENS	CALVERT	EDOM
AURORA	CAMERON	ELECTRA
AUSTIN	CAMPBELL	EMHOUSE
AVERY	CARBON	EUSTACE
BAIRD	CASHION COMMUNITY	EVANT
BALCH SPRINGS	CEDAR PARK	FAIRFIELD
BALLINGER	CHANDLER	FERRIS
BANDERA	CHICO	FRANKLIN
BANGS	CHILDRESS	FRANKSTON
BARDWELL	CHILLICOTHE	FREDERICKSBURG
BARRY	CLIFTON	GATESVILLE
BARTLETT	COCKRELL HILL	GEORGETOWN
BARTONVILLE	COLEMAN	GLEN ROSE
BELLEVUE	COLLINSVILLE	GLENN HEIGHTS
BELLS	COMMERCE	GODLEY
BELTON	COMO	GOLDTHWAITE
BENJAMIN	COOPER	GOODLOW
BERTRAM	COPPER CANYON	GORDON
BLACKWELL	COPPERAS COVE	GOREE
BLANKET	CORSICANA	GORMAN
BLOOMING GROVE	COVINGTON	GRANBURY
BLUE MOUND	COYOTE FLATS	GRANDVIEW
BLUM	CRAWFORD	GRANGER
BOGATA	CROSS ROADS	GREENVILLE
BONHAM	CUMBY	GROESBECK
BREMOND	DAWSON	GUSTINE
BRONTE	DECATUR	HAMLIN
BROWNSBORO	DELEON	HAMILTON

MID-TEX DIVISION
ATMOS ENERGY CORPORATION

RRC Tariff No:

RATE SCHEDULE:	I – INDUSTRIAL SALES	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION EXCEPT THE CITY OF DALLAS AND UNINCORPORATED AREAS	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2018	PAGE: 18

Cities with Rate Effective 4/01/2018 (Continued)

HAWLEY	MALONE	RANGER
HEARNE	MANOR	RAVENNA
HEATH	MARBLE FALLS	RENO (LAMAR COUNTY)
HEBRON	MARLIN	RETREAT
HENRIETTA	MART	RICE
HICKORY CREEK	MAYPEARL	RIESEL
HICO	MCGREGOR	RIO VISTA
HILLSBORO	MCLENDON-CHISHOLM	ROBERT LEE
HOLLAND	MEGARGEL	ROBY
HOLLIDAY	MERIDIAN	ROCHESTER
HOWE	MERKEL	ROCKDALE
HUBBARD	MEXIA	ROGERS
HUTCHINS	MIDWAY	ROSEBUD
HUTTO	MILES	ROSS
IMPACT	MILFORD	ROTAN
IREDELL	MILLSAP	ROUND ROCK
ITALY	MOBILE CITY	ROXTON
ITASCA	MOODY	RULE
JEWETT	MORAN	RUNAWAY BAY
JOSEPHINE	MORGAN	SADLER
JOSHUA	MUENSTER	SAINT JO
KERENS	MUNDAY	SAN ANGELO
KNOLLWOOD	MURCHISON	SAN SABA
KNOX CITY	NEVADA	SANCTUARY
KOSSE	NEW CHAPEL HILL	SANGER
KURTEN	NEWCASTLE	SANTA ANNA
LACY-LAKEVIEW	NOLANVILLE	SAVOY
LADONIA	NORMANGEE	SCURRY
LAKE DALLAS	NOVICE	SEYMOUR
LAKEPORT	OAK POINT	SHADY SHORES
LAMPASAS	OAKWOOD	SOMERVILLE
LANCASTER	O'BRIEN CO-OP GIN	SOUTH MOUNTAIN
LAVON	OGLESBY	SOUTHMAYD
LAWN	OLNEY	STAR HARBOR
LEANDER	PALMER	STOCKTON BEND
LEONA	PARADISE	STRAWN
LEONARD	PECAN GAP	STREETMAN
LEXINGTON	PENELOPE	SUN VALLEY
LINDSAY	PFLUGERVILLE	SUNNYVALE
LIPAN	PILOT POINT	TALTY
LITTLE RIVER ACADEMY	PLEASANT VALLEY	TAYLOR
LLANO	POINT	TEAGUE
LOMETA	POST OAK BEND	TEHUACANA
LONE OAK	POWELL	THORNDALE
LONGVIEW	POYNOR	THORNTON
LORAIN	PRINCETON	THRALL
LOTT	PUTNAM	THROCKMORTON
LUEDERS	QUANAH	TIOGA
MABANK	QUINLAN	TOCO

MID-TEX DIVISION
ATMOS ENERGY CORPORATION

RRC Tariff No:

RATE SCHEDULE:	I – INDUSTRIAL SALES	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION EXCEPT THE CITY OF DALLAS AND UNINCORPORATED AREAS	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2018	PAGE: 19

Cities with Rate Effective 4/01/2018 (Continued)

TOM BEAN	VALLEY VIEW	WHITNEY
TRENT	VAN ALSTYNE	WILMER
TRENTON	WALNUT SPRINGS	WINDOM
TRINIDAD	WEINERT	WINTERS
TROY	WEST	WIXON VALLEY
TUSCOLA	WESTWORTH VILLAGE	WOLFE CITY
TYE	WHITEHOUSE	WORTHAM
VALLEY MILLS	WHITEWRIGHT	YANTIS

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RRC Tariff No:

RATE SCHEDULE:	T – TRANSPORTATION	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION EXCEPT THE CITY OF DALLAS AND UNINCORPORATED AREAS	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2018	PAGE: 16

Application

Applicable, in the event that Company has entered into a Transportation Agreement, to a customer directly connected to the Atmos Energy Corp., Mid-Tex Division Distribution System (Customer) for the transportation of all natural gas supplied by Customer or Customer's agent at one Point of Delivery for use in Customer's facility.

Type of Service

Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

Monthly Rate

Customer's bill will be calculated by adding the following Customer and MMBtu charges to the amounts and quantities due under the riders listed below:

Charge	Amount
Customer Charge per Meter	\$ 784.00 per month
First 0 MMBtu to 1,500 MMBtu	\$ 0.3312 per MMBtu
Next 3,500 MMBtu	\$ 0.2425 per MMBtu
All MMBtu over 5,000 MMBtu	\$ 0.0520 per MMBtu

Upstream Transportation Cost Recovery: Plus an amount for upstream transportation costs in accordance with Part (b) of Rider GCR.

Retention Adjustment: Plus a quantity of gas as calculated in accordance with Rider RA.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

Imbalance Fees

All fees charged to Customer under this Rate Schedule will be charged based on the quantities determined under the applicable Transportation Agreement and quantities will not be aggregated for any Customer with multiple Transportation Agreements for the purposes of such fees.

Monthly Imbalance Fees

Customer shall pay Company the greater of (i) \$0.10 per MMBtu, or (ii) 150% of the difference per MMBtu between the highest and lowest "midpoint" price for the Katy point listed in *Platts Gas Daily* in the table entitled "Daily Price Survey" during such month, for the MMBtu of Customer's monthly Cumulative Imbalance, as defined in the applicable Transportation Agreement, at the end of each month that exceeds 10% of Customer's receipt quantities for the month.

RATE SCHEDULE:	T – TRANSPORTATION	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION EXCEPT THE CITY OF DALLAS AND UNINCORPORATED AREAS	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2018	PAGE: 17

Curtailment Overpull Fee

Upon notification by Company of an event of curtailment or interruption of Customer's deliveries, Customer will, for each MMBtu delivered in excess of the stated level of curtailment or interruption, pay Company 200% of the midpoint price for the Katy point listed in *Platts Gas Daily* published for the applicable Gas Day in the table entitled "Daily Price Survey."

Replacement Index

In the event the "midpoint" or "common" price for the Katy point listed in *Platts Gas Daily* in the table entitled "Daily Price Survey" is no longer published, Company will calculate the applicable imbalance fees utilizing a daily price index recognized as authoritative by the natural gas industry and most closely approximating the applicable index.

Agreement

A transportation agreement is required.

Notice

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

Special Conditions

In order to receive service under Rate T, customer must have the type of meter required by Company. Customer must pay Company all costs associated with the acquisition and installation of the meter.

RATE SCHEDULE:	T – TRANSPORTATION	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION EXCEPT THE CITY OF DALLAS AND UNINCORPORATED AREAS	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2018	PAGE: 18

Exhibit A

The rates were effective for the following Cities on 3/15/2018:

ABILENE	DENISON	KILLEEN
ADDISON	DENTON	KRUM
ALBANY	DESOTO	LAKE WORTH
ALLEN	DRAPER AKA CORRAL CITY	LAKESIDE
ALVARADO	DUNCANVILLE	LEWISVILLE
ANGUS	EASTLAND	LINCOLN PARK (ANNEXED WITH LITTLE ELM)
ANNA	EDGECLIFF VILLAGE	LITTLE ELM
ARGYLE	EMORY	LORENA
ARLINGTON	ENNIS	MADISONVILLE
AUBREY	EULESS	MALAKOFF
AZLE	EVERMAN	MANSFIELD
BEDFORD	FAIRVIEW	MCKINNEY
BELLMEAD	FARMERS BRANCH	MELISSA
BENBROOK	FARMERSVILLE	MESQUITE
BEVERLY HILLS	FATE	MIDLOTHIAN
BLOSSOM	FLOWER MOUND	MURPHY
BLUE RIDGE	FOREST HILL	NEWARK
BOWIE	FORNEY	NOCONA
BOYD	FORT WORTH	NORTH RICHLAND HILLS
BRIDGEPORT	FRISCO	NORTHLAKE
BROWNWOOD	FROST	OAK LEAF
BUFFALO	GAINSVILLE	OVILLA
BURKBURNETT	GARLAND	PALESTINE
BURLESON	GARRETT	PANTEGO
CADDO MILLS	GRAND PARAIRIE	PARIS
CANTON	GRAPEVINE	PARKER
CARROLLTON	GUNTER	PECAN HILL
CEDAR HILL	HALTOM CITY	PETROLIA
CELESTE	HARKER HEIGHTS	PLANO
CELINA	HASKELL	PONDER
CENTERVILLE	HASLET	POTTSBORO
CISCO	HEWITT	PROSPER
CLARKSVILLE	HIGHLAND PARK	QUITMAN
CLEBURNE	HIGHLAND VILLAGE	RED OAK
CLYDE	HONEY GROVE	RENO (PARKER COUNTY)
COLLEGE STATION	HURST	RHOME
COLLEYVILLE	IOWA PARK	RICHARDSON
COLORADO CITY	IRVING	RICHLAND
COMANCHE	JUSTIN	RICHLAND HILLS
COOLIDGE	KAUFMAN	RIVER OAKS
COPPELL	KEENE	ROANOKE
CORINTH	KELLER	ROBINSON
CRANDALL	KEMP	ROCKWALL
CROWLEY	KENNEDALE	ROSCOE
DALWORTHINGTON GARDENS	KERRVILLE	ROWLETT

MID-TEX DIVISION
ATMOS ENERGY CORPORATION

RRC Tariff No:

RATE SCHEDULE:	T – TRANSPORTATION	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION EXCEPT THE CITY OF DALLAS AND UNINCORPORATED AREAS	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2018	PAGE: 19

Cities with Rate Effective 3/15/2018 (Continued)

ROYSE CITY	SULPHUR SPRINGS	WATAUGA
SACHSE	SWEETWATER	WAXAHACHIE
SAGINAW	TEMPLE	WESTLAKE
SANSOM PARK	TERRELL	WESTOVER HILLS
SEAGOVILLE	THE COLONY	WHITE SETTLEMENT
SHERMAN	TROPHY CLUB	WHITESBORO
SNYDER	TYLER	WICHITA FALLS
SOUTHLAKE	UNIVERSITY PARK	WOODWAY
SPRINGTOWN	VENUS	WYLIE
STAMFORD	VERNON	
STEPHENVILLE	WACO	

The rates were effective for the following Cities on 4/01/2018:

ABBOTT	BRUCEVILLE-EDDY	DEPORT
ALBA	BRYAN	DETROIT
ALMA	BUCKHOLTS	DODD CITY
ALVORD	BUFFALO GAP	DOUBLE OAK
ANNONA	BURNET	DUBLIN
ANSON	BYERS	EARLY
ARCHER CITY	CALDWELL	ECTOR
ATHENS	CALVERT	EDOM
AURORA	CAMERON	ELECTRA
AUSTIN	CAMPBELL	EMHOUSE
AVERY	CARBON	EUSTACE
BAIRD	CASHION COMMUNITY	EVANT
BALCH SPRINGS	CEDAR PARK	FAIRFIELD
BALLINGER	CHANDLER	FERRIS
BANDERA	CHICO	FRANKLIN
BANGS	CHILDRESS	FRANKSTON
BARDWELL	CHILLICOTHE	FREDERICKSBURG
BARRY	CLIFTON	GATESVILLE
BARTLETT	COCKRELL HILL	GEORGETOWN
BARTONVILLE	COLEMAN	GLEN ROSE
BELLEVUE	COLLINSVILLE	GLENN HEIGHTS
BELLS	COMMERCE	GODLEY
BELTON	COMO	GOLDTHWAITE
BENJAMIN	COOPER	GOODLOW
BERTRAM	COPPER CANYON	GORDON
BLACKWELL	COPPERAS COVE	GOREE
BLANKET	CORSICANA	GORMAN
BLOOMING GROVE	COVINGTON	GRANBURY
BLUE MOUND	COYOTE FLATS	GRANDVIEW
BLUM	CRAWFORD	GRANGER
BOGATA	CROSS ROADS	GREENVILLE
BONHAM	CUMBY	GROESBECK
BREMOND	DAWSON	GUSTINE
BRONTE	DECATUR	HAMLIN
BROWNSBORO	DELEON	HAMILTON

RATE SCHEDULE:	T – TRANSPORTATION	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION EXCEPT THE CITY OF DALLAS AND UNINCORPORATED AREAS	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2018	PAGE: 20

Cities with Rate Effective 4/01/2018 (Continued)

HAWLEY	MALONE	RANGER
HEARNE	MANOR	RAVENNA
HEATH	MARBLE FALLS	RENO (LAMAR COUNTY)
HEBRON	MARLIN	RETREAT
HENRIETTA	MART	RICE
HICKORY CREEK	MAYPEARL	RIESEL
HICO	MCGREGOR	RIO VISTA
HILLSBORO	MCLENDON-CHISHOLM	ROBERT LEE
HOLLAND	MEGARGEL	ROBY
HOLLIDAY	MERIDIAN	ROCHESTER
HOWE	MERKEL	ROCKDALE
HUBBARD	MEXIA	ROGERS
HUTCHINS	MIDWAY	ROSEBUD
HUTTO	MILES	ROSS
IMPACT	MILFORD	ROTAN
IREDELL	MILLSAP	ROUND ROCK
ITALY	MOBILE CITY	ROXTON
ITASCA	MOODY	RULE
JEWETT	MORAN	RUNAWAY BAY
JOSEPHINE	MORGAN	SADLER
JOSHUA	MUENSTER	SAINT JO
KERENS	MUNDAY	SAN ANGELO
KNOLLWOOD	MURCHISON	SAN SABA
KNOX CITY	NEVADA	SANCTUARY
KOSSE	NEW CHAPEL HILL	SANGER
KURTEN	NEWCASTLE	SANTA ANNA
LACY-LAKEVIEW	NOLANVILLE	SAVOY
LADONIA	NORMANGEE	SCURRY
LAKE DALLAS	NOVICE	SEYMOUR
LAKEPORT	OAK POINT	SHADY SHORES
LAMPASAS	OAKWOOD	SOMERVILLE
LANCASTER	O'BRIEN CO-OP GIN	SOUTH MOUNTAIN
LAVON	OGLESBY	SOUTHMAYD
LAWN	OLNEY	STAR HARBOR
LEANDER	PALMER	STOCKTON BEND
LEONA	PARADISE	STRAWN
LEONARD	PECAN GAP	STREETMAN
LEXINGTON	PENELOPE	SUN VALLEY
LINDSAY	PFLUGERVILLE	SUNNYVALE
LIPAN	PILOT POINT	TALTY
LITTLE RIVER ACADEMY	PLEASANT VALLEY	TAYLOR
LLANO	POINT	TEAGUE
LOMETA	POST OAK BEND	TEHUACANA
LONE OAK	POWELL	THORNDALE
LONGVIEW	POYNOR	THORNTON
LORAIN	PRINCETON	THRALL
LOTT	PUTNAM	THROCKMORTON
LUEDERS	QUANAH	TIOGA
MABANK	QUINLAN	TOCO

MID-TEX DIVISION
 ATMOS ENERGY CORPORATION

RRC Tariff No:

RATE SCHEDULE:	T – TRANSPORTATION	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION EXCEPT THE CITY OF DALLAS AND UNINCORPORATED AREAS	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2018	PAGE: 21

Cities with Rate Effective 4/01/2018 (Continued)

TOM BEAN	VALLEY VIEW	WHITNEY
TRENT	VAN ALSTYNE	WILMER
TRENTON	WALNUT SPRINGS	WINDOM
TRINIDAD	WEINERT	WINTERS
TROY	WEST	WIXON VALLEY
TUSCOLA	WESTWORTH VILLAGE	WOLFE CITY
TYE	WHITEHOUSE	WORTHAM
VALLEY MILLS	WHITEWRIGHT	YANTIS

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RIDER:	WNA – WEATHER NORMALIZATION ADJUSTMENT	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 11/01/2018	PAGE:

Provisions for Adjustment

The Commodity Charge per Ccf (100 cubic feet) for gas service set forth in any Rate Schedules utilized by the cities of the Mid-Tex Division service area for determining normalized winter period revenues shall be adjusted by an amount hereinafter described, which amount is referred to as the "Weather Normalization Adjustment." The Weather Normalization Adjustment shall apply to all temperature sensitive residential and commercial bills based on meters read during the revenue months of November through April. The five regional weather stations are Abilene, Austin, Dallas, Waco, and Wichita Falls.

Computation of Weather Normalization Adjustment

The Weather Normalization Adjustment Factor shall be computed to the nearest one-hundredth cent per Ccf by the following formula:

$$WNAF_i = R_i \frac{(HSF_i \times (NDD-ADD))}{(BL_i + (HSF_i \times ADD))}$$

Where

- i = any particular Rate Schedule or billing classification within any such particular Rate Schedule that contains more than one billing classification
- $WNAF_i$ = Weather Normalization Adjustment Factor for the i^{th} rate schedule or classification expressed in cents per Ccf
- R_i = Commodity Charge rate of temperature sensitive sales for the i^{th} schedule or classification.
- HSF_i = heat sensitive factor for the i^{th} schedule or classification divided by the average bill count in that class
- NDD = billing cycle normal heating degree days calculated as the simple ten-year average of actual heating degree days.
- ADD = billing cycle actual heating degree days.
- BL_i = base load sales for the i^{th} schedule or classification divided by the average bill count in that class

The Weather Normalization Adjustment for the j th customer in i th rate schedule is computed as:

$$WNA_j = WNAF_i \times q_{ij}$$

Where q_{ij} is the relevant sales quantity for the j th customer in i th rate schedule.

MID-TEX DIVISION
ATMOS ENERGY CORPORATION

RIDER:	WNA – WEATHER NORMALIZATION ADJUSTMENT	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 11/01/2018	PAGE:

Base Use/Heat Use Factors

Weather Station	<u>Residential</u>		<u>Commercial</u>	
	Base use Ccf	Heat use Ccf/HDD	Base use Ccf	Heat use Ccf/HDD
Abilene	9.77	0.1201	99.33	0.5737
Austin	10.38	0.1493	201.46	0.8942
Dallas	13.17	0.2062	183.71	1.0046
Waco	9.26	0.1323	124.57	0.6398
Wichita Falls	11.62	0.1278	114.97	0.5226

Weather Normalization Adjustment (WNA) Report

On or before June 1 of each year, the company posts on its website at atmosenergy.com/mtx-wna, in Excel format, a *Weather Normalization Adjustment (WNA) Report* to show how the company calculated its WNAs factor during the preceding winter season. Additionally, on or before June 1 of each year, the company files one hard copy and an Excel version of the *WNA Report* with the Railroad Commission of Texas' Gas Services Division, addressed to the Director of that Division.

Exhibit B

Pensions and Retiree Medical Benefits

ATMOS ENERGY CORP., MID-TEX DIVISION
PENSIONS AND RETIREE MEDICAL BENEFITS FOR CITIES APPROVAL
TEST YEAR ENDING DECEMBER 31, 2017

Line No.	Description	Shared Services		Mid-Tex Direct			Adjustment Total
		Pension Account Plan	Post-Employment Benefit Plan	Pension Account Plan	Supplemental Executive Benefit Plan	Post-Employment Benefit Plan	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)
1	Fiscal Year 2018 Willis Towers Watson Report, as adjusted	\$ 4,082,906	\$ 2,703,898	\$ 6,964,307	\$ 188,360	\$ 3,724,168	
2	Allocation to Mid-Tex	43.55%	43.55%	71.24%	100.00%	71.24%	
3	Fiscal Year 2018 Actuarially Determined Benefit Costs (Ln 1 x Ln 2)	\$ 1,778,092	\$ 1,177,539	\$ 4,961,241	\$ 188,360	\$ 2,653,027	
4	O&M and Capital Allocation Factor	100.00%	100.00%	100.00%	100.00%	100.00%	
5	Fiscal Year 2018 Willis Towers Watson Benefit Costs To Approve (Excluding Removed Cost Centers) (Ln 3 x Ln 4)	\$ 1,778,092	\$ 1,177,539	\$ 4,961,241	\$ 188,360	\$ 2,653,027	\$ 10,758,260
6							
7							
8	Summary of Costs to Approve (1):						
9							
10	O&M Expense Factor (WP_F-2.3, Ln 2)	80.15%	80.15%	40.05%	19.03%	40.05%	
11							
12							
13	Total Pension Account Plan	\$ 1,425,108		\$ 1,987,133			\$ 3,412,241
14	Total Post-Employment Benefit Plan		\$ 943,775			\$ 1,062,621	2,006,396
15	Total Supplemental Executive Benefit Plan				\$ 35,837		35,837
16	Total (Ln 13 + Ln 14 + Ln 15)	\$ 1,425,108	\$ 943,775	\$ 1,987,133	\$ 35,837	\$ 1,062,621	\$ 5,454,474

17
18 Note:

19 1. Mid-Tex is proposing that the fiscal year 2018 Willis Towers Watson actuarial amounts shown on WP_F-2.3 and WP_F-2.3.1, be approved by the RRM Cities as the
20 benchmark amounts to be used to calculate the regulatory asset or liability for future periods. The Company is requesting that the benchmark amount approved by the
21 RRM Cities for future periods include only the expense amount. The amount attributable to capital would continue to be recorded to utility plant through the overhead
22 process as described in the CAM.

Exhibit C

Amortization of Regulatory Liability

**ATMOS ENERGY CORP., MID-TEX DIVISION
RATE BASE ADJUSTMENTS
TEST YEAR ENDING DECEMBER 31, 2017
AMORTIZATION OF REGULATORY LIABILITY**

Line No.	Year Ended Dec. 31	Beginning of Year Rate Base Adjustment Amount	Annual Amortization (1)	End of Year Rate Base Adjustment Amount	Balance as of December 31, 2017
	(a)	(b)	(c)	(d)	(e)
1	2017			\$ 289,813,479	\$ 289,813,479
2	2018	\$ 289,813,479	\$ 12,075,562	277,737,918	
3	2019	277,737,918	12,075,562	265,662,356	
4	2020	265,662,356	12,075,562	253,586,795	
5	2021	253,586,795	12,075,562	241,511,233	
6	2022	241,511,233	12,075,562	229,435,671	
7	2023	229,435,671	12,075,562	217,360,110	
8	2024	217,360,110	12,075,562	205,284,548	
9	2025	205,284,548	12,075,562	193,208,986	
10	2026	193,208,986	12,075,562	181,133,425	
11	2027	181,133,425	12,075,562	169,057,863	
12	2028	169,057,863	12,075,562	156,982,301	
13	2029	156,982,301	12,075,562	144,906,740	
14	2030	144,906,740	12,075,562	132,831,178	
15	2031	132,831,178	12,075,562	120,755,616	
16	2032	120,755,616	12,075,562	108,680,055	
17	2033	108,680,055	12,075,562	96,604,493	
18	2034	96,604,493	12,075,562	84,528,932	
19	2035	84,528,932	12,075,562	72,453,370	
20	2036	72,453,370	12,075,562	60,377,808	
21	2037	60,377,808	12,075,562	48,302,247	
22	2038	48,302,247	12,075,562	36,226,685	
23	2039	36,226,685	12,075,562	24,151,123	
24	2040	24,151,123	12,075,562	12,075,562	
25	2041	12,075,562	12,075,562	(0)	

27 Note:

28 1. The annual amortization of a 24 year recovery period is based on the
29 Reverse South Georgia Method.

Regular Session Agenda Item: 4

Meeting Date: September 10, 2018

ITEM DESCRIPTION:

Approval of a Resolution adopting the City of Seagoville's Investment Policy for Fiscal Year 2018-2019.

BACKGROUND OF ISSUE:

The Investment Policy for the City of Seagoville provides a list of authorized broker/dealers, local investment pool and financial institutions in Section XI – List of Attachments. Under the current Investment Policy, the list of authorized dealers is as follows:

- American National Bank
- Home Bank
- TexPool
- TexSTAR
- MultiBank Securities
- LOGIC

The above list of authorized broker/dealers is unchanged from the previous Investment Policy. No other changes are proposed.

FINANCIAL IMPACT:

None

EXHIBITS:

Investment policy

CITY OF SEAGOVILLE, TEXAS

INVESTMENT POLICY

September 2018

CITY OF SEAGOVILLE, TEXAS INVESTMENT POLICY

PREFACE

It is the policy of the City of Seagoville (the “City”) that after allowing for the anticipated cash flow requirements of the City and giving due consideration to the safety and risks of investments, all available funds shall be invested in conformance with these legal and administrative guidelines to obtain a market rate of return.

Effective cash management is recognized as essential to good fiscal management. An active cash management and investment policy will be pursued to take advantage of investment interest as a viable and material source of revenue for City funds. The City’s portfolio shall be designed and managed in a manner responsive to the public trust and consistent with state and local law. The City will invest public funds in a manner that will provide the highest rate of return with the maximum security while meeting the daily cash flow demands of the City.

The City is required under the Public Funds Investment Act (Chapter 2256 of the Texas Government Code) to adopt a formal written Investment Policy for the investment of public funds. These policies serve to satisfy the statutory requirement (including but not limited to the Public Funds Investment Act, Chapter 2256 of the Texas Government Code [PFIA] and the Public Funds Collateral Act, Chapter 2257 of the Texas Government Code) to define, adopt and review a formal investment strategy and policy.

**CITY OF SEAGOVILLE
INVESTMENT POLICY
TABLE OF CONTENTS**

1. PURPOSE	1
2. SCOPE	1
3. INVESTMENT STRATEGY.....	1
4. INVESTMENT OBJECTIVES.....	4
5. INVESTMENT RESPONSIBILITY.	4
6. AUTHORIZED INVESTMENTS.	6
7. DIVERSIFICATION.....	8
8. AUTHORIZED FINANCIAL DEALERS AND INSTITUTIONS.....	9
9. DELIVERY VERSUS PAYMENT.	10
10. COMPETITIVE BIDDING.....	10
11. SAFEKEEPING AND COLLATERALIZATION.....	10
12. INTERNAL CONTROL.	11
13. PERFORMANCE.....	11
14. REPORTING.....	12
15. INVESTMENT POLICY ADOPTION AND AMENDMENT.....	12
 GLOSSARY OF TERMS.....	 13

LIST

SAMPLE CERTIFICATION

CURRENT AUTHORIZED DEALERS

1. PURPOSE. The purpose of this investment policy (the “Policy”) is to set forth specific investment policy and strategy guidelines for the City in order to achieve the goals of safety and liquidity and achieve a market rate of return in all investment activities. On an annual basis, the City Council shall review the investment strategy and policy and shall approve Policy revisions, if any, by formal resolution.

2. SCOPE. The Investment Policy shall govern the investment of all financial assets considered to be part of the City entity, managed as separately invested assets and includes the following funds or fund types:

General Fund – used to account for resources traditionally associated with government, which are not required to be accounted for in another fund.

Special Revenue Funds – used to account for the proceeds from specific revenue sources which are restricted to expenditures for specific purposes.

Debt Service Fund – used to account for resources to be used for the payment of principal, interest and related costs on general obligation debt.

Capital Projects Funds – used to account for resources to enable the acquisition or construction of major capital facilities which are not financed by enterprise funds, internal service funds, or trust funds.

Enterprise Funds – used to account for operations that are financed and operated in a manner similar to private business enterprises.

This policy does not include funds governed by approved trust agreements, or assets administered for the benefit of the City by outside agencies under retirement or deferred compensation programs. Additionally, bond funds (including debt service and reserve funds) are governed by bond ordinances and are subject to the provisions of the Internal Revenue Code and applicable federal regulations governing the investment of bond proceeds.

3. INVESTMENT STRATEGY. The City maintains a comprehensive and proactive cash management program that is designed to monitor and control all City funds to ensure maximum utilization and yield a market rate of return. The basic and underlying strategy of this program is that all of the City’s funds are earning interest. It is the responsibility and obligation of the City to maintain a flexible approach and be prepared to modify the investment strategy as market conditions dictate. The investment strategy described is predicated on conditions as now exist and are subject to change. The investment strategy emphasizes low credit risk, diversification, and the management of maturities. The strategy also considers the expertise and time constraints of the investment officers. The allowable investment instruments as defined in Section 6 of this Policy reflect the avoidance of credit risk. Diversification refers to dividing investments among a variety of securities offering independent returns. This strategy uses local government investment pools to achieve diversification (PFIA 2256.005 (b)(3)). The management of maturities refers to structuring the maturity dates of the direct investments so that investments mature as cash needs require.

3.1 The primary investment strategy and objectives of the City as specified in this Policy (See Section 4.) are listed below, in their order of importance:

- Safety and preservation of principal (PFIA 2256.005(b)(2));
- Maintenance of sufficient liquidity to meet operating needs (PFIA 2256.005 (b)(2); and
- Achieve a market rate of return on the investment portfolio (PFIA 2256.005 (b)(3))

3.2 The list of investments authorized by this Policy intentionally excludes some investments allowed by state law. The restrictions limit possible credit risk and provide the maximum measure of safety. Within the investment objectives, the investment strategy is to utilize authorized investments for maximum advantage to the City. To increase the interest earnings

for funds identified as being available for investment over longer periods of time based upon a cash requirements projection, the City will consider the following strategies:

3.2.1 **Strategy No. 1. - Diversification** Diversifying the City's investment opportunities through the use of local government investment pools as authorized by the City Council. An investment pool is an entity created to invest public funds jointly on behalf its' participants and whose investment objectives in order of priority match those objectives of the City. Funds are usually available from investment pools on a same-day basis, meaning the pools have a high degree of liquidity. Because of the size and expertise of their staff, investment pools are able to prudently invest in a variety of the investment types allowed by state law. In this manner, investment pools achieve diversification. Funds that may be needed on a short-term basis but that are in excess of the amount maintained at the depository bank are available for deposit in investment pools.

3.2.2 **Strategy No. 2. - Ladder** Building a ladder of Investment Policy authorized securities with staggered maturities for all or part of the longer-term investable funds. The benefits of this ladder approach include the following:

- It is straight-forward and easily understood;
- It represents a prudent diversification method;
- All investments remain within the approved maturity horizon;
- It will normally allow the City to capture a reasonable portion of the yield curve; and
- It provides predictable cash flow with scheduled maturities and reinvestment opportunities.

3.2.3. **Strategy No. 3. – Investment Management Firm** At this time, the City does not use an investment management firm. Should the City determine a need, the following strategy will apply:

Pursuant to the Public Funds Investment Act (Texas Government Code 2256.003(4)(b)), the City may, at its discretion, contract with an investment management firm registered under the Investment Advisors Act of 1940 (15 U.S.C. Section 80b-1 et seq.) or with the State Securities Board to provide for investment and non-discretionary management of its public funds or other funds under its control.

An appointed Investment Advisor shall act solely in an advisory and administrative capacity, within the guidelines of this Investment Policy. At no time shall the advisor take possession of securities or funds or otherwise be granted discretionary authority to transact business on behalf of the City. Any contract awarded by the City Council for investment advisory services may not exceed two years, with an option to extend by mutual consent of both parties (PFIA 2256.003(4)(b)).

Duties of the Investment Advisor shall include, but not be limited to, assistance in purchasing securities, securities clearance, producing required reports, pricing the portfolio, performing due diligence on broker/dealers, market monitoring and economic review.

Any Investment Advisor contracted by the City shall abide by the *Prudent Expert Rule*, whereby investment advice shall, at all times, be given with the judgment and care, under

circumstances then prevailing, which persons paid for their special prudence, discretion and intelligence in such matters exercise in the management of their client's affairs, not for speculation by the client or production of fee income by the advisor or broker, but for investment by the client with emphasis on the probable safety of the capital while considering the probable income to be derived.

3.2.4. **Strategy No. 4. – Fund Investment Strategy** The City will maintain portfolio(s) that utilize four specific investment strategy considerations designed to address the unique characteristics of the fund group(s) represented in the portfolio(s):

3.2.4.1 Investment strategies for general fund and enterprise funds have as their primary objective to assure that anticipated cash flows are matched with adequate investment liquidity. The secondary objective is to create a portfolio that will experience minimal volatility during economic cycles through diversification by security type, maturity date and issuer. All security types, as authorized by this policy, are considered suitable investments for the aforementioned funds.

3.2.4.2 Investment strategies for debt service funds shall have as the primary objective the assurance of investment liquidity adequate to cover the debt service obligation on the required payment date(s). These funds have predictable payment schedules. Therefore investment maturities shall not exceed the anticipated cash flow requirements.

3.2.4.3 Investment strategies for debt service reserve funds shall have as the primary objective the ability to generate a dependable revenue stream to the appropriate debt service fund. Managing the Debt Service Reserve Fund's portfolio maturities to not exceed the call provisions of the bond issue will reduce the investment's market risk if the City's bonds are called and the reserve fund liquidated. No investment maturity shall exceed the final maturity of the bond issue.

3.2.4.4 Investment strategies for special projects or capital projects funds will have as their primary objective to assure that anticipated cash flows are matched with adequate investment liquidity. Market conditions and arbitrage regulations will influence the investment of capital project funds.

3.2.5 **Strategy No. 5 - Hold until Maturity.** The strategy of the City is to maintain sufficient liquidity in its portfolio so that it does not need to sell a security prior to maturity. Should it become necessary to sell a security prior to maturity, where the sale proceeds are less than the current book value, the prior written consent of the City Manager must be obtained. Securities may be sold prior to maturity by the Investment Officer at or above their book value at any time. The result of all sales of securities prior to maturity shall be reported to the City Manager within two business days of the sale. The report shall provide the amount of proceeds from the sale, including accrued interest to the date of sale, less the current book value and the dollar amount of gain on the sale.

3.2.6 **Strategy No. 6 - Depository Bank Relationships.** This Policy shall further seek to maintain good depository bank relationships while minimizing the cost of banking services. The City will seek to maintain a depository contract that will be managed to a level that minimizes the cost of the banking relationship to the City, while allowing the City to earn an appropriate return on idle demand deposits.

3.2.7 **Strategy No. 7 - Maximizing Investable Cash Balances.** Procedures shall be established and implemented in order to maximize investable cash by decreasing the

time between the actual collection and the deposit of receipts, and by the controlling of disbursements.

4. INVESTMENT OBJECTIVES. Funds of the City shall be invested in accordance with all applicable Texas statutes, this Policy and any other approved, written administrative procedures. The four objectives of the City's investment activities shall be as follows (in the order of priority):

4.1 **Suitability.** Understanding the suitability of the investment to the financial requirements of the City is important. Any investment eligible in the Investment Policy is suitable for all City funds.

4.2 **Safety of Principal.** Safety of principal invested is the foremost objective in the investment decisions of the City. Each investment transaction shall seek to ensure the preservation of capital in the overall portfolio. The risk of loss shall be controlled by investing only in authorized securities, as defined in this Policy, by qualifying the financial institutions with whom the City will transact business and through portfolio diversification. Safety is defined as the undiminished return of the principal on the City's investments.

4.3 **Liquidity.** The investment portfolio shall be managed to maintain liquidity to ensure that funds will be available to meet the City's cash flow requirements and by investing in securities with active secondary markets. Investments shall be structured in such a manner as will provide the liquidity necessary to pay obligations as they become due. A security may be liquidated prior to its stated maturity to meet unanticipated cash requirements, or to otherwise favorably adjust the City's portfolio, in accordance with Section 2.2.5 above.

4.4 **Marketability.** Securities with active and efficient secondary markets are necessary in the event of an unanticipated cash requirement.

4.5 **Diversification.** Investment maturities shall be staggered throughout the budget cycle to provide cash flow based on the anticipated needs of the City. Diversifying the appropriate maturity structure will reduce market cycle risk.

4.6 **Market Rate-of-Return (Yield).** The City's investment portfolio shall be designed to optimize a market rate-of-return on investments consistent with risk constraints and cash flow requirements of the portfolio. The investment portfolio shall be managed in a manner that seeks to attain a market rate of return throughout budgetary and economic cycles. The City will not attempt to consistently attain an unrealistic above market rate-of-return, as this objective will subject the overall portfolio to greater risk. Therefore, the City's rate of return objective is secondary to those of safety and liquidity. Rate of return (yield) is defined as the rate of annual income return on an investment, expressed as a percentage.

5. INVESTMENT RESPONSIBILITY. As provided in this policy, the daily operation and management of the City's investments are the responsibility of the following person(s).

5.1 **Delegation of Authority.** The City Manager and the Director of Finance are authorized to deposit, withdraw, invest, transfer or manage in any other manner the funds of the City. Management responsibility for the investment program is hereby delegated to the Director of Finance, who shall establish written procedures for the operation of the investment program, consistent with this Policy. Such procedures shall include explicit delegation of authority to persons responsible for investment transactions. All persons involved in investment activities will be referred to in this Policy as "Investment Officers", pursuant to Texas Government Code 2256.005(f) . No persons may engage in an investment transaction except as provided under the terms of this Policy and the procedures established by the

Director of Finance. The Director of Finance shall be responsible for all transactions undertaken, and shall establish a system of controls to regulate the activities of subordinate Investment Officials. The system of controls shall be designed to provide reasonable assurance that the assets of the City are protected from loss, theft or misuse. The concept of reasonable assurance recognizes that:

- (1) the cost of a control should not exceed the benefits likely to be derived; and
- (2) the valuation of costs and benefits requires estimates and judgments by management.

Commitment of financial and staffing resources in order to maximize total return through active portfolio management shall be the responsibility of the City Council.

5.2 Prudence. The standard of prudence to be applied by the Investment Officer shall be the "prudent person" rule (as set forth in Texas Government Code 2256.006(a-b), which states, "investments shall be made with judgment and care, under prevailing circumstances, that a person of prudence, discretion and intelligence would exercise in the management of the person's own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived." In determining whether the Investment Officer has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration the following:

- 5.2.1 the investment of all funds over which the Investment Officer had responsibility rather than a consideration as to the prudence of a single investment; and
- 5.2.2 whether the investment decision was consistent with the written investment Policy and procedures of the City.

5.3 Due Diligence. The Investment Officer acting in accordance with written policies and procedures and exercising due diligence, shall not be held personally responsible for a specific security's credit risk or market price changes, provided that these deviations are reported in a timely manner and that appropriate action is taken to control adverse developments.

5.4 Ethical Standards and Conflicts of Interest. All City Investment Officers having a direct or indirect role in the investment of City funds shall act as custodians of the public trust avoiding any transaction which might involve a conflict of interest, the appearance of a conflict of interest, or any activity which might otherwise discourage public confidence. Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair the ability to make impartial investment decisions. An Investment Officer who has a personal business relationship with the depository bank or with any entity seeking to sell an investment to the City shall file a statement disclosing that personal business interest. An Investment Officer has a personal business relationship with a business organization if any one of the following three conditions are met:

- a. The Investment Officer owns 10% or more of the voting stock or shares of the business organization or owns \$5,000 or more of the fair market value of the business organization.
- b. Funds received by the Investment Officer from the business organization exceed 10% of the investment officers' gross income for the prior year.

- c. The Investment Officer has acquired from the business organization during the prior year investments with a book value of \$2,500 or more for their personal account (Texas Government Code 2256.005 (i)(1-3)).

5.5 An Investment Officer who is related within the second degree of affinity or consanguinity to an individual seeking to sell an investment to the City shall file a statement disclosing that relationship. A statement required under this subsection must be filed with the Texas Ethics Commission and the City Council.

5.6 Investment Training. The Investment Officers shall attend at least one training session of at least ten (10) hours relating to the officer's responsibility under the Public Funds Investment Act within twelve (12) months after assuming duties, and attend an investment training session not less than once every two years, receiving an additional eight (8) hours of training. Such training from an independent source shall be approved by the City Council and endorsed by one or more of the following entities: the Government Finance Officers Association of Texas, the Government Treasurers Organization of Texas, the Texas Municipal League, the North Central Texas Council of Governments, or the University of North Texas Center for Public Management (Texas Government Code 2256.008).

6. AUTHORIZED INVESTMENTS. As stated previously, safety of principal is the primary objective in investing public funds and can be accomplished by limiting two types of risk — credit risk and interest rate risk. Credit risk is the risk associated with the failure of a security issuer or backer to repay principal and interest in full. Interest rate risk is the risk that the value of a portfolio will decline due to an increase in the general level of interest rates. In order to provide for safety of principal as the City's primary objective, only certain investments are authorized as acceptable investments for the City. The following list of authorized investments for the City intentionally excludes some investments authorized by law. These restrictions are placed in order to limit possible risk and provide the maximum measure of safety to City funds.

6.1 Authorized and Acceptable Investments. The authorized list of investment instruments are as follows:

- (1) Obligations (including letters of credit) of the United States or its agencies and instrumentalities.
- (2) Direct obligations of the State of Texas, or its agencies and instrumentalities.
- (3) Other obligations, the principal of and interest on which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, the State of Texas or the United States or their respective agencies and instrumentalities, including obligations that are fully guaranteed or insured by the Federal Deposit Insurance Corporation or by the explicit full faith and credit of the United States.
- (4) Collateralized Certificates of Deposit. A certificate of deposit issued by a depository institution that has its main office or a branch office in the state and is:
 - guaranteed or insured by the Federal Deposit Insurance Corporation or its successor or the National Credit Union Share Insurance Fund or its successor;
 - secured by obligations that are described by Section 2256.009(a) of the Public Funds Investment Act, including mortgage backed securities directly issued by a federal agency or instrumentality, but excluding those mortgage backed securities of the nature described in Section 2256.009(b) of the Act; or

- secured in any other manner and amount provided by law for deposits of the City.

This depository shall act as the custodian for the various certificates on behalf of the City.

(5) Eligible Local Government Investment Pools. Public funds investment pools which invest in instruments and follow practices allowed by the current law as defined in Section 2256.016 of the Texas Government Code, provided that:

- the investment pool has been authorized by the City Council;
- the pool shall have furnished the Investment Officer an offering circular containing the information required by Section 2256.016(b) of the Texas Government Code;
- the pool shall furnish the Investment Officer investment transaction confirmations with respect to all investments made with it;
- the pool shall furnish to the Investment Officer monthly reports containing the information required under Section 2256.016(c) of the Texas Government Code;
- the pool is continuously rated no lower than “AAA” or “AAA-m” or an equivalent rating by at least one nationally recognized rating service;
- the pool marks its portfolio to market daily;
- the pool’s investment objectives shall be to maintain a stable net asset value of one dollar (\$1.00); and
- the pool’s investment philosophy and strategy are consistent with this Policy.

(6) Regulated No-Load Money Market Mutual Funds. These investments are authorized, under the following conditions:

- the money market mutual fund is registered with and regulated by the Securities and Exchange Commission;
- the fund provides the City with a prospectus and other information required by the Securities Exchange Act of 1934 or the Investment Company Act of 1940;
- the fund has a dollar-weighted average portfolio maturity of ninety (90) days or less;
- the investment objectives include the maintenance of a stable net asset value of one dollar (\$1.00) per share; and
- the fund is continuously rated no lower than "AAA" or an equivalent rating by at least one nationally recognized rating service.

The City may not invest funds under its control in an amount that exceeds 10% of the total assets of any individual money market mutual fund.

(7) Repurchase Agreements, Reverse Repurchase Agreements, Bankers' Acceptances; Commercial Paper. These investments are authorized for the City only to the extent that they are contained in the portfolios of approved public funds investment pools in which the City invests, or as otherwise provided below.

- The direct investment in reverse repurchase agreements, bankers' acceptances, and commercial paper by the City is not authorized.
- Fully flexible repurchase agreements are authorized in this Policy, to the extent authorized under the Public Funds Investment Act (Texas Government Code 2256.001). The use of flex repos shall be limited to the investment of bond proceeds and the maturity date of any such agreement shall not exceed the expected proceeds draw schedule.

6.2 Investment Instruments NOT Authorized. The following instruments are eligible for investment by local government according to state law, but they have been intentionally prohibited for the City by this Policy: mortgage-related obligations, guaranteed investment contracts, options, financial futures contracts and, day trading of long-term securities. In addition to these restricted investments, state law specifically prohibits investment in the following securities:

- (1) Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal.
- (2) Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest.
- (3) Collateralized mortgage obligations that have a stated final maturity date of greater than ten years.
- (4) Collateralized mortgage obligations, the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.

7. DIVERSIFICATION. Diversification of investment instruments shall be utilized to avoid incurring unreasonable risks resulting from over-concentration of investments in a specific maturity, a specific issue, or a specific class of securities. With the exception of U.S. Government securities, as authorized in this Policy, and authorized local government investment pools, no more than fifty percent (50%) of the total investment portfolio will be invested in any one security type. Diversification of the portfolio considers diversification by maturity dates and diversification by investment instrument.

7.1 Diversification by Maturities. The longer the maturity of investments, the greater their price volatility. Therefore, it is the City's policy to concentrate its investment portfolio in shorter-term securities in order to limit principal risks caused by change in interest rates. The City will attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, the City will not directly invest in securities maturing more than two (2) years from the date of purchase. However, the above described obligations, certificates, or agreements may be collateralized using longer date instruments. The City shall diversify the use of investment instruments to avoid incurring unreasonable risks inherent in over-investing in specific instruments, individual financial institutions or

maturities. Maturity scheduling shall be managed by the Investment Officer so that maturities of investments shall be timed to coincide with projected cash flow needs.

7.2 Diversification by Investment Instrument. Diversification by investment instrument shall not exceed the following guidelines for each type of instrument:

	<u>Percentage of Portfolio (Maximum)</u>
U.S. Treasury Obligations	100%
U.S. Government Agency Securities and Instrumentalities of Government-Sponsored Corporations	80%
Authorized Local Government Investment Pools	100%
Fully Collateralized Certificates of Deposit	50%
SEC-Regulated No-Load Money Market Mutual Funds	10%

7.3 The City shall invest local funds in investments yielding a market rate-of-return while providing necessary protection of the principal consistent with the operating requirements of this section or written policies.

8. AUTHORIZED FINANCIAL DEALERS AND INSTITUTIONS. At this time, the City does use Brokers or Dealers. Should the City determine a need for additional brokers or dealers, the following procedures and requirements will apply:

Financial institutions (federally insured banks) with and through whom the City invests shall be state or national banks domiciled in this state. No public deposit shall be made except in a qualified public depository as established by state laws. Brokers/Dealers authorized to provide investment services to the City may include only those authorized by the City Council. All banking services will be governed by a depository contract awarded by the City Council. In addition, the Director of Finance shall maintain a list of authorized security brokers/dealers, and investment pools that are authorized by the City Council.

8.1 All financial institutions with whom the City does business must supply the following as appropriate: (1) audited financial statements; (2) proof of National Association of Securities Dealers (NASD) certification; (3) proof of state registration and completed broker/dealer questionnaire; (4) certification of having read the City's investment policy signed by a qualified representative of the organization, acknowledging that the organization has implemented reasonable procedures and controls in an effort to preclude imprudent investment activities arising out of investment transactions conducted between the City and the organization.

8.2 An annual review of the financial condition and registration of qualified bidders will be conducted by the Director of Finance. The review may include, but is not limited to, review of rating agency reports, review of call reports, and analyses of management, profitability, capitalization, and asset quality. Financial institutions and brokers/dealers desiring to conduct business with the City shall be required to provide any financial data requested by the City Manager or the Investment Officer. Upon completion of the annual review by the Director of Finance, the financial institutions and brokers/dealers desiring to conduct business with the City shall be approved by the City Council.

8.3 Selection criteria for federally insured financial institutions shall include the following: (1) the financial institution must be insured by the FDIC and (2) the financial institution must be incorporated under the laws of the State of Texas or of the United States of America.

8.4 The Investment Officer of the City is responsible for monitoring the investments made by a financial institution and/or broker/dealer to determine that they are in compliance with the provisions of the Investment Policy.

9. DELIVERY VERSUS PAYMENT. It is the policy of the City that all security transactions entered into with the City shall be conducted on a "**DELIVERY VERSUS PAYMENT**" (DVP) basis through the Federal Reserve System. By doing this, City funds are not released until the City has received, through the Federal Reserve wire, the securities purchased. The City shall authorize the release of funds only after receiving notification from the safekeeping bank that a purchased security has been received in the safekeeping account of the City. The notification may be oral, but shall be confirmed in writing (Texas Government Code 2256.005(b)(4)(e)).

10. COMPETITIVE BIDDING. It is the policy of the City to require competitive bidding for all individual security purchases and sales, excluding transactions with money market mutual funds, local government investment pools and when issued (new) securities, which are deemed to be made at prevailing market rates.

11. SAFEKEEPING AND COLLATERALIZATION.

11.1 **Safekeeping.** All securities owned by the City shall be held by its safekeeping agent, except the collateral for bank deposits. The collateral for bank deposits will be held in the City's name in the bank's trust department, or alternatively, in a Federal Reserve Bank account in the City's name, or a third-party bank, at the City's discretion. Original safekeeping receipts shall be obtained and held by the City. The City shall contract with a bank or banks for the safekeeping of securities either owned by the City as part of its investment portfolio or held as collateral to secure time deposits.

11.2 **Collateralization.** Consistent with the requirements of the Public Funds Collateral Act, it is the policy of the City to require full collateralization of all city funds on deposit with a depository bank. The market value of the investments securing the deposit of funds shall be at least equal to the amount of the deposits of funds reduced to the extent that the deposits are insured by the Federal Deposit Insurance Corporation (FDIC). Securities pledged as collateral shall be held in the City's name, in a segregated account at the Federal Reserve Bank/Federal Home Loan Bank or by an independent third party with whom the City has a current custodial agreement. The agreement is to specify the acceptable investment securities as collateral, including provisions relating to possession of the collateral, the substitution or release of investment securities, ownership of securities, and the method of valuation of securities. The safekeeping agreement must clearly state that the safekeeping bank is instructed to release purchased and collateral securities to the City in the event the City has determined that the depository bank has failed to pay on any matured investments in certificates of deposit, or has determined that the funds of the City are in jeopardy for whatever reason, including involuntary closure or change of ownership. A clearly marked evidence of ownership, e.g., safekeeping receipt, must be supplied to the City and retained by the City. The Investment Officer must be notified in writing of release of collateral or substitution of securities. Financial institutions serving as City depositories will be required to sign a "Depository Agreement" with the City and the City safekeeping agent. The collateralized deposit portion of the agreement shall define the City's rights to collateral in the event of default, bankruptcy, or closing and shall establish a perfected security interest in compliance with Federal and State regulations, including:

- the Agreement must be in writing;
- the Agreement has to be executed by the Depository and the City contemporaneously with the acquisition of the asset;

- the Agreement must be approved by the Board of Directors of the Loan Committee of the Depository and a copy of the meeting minutes must be delivered to the City; and
- the Agreement must be part of the Depository's "official record" continuously since its execution.

11.2.1 The City may accept the following securities as collateral for bank deposits (V.T.C.A., Government Code, Section 2256.001, et. seq, formerly Article 842a-2, Section 2, V.T.C.S., as amended);

- FDIC and FSLIC insurance coverage;
 - A bond, certificate of indebtedness, or Treasury Note of the United States, or other evidence of indebtedness of the United States that is guaranteed as to principal and interest by the United States;
 - Obligations, the principal and interest on which are unconditionally guaranteed or insured by the State of Texas;
 - A bond of the State of Texas or of a county, city, or other political subdivision of the State of Texas having been rated as investment grade (investment rating no less than "A" or its equivalent) by a nationally recognized rating agency with a remaining maturity of ten years or less;
 - Surety Bonds that meet the requirements of the Public Funds Investment Act; or
 - Federal Home Loan Bank Letters of Credit as defined by Chapter 116, Subchapter C of the Local Government Code and by Chapter 726, Acts of the 67th Legislature, Regular Session, 1981 (Article 2529b-1, Vernon's Texas Civil Statutes).

11.2.2 For certificates of deposit and other evidences of deposit, collateral shall be at 102% of market or par, whichever is lower. The market value of collateral will always equal or exceed the principal plus accrued interest of deposits at financial institutions.

11.2.2 Financial institutions, with which the City invests or maintains other deposits, shall provide monthly, and as requested by the Investment Officer, a listing of the collateral pledged to the City, marked to current market prices. The listing shall include total pledged securities itemized by name, type, description, par value, current market value, maturity date, and Moody's or Standard & Poor's rating, if applicable. The City and the financial institution shall jointly assume the responsibility for ensuring that the collateral is sufficient. All collateral shall be subject to inspection and audit by the Director of Finance, or designee, as well as the City's independent auditors.

12. INTERNAL CONTROL. The Director of Finance shall establish a system of written internal controls, which shall be reviewed annually by independent auditors. The controls shall be designed to prevent loss of public funds due to fraud, error, misrepresentation, unanticipated market changes, or imprudent actions. The internal controls are to be reviewed annually in conjunction with an external independent audit. This review will provide assurance of compliance with policies and procedures as specified by this Policy. The City, in conjunction with its annual financial audit, shall perform a compliance audit of management controls and adherence to the City's established investment policy.

13. PERFORMANCE. The City's investment portfolio shall be designed to obtain a market rate of return on investments consistent with risk constraints and expected cash flow of the City. The benchmark for performance that is appropriate for the City's cash flow cycle will be TexPool (a local government investment pool).

14. REPORTING. The Director of Finance shall submit a signed quarterly investment report that summarizes current market conditions, economic developments and anticipated investment conditions. The report shall summarize investment strategies employed in the most recent quarter, and describe the portfolio in terms of investment securities, maturities, risk characteristics, and shall explain the total investment return for the quarter.

14.1 Annual Report. Within 60 days of the end of the fiscal year, the Director of Finance shall present an annual report on the investment program and investment activity. This report may be presented as a component of the fourth quarter report to the City Manager and City Council. The reports prepared by the Director of Finance shall be formally reviewed at least annually by an independent auditor, and the result of the review shall be reported to the City Council by that auditor.

14.2 Methods. The quarterly investment report shall include a succinct management summary that provides a clear picture of the status of the current investment portfolio and transactions made over the past quarter. This management summary will be prepared in a manner that will allow the City to ascertain whether investment activities during the reporting period have conformed to the investment policy. The report will be prepared in compliance with generally accepted accounting principles. The report will be provided to the City Manager and City Council. The report will include the following:

- A listing of individual securities held at the end of the reporting period. This list will include the name of the fund for which each individual investment was acquired;
- Unrealized gains or losses resulting from appreciation or depreciation by listing the beginning and ending book and market value of securities for the period. Market values shall be obtained from financial institutions or portfolio reporting services independent from the broker/dealer from which the security was purchased;
- Additions and changes to the market value during the period;
- Fully accrued interest for the reporting period;
- Average weighted yield to maturity of portfolio on entity investments as compared to applicable benchmarks;
- Listing of investments by maturity date;
- The percentage of the total portfolio which each type of investment represents; and
- Statement of compliance of the City's investment portfolio with State Law and the investment strategy and policy approved by the City Council.

15. INVESTMENT POLICY ADOPTION AND AMENDMENT. The City's Investment Policy shall be adopted and amended by resolution of the City Council only. The City's written policies and procedures for investments are subject to review not less than annually to stay current with changing laws, regulations and needs of the City. Any changes or modifications to this Investment Policy, if any, shall be approved, and adopted by a formal resolution of the City Council.

GLOSSARY OF TERMS

The Investment Policy contains specialized and technical terminology that is unique to cash management and investment activities. The following glossary of terms is provided to assist in understanding these terms.

Affinity. Related through marriage.

Agencies. See U.S. Agency securities.

Bankers' Acceptances. A draft or bill of exchange accepted by a bank or trust company. The accepting institution guarantees payment of the bill, as well as the issuer. When discounted and sold in the secondary market, bankers' acceptances become a short-term investment alternative.

Book Value. The cost of a security as recorded in the City's accounting records. For purposes of evaluating a sale of a security, it is a function of the original cost, the amortization of premium or discount, and the accrued interest. Specifically, it is the face value of the security plus the accrued interest plus any unamortized premium or minus any unamortized discount. Book value is often compared to market value, which is defined below.

Broker. A person or company that, for a fee or commission, brings buyers and sellers of securities together.

Certificate of Deposit. A time deposit with a specific maturity evidenced by a certificate.

Collateral. In general, assets which one party pledges as a guarantee of performance. Specifically, securities pledged by a bank to secure deposits of public monies. In the event of bank failure, the securities become the property of the public entity.

Collateralized Mortgage Obligations (CMO's). Securities based on a pool of home mortgages.

Commercial Paper. An unsecured promissory note issued primarily by corporations for a specific amount and maturing on a specific day. The maximum maturity for commercial paper is 270 days, but most frequently maturities do not exceed 30 days. Almost all commercial paper is rated by a rating service.

Consanguinity. Related by blood.

Coupon. The annual rate of interest that a bond's issuer promises to pay the bondholder on the bond's face value. Also, a certificate attached to a bond indicating interest due on a payment date.

Credit Risk. The uncertainty that the principal amount of an investment will be returned without loss of value to the default of the borrower.

CUSIP. A unique security identification number assigned to securities maintained and transferred on the Federal Reserve book-entry system.

Dealer. A person or company that endeavors to profit from buying and selling investments for its own account.

Delivery Versus Payment (DVP). A method of delivering securities that requires the simultaneous exchange of the security and the payment. It provides a safeguard against paying for securities before they are received.

Demand Deposits. Deposits at a financial institution that are available to the depositor upon the depositor's demand.

Depository Bank. The primary bank of the City. The relationship between the depository bank and the City is governed by

state law and by a depository contract that is approved by the City Council.

Discount. The difference between the cost price of a security and its value at maturity when quoted at lower than face value. A security selling below original offering price shortly after sale is also considered to be at a discount.

Discount Securities. Non-interest bearing money market instruments that are issued at a discount and redeemed at maturity for full face value, e.g., U.S. Treasury Bills.

Diversification. The strategy of dividing investments among a variety of securities offering independent risks and yields. Diversification lessens the likelihood of losing the entire portfolio of investments and averages yields among the investment alternatives.

Discount. The difference between the cost of a security and its value at maturity, in cases where the cost is less than the value at maturity.

Federal Deposit Insurance Corporation (FDIC). A federal agency that insures bank deposits.

Federal Funds Rate. The rate of interest at which Federal funds are traded. This rate is currently set by the Federal Reserve through open-market operations.

Federal Home Loan Banks (FHLB). Created in 1932, this system consists of 12 regional banks, which are owned by private member institutions and regulated by the Federal Housing Finance Board. Functioning as a credit reserve system, it facilitates extension of credit through its owner members. Federal Home Loan Bank issues are joint and several obligations of the 12 Federal Home Loan Banks.

Federal Home Loan Mortgage Corporation (FHLMC or Freddie Mac). A stockholder-owned corporation that provides a continuous flow of funds to mortgage lenders, primarily through developing

and maintaining an active nationwide market in conventional mortgages.

Federal National Mortgage Association (FNMA or Fannie Mae). FNMA, a federal corporation, is the largest single provider of residential mortgage funds in the United States. It is a private stockholder-owned corporation. The corporation's purchases include a variety of adjustable mortgages and second loans in addition to fixed-rate mortgages. FNMA's securities are also highly liquid and are widely accepted.

Fully Flexible Repurchase Agreement ("flex repo"). A specialized contract designed for the short-term investment of proceeds available from the sale of municipal bonds, notes and certificates. Flex repos allow for incremental repurchases, with the buyer/issuer (the City) retaining the right to force the seller to repurchase all, or a portion of, the sold securities held under repurchase agreement, at any time before the maturity date of the agreement, at a fixed rate for the life of the agreement.

Hold Until Maturity. This investment strategy is intended to avoid interest rate risk by maintaining ownership of an investment until it matures. At maturity, the face value of the security is received, but in some cases where a security is sold before maturity, less than the face value and the book value is received. Please see interest rate risk defined below.

Interest Rate Risk. The uncertainty of the return of principal on fixed rate securities that are sold prior to maturity. When interest rates rise, the market value of fixed rate securities decreases.

Internal Control. Policies and procedures that are established to provide reasonable assurance that specific government objectives are achieved and that assets are safeguarded.

Investment. The purchase of securities which, upon analysis, promise safety of principal and a satisfactory return. These

factors distinguish investment from speculation.

Investment Objective. The aim, goal or desired end of action of the investment activity.

Investment Pool. An entity created to invest public funds jointly on behalf of the entities that participate in the pool and whose investment objectives in order of priority are safety, liquidity, and yield. (Sometimes called Local Government Investment Pool.)

Investment Strategy. The overall plan or method proscribed to achieve the investment objectives of the City.

Laddered Maturity. An investment strategy whereby investments are purchased to mature at regular intervals.

Liquidity. The measure of an investment's ability to be converted quickly and easily into cash without a substantial loss of value.

Local Government Investment Pool. See **Investment Pool.**

Market Rate of Return. A general term referring to the approximate interest rate that could be earned by an investor in a specific maturity range at any given point in time. For example, an investor seeking to earn a "market rate of return" while maintaining an investment portfolio with an average maturity of 90 days, would hope to earn approximately the same as a three-month agency discount note. If the investor earns a rate much higher than this, it might signal an inappropriate level of risk.

Market Risk. The uncertainty of the value of the City's portfolio arising from changes in the market conditions of investment securities.

Market Value. The price, including accrued interest, at which a security is trading for which it can be readily sold or purchased.

Maturity. The date upon which the principal or stated value of an investment becomes due and payable.

Money Market Mutual Fund. A mutual fund that purchases short-term debt instruments, such as Treasury Bills, commercial paper, and bankers' acceptances, and which strives to maintain a stable net asset value of \$1.00.

Mutual Fund. Investment companies that sell shares to investors, offering investors diversification and professional portfolio management. Prices generally fluctuate with the performance of the fund.

Net Asset Value. The ratio of the market value of the portfolio divided by the book value of the portfolio.

Par. The value of a security as expressed on its face (face value) without consideration of a discount or premium.

Pledge. The grant of a collateral interest in investment securities by the depository bank as assurance of the safety of City deposits.

Pooled Fund Group. The combination of various accounts and funds of the City in a single, internally-created investing entity.

Portfolio. The collection of securities held by an investor.

Principal. The capital sum of an investment, as distinguished from interest.

Premium. The difference between the cost price and the face value at maturity in cases where the cost price is higher than the face value.

Rate-of-Return. See **Yield.**

Repurchase Agreement (REPO). An investment arrangement in which the holder of a security sells that security to an investor (the City) with an agreement to repurchase the security at a fixed price and on a fixed date.

Reverse Repurchase Agreement. An investment arrangement by which the City sells a security to a third party, such as a bank or broker/dealer, in return for cash and agrees to repurchase the instrument from the third party at a fixed price and on a fixed date. The City would then use the cash to purchase additional investments. This type of investment is prohibited in the City's portfolio, except to the extent used by local government investment pools with which the City invests.

Safekeeping. An arrangement whereby a bank holds securities and other valuables for protection in exchange for a fee.

Safety. The assurance of the undiminished return of the principal of the City's investments and deposits.

Secondary Market. A market for the purchase and sales of outstanding securities following their initial distribution.

SEC Rule 15C3-1 (Uniform Net Capital Rule). Security and Exchange Commission requirement that member firms and non-member broker/dealers in securities maintain a maximum ratio of indebtedness to liquid capital of 15 to 1.

Security. A financial instrument that signifies an ownership interest, the right to an ownership interest, or creditor status.

Security Risks. The uncertainty of the value of a security dependent on its particular qualities.

Time Deposits. Deposits at the depository bank that are not due and payable until a specific date.

United States Agency Securities. Debt instruments issued by an executive department, an independent federal establishment, or a corporation or other entity established by Congress which is owned in whole or in part by the United States of America.

United States Treasury Securities. Debt instruments issued by the Treasury of the United States. **Treasury Bills** are issued for short-term borrowings (less than one year); **Treasury Notes** are issued for mid-term borrowings (Two - ten years); **Treasury Bonds** are issued for long-term borrowings (over ten years).

Yield. The rate of annual income return on an investment, expressed as a percentage.

**TEXAS PUBLIC FUNDS INVESTMENT ACT
CERTIFICATION BY BUSINESS ORGANIZATION**

[SAMPLE]

CITY OF SEAGOVILLE, TEXAS

This certification is executed on behalf of the City of Seagoville, Texas (the "City"), and _____ (the "Business Organization"), pursuant to the Public Funds Investment Act, Chapter 2256, Texas Government Code (the "Act") in connection with investment transactions conducted between the City and the Business Organization.

The undersigned Qualified Representative of the Business Organization hereby certifies on behalf of the Business Organization that:

1. The undersigned is a Qualified Representative of the Business Organization offering to enter an investment transaction with the Investor as such terms are used in the Public Funds Investment Act, Chapter 2256, Texas Government Code; and
2. The Qualified Representative of the Business Organization has received and reviewed the Investment Policy furnished by the City; and
3. The Qualified Representative of the Business Organization has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the Business Organization and the City that are not authorized by the City's Investment Policy, except to the extent that this authorization is dependent on an analysis of the makeup of the City's entire portfolio or requires an interpretation of subjective investment standards.

Qualified Representative of Business Organization

Firm: _____

Signature

Printed Name: _____

Title: _____

Date: _____

Current Authorized Dealers:

American National Bank

Home Bank

TexPool

TexStar

MultiBank Securities

LOGIC

A RESOLUTION OF THE CITY OF SEAGOVILLE, TEXAS

RESOLUTION NO. 39-R-2018

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEAGOVILLE, TEXAS, ADOPTING THE INVESTMENT POLICY AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on September 11, 2017, the City Council adopted an Investment Policy; and

WHEREAS, it is necessary that the Investment Policy to be adopted annually by resolution of the City Council;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SEAGOVILLE, TEXAS:

SECTION 1. That the Investment Policy, attached hereto as Exhibit "A," is adopted by the City Council of the City of Seagoville, Texas.

SECTION 2. This Resolution and the fees established herein shall take effect on the 1st day of October, 2018, and it is accordingly so resolved.

DULY PASSED by the City Council of the City of Seagoville, Texas, on 10th day of September, 2018.

APPROVED:

DENNIS CHILDRESS, MAYOR

ATTEST:

KANDI JACKSON, CITY SECRETARY

APPROVED AS TO FORM:

ALEXIS ALLEN, CITY ATTORNEY

Regular Session Agenda Item: 5

Meeting Date: September 10, 2018

ITEM DESCRIPTION:

Discuss and consider approval of Resolution No. 38-R-2018 approving the adopted Seagoville Economic Development Corporation budget for fiscal year October 1, 2018 through September 30, 2019.

BACKGROUND OF ISSUE:

In a public meeting, on July 2, 2018, the Seagoville Economic Development Corporation (SEDC) proposed and adopted a budget for expenditures for Fiscal Year 2018 – 2019.

The budget is incorporated in the budget book and will be approved and adopted as part of the overall budget. This resolution will ratify the budget adopted by the SEDC.

FINANCIAL IMPACT:

None.

ATTACHMENT:

FY 2019 SEDC Budget Summary
Resolution

**Seagoville Economic Development Corporation
Fund Summary FY 2019**

Account Description	Actual FY 2016	Actual FY 2017	Budget FY 2018	Projected FY 2018	Proposed FY 2019
Total Net Position October 1	1,287,310	1,401,915	1,833,353	1,833,353	2,192,815
<i>Revenues</i>					
Sales Tax Revenues	695,869	776,286	765,020	803,275	810,921
Rent Revenue	12,600	17,363	23,400	19,300	21,600
Insurance Recovery	10,000	-	-	-	-
Reimbursement/Other	-	13	-	-	-
Interest Income	719	719	700	721	725
Total Revenue	719,188	794,381	789,120	823,296	833,246
Total Resources Available	2,006,498	2,196,296	2,622,473	2,656,649	3,026,062
<i>Expenditures</i>					
<u>Administrative & Operations</u>					
Administrative Cost	75,599	205,974	200,192	37,974	62,385
Operations	112,721	88,384	310,010	244,360	302,210
Total Administrative & Operations	188,320	294,358	510,202	282,334	364,595
<u>Economic Development Assistance</u>					
Tractor Supply Development	300,000	-	-	-	-
Shorty's BBQ	-	-	-	30,000	-
Economic Development Grant - Actuant (Precision/Hays)	50,000	50,000	-	-	-
Total Economic Development Assistance	350,000	50,000	-	30,000	-
<u>City and Community Oriented Projects</u>					
Fireworks	5,250	5,000	5,000	5,000	5,000
Kidfish Event	675	105	3,500	3,500	3,500
Quality of Life Projects	41,231	-	100,000	143,000	100,000
Special Events Chamber of Commerce	-	-	-	-	-
Total City and Community Projects	47,155	5,105	108,500	151,500	108,500
<u>Debt Service</u>	11,036	13,479	-	-	-
<u>Facade Improvement Program</u>	8,071	-	-	-	-
Total Expenditures	604,582	362,942	618,702	463,834	473,095
Excess of Revenue over Expenditures	114,605	431,440	170,418	359,462	360,151
Total Net Position September 30	1,401,915	1,833,353	2,003,771	2,192,815	2,552,967
Invested in Capital Assets	711,285	836,654	836,654	670,135	670,135
Working Capital	690,630	996,699	1,167,117	1,522,680	1,882,832
Daily Operating Cost	515.94	806.46	1,397.81	773.52	998.89

A RESOLUTION OF THE CITY OF SEAGOVILLE, TEXAS

RESOLUTION 38-R-2018

A RESOLUTION OF THE CITY OF SEAGOVILLE, TEXAS, APPROVING THE ADOPTED BUDGET FOR THE SEAGOVILLE ECONOMIC DEVELOPMENT CORPORATION FOR THE FISCAL YEAR OCTOBER 1, 2018 THROUGH SEPTEMBER 30, 2019; PROVIDING THAT EXPENDITURES FOR SAID FISCAL YEAR; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, after notice required by law, on July 2, 2018, the Seagoville Economic Development Corporation proposed and adopted a budget for expenditures for the Fiscal Year 2018-2019; and

WHEREAS, this action was ratified on July 2, 2018 by the Seagoville Economic Development Corporation; and

WHEREAS, the City Council finds that the adopted budget by the Seagoville Economic Development Corporation for Fiscal Year 2018-2019 should be approved and adopted.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SEAGOVILLE, TEXAS:

SECTION 1. The annual budget for the Seagoville Economic Development Corporation for the Fiscal Year 2018-2019, attached hereto as Exhibit "A" and incorporated herein.

SECTION 2. That expenditures during the fiscal year shall be made in accordance with the budget approved, unless otherwise authorized by a duly enacted ordinance of the City.

SECTION 3. The City Council hereby approves, ratifies and restates approval of Resolution 19-02 authorizing expenditures by the Seagoville Economic Development Corporation for projects of Five Thousand Dollars (\$5,000.00) or less without review or further approval by City Council, provided such expenditures are for Quality of Life Grants or Grant Assistance Business Programs.

SECTION 4. This resolution shall take effect immediately from and after its passage.

DULY PASSED by the City Council of the City of Seagoville, Texas, on this 10th day of September, 2018.

APPROVED:

DENNIS CHILDRESS, MAYOR

ATTEST:

KANDI JACKSON, CITY SECRETARY

APPROVED AS TO FORM:

ALEXIS ALLEN, CITY ATTORNEY

Regular Session Agenda Item:6

Meeting Date: September 10, 2018

ITEM DESCRIPTION:

Discuss and consider approval of three (3) Hotel Occupancy Tax Grant Agreements with Seagoville Chamber of Commerce for Mayfest (\$11,000.00); Seagofest (\$11,000.00); and 4th of July Celebration (\$4,500.00) totaling Twenty-Six Thousand Five Hundred (\$26,500.00) Dollars for the fiscal year October 1, 2018 through September 30, 2019.

BACKGROUND OF ISSUE:

The Seagoville Chamber of Commerce requested three (3) grants during the August 20th public hearing. The City Council directed staff at the August 20th meeting to prepare the three (3) grant agreements for a combined total disbursement of \$26,500.00.

The attached three (3) agreements provide terms for the use of hotel occupancy tax funds by the Seagoville Chamber of Commerce. It addresses budget submission, reporting and banking requirements as well as action to be taken by the City in the event the agreement is breached.

FINANICIAL IMPACT:

Funds are available in the hotel/motel fund for this expenditure.

EXHIBITS:

Application for Mayfest

Application for Seagofest

Application for 4th of July Celebration

Application

Date: August 1, 2018

Organization Information

Name of Organization: **Seagoville Chamber of Commerce Information and Tourism Bureau**

Address: **107 Hall Road**

City, State, Zip: **Seagoville, Texas 75159**

Contact Name: **Ritha Edwards**

Contact Phone Number: **(972) 287-5184**

Web Site Address for Event or Sponsoring Entity: **www.seagovillecoc.org**

Non-Profit or For-Profit status: **Non-Profit** Tax ID #: **47-2234629**

Entity's Creation Date: **December 10, 1979**

Purpose of your organization: **To promote local businesses and tourism for Seagoville, Texas.**

Event Information

Name of Event or Project: **Mayfest**

Date of Event or Project: **May 2, 3, 4, & 5**

Primary Location of Event or Project: **C.O. Bruce Central Park**

Amount Requested: **\$11,000.00**

How will the funds be used: **Planning, promoting, and advertisement for the event. Securing entertainment, lighting, staging, and sound. Secure signs and barriers. Acquire carnival, craft and food vendors. Three nights and four days of fun for our community and surrounding areas.**

Primary Purpose of Funded Activity/Facility:

To promote tourism for Seagoville and our area.

Percentage of Hotel Tax Support of Related Costs

30% Percentage of Total **Event Costs** Covered by Hotel Occupancy Tax

N/A Percentage of Total **Facility Costs** Covered by Hotel Occupancy Tax for the Funded Event

35% Percentage of **Staff Costs** Covered by Hotel Occupancy Tax for the Funded Event

If staff costs are covered, estimate percentage of time staff spends annually on the funded event(s) compared to other activities **30%**

Which Category or Categories Apply to Funding Request, and Amount Requested Under Each Category:

- a) Convention Center or Visitor Information Center:** construction, improvement, equipping, repairing, operation, and maintenance of convention center facilities or visitor information centers, or both. Amount requested under this category: \$ _____
- b) Registration of Convention Delegates:** furnishing of facilities, personnel, and materials for the registration of convention delegates or registrants. Amount requested under this category: \$ _____
- c) Advertising, Solicitations, Promotional programs to attract tourists and convention delegates** or registrants to the municipality or its vicinity. Amount requested under this category: **\$5,500.00**
- d) Promotion of the Arts that Directly Enhance Tourism and the Hotel & Convention Industry:** the encouragement, promotion, improvement, and application of the arts that can be shown to have some direct impact on tourism and the hotel/convention industry. The impact may be that the art facility or event can show hotel nights that are booked due to their events or that guests at hotels attend the arts event. Eligible forms of art include instrumental and vocal music, dance, drama, folk art, creative writing, architecture, design and allied fields, painting, sculpture photography, graphic and craft arts, motion picture, radio, television, tape and sound recording, and other arts related to the presentation, performance, execution, and exhibition of these major art forms : **\$3500.00**

e) **Historical restoration and preservation projects or activities or advertising and conducting solicitation and promotional programs to encourage tourists and convention delegates to visit preserved historic sites or museums.** Amount requested under this category: \$ _____

f) **Expenses including promotional expenses, directly related to a sporting event in which the majority of participants are tourists. The event must substantially increase economic activity at hotels within the city or its vicinity.** Amount requested under this category:
\$ _____

How many individuals are expected to participate in the sporting related event? _____

How many of the participants at the sporting related event are expected to be from another city or county? _____

Quantify how the sporting related event will substantially increase economic activity at hotels within the city or its vicinity?

g) **Funding transportation systems for transporting tourists from hotels to and near the city to any of the following destinations: 1) the commercial center of the city; 2) a convention center in the city; 3) other hotels in or near the city; and 4) tourist attractions in or near the city.** Amount requested under this category: \$ _____

What sites or attractions will tourists be taken to by this transportation? _____

Will members of the general public (non-tourists) be riding on this transportation? _____

What percentage of the ridership will be local citizens? _____

h) **Signage directing tourists to sights and attractions that are visited frequently by hotel guests in the municipality.** Amount requested under this category: **\$2,000.00**

What tourist attractions will be the subject of the signs? Carnival, vendors, live music, car show, and motorcycle show. Local restaurants will be promoted.

Questions for All Funding Request Categories:

1. How many years have you held this Event or Project: **9**
2. Expected Attendance: **18,000 to 20,000 over four days**
3. How many people attending the Event or Project will use Seagoville hotels?
Number of nights will they stay: **3**
4. Do you reserve a room block for this event at an area hotel and if so, for how many rooms and at which hotels: **Negotiations are ongoing with all Hotels and Motels.**
5. List other years (over the last three years) that you have hosted your Event or Project with amount of assistance given from HOT and the number of hotel rooms used:

Month/Year Held	Assistance Amount	Number of Hotel Rooms Used
2016	\$10,000.00	
2017	\$10,000.00	
2018	\$11,000.00	

6. How will you measure the impact of your event on area hotel activity (e.g.; room block usage information, survey of hoteliers, etc.)? **Survey Hoteliers and restaurants. Interview attendees at live remotes with KSGV 95.5 FM radio, working on blocking rooms.**
7. Please list other organization, government entities, and grants that have offered financial support to your project: **None**
8. Will the event charge admission? Do you anticipate a net profit from the event? If there is a net profit, what is the anticipated amount and how will it be used?
No admission charged. If there is profit it will be used for the next event.
9. Please list all promotion efforts your organization is coordinating and the amount financially committed to each media outlet:

Newspaper: X
Radio: X 25 +
TV: _____
Other Paid Advertising: X

Number of Press Releases to Media: **25+**

Number Direct Mailings to out-of-town recipients': **19,000**

Other Promotions: **Flyers, Posters, direct mailings, Promotion on 95.5 FM and signage.**

10. Will you include a link to the CVB or other source on your promotional handouts and in your website for booking hotel nights during this event? **Yes**
11. Will you negotiate a special rate or hotel/event package to attract overnight stays? **Yes**
12. What new marketing initiatives will you utilize to promote hotel and convention activity for this event?

Our own radio station and signage

13. What geographic areas does your advertising and promotion reach: **State wide**
14. How many individuals will your proposed marketing reach who are located in another city or county? **The broadcast radius is to include 500,000 potential listeners, 3000 social media views**
15. If the funding requested is related to a permanent facility (e.g. museum, visitor center):

Expected Attendance Monthly/Annually: **N/A**

Percentage of those in attendance that are staying at area hotels/lodging facilities: _____%

Please Submit no later than August 15th to:

City of Seagoville
City Secretary's Office
702 N. Highway 175
Seagoville, TX 75159
(P) (972) 287-2819 (F) (972) 287-3891



Seagoville

CHAMBER OF COMMERCE
INFORMATION
— (i) —
TOURISM BUREAU

Hotel Occupancy Tax Grant Funds

**2019
MAYFEST**

Entertainment	\$2300.00
Staff Costs	\$4500.00
Printing and Signs	\$600.00
Advertising	\$700.00
Supplies/Postage	\$400.00
Event Insurance	\$700.00
Barriers	\$750.00
Port a Potty's	\$1050.00

\$11,000.00

Application

Date: **August 1, 2018**

Organization Information

Name of Organization: **Seagoville Chamber of Commerce Information and Tourism Bureau**

Address: **107 Hall Road**

City, State, Zip: **Seagoville, Texas 75159**

Contact Name: **Ritha Edwards**

Contact Phone Number: **(972) 287-5184**

Web Site Address for Event or Sponsoring Entity: **www.seagovillecoc.org**

Non-Profit or For-Profit status: **Non-Profit** Tax ID #: **47-2234629**

Entity's Creation Date: **December 10, 1979**

Purpose of your organization: **To promote local businesses and tourism for Seagoville, Texas.**

Event Information

Name of Event or Project: **Seagofest**

Date of Event or Project: **October 3, 4, 5, & 6**

Primary Location of Event or Project: **C.O. Bruce Central Park**

Amount Requested: **\$11,000.00**

How will the funds be used: **Securing live entertainment, lighting, staging, street barricades, and sound. Promoting the event with flyers, posters, signage and announcements on 95.5 FM. Use of a portable stage. Securing carnival, food and craft vendors and a Car and Motorcycle Show.**

Primary Purpose of Funded Activity/Facility:

To promote tourism for Seagoville and the surrounding areas.

Percentage of Hotel Tax Support of Related Costs

30% Percentage of Total **Event Costs** Covered by Hotel Occupancy Tax

N/A Percentage of Total **Facility Costs** Covered by Hotel Occupancy Tax for the Funded Event

30% Percentage of **Staff Costs** Covered by Hotel Occupancy Tax for the Funded Event

If staff costs are covered, estimate percentage of time staff spends annually on the funded event(s) compared to other activities **30%**

Which Category or Categories Apply to Funding Request, and Amount Requested Under Each Category:

- a) Convention Center or Visitor Information Center:** construction, improvement, equipping, repairing, operation, and maintenance of convention center facilities or visitor information centers, or both. Amount requested under this category: \$ _____
- b) Registration of Convention Delegates:** furnishing of facilities, personnel, and materials for the registration of convention delegates or registrants. Amount requested under this category: \$ _____
- c) Advertising, Solicitations, Promotional programs to attract tourists and convention delegates** or registrants to the municipality or its vicinity. Amount requested under this category: **\$5,500.00**
- d) Promotion of the Arts that Directly Enhance Tourism and the Hotel & Convention Industry:** the encouragement, promotion, improvement, and application of the arts that can be shown to have some direct impact on tourism and the hotel/convention industry. The impact may be that the art facility or event can show hotel nights that are booked due to their events or that guests at hotels attend the arts event. Eligible forms of art include instrumental and vocal music, dance, drama, folk art, creative writing, architecture, design and allied fields, painting, sculpture photography, graphic and craft arts, motion picture, radio, television, tape and sound recording, and other arts related to the presentation, performance, execution, and exhibition of these major art forms : **\$3,500.00**

e) Historical restoration and preservation projects or activities or advertising and conducting solicitation and promotional programs to encourage tourists and convention delegates to visit preserved historic sites or museums. Amount requested under this category: \$ _____

f) Expenses including promotional expenses, directly related to a sporting event in which the majority of participants are tourists. The event must substantially increase economic activity at hotels within the city or its vicinity. Amount requested under this category: \$ _____

How many individuals are expected to participate in the sporting related event? _____

How many of the participants at the sporting related event are expected to be from another city or county? _____

Quantify how the sporting related event will substantially increase economic activity at hotels within the city or its vicinity?

g) Funding transportation systems for transporting tourists from hotels to and near the city to any of the following destinations: 1) the commercial center of the city; 2) a convention center in the city; 3) other hotels in or near the city; and 4) tourist attractions in or near the city. Amount requested under this category: \$ _____

What sites or attractions will tourists be taken to by this transportation? _____

Will members of the general public (non-tourists) be riding on this transportation? _____

What percentage of the ridership will be local citizens? _____

h) Signage directing tourists to sights and attractions that are visited frequently by hotel guests in the municipality. Amount requested under this category: **\$2,000.00**

Carnival, live music, Car and Motorcycle Show along with food and craft vendors. Local restaurants will be promoted along with local attractions.

Questions for All Funding Request Categories:

1. How many years have you held this Event or Project: **25**
2. Expected Attendance: **20,000 to 25,000 over three nights four days**
3. How many people attending the Event or Project will use Seagoville hotels? **75-100**
Number of the people many nights will they stay: **3**
4. Do you reserve a room block for this event at an area hotel and if so, for how many rooms and at which hotels: **Negotiation in process**
5. List other years (over the last three years) that you have hosted your Event or Project with amount of assistance given from HOT and the number of hotel rooms used:

Month/Year Held	Assistance Amount	Number of Hotel Rooms Used
10/2016	\$10,000.00	
10/2017	\$10,000.00	
10/2018	\$11,000.00	

6. How will you measure the impact of your event on area hotel activity (e.g.; room block usage information, survey of hoteliers, etc.)? **Interview hoteliers, restaurants, attendees, and live remotes done by 95.5 FM**
7. Please list other organization, government entities, and grants that have offered financial support to your project: **None**
8. Will the event charge admission? Do you anticipate a net profit from the event? If there is a net profit, what is the anticipated amount and how will it be used?
No admission charged. Profits vary and will be used for the next event.

9. Please list all promotion efforts your organization is coordinating and the amount financially committed to each media outlet:

Newspaper: X
Radio: X
TV: _____
Other Paid Advertising: X

Number of Press Releases to Media: **25 +**
Number Direct Mailings to out-of-town recipients': **19,000**

Other Promotions: **Flyers, Posters, Signage, P.S.A. from 95.5 FM and Festivals of Texas ads.**

10. Will you include a link to the CVB or other source on your promotional handouts and in your website for booking hotel nights during this event? **Yes**

11. Will you negotiate a special rate or hotel/event package to attract overnight stays?
In the process

12. What new marketing initiatives will you utilize to promote hotel and convention activity for this event?

There will be announcements on 95.5 FM, live remotes from the event, and Signage.

13. What geographic areas does your advertising and promotion reach: **State Wide**

14. How many individuals will your proposed marketing reach who are located in another city or county? **500,000 + potential listeners.**

15. If the funding requested is related to a permanent facility (e.g. museum, visitor center):

Expected Attendance Monthly/Annually: **N/A**

Percentage of those in attendance that are staying at area hotels/lodging facilities: _____%

Please Submit no later than August 15th to:

City of Seagoville
City Secretary's Office
702 N. Highway 175
Seagoville, TX 75159

(P) (972) 287-2819 (F) (972) 287-3891



Seagoville

CHAMBER OF COMMERCE
INFORMATION
— (C) —
TOURISM BUREAU

Hotel Occupancy Tax Grant Funds

2019 SEAGOFEST

Entertainment	\$3000.00
Staff Costs	\$3800.00
Printing and Signs	\$1500.00
Tables and Chairs	\$175.00
Advertising	\$1000.00
Supplies	\$150.00
Car Show	\$300.00
Event Insurance	\$735.00
Trophies	\$150.00
Postage and Mailing	\$190.00

\$11,000.00

Application

Date: **August 1, 2018**

Organization Information

Name of Organization: **Seagoville Chamber of Commerce Information and Tourism Bureau**

Address: **107 Hall Road**

City, State, Zip: **Seagoville, Texas 75159**

Contact Name: **Ritha Edwards**

Contact Phone Number: **(972) 287-5184**

Web Site Address for Event or Sponsoring Entity: **www.seagovillecoc.org**

Non-Profit or For-Profit status: **Non-Profit** Tax ID #: **47-2234629**

Entity's Creation Date: **December 10, 1979**

Purpose of your organization: **To promote local businesses and tourism for Seagoville, Texas.**

Event Information

Name of Event or Project: **4th of July Celebration**

Date of Event or Project: **June 29, 2019**

Primary Location of Event or Project: **C.O. Bruce Central Park**

Amount Requested: **\$4,500.00**

How will the funds be used: **Planning, promoting, and advertising the event. Paying for the entertainment, secure staging, lighting, and sound. Stage and radio station announcements.**

Primary Purpose of Funded Activity/Facility:

To promote tourism for Seagoville. To spend money in order to bring people to our event that will spend money at our hotels/motels, our restaurants and buy their gas and necessity's in Seagoville!

Percentage of Hotel Tax Support of Related Costs

20% Percentage of Total **Event Costs** Covered by Hotel Occupancy Tax

N/A Percentage of Total **Facility Costs** Covered by Hotel Occupancy Tax for the Funded Event

30% Percentage of **Staff Costs** Covered by Hotel Occupancy Tax for the Funded Event

If staff costs are covered, estimate percentage of time staff spends annually on the funded event(s) compared to other activities **30%**

Which Category or Categories Apply to Funding Request, and Amount Requested Under Each Category:

- a) Convention Center or Visitor Information Center:** construction, improvement, equipping, repairing, operation, and maintenance of convention center facilities or visitor information centers, or both. Amount requested under this category: \$ _____
- b) Registration of Convention Delegates:** furnishing of facilities, personnel, and materials for the registration of convention delegates or registrants. Amount requested under this category: \$ _____
- c) Advertising, Solicitations, Promotional programs to attract tourists and convention delegates** or registrants to the municipality or its vicinity. Amount requested under this category: **\$2,500.00**
- d) Promotion of the Arts that Directly Enhance Tourism and the Hotel & Convention Industry:** the encouragement, promotion, improvement, and application of the arts that can be shown to have some direct impact on tourism and the hotel/convention industry. The impact may be that the art facility or event can show hotel nights that are booked due to their events or that guests at hotels attend the arts event. Eligible forms of art include instrumental and vocal music, dance, drama, folk art, creative writing, architecture, design and allied fields, painting, sculpture photography, graphic and craft arts, motion picture, radio, television, tape and sound recording, and other arts related to the presentation, performance, execution, and exhibition of these major art forms : **\$1,000.00**

e) **Historical restoration and preservation projects or activities or advertising and conducting solicitation and promotional programs to encourage tourists and convention delegates to visit preserved historic sites or museums.** Amount requested under this category: \$ _____

f) **Expenses including promotional expenses, directly related to a sporting event in which the majority of participants are tourists. The event must substantially increase economic activity at hotels within the city or its vicinity.** Amount requested under this category:
\$ _____

How many individuals are expected to participate in the sporting related event? _____

How many of the participants at the sporting related event are expected to be from another city or county? _____

Quantify how the sporting related event will substantially increase economic activity at hotels within the city or its vicinity?

g) **Funding transportation systems for transporting tourists from hotels to and near the city to any of the following destinations: 1) the commercial center of the city; 2) a convention center in the city; 3) other hotels in or near the city; and 4) tourist attractions in or near the city.** Amount requested under this category: \$ _____

What sites or attractions will tourists be taken to by this transportation? _____

Will members of the general public (non-tourists) be riding on this transportation? _____

What percentage of the ridership will be local citizens? _____

h) **Signage directing tourists to sights and attractions that are visited frequently by hotel guests in the municipality.** Amount requested under this category: **\$1,000.00**

Live entertainment that includes a patriotic program. Tourist will also receive information about local attractions.

Questions for All Funding Request Categories:

1. How many years have you held this Event or Project: **7**
2. Expected Attendance: **18,000 to 20,000**
3. How many people attending the Event or Project will use Seagoville hotels? **25-50**
Number of the people many nights will they stay: **1**
4. Do you reserve a room block for this event at an area hotel and if so, for how many rooms and at which hotels: **Not yet but continue to dialogue with hoteliers about how this benefits them.**
5. List other years (over the last three years) that you have hosted your Event or Project with amount of assistance given from HOT and the number of hotel rooms used:

Month/Year Held	Assistance Amount	Number of Hotel Rooms Used
7/16	\$4,000.00	
7/17	\$4,000.00	
7/18	\$4,500.00	

6. How will you measure the impact of your event on area hotel activity (e.g.; room block usage information, survey of hoteliers, etc.)? **Survey Hoteliers and restaurants. Interview attendees and live remotes with 95.5 FM radio. Block rooms with hotels. Chamber tent will hold raffle and tickets will include information.**
7. Please list other organization, government entities, and grants that have offered financial support to your project: **None**
8. Will the event charge admission? Do you anticipate a net profit from the event? If there is a net profit, what is the anticipated amount and how will it be used?
No admission charged. This event has never produced net profit it is done as a service and if there were profit it would go to the next event.

9. Please list all promotion efforts your organization is coordinating and the amount financially committed to each media outlet:

Newspaper: X
Radio: X
TV: _____
Other Paid Advertising: X

Number of Press Releases to Media: **30 +**
Number Direct Mailings to out-of-town recipients': **19,000**

Other Promotions: **Flyers, Posters, Festivals of Texas ads, Radio announcements on 95.5 FM, Signage.**

10. Will you include a link to the CVB or other source on your promotional handouts and in your website for booking hotel nights during this event? **Yes**

11. Will you negotiate a special rate or hotel/event package to attract overnight stays?
Continuing to try.

12. What new marketing initiatives will you utilize to promote hotel and convention activity for this event?

95.5 FM will be running hourly ads and information. More media information. Signage.

13. What geographic areas does your advertising and promotion reach: **Mesquite, Forney, Crandall,**

Terrell, Kaufman, Pleasant Grove, Dallas, Lancaster, Hutchins and Ferris.

14. How many individuals will your proposed marketing reach who are located in another city or county? **The broadcast radius is to include 500,000 + potential listeners, 3000 views on social media**

15. If the funding requested is related to a permanent facility (e.g. museum, visitor center):

Expected Attendance Monthly/Annually: **N/A**

Percentage of those in attendance that are staying at area hotels/lodging facilities: _____%

Please Submit no later than August 15th to:

City of Seagoville
City Secretary's Office
702 N. Highway 175
Seagoville, TX 75159

(P) (972) 287-2819 (F) (972) 287-3891



Seagoville

CHAMBER OF COMMERCE
INFORMATION
—  —
TOURISM BUREAU

Hotel Occupancy Tax Grant Funds

2019
4th of July Celebration

Entertainment	\$2000.00
Staff Costs	\$1700.00
Advertising	\$500.00
Supplies	\$300.00

\$4,500.00

Regular Session Agenda Item: 7

Meeting Date: September 10, 2018

ITEM DESCRIPTION:

Discuss and consider approval of Ordinance No. 15-2018 approving and adopting a budget for the City for the fiscal year October 1, 2018 through September 30, 2019 and providing that expenditures for said fiscal year shall be made in accordance with said budget.

BACKGROUND OF ISSUE:

Public hearings were held August 20, 2018 and August 27, 2018 to receive input on the proposed budget for FY 18-19 as required by the Home Rule Charter and Truth-in-Taxation legislation.

The attached ordinance adopts the FY 17-18 budgets for the General Fund, Debt Service Fund, Utility Fund, Drainage (Storm Water) Fund, Hotel/Motel Tax Fund, Small Grants Fund, Revenue Recycling Fund, Municipal Court Fund, Street Maintenance Fund, Animal Shelter Operations Fund, TCLEOSE Fund, Technology Replacement, and Police Training Fund.

Steps for the Adoption of the Budget:

- A vote to adopt the budget must be a record vote.
- An adopted budget must contain a cover page stating a record vote of each member of the governing body by name, the property tax rates for the current and preceding fiscal year, the total amount of debt obligations, and the following statement in 18point font:

This budget will raise more revenue from property taxes than last year's budget by an amount of \$524,043, which is a 11.47 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$208,100.

- The budget and cover page must be filed with the clerk and posted on the entity's website at least until the date of the first anniversary the budget is adopted.

FINANCIAL IMPACT:

This budget will raise more revenue from property taxes than last year's budget by an amount of \$524,043.

EXHIBITS:

Budget adoption Ordinance.

AN ORDINANCE OF THE CITY OF SEAGOVILLE, TEXAS

ORDINANCE NO. 15-2018

AN ORDINANCE OF THE CITY OF SEAGOVILLE, TEXAS, APPROVING AND ADOPTING A BUDGET FOR THE CITY FOR THE FISCAL YEAR OCTOBER 01, 2018, THROUGH SEPTEMBER 30, 2019; PROVIDING THAT EXPENDITURES FOR SAID FISCAL YEAR SHALL BE MADE IN ACCORDANCE WITH SAID BUDGET; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the City Manager of the City of Seagoville, Texas has heretofore on the 6th day of August, 2018, filed with the City Secretary a proposed general budget for the City covering the fiscal year aforesaid; and

WHEREAS, the governing body of the City has this date concluded its public hearing on said budget; and

WHEREAS, THIS BUDGET WILL RAISE MORE PROPERTY TAXES THAN LAST YEAR'S BUDGET BY \$524,043 OR 11.47%, AND OF THAT AMOUNT, \$208,100 IS TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE TAX ROLL THIS YEAR;

SECTION 1. That said budget fund expenditures be attached to this ordinance as Exhibit "A" and made part hereof for all purposes.

SECTION 2. That said budget attached hereto as Exhibit "A" be, and the same is hereby amended as follows:

SECTION 3. That subject to the above-mentioned amendments, if any, said budget attached hereto as Exhibit "A" be, and the same is hereby, approved and adopted by the City Council as the official budget for the City for the fiscal year aforesaid.

SECTION 4. That expenditures during the fiscal year shall be made in accordance with the budget approved by this ordinance, unless otherwise authorized by a duly enacted ordinance of the City.

SECTION 5. That specific authority is given to the City Manager to make the following adjustments:

1. Transfer of budgeted appropriations from one account classification to another account classification within the same department.
2. Transfer of appropriations from designated appropriations to any individual department or activity.

SECTION 6. That the City Council hereby ratifies, adopts, and approves all actual expenditures and changes to the Fiscal 2018-2019 Budget; and hereby authorizes the same as if previously approved and adopted.

SECTION 7. That the necessity for making and approving a budget for the fiscal year as required by the laws of the State of Texas, requires that this ordinance shall take effect immediately from and after its passage as the law in such cases provides.

DULY PASSED by the City Council of the City of Seagoville, Texas, on this the 10th day of September, 2018.

APPROVED:

DENNIS CHILDRESS, MAYOR

ATTEST:

KANDI JACKSON, CITY SECRETARY

APPROVED AS TO FORM:

ALEXIS ALLEN, CITY ATTORNEY

**EXHIBIT A
CITY OF SEAGOVILLE
2019 BUDGET
FUND EXPENDITURES**

Description	Amount
General	10,529,653
Debt Service	175,928
Water and Sewer Operations	6,836,001
Small Grants	2,500
Revenue Recycle	500
Municipal Court	7,972
Hotel/Motel	27,500
Street Maintenance	2,680,000
Animal Shelter Operations	3,000
Technology Replacement	17,500
TCLEOSE	1,000
Police Training	2,000
Storm Water	<u>1,115,266</u>
	<u><u>21,398,820</u></u>

Regular Session Agenda Item: 8

Meeting Date: September 10, 2018

ITEM DESCRIPTION:

Discuss and consider approval of Ordinance No. 16-2018 levying the ad valorem taxes for the fiscal year 2019 at a rate of \$0.743800 per one hundred dollars (\$100.00) assessed valuation on all taxable property within the corporate limits of the City as of January 1, 2018; to provide revenues for current expenses and interest and sinking fund requirements; providing for due and delinquent dates together with penalties and interest; and declaring an effective date.

BACKGROUND OF ISSUE:

The attached ordinance establishes the City's ad valorem tax rate as \$0.743800.

(1) Language Required in the Motion Setting This Year's Tax Rate:

This year's proposed tax rate exceeds the effective tax rate. The vote on the ordinance, resolution, or order setting the tax rate must be a record vote. A motion to adopt the ordinance, resolution, or order must be made in the following form:

I move that the property tax rate be increased by the adoption of a tax rate of 0.743800, which is effectively a 7.49 percent increase in the tax rate.

(2) Statement Required in the Ordinance, Resolution, or Order Setting This Year's Tax Rate:

This year's levy to fund maintenance and operations expenditures exceeds last year's maintenance and operations tax levy. The following statements must be included in the ordinance, resolution, or order setting this year's tax rate. The statements must be in larger type than the type used in any other portion of the document.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 6.68 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$0.00.

FINANCIAL IMPACT:

This rate will raise more revenue from property taxes than last year's budget by an amount of \$524.043.

ATTACHMENT:

Tax rate adoption Ordinance

AN ORDINANCE OF THE CITY OF SEAGOVILLE, TEXAS

ORDINANCE NO. 16-2018

AN ORDINANCE OF THE CITY OF SEAGOVILLE, TEXAS, LEVYING AD VALOREM TAXES FOR THE FISCAL YEAR 2019 AT A RATE OF \$0.743800 PER ONE HUNDRED DOLLARS (\$100.00) ASSESSED VALUATION ON ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY AS OF JANUARY 1, 2018, TO PROVIDE REVENUES FOR CURRENT EXPENSES AND INTEREST AND SINKING FUND REQUIREMENTS; PROVIDING FOR DUE AND DELINQUENT DATES TOGETHER WITH PENALTIES AND INTEREST; AND DECLARING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SEAGOVILLE, TEXAS:

SECTION 1. That there be and is hereby levied for the fiscal year 2019 on all taxable property, real, personal and mixed, situated within the limits of the City of Seagoville, Texas and not exempt by the Constitution of the State and valid State laws, a tax of \$0.743800 on each One Hundred Dollars (\$100.00) assessed value of taxable property, and shall be appropriated and distributed as follows:

- (a) For the purpose of defraying the current expenses of the municipal government of the City, a tax of \$0.707498 on each One Hundred Dollars (\$100.00) assessed value of all taxable property.
- (b) For the purpose of creating a sinking fund to pay the interest and principal on all outstanding bonds of the City, not otherwise provided for, a tax of \$0.036302 on each One Hundred Dollars (\$100.00) assessed value of all taxable property, within the City which shall be applied to the payment of such interest and maturates of all outstanding bonds.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATION THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 6.68 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$0.00.

SECTION 2. That all ad valorem taxes for the year shall become due and payable on October 1, 2018 and all ad valorem taxes for said year shall become delinquent if not paid before February 1, 2019. There shall be no discount for payment of taxes prior to said January 31, 2019. A delinquent tax shall incur a penalty of six percent (6%) of the amount of the tax for the first calendar month it is

delinquent plus one percent (1%) for each additional month or portion of a month the tax remains unpaid prior to July 1, 2019. Provided, however, a tax delinquent on July 1, 2019, shall incur a total penalty of twelve percent (12%) of the amount of the delinquent tax without regard to the number of months the tax has been delinquent. A delinquent tax shall also accrue interest at a rate of one percent (1%) for each month or portion of a month the tax remains unpaid. Taxes that remain delinquent on July 1, 2019, shall incur an additional penalty of twenty percent (20%) of the amount of taxes, penalty, and interest due in order to defray costs of collection pursuant to section 6.30 of the Property Tax Code.

SECTION 3. Taxes are payable in Seagoville, Texas, at the offices of the Dallas County Tax Assessor Collector and Kaufman County Tax Assessor Collector. The City shall have available all rights and remedies provided by law for the enforcement of the collection of taxes levied under this ordinance.

SECTION 4. That the tax rolls, as presented to the City Council, together with any supplement thereto, be and the same are hereby approved.

SECTION 5. This ordinance shall take effect immediately from and after its passage and the publication of the caption, as the law and Charter in such cases provide.

DULY PASSED by the City Council of the City of Seagoville, Texas, on the 10th day of September, 2018.

APPROVED:

DENNIS CHILDRESS, MAYOR

ATTEST:

KANDI JACKSON, CITY SECRETARY

APPROVED AS TO FORM:

ALEXIS ALLEN, CITY ATTORNEY

Regular Session Agenda Item: 9

Meeting Date: September 10, 2018

ITEM DESCRIPTION:

Discuss and consider approval of Resolution No. 35-R-2018 ratifying the budget for Fiscal Year 2018-2019 that will require raising more revenues by 11.47% or \$524,043 from property taxes than the previous year and of that amount, \$208,100 is tax revenue to be raised from new property added to the tax roll this year.

BACKGROUND OF ISSUE:

Section 102.007(c) of the Texas Government Code requires adoption of a budget that will require raising more revenue from property taxes than in the previous year, requires a separate vote to ratify the property tax increase reflected in the budget. A vote under this subsection is in addition to and separate from the vote to adopt the budget or a vote to set the tax rate.

This action will satisfy this requirement.

FINANCIAL IMPACT:

None.

ATTACHMENT:

Resolution

A RESOLUTION OF THE CITY OF SEAGOVILLE, TEXAS

RESOLUTION NO. 35-R-2018

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEAGOVILLE, TEXAS, RATIFYING THE BUDGET FOR THE FISCAL YEAR 2018-2019 THAT WILL REQUIRE RAISING MORE REVENUE FROM PROPERTY TAXES THAN PREVIOUS YEAR; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, following public notice duly posted and published in all things as required by law, a public hearing was held, by and before the City Council of the City of Seagoville, the subject of which was the proposed budget for the City of Seagoville for Fiscal Year 2018-2019; and

WHEREAS, Section 102.007 (c) of the Texas Local Government Code requires a separate vote on a budget that will require raising more revenue from property taxes than the previous year and shall be ratified by a separate vote from the adoption of the budget or tax rate.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SEAGOVILLE, TEXAS:

SECTION 1. The City Council hereby ratifies by a record vote of the Council's adoption of a budget for Fiscal Year 2018-2019 which will raise more revenue from property taxes than the previous year.

SECTION 2. This Resolution shall take effect immediately from and after its passage, as the law and charter in such cases provides.

DULY ORDERED by the City Council of the City of Seagoville, Texas, this the 10th day of September, 2018.

APPROVED:

DENNIS CHILDRESS, MAYOR

ATTEST:

KANDI JACKSON, CITY SECRETARY

APPROVED AS TO FORM:

ALEXIS ALLEN, CITY ATTORNEY

Regular Session Agenda Item: 10

Meeting Date: September 10, 2018

ITEM DESCRIPTION

Discuss and Consider a Resolution authorizing the Master Fee Schedule and providing an effective date.

BACKGROUND OF ISSUE:

On September 18, 2017, the City Council adopted a Master Fee Resolution. The last overall review was during the FY 2018 budget development process. Each year during the budget process, these fees are reviewed and evaluated by staff.

During the FY 2019 budget development process, staff has spoken with Council concerning raising the storm water fee from \$1.50 to \$3.00. This rate adjustment is expected to provide an additional \$73,335 to be used for debt service on funding for the Woodside Drainage Project.

FINANCIAL IMPACT:

This rate adjustment is expected to provide approximately \$73,335 in additional revenue to the storm water fund.

RECOMMENDATION:

Staff recommends approval

EXHIBITS

Resolution
Master Fee Schedule

A RESOLUTION OF THE CITY OF SEAGOVILLE, TEXAS

RESOLUTION NO. 36-R-2018

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEAGOVILLE, TEXAS, ADOPTING THE MASTER FEE SCHEDULE ATTACHED HERETO AS EXHIBIT "A" AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on September 18, 2017, the City Council adopted a Master Fee Schedule;
and

WHEREAS, it is necessary that the Master Fee Schedule to be amended from time to time by resolution of the City Council;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SEAGOVILLE, TEXAS:

SECTION 1. That a Master Fee Schedule, attached hereto as Exhibit "A," is adopted by the City Council of the City of Seagoville, Texas.

SECTION 2. In the event there is a conflict between the fees listed in the attached Exhibit "A", and any previous fees adopted by ordinance or resolution, the fees set forth in this Resolution shall supersede any previous fees adopted by ordinance or resolution.

SECTION 3. That all provisions of the Resolutions of the City of Seagoville, Texas, in conflict with the provisions of this Resolution be, and the same are hereby, repealed, and all other provisions of the Resolutions of the City not in conflict with the provisions of this Resolution shall remain in full force and effect.

SECTION 4. This Resolution and the fees established herein shall take effect on the 1st day of October, 2018, and it is accordingly so resolved.

DULY PASSED by the City Council of the City of Seagoville, Texas, on 10th day of September, 2018.

APPROVED:

DENNIS CHILDRESS, MAYOR

ATTEST:

KANDI JACKSON, CITY SECRETARY

APPROVED AS TO FORM:

ALEXIS ALLEN, CITY ATTORNEY

CITY OF SEGOVILLE MASTER FEE SCHEDULE - FY 2018-2019
GENERAL GOVERNMENT

DEPARTMENT	BASICS/COMMENTS	FEE EFFECTIVE 10/1/17	PROPOSED FEE INCREASE / DECREASE	FEE EFFECTIVE 10/1/18
GENERAL GOVERNMENT ADMINISTRATION / ALL DEPARTMENTS				
PUBLIC INFORMATION CHARGES				
Copies, standard size	Per page	\$ 0.10	\$ -	\$ 0.10
Copies, non-standard size	Per page	\$ 0.50	\$ -	\$ 0.50
Disc (CD-RW or CD-R)	Each	\$ 1.00	\$ -	\$ 1.00
Digital video disc (DVD)	Each	\$ 3.00	\$ -	\$ 3.00
VHS video cassette	Each	\$ 2.50	\$ -	\$ 2.50
Audio cassette	Each	\$ 1.00	\$ -	\$ 1.00
Other electronic media	Each	Actual cost	\$ -	Actual cost
Personnel charge	Per hour	\$ 15.00	\$ -	\$ 15.00
Overhead charge	Based on personnel charge	20%	\$ -	20%
Miscellaneous supplies		Actual cost	\$ -	Actual cost
Postage and shipping		Actual cost	\$ -	Actual cost
Certification of true copies		\$ 2.50	\$ -	\$ 2.50
Attestation under Seal of Seagoville		\$ 2.50	\$ -	\$ 2.50
DOCUMENTS				
Charter		\$ -	\$ -	\$ -
Code of Ordinances	Available from Franklin Legal Publishing	\$ -	\$ -	\$ -
FINANCE CHARGES				
Returned Check		\$ 30.00	\$ -	\$ 30.00
Lien Administrative Fee		\$ 100.00	\$ -	\$ 100.00
Lien Per Annum		10%	\$ -	10%

CITY OF SEAGOVILLE MASTER FEE SCHEDULE - FY 2018-2019
PUBLIC LIBRARY

DEPARTMENT	BASICS/COMMENTS	FEE EFFECTIVE 10/1/17	PROPOSED FEE INCREASE / DECREASE	FEE EFFECTIVE 10/1/18
PUBLIC LIBRARY				
LIBRARY CARDS				
Replacement card	Per card	\$ 1.00	\$ -	\$ 1.00
LATE CHARGES				
Books	Per item per day	\$ 0.10	\$ -	\$ 0.10
DVDs	Per day	\$ 1.00	\$ -	\$ 1.00
MISCELLANOUS CHARGES				
Interlibrary loans	Per fulfilled request	\$ 1.00	\$ -	\$ 1.00
Laminating	Per linear foot	\$ 0.50	\$ -	\$ 0.50
Standard copies	Per page	\$ 0.20	\$ -	\$ 0.20
Computer generated printing - B/W	Per page	\$ 0.20	\$ -	\$ 0.20
Lost or damaged item processing fee	Per item	\$ 5.00	\$ -	\$ 5.00
Material replacement	Per item	Actual Replacement Cost	\$ -	Actual Replacement Cost
Repair of damaged library materials	Per item	Actual Cost	\$ -	Actual Cost
Replace lost or damaged DVD case	Per item	\$ 3.00	\$ -	\$ 3.00
Replace lost or damaged audio book case	Per item	\$ 5.00	\$ -	\$ 5.00

CITY OF SEAGOVILLE MASTER FEE SCHEDULE - FY 2018-2019
PARKS AND RECREATION

DEPARTMENT	BASICS/COMMENTS	FEE EFFECTIVE 10/1/17	PROPOSED FEE INCREASE / DECREASE	FEE EFFECTIVE 10/1/18
PARKS AND RECREATION				
RENTAL FEES				
Tennis court reservation	Minimum 1 Hour \$15.00 per Hour	\$ 15.00	\$ -	\$ 15.00
Field reservations with lights	Minimum 1 Hour \$15.00 per Hour	\$ 15.00	\$ -	\$ 15.00
Field reservations, no lights, per field	Minimum 1 Hour \$10.00 per Hour	\$ 10.00	\$ -	\$ 10.00
Special Event Fee Based	Special License and Use Agreement	20% Total Revenues	\$ -	20% Total Revenues
Special Event Non Fee Based	Special License and Use Agreement	\$ 200.00	\$ -	\$ 200.00
Police Security	Special License and Use Agreement	Invoiced @ Cost	\$ -	Invoiced @ Cost
Public Works and Barricades	Special License and Use Agreement	Invoiced @ Cost	\$ -	Invoiced @ Cost
Pavilion - CO Bruce Central Park	Minimum 1 Hour \$10.00 per Hour	\$ 10.00	\$ -	\$ 10.00
ALL SPORTS LEAGUES ADULT AND YOUTH SPECIAL LICENSE AND USE AGREEMENT				
League participant user fee	Per resident	\$ 5.00	\$ -	\$ 5.00
League participant user fee	Per non-resident	\$ 10.00	\$ -	\$ 10.00

CITY OF SEAGOVILLE MASTER FEE SCHEDULE - FY 2018-2019
POLICE DEPARTMENT

DEPARTMENT	BASICS/COMMENTS	FEE EFFECTIVE 1/1/17	PROPOSED FEE INCREASE / DECREASE	FEE EFFECTIVE 10/1/18
POLICE DEPARTMENT				
Offense reports/calls for service	Per page	\$ 0.10	\$ -	\$ 0.10
Burn to CD	Per report	\$ 1.00	\$ -	\$ 1.00
Burn to DVD	Per report	\$ 3.00	\$ -	\$ 3.00
Other electronic media	Each	Actual cost	\$ -	Actual cost
Certified reports	Per report	\$ 1.00	\$ -	\$ 1.00
Accident reports	Per report	\$ 6.00	\$ -	\$ 6.00
Finger printing	Per person	\$ 10.00	\$ -	\$ 10.00
Alarm permits - Residential	Per year	\$ 20.00	\$ -	\$ 20.00
Alarm permits - Business/Commercial	Per year	\$ 30.00	\$ -	\$ 30.00
After the 5th false alarm per year	Per incident	\$ 20.00	\$ -	\$ 20.00
Solicitation permits	Per person	\$ 35.00	\$ -	\$ 35.00
Massage establishment license	Per establishment/annually	\$ 75.00	\$ -	\$ 75.00
Sexually oriented business license	Per business/annually	\$ 750.00	\$ -	\$ 750.00
Sexually oriented business application	Per application	\$ 100.00	\$ -	\$ 100.00
Clearance letters, notarized in house check only	Per letter	\$ 5.00	\$ -	\$ 5.00
Research fee - Open Records Request	Per hour	\$ 15.00	\$ -	\$ 15.00

CITY OF SEAGOVILLE MASTER FEE SCHEDULE - FY 2018-2019
ANIMAL CONTROL / SHELTER

DEPARTMENT	BASICS/COMMENTS	FEE EFFECTIVE 1/1/17	PROPOSED FEE INCREASE / DECREASE	FEE EFFECTIVE 10/1/18
ANIMAL CONTROL / SHELTER				
REGISTRATION				
Micro Chip			\$ 25.00	\$ 25.00
INTACT ANIMAL PERMIT				
Fee			\$ 250.00	\$ 250.00
REGISTRATION DANGEROUS ANIMAL				
Annual Registration	Per animal/annually	\$ 50.00	\$ -	\$ 50.00
Registration due to change of owner	Per animal	\$ 25.00	\$ -	\$ 25.00
OWNER PICK UP FROM SHELTER (Domestic animal running at large)				
1st offense	Per animal	\$ 25.00	\$ -	\$ 25.00
2nd offense	Per animal	\$ 50.00	\$ -	\$ 50.00
3rd offense	Per animal	\$ 75.00	\$ -	\$ 75.00
SHELTER HOUSING				
Day 1	per animal	\$ 8.00	\$ -	\$ 8.00
Day 2	per animal	\$ 8.00	\$ -	\$ 8.00
Day 3	per animal	\$ 8.00	\$ -	\$ 8.00
TRAP RENTAL				
Large animal trap	per business week basis	\$ 50.00	\$ -	\$ 50.00
Small animal trap	per business week basis	\$ 25.00	\$ -	\$ 25.00

CITY OF SEAGOVILLE MASTER FEE SCHEDULE - FY 2018-2019
FIRE DEPARTMENT

DEPARTMENT	BASICS/COMMENTS	FEE EFFECTIVE 1/1/17	PROPOSED FEE INCREASE / DECREASE	FEE EFFECTIVE 10/1/18
FIRE DEPARTMENT				
INSPECTIONS				
Certificate of Occupancy	Annual, semi-annual, etc.	No Charge	\$ -	No Charge
1st Re-inspection		No Charge	\$ -	No Charge
2nd Re-inspection		\$ 45.00	\$ -	\$ 45.00
3rd Re-inspection		\$ 60.00	\$ -	\$ 60.00
Subsequent Re-inspections		\$ 100.00	\$ -	\$ 100.00
Inspections following Mandatory Closure		\$ 150.00	\$ -	\$ 150.00
After hours inspections	Per hour (After 5:00 p.m. or weekends with 2 hr. minimum)	\$ 50.00	\$ -	\$ 50.00
PERMITS				
Portable gas/propane tank permit	1 weekend	\$ 15.00	\$ -	\$ 15.00
Portable gas/propane tank permit	1 month	\$ 60.00	\$ -	\$ 60.00
Portable gas/propane tank permit	6 months	\$ 250.00	\$ -	\$ 250.00
Portable gas/propane tank permit	1 year	\$ 500.00	\$ -	\$ 500.00
Fire /EMS Reports	Each	\$ 4.00	\$ -	\$ 4.00
Private Non-Emergency Ambulance Service	Annual	\$ 1,500.00	\$ -	\$ 1,500.00
Type 1 Hood/Fixed System Plan Review		\$ 50.00	\$ -	\$ 50.00
Type 1 Hood Permit/Test		Table1A	\$ -	Table1A
Fire Suppression / Fire Alarm Plan Review		\$ 50.00	\$ -	\$ 50.00
Fire Sprinkler Plan Review		\$ 50.00	\$ -	\$ 50.00
Fire Suppression / Fire Alarm Permit/Test		Table1A	\$ -	Table1A
Fire Sprinkler Permit/Test		Table1A	\$ -	Table1A
Fuel Storage Tanks Above/Below Ground Permits		Table1A	\$ -	Table1A
Underground Fuel Storage Tanks Removal Permit		Table1A	\$ -	Table1A
Fireworks Display	Must be by State Certified Pyrotechnic Company Present	\$ 300.00	\$ -	\$ 300.00
Fireworks Storage/Transportation	Annual	\$ 125.00	\$ -	\$ 125.00
Fireworks Sales Booth		\$ 250.00	\$ -	\$ 250.00
Boarding Home Inspection Permit	Yearly	\$ 25.00	\$ -	\$ 25.00
Foster Home Inspection Permit	Yearly	\$ 25.00	\$ -	\$ 25.00
Trench Burning	30 day permit/State permit required for each site	\$ 100.00	\$ -	\$ 100.00
Sprinkler Systems out of Service/Hazmat (Stand By) longer than 1 1/2 hours	Minimum 4 hours at \$50.00 Per hour	\$ 50.00	\$ -	\$ 50.00

CITY OF SEAGOVILLE MASTER FEE SCHEDULE - FY 2018-2019
PLANNING & ZONING

DEPARTMENT	BASICS/COMMENTS	FEE EFFECTIVE 1/1/17	PROPOSED FEE INCREASE / DECREASE	FEE EFFECTIVE 10/1/18
PLANNING & ZONING				
ZONING CHANGE				
1-2 Acres	Each request	\$ 250.00	\$ -	\$ 250.00
2.1-5 Acres	Each request	\$ 500.00	\$ -	\$ 500.00
5.1-15 Acres	Each request	\$ 750.00	\$ -	\$ 750.00
15.1 or more	per acre or max. \$1500.00	\$60.00 Per Acre	\$ -	\$60.00 Per Acre
SPECIAL USE PERMIT				
Fee	Each Request (Maximum \$1,500.00)	\$250.00 + \$50.00/Per Acre	\$ -	\$250.00 + \$50.00/Per Acre
PLANNED DEVELOPMENT				
Fee (Initial PD)	(Maximum \$1,500.00)	\$250.00 + \$75.00/Per Acre	\$ -	\$250.00 + \$75.00/Per Acre
PD Amendment				
Text Only	Each Request maximum \$1,500.00	\$100.00 + \$25.00 Per Acre	\$ -	\$100.00 + \$25.00 Per Acre
Concept Plan Only	Each Request maximum \$1,500.00	\$100.00 + \$25.00 Per Acre	\$ -	\$100.00 + \$25.00 Per Acre
Text & Concept Plan	Each Request (Maximum \$1,500.00)	\$100.00 + \$25.00 Per Acre	\$ -	\$100.00 + \$25.00 Per Acre
PLATS (includes 2 DRC Reviews)				
Amending Plat	3 Lots or less	\$ 100.00	\$ -	\$ 100.00
Combination Construction/Final Plat	3 Lots or less	\$ 300.00	\$ -	\$ 300.00
Combination Construction/Final Plat for Subdivisions	4 Lots or more	\$650.00 + \$10.00/Per Acre or \$3.00/Per Lot/Unit (Whichever is greater)	\$ -	\$650.00 + \$10.00/Per Acre or \$3.00/Per Lot/Unit (Whichever is greater)
Construction Plat		\$500.00 + \$10.00/Per Acre or \$3.00/Per Lot/Unit (Whichever is greater)	\$ -	\$500.00 + \$10.00/Per Acre or \$3.00/Per Lot/Unit (Whichever is greater)
Development Plat	3 Lots or Less	\$ 100.00	\$ -	\$ 100.00
Final Plat (for Subdivision)	4 Lots or more	\$300.00 + \$10.00/Per Acre or \$2.00/per Lot/Unit (Whichever is greater)	\$ -	\$300.00 + \$10.00/Per Acre or \$2.00/per Lot/Unit (Whichever is greater)
Minor Plat	3 Lots or less	\$ 100.00	\$ -	\$ 100.00
Vacating Plan		\$ 100.00	\$ -	\$ 100.00
Replat		\$300.00 + \$10.00/per Acre or \$2.00/per Lot/Unit (Whichever is greater)	\$ -	\$300.00 + \$10.00/per Acre or \$2.00/per Lot/Unit (Whichever is greater)

CITY OF SEAGOVILLE MASTER FEE SCHEDULE - FY 2018-2019
PLANNING & ZONING

DEPARTMENT	BASICS/COMMENTS	FEE EFFECTIVE 1/1/17	PROPOSED FEE INCREASE / DECREASE	FEE EFFECTIVE 10/1/18
Additional Plan Review Fees (After 2 Initial DRC Reviews)	Development Review Committee (DRC) or individual committee members (Does not include Building Plan Review)	Actual Cost to Review	\$ -	Actual Cost to Review
Concept Plan	P & Z Commission Approval	\$ 75.00	\$ -	\$ 75.00
Site Plan & Revised Site Plan	P & Z Commission Approval	\$ 75.00	\$ -	\$ 75.00
Elevation/Façade Plan	(Only if requesting a waiver, P & Z Commission approval required)	\$ 75.00	\$ -	\$ 75.00
Landscape Plan	P & Z Commission Approval	\$ 75.00	\$ -	\$ 75.00
Zoning Verification Letter	City's form letter will be provided	\$ 25.00	\$ -	\$ 25.00
Board of Adjustment Variance Request		\$ 100.00	\$ -	\$ 100.00
Sign Variance		\$ 100.00	\$ -	\$ 100.00
Application withdrawal refund (any type)	Within 24 hours of submittal	\$ 75.00	\$ -	\$ 75.00
Plus the Dallas/Kaufman County Clerks Filing Fees	for Filing Plats.			
When the Subdivision Ordinance was revised in 2006, the word "preliminary" was changed to "construction" in regards to plats.				

CITY OF SEAGOVILLE MASTER FEE SCHEDULE - FY 2018-2019
BUILDING INSPECTION/CODE ENFORCEMENT/HEALTH

DEPARTMENT	BASICS/COMMENTS	FEE EFFECTIVE 1/1/17	PROPOSED FEE INCREASE / DECREASE	FEE EFFECTIVE 10/1/18
BUILDING INSPECTION/CODE ENFORCEMENT/HEALTH				
BUILDING PERMITS				
Residential Building Permits	Based on square footage	Table 1A	\$ -	Table 1A
Commercial Building Permits	Based on square footage	Table 1A	\$ -	Table 1A
Construction began prior to permit or no permit obtained	Permit Fee	Double	\$ -	Double
Certificate of Occupancy Residential		\$ 25.00	\$ -	\$ 25.00
Certificate of Occupancy Commercial	up to 5,000 square feet	\$ 50.00	\$ -	\$ 50.00
Certificate of Occupancy Commercial	5,001 square feet to 10,000 square feet	\$ 100.00	\$ -	\$ 100.00
Certificate of Occupancy Commercial	10,001 square feet and over	\$ 200.00	\$ -	\$ 200.00
Demolition		\$ 100.00	\$ -	\$ 100.00
Foundation Repair		Table 1A	\$ -	Table 1A
Fence Residential		\$ 35.00	\$ -	\$ 35.00
Fence Commercial		\$ 50.00	\$ -	\$ 50.00
Retaining Wall		Table 1A	\$ -	Table 1A
Sprinkler Irrigation System		Table 1A	\$ -	Table 1A
Carports Residential		Table 1A	\$ -	Table 1A
Deck, Patio Covers, Pergola		Table 1A	\$ -	Table 1A
Storage Buildings under 120 square feet	Requires permit but no fee charged	\$ -	\$ -	\$ -
Storage Buildings over 120 square feet		Table 1A	\$ -	Table 1A
Aboveground Pool/Spa		\$ 100.00	\$ -	\$ 100.00
In-Ground Pool/Spa		Table 1A	\$ -	Table 1A
House/Building Moving	Passing through part of city or moving from outside city to inside or moving from inside city to outside city	\$ 100.00	\$ -	\$ 100.00
House/Building Moving	Leaving building on public property during move	\$ 50.00	\$ -	\$ 50.00
House/Building Moving	Inspection of building prior to moving into city	\$100.00 + mileage	\$ -	\$100.00 + mileage
Screening Wall		Table 1A	\$ -	Table 1A
Roofing		Table 1A	\$ -	Table 1A
Mobile/HUD Manufacturing		Table 1A	\$ -	Table 1A
Industrialized Home Permits		Table 1A	\$ -	Table 1A
CONCRETE AND EXCAVATING				
Flatwork (sidewalk, approaches, driveways, patios, etc.)		Table 1A	\$ -	Table 1A
Grading/Filling & Excavating		\$ 100.00	\$ -	\$ 100.00
Right-of-Way Excavating		\$ 100.00	\$ -	\$ 100.00
Miscellaneous concrete permits		Table 1A	\$ -	Table 1A
Temporary Asphalt/Concrete Batch Plant		\$ 100.00	\$ -	\$ 100.00

CITY OF SEAGOVILLE MASTER FEE SCHEDULE - FY 2018-2019
BUILDING INSPECTION/CODE ENFORCEMENT/HEALTH

DEPARTMENT	BASICS/COMMENTS	FEE EFFECTIVE 1/1/17	PROPOSED FEE INCREASE / DECREASE	FEE EFFECTIVE 10/1/18
BUILDING INSPECTION/CODE ENFORCEMENT/HEALTH				
CONTRACTOR REGISTRATIONS				
General	Annually	\$ 60.00	\$ -	\$ 60.00
Electrical	Annually	\$ 60.00	\$ -	\$ 60.00
Mechanical	Annually	\$ 60.00	\$ -	\$ 60.00
Plumbing / Med Gas / Fire Sprinkler and Fire Alarm	State law prohibits a registration fee	\$ -	\$ -	\$ -
Irrigator	Annually	\$ 60.00	\$ -	\$ 60.00
Backflow Tester	Annually	\$ 45.00	\$ -	\$ 45.00
All Other Trades	Annually	\$ 60.00	\$ -	\$ 60.00
MISCELLANEOUS FEES				
Electrical T-Pole		\$ 35.00	\$ -	\$ 35.00
Miscellaneous Electrical Permits		Table 1A	\$ -	Table 1A
Miscellaneous Plumbing Permits		Table 1A	\$ -	Table 1A
Miscellaneous Mechanical Permits		Table 1A	\$ -	Table 1A
Non-Office Hours Inspections	2 hour minimum (office hours M-F 7:30 am - 6:00 pm)	\$ 50.00	\$ -	\$ 50.00
Red Tag Re-inspection	after 1st inspection	\$ 50.00	\$ -	\$ 50.00
Additional Plan Review	after 2nd review	\$ 47.00	\$ -	\$ 47.00
Plan Review NEW Single Family Dwelling		\$ 50.00	\$ -	\$ 50.00
Plan Review ANY Commercial		\$ 50.00	\$ -	\$ 50.00
Cell Tower		Table 1A	\$ -	Table 1A
Solar Energy Systems		Table 1A	\$ -	Table 1A
Wind Turbines		Table 1A	\$ -	Table 1A
Tents & Canopies over 200 square feet		\$ 50.00	\$ -	\$ 50.00
Building and Standards Board Appeal		\$ 100.00	\$ -	\$ 100.00
Amusement Center License (per device)		\$ 100.00	\$ -	\$ 100.00
Garage (Occasional) Sale	Limit 2 times per year (365 days) per address	\$ 3.00	\$ -	\$ 3.00
Construction Office		\$ 35.00	\$ -	\$ 35.00
Real Estate Sales Office		\$ 75.00	\$ -	\$ 75.00
Portable Church/School Building		\$ 75.00	\$ -	\$ 75.00
Cargo Container for Construction Use		\$ 25.00	\$ -	\$ 25.00
Other Temporary Use as determined by City Manager or designee		\$ 75.00	\$ -	\$ 75.00
SIGNS				
Signs	Up to 100 square feet	\$ 25.00	\$ -	\$ 25.00
Signs	101 square feet - 300 square feet	\$ 50.00	\$ -	\$ 50.00
Signs	301 square feet or larger	\$ 100.00	\$ -	\$ 100.00
Portable Signs		\$ 25.00	\$ -	\$ 25.00
Removal & Storage of Temporary or Portable Signs		\$25.00 + \$5.00 per day storage	\$ -	\$25.00 + \$5.00 per day storage
<p><i>**Since the International Building Code and International Residential Code, 2000 Editions, do not include building permit fee tables, Table 1A from the Uniform Building Code Book, Volume 1 1997 Edition as amended, is therefore adopted and shall serve as the official building permit fee table.</i></p>				

CITY OF SEAGOVILLE MASTER FEE SCHEDULE - FY 2018-2019
BUILDING INSPECTION/CODE ENFORCEMENT/HEALTH

DEPARTMENT	BASICS/COMMENTS	FEE EFFECTIVE 1/1/17	PROPOSED FEE INCREASE / DECREASE	FEE EFFECTIVE 10/1/18
BUILDING INSPECTION/CODE ENFORCEMENT/HEALTH				
HEALTH				
Nursing Home Dietary Department	Annually	\$ 275.00	\$ -	\$ 275.00
Day Care Center	Annually	\$ 275.00	\$ -	\$ 275.00
Convenience Store, packaged groceries only	Annually	\$ 275.00	\$ -	\$ 275.00
Convenience Store, deli	Annually	\$ 200.00	\$ -	\$ 200.00
Grocery Store	Annually	\$ 350.00	\$ -	\$ 350.00
Grocery Store with meat market	Annually	\$ 275.00	\$ -	\$ 275.00
Grocery Store with deli	Annually	\$ 200.00	\$ -	\$ 200.00
Temporary Food Service, three day maximum	For Profit Organization	\$ 100.00	\$ -	\$ 100.00
Temporary Food Service, three day maximum	Non-Profit Organization	\$ 25.00	\$ -	\$ 25.00
Restaurant	Annually	\$ 275.00	\$ -	\$ 275.00
Flea Market Food Vendor	Annually	\$ 225.00	\$ -	\$ 225.00
Mobile Food Vendor	Annually	\$ 125.00	\$ -	\$ 125.00
Entertainment Center with Concession	Annually (Theater, roller rink, etc.)	\$ 200.00	\$ -	\$ 200.00
Bed and Breakfast	Annually	\$ 150.00	\$ -	\$ 150.00
Bed and Breakfast with food service	Annually	\$ 250.00	\$ -	\$ 250.00
Food Safety Manager Certification Registration from the City of Seagoville	5 Years	\$ 35.00	\$ -	\$ 35.00
Replacement of lost Food Manager Certificate		\$ 10.00	\$ -	\$ 10.00
Administrative fee for all establishments	Does Not Apply to Temporary Food Vendors	\$ 50.00	\$ -	\$ 50.00
Plan review for a fixed facility for all new permitted establishments		\$ 100.00	\$ -	\$ 100.00
Off-Premise Beer/Wine Sales	2 years	\$ 60.00	\$ -	\$ 60.00

* Our current contract provides for food establishments to be inspected twice a year with third and any subsequent inspections invoiced at cost by the City.

CITY OF SEAGOVILLE MASTER FEE SCHEDULE - FY 2018-2019
PUBLIC WORKS

DEPARTMENT	BASICS/COMMENTS	FEE EFFECTIVE 1/1/17	PROPOSED FEE INCREASE / DECREASE	FEE EFFECTIVE 10/1/18
PUBLIC WORKS				
WATER				
Standard 3/4" service tap	Short Side Each	\$ 1,000.00	\$ -	\$ 1,000.00
Standard 1" service tap	Short Side Each	\$ 1,200.00	\$ -	\$ 1,200.00
Standard 1 1/2" service tap	Short Side Each	\$ 1,400.00	\$ -	\$ 1,400.00
Standard 2" service tap	Short Side Each	\$ 1,650.00	\$ -	\$ 1,650.00
Over 2"	installed by contractor	\$ -	\$ -	\$ -
Additional parts/services	road bore, road replacement, pipe, etc.	Actual Cost	\$ -	Actual Cost
5/8" X 3/4" water meter	including meter tail, gaskets, installation	\$ 125.00	\$ -	\$ 125.00
5/8" X 3/4" radio read water meter	including meter tail, gaskets, installation <i>CC approved 5/18/15</i>	\$ 250.00	\$ -	\$ 250.00
1" water meter	including meter tail, gaskets, installation	\$ 160.00	\$ -	\$ 160.00
1" radio read water meter	including meter tail, gaskets, installation	\$ 350.00	\$ -	\$ 350.00
1 1/2" water meter	including meter flange, gaskets, installation	\$ 375.00	\$ -	\$ 375.00
1 1/2" radio read water meter	including meter tail, gaskets, installation	\$ 600.00	\$ -	\$ 600.00
2" water meter	including meter flange, gaskets, installation	\$ 500.00	\$ -	\$ 500.00
2" radio read water meter	including meter tail, gaskets, installation	\$ 750.00	\$ -	\$ 750.00
Over 2"	Meter supplied by contractor (City specifications)	\$ -	\$ -	\$ -
Turning on water service	regular hours	\$ 25.00	\$ -	\$ 25.00
Turning on water service	after hours and weekends	\$ 50.00	\$ -	\$ 50.00
Reconnection for failure to pay	regular hours	\$ 50.00	\$ -	\$ 50.00
Reconnection for failure to pay	after hours and weekends	\$ 100.00	\$ -	\$ 100.00
Reread of meter	requested by customer	\$ 15.00	\$ -	\$ 15.00
Meter calibration check	requested by customer	\$ 100.00	\$ -	\$ 100.00
Meter tampering		\$ 250.00	\$ -	\$ 250.00
Meter reset	due to tampering	\$ 50.00	\$ -	\$ 50.00
Lock replacement	due to tampering	\$ 25.00	\$ -	\$ 25.00
Damaged curb stop	due to tampering	\$ 200.00	\$ -	\$ 200.00
SEWER				
Standard 4" service tap	Each	\$ 1,000.00	\$ -	\$ 1,000.00
Standard 6" service tap	Each	\$ 1,200.00	\$ -	\$ 1,200.00
Standard 8" service tap	Each	\$ 1,500.00	\$ -	\$ 1,500.00
Over 8"	Service conducted by contractor (City specifications)	\$ -	\$ -	\$ -
Additional parts/services	including road bore, road replacement, pipe, depth, etc.	Actual Cost	\$ -	Actual Cost
STORMWATER UTILITY SYSTEM FEE				
Stormwater utility fee	Per ERU <i>CC approved 9/10/18</i>	\$ 1.50	\$ 1.50	\$ 3.00

CITY OF SEAGOVILLE MASTER FEE SCHEDULE - FY 2018-2019
PUBLIC WORKS

DEPARTMENT	BASICS/COMMENTS	FEE EFFECTIVE 1/1/17	PROPOSED FEE INCREASE / DECREASE	FEE EFFECTIVE 10/1/18
CULVERTS				
Installation including base material		Actual Cost	\$ -	Actual Cost
INSPECTION FEE				
	Development costs street grading, street paving, drainage structures, curb and gutter, storm sewers, sanitary sewers, water mains and fire lanes.	4%	\$ -	4%

Regular Session Agenda Item: 11

MEETING DATE: September 10, 2018

ITEM DESCRIPTION

Conduct a public hearing on a zoning request Z2018-16 to amend the zoning approximately 66± acres of real property located at 1320 Stark Road, formerly addressed as 234 East Stark Road, (also known as Lot 1 Block 1 of the Wolford Subdivision) from a R-2, Residential Single Family, zoning district to a SUP-R2, Residential Single Family with a Special Use Permit for a communication tower.

BACKGROUND OF ISSUE:

The owners, Mr. and Mrs. Wolford, and applicant, Vertical Bridge, are requesting that a Special Use Permit for the subject parcel is approved to allow the construction of a communications cell tower on about 0.25-acre of the parent parcel (66+acres) on the east side of Stark Road. If the SUP is granted, the tower's site address will be 1600 East Stark Road. The tower plans to be constructed on the highest part of this parcel. The highest point in the area is another 900+feet farther to the northwest of the front property.

The parcel currently has a house and several small outbuildings. It also has a 10+acre pond or lake.

The existing zoning, land uses, and relevant portions of the City's comprehensive plan are each referenced in the attached staff report.

FINANCIAL IMPACT:

No city funds will be used for the development of this project.

PLANNING AND ZONING COMMISSION RECOMMENDATION:

The Commission voted unanimously five (5) to zero (0) to recommend the approval of the request to amend the zoning on the property at 1320 Stark Road (also known as Lot 1 Block 1 of the Wolford Subdivision) from a R-2, Residential Single Family, zoning district to a SUP-R2, Residential Single Family with a Special Use Permit for a communication tower with the following three (3) conditions.

- The SUP is only good for 270 days unless the tower's construction cannot be completed in that time.
- The SUP will need to be re-applied for and approved prior to any time extension on the tower's construction.
- Once the tower is completed, the SUP remains in effect until it is removed from the site.

Staff is also recommending the approval with these conditions.

EXHIBITS:

Each of the following are set for printing on letter-sized paper unless otherwise listed.

1. Staff Report (4 pages)
2. 2017 aerial photograph from DCAD website
3. Dimensional reference map from DCAD website
4. Zoning Map (dimensional map with zoning information added)
5. Application with tower's lease area description (6 pages)
6. Public hearing notice to newspaper (original and correction for CC)
7. Public hearing notice to property owners within 200 feet (original and correction for CC)
8. List of property owners within 200 feet of subject parcel
9. Concept plan for tower lease area (11x17 paper)



COMMUNITY DEVELOPMENT
702 NORTH HIGHWAY 175
SEAGOVILLE, TX 75159
PHONE: (972) 287-2050

DATE: SEPTEMBER 10, 2018
AUTHOR: JENNIFER BONNER, JUNIOR PLANNER
APPLICANT: VERTICAL BRIDGE (REPRESENTED BY SHARON GREY)
PARCEL: 500-500-500-100-10000
LOCATION: LOT 1 BLOCK 1 OF THE WOLFORD SUBDIVISION

REQUEST SUMMARY:

The applicant Vertical Bridge is requesting a Special Use Permit to allow a communications cell tower on the east side of Stark Road under the purple star outlined in orange. The parent parcel is outlined in yellow and is addressed 1320 Stark Road.

If the SUP is granted the site address will be 1600 East Stark Road. The tower plans to be constructed on the highest part of the parcel. The highest point in the area is another 900+feet farther to the northwest of the front property.



REQUEST LOCATION: Inside City, Dallas County

SIZE OF PROPERTY	EXISTING ZONING	SURROUNDING ZONING	EXISTING LAND USE	SURROUNDING LAND USE
0.230-acres for tower; 66.5-acres for parent parcel	R-2, Single Family Residential	<p>Northwest: PD-R2, Planned Development with R-2, Single Family Residential, base zoning</p> <p>Southwest: R-1, Single Family Residential</p> <p>Northeast: PD-R5, Planned Development with R-5, Single Family Residential, base zoning</p> <p>Southeast: R-2, Single Family Residential</p>	Low Density Residential	<p>Northwest: Low Density Residential</p> <p>Southwest: Low Density Residential</p> <p>Northeast: Low Density Residential</p> <p>Southeast: Low Density Residential</p>

PLANNING AND ZONING COMMISSION RECOMMENDATION:

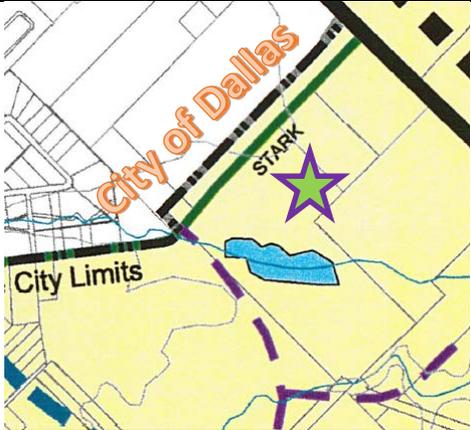
The Commissioners voted unanimously five (5) to zero (0) to recommend the **APPROVAL** of the request to amend the zoning on the property at 1320 Stark Road (also known as Lot 1 Block 1 of the Wolford subdivision) from a R-2, Residential Single Family, zoning district to a SUP-R2, Residential Single Family with a Special Use Permit for a communication tower with the following three (3) conditions.

- The SUP is only good for 270 days unless the tower’s construction cannot be completed in that time.
- The SUP will need to be re-applied for **and approved** prior to any time extension on the tower’s construction.
- Once the tower is completed, the SUP remains in effect until it is removed from the site.

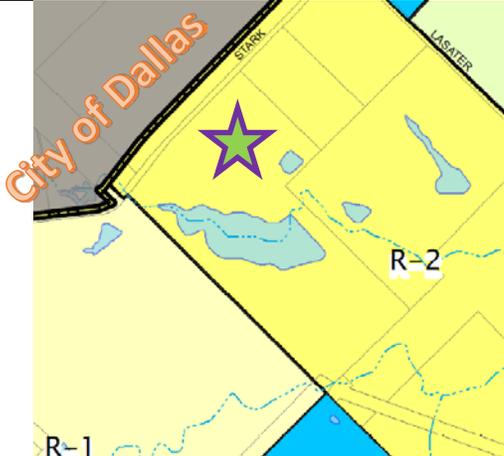
Staff is also recommending the approval.

Detailed explanations follow on the attached pages.	
STANDARD:	STAFF ANALYSIS:
Development Calendar (Deadlines)	Has Met
Application(s) Requirements	Has Met
Zoning Code	Has Met

COMPARISON TO ADOPTED CITY MASTER PLANS

STAFF ANALYSIS	PLAN GOALS OR GUIDELINES
2002 Future Land Use Plan and Map	
<p>The tower in the request is planned for the location under green star outlined in purple. The parcel that it will sit on is located in a planned area of Low Density Residential (light yellow color) area in the map to the right. All white areas are outside the city limits of Seagoville.</p>	<p style="text-align: center;">Meets Standard</p> 

2009 Master Thoroughfare Plan and Map	
<p>The proposed site for this request (green star outlined in purple) will only have access to Stark Road (labeled and shown in green on the map to the right). Stark Road is classified as a Major Collector by this map, which requires a total of 80-feet of right-of-way and 44-feet of pavement. Insufficient road right-of-way has previously been dedicated for Stark Road so additional right-of-way will be dedicated to the City as development occurs in this area.</p>	<p style="text-align: center;">Does Not Meet Standard</p> 

2009 Zoning Plan and Map	
<p>The green star outlined in purple shows the planned location of the cell tower. The map shown is from 2009 and does not reflect all the changes in this area. The light green color under the word "Lasater" is now a PD-R5 to match the blue shown for older phases of the Highland Meadows subdivision. The blue for a PD at the bottom is a mixed use PD that was created by Ordinance 500 in August 1980 that has never been built.</p>	<p style="text-align: center;">Meets Standard</p> 

REVIEW CRITERIA	STAFF ANALYSIS	
1. Will the use conform to off-street parking and loading requirements?	Yes	As this Special Use Permit (SUP) is for an unmanned site, it will have limited parking and loading requirements.
2. Has a site plan been submitted showing the layout of the proposed development and use?	Yes	Plans for the tower's construction have already been revised once and re-submitted.

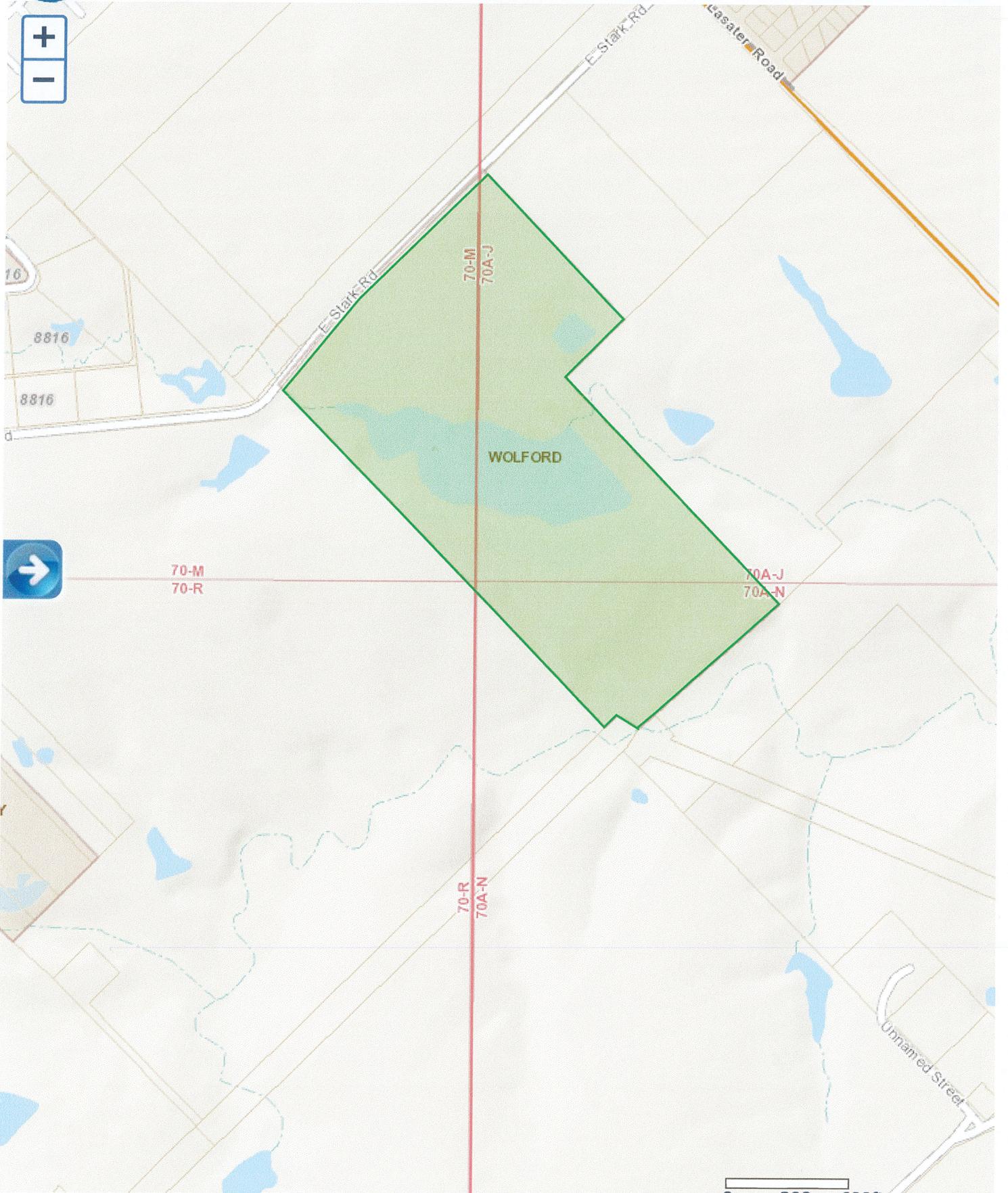
REVIEW CRITERIA	STAFF ANALYSIS	
3. Are all of the ingress and egress ways adequate?	Yes	Since ingress and egress will be via a new 24-foot fire lane onto Stark Road, these criteria will be met.
4. Are the size and shape of the site as well as the arrangement of the proposed structure(s) in keeping with the intent of the Code?	Yes	The application will change the zoning for the entire parent parcel (66.5+ acres) even though only 0.25-acres are needed for the tower site.
5. Will granting the permit be authorizing less than the minimum requirements in regards to height, area, setbacks, parking, or landscaping?	No	These items have code-defined minimums for permanent installations. Setbacks, parking and landscaping requirements have been met. The tower will not be tall enough to require any special lighting other than the FAA-required light on top for warning airplanes about the tower.
6. Are there any outside lighting or screening controls that needs to be installed?	Yes	There will only be the required safety lighting of the top of the tower during periods of non-daylight. A concrete masonry wall and landscaping is planned for screening the tower's compound.
7. Will the proposed landscaping and screening be compliant with all City regulations?	Yes	Landscaping plans have been submitted. A concrete block wall is also planned to help screen the site.
8. Are there any special setbacks that are needed between this use and adjoining properties?	Yes	The three (3) closest existing residential uses will be between 1500- and 1700-feet away. All other nearby properties are either vacant (undeveloped) or have an agriculture-related use. There is a planned subdivision across Stark Road whose closest house (when built) will be about 450-feet from the planned tower.
9. What type of surfacing will be applied to parking areas and drives?	Yes	The drive used to access the tower site will be a 24-foot-wide access easement with a concrete driveway meeting the City's fire lane requirements.
10. Will curbs and drainage structures be installed as part of the project?	No	A paved driveway will be provided but no curbs, gutters, or other drainage structures.
11. Will granting the permit be authorizing any use that is not allowed or that defies the intent of the district it will be located in?	No	The Special Use Permit portion of the code allows communication towers in all zoning districts.
12. Will the use be designated, located, and operated so that the public health, safety, and welfare will be protected?	Yes	Staff has already had the tower relocated once to ensure that there are no portions of the tower would fall onto any adjoining parcel if the tower was to have a failure at its base once it was constructed.
13. Will the land use be compatible with other area properties located nearby?	Yes	The erection of the tower is the only special use being asked for on this property. The rest of the land's use will remain residential (or a less intense use for agriculture).
14. Will the use conform to all provisions in the Code for the district in which the use is to be located?	Yes	The Special Use Permit portion of the code allows communication towers in all zoning districts
15. Will the use facilitate public convenience at that location?	Yes	Stark Road is an existing road that will be widened and improved as surrounding properties develop.
16. Have safeguards limiting noxious or offensive emissions, including light, noise, glare, dust, and odor been addressed?	Yes	Once construction of the tower is complete, there should be no issues with any of these items as the structure as the base of the tower will be unmanned except during maintenance and repairs.

**STAFF REPORT
Z2018-16**

REVIEW CRITERIA	STAFF ANALYSIS	
17. Will the signage conform to those portions of the Municipal Code?	Yes	There will be limited signage on-site. Any public signage will be placed on the gate or at the end of the driveway.
18. Will the open space be maintained by the owner/developer?	Yes	The current property owner will continue to maintain all areas outside the walled area except the landscaping at the base of the wall. The tower and area inside the walled area will have its own regular maintenance schedule. Landscaping maintenance will need to be coordinated between the property owner and the tower operator.

Public Comments Received: Staff mailed out fourteen (14) letters to property owners within 200-feet of the boundary of the subject area on Friday, August 10, 2018. A legal ad was also published per the Texas Local Government Code in the Friday, August 10, 2018 edition of the Daily Commercial Record newspaper. Two (2) letters were returned as undeliverable by the U.S. Postal Service. As of The Planning and Zoning Commission meeting, no (zero) property owner have responded in writing or verbally (by phone). Two (2) people spoke at the P&Z meeting. Both spoke against the Special Use Permit because the request is for a cell tower. Since the meeting no additional responses have been received. No (zero) additional letters have been returned as undeliverable by the U.S. Postal Service.





0 300 600ft



DCAD
Property Map



City of Dallas

all PD-R5

PD-R2

R-2

PD-R5

R-2

Mesquite ISD
Dallas ISD

PD-R

R-2

R-2

R-2

R-1

R-1

R-2

R-2

R-2

R-2

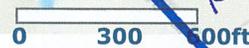
R-2

PD
ord.500

R-2

R-2

R-2



Exhibits

RECEIVED
JUL 19 2018

BY: AJB

ZONING APPLICATION

City of Seagoville, Texas

32
LF

City of Seagoville
This is Your Receipt

07/24/2018 15:50:18 djohnson
Receipt Number: 528438 10.10.10.118
Subsys: 0192500000
ZONING AND PLAT FEES 250.00 N
Payee: cell tower s.u.p.
Payee: 1600 stark rd
Total: 250.00
Check 250.00
Tender Reference: 011474
Change Due: .00
Thank You

P&Z: 8/28/18 City Council: Sept. 17, 2018
REFERENCE WITH CITY REPS & PLANNER (required): _____

(or Agricultural property)
zoned)
see Zoning Ordinance for special requirements and procedures
see Zoning Ordinance for special requirements and procedures

Construction of new monopole communications tower
1600 Stark Road, Seagoville, TX 75159
[General Location - approximate distance to nearest existing street corner]

(you must also attach accurate Surveyor's metes and bounds description): Tract of land
under survey, Abstract # 51, Lot 1, Block 1, Wolford Addition
[Survey/Abstract No. and Tracts; or platted Subdivision Name with Lots/Block]

Requested Zoning: R-2 single family Residential
[Attach a detailed description of requested zoning & development standards, if a PD]

ical Bridge
Applicant or Owner? (circle one)
Contact Person: Sharon Gray Title: Site Acquisition Specialist
Company Name: Verticom

Street/Mailing Address: 7901 Ambassador City: Dallas State: TX Zip: 75247
Phone: (469) 332-5780 Fax: () Email Address: Sharon.gray@verticom.net

Engineer / Representative's Name: Amy Herbst, P.E.
Contact Person: _____ Title: Professional Engineer
Company Name: Sabre Industries Towers and Poles
Street/Mailing Address: 7101 Southbridge P.O. Box 65 City: Sioux City State: IA Zip: 51102
Phone: (712) 258-6690 Fax: (712) 279-0814 Email Address: towerinfo@sabreindustries.com

SUBMITTAL DEADLINE: 30 DAYS PRIOR TO P&Z PUBLIC HEARING DATE. (All zoning applications must be advertised in the newspaper, and notices must be mailed to all property owners within 200 feet of the subject property. Please contact City staff in advance for submittal deadlines.)
All applications must be COMPLETE before they will be scheduled for P&Z agenda. It is the applicant's responsibility to be familiar with, and to comply with, all City submittal requirements (in the Zoning & Subdivision Ordinances, and any separate submittal policies, requirements and/or checklists that may be obtained from City staff), including the number of plans to be submitted, application fees, etc. Please contact City staff in advance for submittal requirements.
All application materials (one copy) must be delivered to the City's Planner. The name, address, phone number, etc. of the City's Planner can be obtained from City staff. Failure to submit all materials to the City's Planner may result in delays scheduling the zoning application for a P&Z agenda.
Notice of Public Records. The submission of plans/drawings with this application makes such items public record, and the applicant understands that these items may be viewed by the general public. Unless the applicant expressly states otherwise in writing, submission of this application (with associated plans/drawings) will be considered consent by the applicant that the general public may view and/or reproduce (i.e., copy) such documents.

I hereby certify that I am the Owner, or the duly authorized agent of the Owner (proof of authorization attached), for the purposes of this application, and that all information submitted herein is complete, true and correct to the best of my knowledge. I understand that submitting this application does not constitute approval, and incomplete applications will result in delays and possible denial.

Signed: _____ Title: Site Acquisition Specialist Date: 7-19-2018

SUBSCRIBED AND SWORN TO before me, this the _____ day of _____, _____
[Month] [Year]

Notary Public in and for the State of Texas: _____

[seal] My Commission Expires On: _____

Office Use Only: Date Rec'd: 7/19/2018 Fees Paid: \$ 250 Check #: 011474 Receipt #: 528438
Zoning Case #: 22018-16 Accepted By: AJB Official Submittal Date: 7/24/2018



ZONING APPLICATION

City of Seagoville, Texas

ANTICIPATED MEETING DATES: P&Z: _____ City Council: _____

DATE OF PRE-APPLICATION CONFERENCE WITH CITY REPS & PLANNER (required): _____

Application Type:

- Initial Zoning (newly annexed or Agricultural property)
- Rezoning (property currently zoned)
- Planned Development (PD) – see Zoning Ordinance for special requirements and procedures
- Specific Use Permit (SUP) – see Zoning Ordinance for special requirements and procedures

Name of Subdivision or Project: Construction of new monopole communications tower.

Physical Location of Property: 1600 Stark Rd., Seagoville, TX 75159

[General Location – approximate distance to nearest existing street corner]

Brief Legal Description of Property (must also attach accurate Surveyor's metes and bounds description): Tract of land situated in Harman Hilder survey, Abstract#541, Lot 1, Block 1, Wolford Addition.

[Survey/Abstract No. and Tracts; or platted Subdivision Name with Lots/Block]

Acreage: _____ Existing Zoning: _____ Requested Zoning: R-2 Single Family Residential

[Attach a detailed description of requested zoning & development standards, if a PD]

Applicant / Owner's Name: DANNIS & JANIS Wolford Applicant or Owner? (circle one)

Contact Person: _____ Title: _____

Company Name: _____

Street/Mailing Address: PO Box 360217 City: DALLAS State: TX Zip: 75336

Phone: (214) 460-9751 Fax: (214) 460-9750 Email Address: _____

Engineer / Representative's Name: SHARON Barry

Contact Person: _____ Title: _____

Company Name: Verticom

Street/Mailing Address: _____ City: _____ State: _____ Zip: _____

Phone: () _____ Fax: () _____ Email Address: _____

SUBMITTAL DEADLINE: 30 DAYS PRIOR TO P&Z PUBLIC HEARING DATE. (All zoning applications must be advertised in the newspaper, and notices must be mailed to all property owners within 200 feet of the subject property. Please contact City staff in advance for submittal deadlines.)

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Notice of Public Records. The submission of plans/drawings with this application makes such items public record, and the applicant understands that these items may be viewed by the general public. Unless the applicant expressly states otherwise in writing, submission of this application (with associated plans/drawings) will be considered consent by the applicant that the general public may view and/or reproduce (i.e., copy) such documents.

I hereby certify that I am the Owner, or the duly authorized agent of the Owner (proof of authorization attached), for the purposes of this application, and that all information submitted herein is complete, true and correct to the best of my knowledge. I understand that submitting this application does not constitute approval, and incomplete applications will result in delays and possible denial.

Signed: _____ Title: Owner Date: 8-20-2018

SUBSCRIBED AND SWORN TO before me, this the 20th day of August, 2018



Notary Public in and for the State of Texas: Kelsey Grimes

My Commission Expires On: 11/27/2020

Office Use Only: Date Rec'd: 8/20/18 Fees Paid: \$ 250 Check #: 011474 Receipt #: 528438
 Zoning Case # 22018-16 Accepted By: [Signature] Official Submittal Date: 7/24/18

UTILITY EASEMENT (created by this office)

BEING a 0.013 acre (554.57 square feet) tract of land situated in the Harman Hider Survey, Abstract No. 541, out of a called Lot 1, Block 1, Wolford Addition, an Addition to the City of Seagoville, Dallas County, Texas, according to the plat recorded in Document No. 12187-2012, Plat Records, Dallas County, Texas, described in deed to Dennis Wolford & Janis Wolford, recorded in Instrument No. 201100151442, Deed Records, Dallas County, Texas, and being more particularly described by metes and bounds as follows;

COMMENCING at a found 1/2" iron rod at the intersection of the northeast line of said 68.6 acre tract and the southeast right-of-way line of Stark Road (various width public right-of-way);

THENCE South 17° 28' 44" East for a distance of 112.08 feet to a set 1/2" iron rod capped "WIMBERLEY 6005" for the POINT OF BEGINNING;

THENCE South 45° 40' 19" West for a distance of 5.55 feet to a point for corner;

THENCE North 18° 41' 51" West for a distance of 110.91 feet to a point for corner;

THENCE North 45° 40' 19" East for a distance of 5.55 feet to a point for corner;

THENCE South 18° 41' 51" East a distance of 110.91 feet to the POINT OF BEGINNING, and containing 0.013 acre (554.57 square feet) of land, more or less.

I, Ronald D. Wimberley, Registered Professional Land Surveyor, State of Texas, do certify that the field notes hereon are a true, correct and accurate representation of the property as determined by an on the ground survey conducted on May 17, 2017, under my supervision.

Ronald D. Wimberley, R.P.L.S. No. 6005

DATE: May 17, 2017
JOB NO. 17137

WIMBERLEY SURVEYING PROFESSIONALS
P.O. BOX 9237
GREENVILLE, TEXAS 75404
903-450-8100

Site Name: US-TX-5320
No.: DA03182

RECEIVED
JUL 19 2018
BY: ALB

PARENT PARCEL (as provided)

Lot 1, Block 1, Wolford Addition, an Addition to the City of Seagoville, Texas, according to the plat recorded under Document No. 12187-2012, Plat Records, Dallas County, Texas

I, Ronald D. Wimberley, Registered Professional Land Surveyor, State of Texas, do certify that the field notes hereon are a true, correct and accurate representation of the property as determined by an on the ground survey conducted on May 17, 2017, under my supervision.

Ronald D. Wimberley, R.P.L.S. No. 6005

DATE: May 17, 2017
JOB NO. 17137

WIMBERLEY SURVEYING PROFESSIONALS
P.O. BOX 9237
GREENVILLE, TEXAS 75404
903-450-8100

RECEIVED
JUL 19 2018
BY:



August 8, 2018

COMMUNITY DEVELOPMENT
702 NORTH HIGHWAY 175
SEAGOVILLE, TX 75159
PHONE: (972) 287-2050

via email: notices@dailycommercialrecord.com
Daily Commercial Record
706 Main Street
Dallas, Texas 75202

Please publish the legal notice below in the August 10, 2018 issue of your newspaper. Please send the affidavit of publication to the ATTN: Kandi Jackson at the address above. If you need to contact Kandi, her office direct number is (972) 287-6819 and her email is citysecretary@seagoville.us Kandi's normal office hours are Monday through Friday from 8:00 AM to 5:00 PM.



**NOTICE OF PUBLIC HEARINGS
SEAGOVILLE PLANNING & ZONING COMMISSION AND CITY COUNCIL
ZONING CASE Z2018-16**

A public hearing will be held by the Seagoville Planning and Zoning Commission on Tuesday, August 28, 2018, at 6:30 PM in the City Council Chambers of the Seagoville City Hall building at 702 North U.S. Highway 175; Seagoville, TX 75159 to consider a request from Vertical Bridge to amend the current zoning of 66+acres on Lot 1 Block 1 of the Wolford Subdivision (commonly known as 1320 Stark Road) from R-2, Residential Single Family, to SUP-R2, Residential Single Family with a Special Use Permit to allow a communications cell tower.

A public hearing will also be held by the Seagoville City Council on Monday, September 17, 2018, at 6:30 PM in the City Council Chambers of the Seagoville City Hall building at 702 North U.S. Highway 175; Seagoville, TX 75159 to consider the recommendation from the Planning and Zoning Commission on this request.

All individuals may appear at the public hearings to state their opinions or may send a written notice prior to 4:30 PM on the day of each public hearing to Jr. Planner Jennifer Bonner at 702 North U.S. Highway 175; Seagoville, TX 75159.

CITY OF SEAGOVILLE
Kandi Jackson
City Secretary

Jennifer Bonner
Jr. Planner



August 10, 2018

COMMUNITY DEVELOPMENT
702 NORTH HIGHWAY 175
SEAGOVILLE, TX 75159
PHONE: (972) 287-2050

**NOTICE OF PUBLIC HEARINGS
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As an adjoining property owner, this is the first of 3 opportunities to voice your opinion about this project for the record. The second and third opportunities will be at each of the public hearings listed above.

*Please indicate your opinion in this matter by checking the appropriate box below.
Please provide any additional comments that you might have in the provided space.
Please also sign and complete the name and address portion below.*

I am in favor of against Zoning Request Z2018-16 as it is described herein.

Additional Comments (attach additional sheets as necessary): _____

Signature(s): _____
Printed Name(s): _____
Address: _____
City, State & Zip code: _____
Phone Number: _____



August 24, 2018

COMMUNITY DEVELOPMENT
702 NORTH HIGHWAY 175
SEAGOVILLE, TX 75159
PHONE: (972) 287-2050

**NOTICE OF PUBLIC HEARINGS
SEAGOVILLE PLANNING & ZONING COMMISSION AND CITY COUNCIL
ZONING CASE Z2018-16**

A public hearing will also be held by the Seagoville City Council on Monday, September 10, 2018, at 6:30 PM in the City Council Chambers of the Seagoville City Hall building at 702 North U.S. Highway 175; Seagoville, TX 75159 to consider a request from Vertical Bridge to amend the current zoning of 66+acres on Lot 1 Block 1 of the Wolford Subdivision (commonly known as 1320 Stark Road) from R-2, Residential Single Family, to SUP-R2, Residential Single Family with a Special Use Permit to allow a communications cell tower.

As an adjoining property owner, this is the first of 3 opportunities to voice your opinion about this project for the record. The second and third opportunities will be at each of the public hearings listed above.

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Please provide any additional comments that you might have in the provided space.
Please also sign and complete the name and address portion below.*

I am in favor of against Zoning Request Z2018-16 as it is described herein.

Additional Comments (attach additional sheets as necessary): _____

Signature(s): _____

Printed Name(s): _____

Address: _____

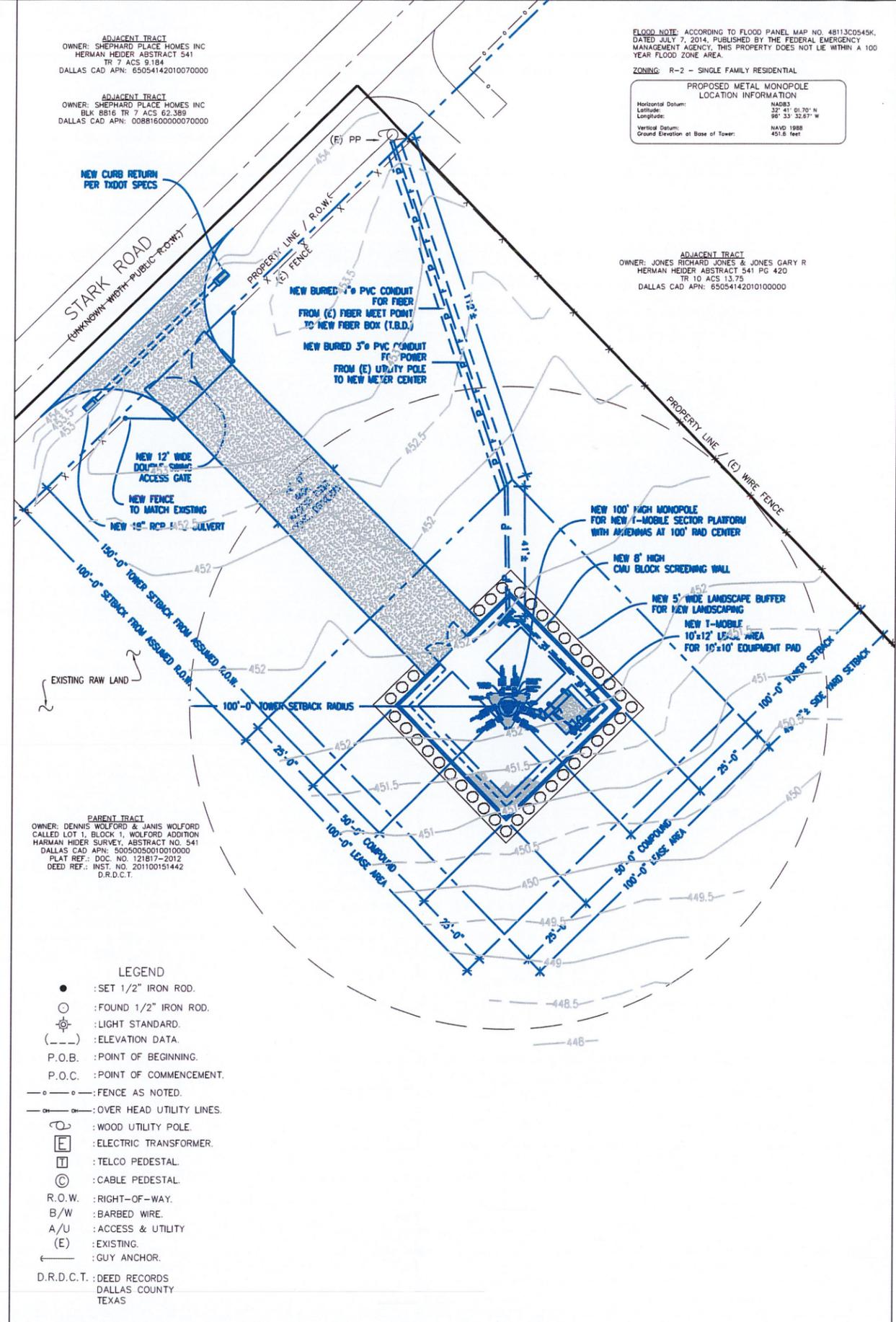
City, State & Zip code: _____

Phone Number: _____

**Property Owners List
Rezone of 1600 West Stark Road**

Mailed out a total of 14 certified letters on Friday, August 3, 2018, before 5:00 PM

Subject or adjointer?	Site Address	DCAD Account	Owner	Mailing Address 1	Address 2	City	State	Zip
Subject	1320 Stark Road	500-500-500-100-10000	Dennis & Janis Wolford	P.O. Box 360217		Dallas	TX	75336-0217
Adjoiner	800 Stark Road	650-541-420-101-00000	Richard T. & Gary R. Jones	1103 Mere Drive		Pinehurst	TX	77362-2543
Adjoiner	1500 Lasater Road	650-541-420-101-20000	Richard T. & Gary R. Jones	1103 Mere Drive		Pinehurst	TX	77362-2543
Adjoiner	2219 East Simonds Road	650-541-425-101-50000	Dennis & Janis Wolford	P.O. Box 360217		Dallas	TX	75336-0217
Adjoiner	2211 Simonds Road	650-541-425-180-00000	Texas Utilities Electric Co.	c/o State & Local Tax Department	P.O. Box 139100	Dallas	TX	75313-9100
Adjoiner	2219 East Simonds Road	650-541-425-101-50100	Dennis & Janis Wolford	P.O. Box 360217		Dallas	TX	75336-0217
Adjoiner	2401 Simonds Road	650-541-425-102-60000	Charlotte Taylor	2414 Seagoville Road		Seagoville	TX	75159-2144
Adjoiner	2500 Seagoville Road	650-541-420-180-00000	Texas Utilities Electric Co.	c/o State & Local Tax Department	P.O. Box 139100	Dallas	TX	75313-9100
Adjoiner	100 Stark Road	650-541-420-100-30000	Judith Smith Moore & Campbell Smith Kirby	6800 Del Norte Lane	Apartment 245	Dallas	TX	75225-2559
Adjoiner	628 Stark Road	000-008-998-175-20000	Merced Cisneros	7218 Claymond Drive		Dallas	TX	75227-9301
Adjoiner	688 Stark Road	650-541-420-103-10000	R.R.W. Family Ltd., P.S.	704 Fern Creek Drive		Dallas	TX	75253-6603
Adjoiner	688 Stark Road	008-816-000-003-10000	R.R.W. Family Ltd., P.S.	704 Fern Creek Drive		Dallas	TX	75253-6603
Adjoiner	1110 Stark Road	650-541-420-100-70000	Shepherd Place Homes Inc.	620 Rowlett Drive		Garland	TX	75043-3703
Adjoiner	1110 Stark Road	008-816-000-000-70000	Shepherd Place Homes Inc.	620 Rowlett Drive		Garland	TX	75043-3703
Adjoiner								



ADJACENT TRACT
OWNER: SHEPARD PLACE HOMES INC
HERMAN HEIDER ABSTRACT 541
TR 7 ACS 9.184
DALLAS CAD APN: 65054142010070000

ADJACENT TRACT
OWNER: SHEPARD PLACE HOMES INC
BLK 8816 TR 7 ACS 62.389
DALLAS CAD APN: 00881600000070000

FLOOD NOTE: ACCORDING TO FLOOD PANEL MAP NO. 48113C0545K, DATED JULY 7, 2014, PUBLISHED BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY, THIS PROPERTY DOES NOT LIE WITHIN A 100 YEAR FLOOD ZONE AREA.

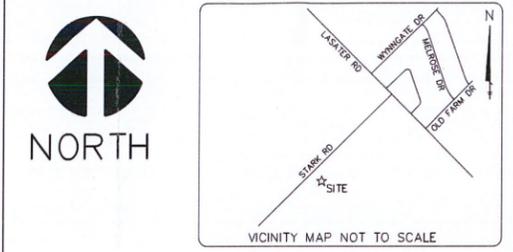
ZONING: R-2 - SINGLE FAMILY RESIDENTIAL

PROPOSED METAL MONOPOLE LOCATION INFORMATION
Horizontal Datum: NAD83
Latitude: 32° 41' 01.70" N
Longitude: 96° 33' 32.67" W
Vertical Datum: NAVD 1988
Ground Elevation at Base of Tower: 451.6 feet

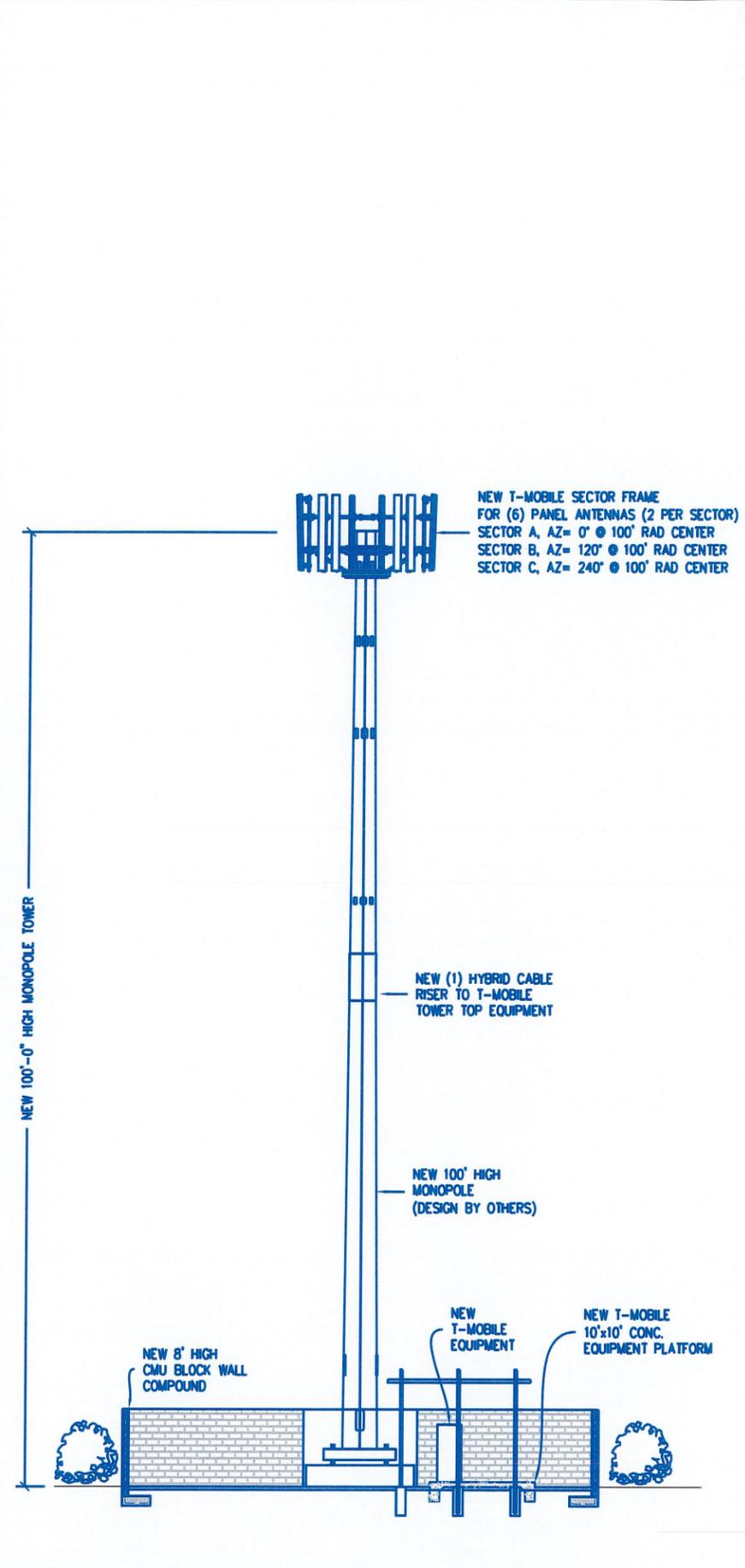
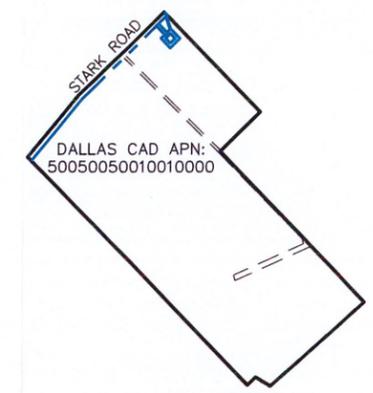
ADJACENT TRACT
OWNER: JONES RICHARD JONES & JONES GARY R
HERMAN HEIDER ABSTRACT 541 PG 420
TR 10 ACS 13.75
DALLAS CAD APN: 65054142010100000

PARENT TRACT
OWNER: DENNIS WOLFORD & JANIS WOLFORD
CALLED LOT 1, BLOCK 1, WOLFORD ADDITION
HARMAN HEIDER SURVEY, ABSTRACT NO. 541
DALLAS CAD APN: 50050050010010000
PLAT REF.: DOC. NO. 121817-2012
DEED REF.: INST. NO. 201100151442
D.R.D.C.T.

- LEGEND
- : SET 1/2" IRON ROD.
 - : FOUND 1/2" IRON ROD.
 - ⊙ : LIGHT STANDARD.
 - (---) : ELEVATION DATA.
 - P.O.B. : POINT OF BEGINNING.
 - P.O.C. : POINT OF COMMENCEMENT.
 - : FENCE AS NOTED.
 - : OVER HEAD UTILITY LINES.
 - ⊞ : WOOD UTILITY POLE.
 - ⊞ : ELECTRIC TRANSFORMER.
 - ⊞ : TELCO PEDESTAL.
 - ⊞ : CABLE PEDESTAL.
 - R.O.W. : RIGHT-OF-WAY.
 - B/W : BARBED WIRE.
 - A/U : ACCESS & UTILITY.
 - (E) : EXISTING.
 - ← : GUY ANCHOR.
 - D.R.D.C.T. : DEED RECORDS DALLAS COUNTY TEXAS



AREA TABLE	SQUARE FEET	ACREAGE
TOWER LEASE	10,000.00	0.230
ACCESS EASEMENT	2,399.99	0.055
UTILITY EASEMENT	554.57	0.013



FOR 24" X 36" PLOT - 1/8" = 1'0" 2' 4' 8' 16"
FOR 11" X 17" PLOT - 1/16" = 1'

ELEVATION

PROJECT SUMMARY:

SITE TYPE
NEW 100' MONOPOLE TOWER WITH NEW UNMANNED COMMUNICATION EQUIPMENT AT BASE OF TOWER

SITE INFORMATION
LAT: 32.683806° N
LONG: -96.559075° W
ELEV: 451.6'
JURISDICTION: CITY OF SEAGOVILLE
OCCUPANCY: UNMANNED
ZONING: R-2 SINGLE FAMILY RESIDENTIAL
CONSTRUCTION TYPE: NEW

APPLICANT
VERTICAL BRIDGE
CONTACT: PAULETTE HYDER
PHONE: 214-669-7978

LANDLORD
DENNIS & JANIS WOLFORD
P.O. BOX 360217
DALLAS, TX 7536-0217

CONTRACTORS:

A&E CONTRACTOR
ALLPRO CONSULTING GROUP, INC.
9221 LYNDON B. JOHNSON FREEWAY, SUITE 204
DALLAS, TX 75243
CONTACT: JOJI M. GEORGE, P.E.
OFFICE: 972-231-8893
FAX: 866-364-8375

SURVEY
WIMBERLEY SURVEYING PROFESSIONALS
RON D WIMBERLEY, R.P.L.S.
PO BOX 9237
GREENVILLE, TX 75404
PHONE: 903-455-8100

TELCO
AT&T
POWER
ONCOR

TEXAS ONE CALL
CONTRACTOR TO CALL 48 HOURS BEFORE DIGGING!
PHONE: 800-545-6005
INDEPENDENT LOCATORS TO BE USED ON ALL SITES

PARENT TRACT
OWNER: DENNIS WOLFORD & JANIS WOLFORD
CALLED LOT 1, BLOCK 1, WOLFORD ADDITION
HARMAN HEIDER SURVEY, ABSTRACT NO. 541
DALLAS CAD APN: 50050050010010000
PLAT REF.: DOC. NO. 121817-2012
DEED REF.: INST. NO. 201100151442
D.R.D.C.T.
2,999,556.49 SQUARE FT. (68.86 ACRES)



ACGI NO: 18-1394

DRAWN BY: CG

CHECKED BY: -

A/7/17/18 CONCEPT ZONING PLAN
B/8/17/18 CONCEPT ZONING PLAN

ALLPRO
CONSULTING GROUP, INC.
9221 Lyndon B. Johnson Freeway
Suite 204, Dallas, TX 75243
Phone: 972-231-8893
Fax: 866-364-8375
www.allproci.com
registration no. 8242

VERTICAL BRIDGE
US-TX-5320

T-MOBILE
DA03182A
WOLFORD

1600 STARK ROAD
SEAGOVILLE, TX 75159
DALLAS COUNTY

32.683806, -96.559075

SHEET TITLE
ZONING SITE PLAN

SHEET NUMBER
Z-1

FOR 24" X 36" PLOT - 1" = 10' 0' 5' 10' 20"
FOR 11" X 17" PLOT - 1" = 20'

ZONING SITE PLAN

Regular Session Agenda Item: 12

MEETING DATE: September 10, 2018

ITEM DESCRIPTION

Discuss and consider an Ordinance of the City of Seagoville, Texas, amending the Comprehensive Zoning Ordinance and Map of the City of Seagoville, as amended, by granting a Special Use Permit for a monopole communications tower to be located on property zoned R-2, Residential Single Family, being approximately 66± acres of real property located at 1320 Stark Road, formerly addressed as 234 East Stark Road, in the City of Seagoville, Dallas County, Texas, and being legally described in Exhibit "A" and depicted in Exhibit "B", attached hereto and incorporated herein; providing for the approval of the Tower Lease and Site Plan, which is attached hereto and incorporated herein as Exhibits "C" and "D", respectively; providing for a repealing clause; providing for a savings clause; providing for a severability clause; providing for a penalty of fine not to exceed Two Thousand Dollars (\$2,000.00) for each offense; and providing for an effective date.

BACKGROUND OF ISSUE:

The owners, Mr. and Mrs. Wolford, and applicant, Vertical Bridge, are requesting that the zoning on the subject parcel be changed to allow the construction of a communications cell tower on about 0.25-acres of the parent parcel (66+acres).

The parcel currently has a house and several small outbuildings. It also has a 10+acre pond or lake.

If the SUP is granted, the address for the tower lease site will be 1600 East Stark Road. The plans are for the tower to be constructed on the northern portion of the parent parcel. The three (3) closest existing residential uses are between 1500- and 1700-feet away. When the planned subdivision across Stark Road is completed, the closest house will be about 450-feet from the planned tower.

FINANCIAL IMPACT:

No city funds will be used for the development of this project.

PLANNING AND ZONING COMMISSION RECOMMENDATION:

The Commission voted unanimously five (5) to zero (0) to recommend the approval of the request to amend the zoning on the property at 1320 Stark Road (also known as Lot 1 Block 1 of the Wolford Subdivision) from a R-2, Residential Single Family, zoning district to a SUP-R2, Residential Single Family with a Special Use Permit for a communication tower with the following three (3) conditions.

- The SUP is only good for 270 days unless the tower's construction cannot be completed in that time.
- The SUP will need to be re-applied for and approved prior to any time extension on the tower's construction.
- Once the tower is completed, the SUP remains in effect until it is removed from the site.

Staff is also recommending the approval with these conditions.

EXHIBIT:

1. Ordinance (7 pages)

AN ORDINANCE OF THE CITY OF SEAGOVILLE, TEXAS

ORDINANCE NO. 17-2018

AN ORDINANCE OF THE CITY OF SEAGOVILLE, TEXAS, AMENDING THE COMPREHENSIVE ZONING ORDINANCE AND MAP OF THE CITY OF SEAGOVILLE, AS AMENDED, BY GRANTING A SPECIAL USE PERMIT FOR A MONOPOLE COMMUNICATIONS TOWER TO BE LOCATED ON PROPERTY ZONED R-2, RESIDENTIAL SINGLE FAMILY, BEING APPROXIMATELY 66± ACRES OF REAL PROPERTY LOCATED AT 1320 STARK ROAD, FORMERLY ADDRESSED AS 234 E. STARK ROAD, IN THE CITY OF SEAGOVILLE, DALLAS COUNTY, TEXAS, AND BEING LEGALLY DESCRIBED IN EXHIBIT "A" AND DEPICTED IN EXHIBIT "B", ATTACHED HERETO AND INCORPORATED HEREIN; PROVIDING FOR THE APPROVAL OF THE TOWER LEASE AND SITE PLAN, WHICH IS ATTACHED HERETO AND INCORPORATED HEREIN AS EXHIBITS "C" AND "D", RESPECTIVELY; PROVIDING FOR A REPEALING CLAUSE; PROVIDING FOR A SAVINGS CLAUSE; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR A PENALTY OF FINE NOT TO EXCEED TWO THOUSAND DOLLARS (\$2,000.00) FOR EACH OFFENSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Seagoville ("City") received application for the placement of a monopole communication tower ("cell tower") on a portion of an approximate 66± acre tract of land located at 1320 Stark Road, with a former address of 234 E. Stark Road; and

WHEREAS, upon the reassignment of the address, the Dallas Central Appraisal District, which is the entity wherein the City verifies information relative to the ownership and property description, changed the address for the homestead portion of the property and failed to make the change to the entire piece thereby mistakenly leaving said address as the former 234 E. Stark Road address; and

WHEREAS, the appropriate property address for the homestead, acreage and cell tower lease site is 1320 Stark Road; and

WHEREAS, the cell tower itself, not the property, will have an address of 1600 Stark Road; and

WHEREAS, the Planning and Zoning Commission of the City of Seagoville and the City Council of the City of Seagoville, in compliance with the laws of the State of Texas with reference

to the granting of zoning classifications and changes have given requisite notices by publication and otherwise, and have held due hearings and afforded a full and fair hearing to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof, and the City Council of the City of Seagoville is of the opinion and finds that a zoning change should be granted, and that the Comprehensive Zoning Ordinance and Map should be amended.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SEAGOVILLE, TEXAS:

SECTION 1: That the Comprehensive Zoning Ordinance and Map of the City of Seagoville, Texas, be and the same is hereby amended by granting a Special Use Permit for a monopole communications tower to be located on property zoned R-2, Residential Single Family, being approximately 66± acres of real property located at 1320 Stark Road, formerly addressed as 234 E. Stark Road, in the City Of Seagoville, Dallas County, Texas, and being legally described in Exhibit "A" and depicted in Exhibit "B", attached hereto and incorporated herein.

SECTION 2: That the Tower Lease and Site Plan, which are attached hereto and incorporated herein as Exhibits "C" and "D", respectively, are hereby approved.

SECTION 3. That the property described shall be used only for the purposes set out in accordance with the City of Seagoville's Zoning Ordinance and all other ordinances, codes, and policies of the City of Seagoville, as amended.

SECTION 4: That all provisions of the Ordinances of the City of Seagoville, Texas, in conflict with the provisions of this ordinance as amended be hereby repealed and all other provisions not in conflict with the provisions of this ordinance shall remain in full force and effect.

SECTION 5: That should any sentence, paragraph, subdivision, clause, phrase, or section of this ordinance or the Comprehensive Zoning Ordinance, as amended hereby, be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this ordinance or the Comprehensive Zoning Ordinance as a whole, or any part or provision thereof, other than the part declared to be invalid, illegal, or unconstitutional.

SECTION 6: That any person, firm, or corporation violating, disobeying, neglecting, refusing to comply with, or resisting the enforcement of any of the provisions or terms of this ordinance or the Comprehensive Zoning Ordinance, as amended hereby, shall be subject to the same penalty of two thousand dollars (\$2,000.00) for each offense as provided for in the Comprehensive Zoning Ordinance of the City of Seagoville, as heretofore amended. Each and every day such a violation continues or is allowed to exist shall constitute a separate offense.

SECTION 7: That this ordinance shall take effect immediately from and after its passage and the publication of its caption, as the law and charter in such cases provide.

DULY PASSED by the City Council of the City of Seagoville, Texas this 10th day of September, 2018.

APPROVED:

Dennis, K. Childress, Mayor

ATTEST:

Kandi Jackson, City Secretary

APPROVED AS TO FORM:

Alexis G. Allen, City Attorney
(/cdb 09/05/2018)

EXHIBIT "A"

STATE OF TEXAS
COUNTY OF DALLAS

Whereas Dennis and Janis Wolford is the owner of a 68.85 acre tract of land situated in the HERMAN HEIDER SURVEY, ABSTRACT NO. 541, in the City of Seagoville, Dallas County, Texas, as recorded in County Clerk File No. 201100151442 of the Real Property Records of Dallas County, Texas and being more particularly described by metes and bounds as follows:

BEGINNING at found P.K. nail at the North corner of the said Wolford tract and being at the Northwest corner of a tract of land conveyed to Thomas Ray Jones as recorded in Volume 72249, Page 977 of the Deed Records of Dallas County, Texas, said corner being in the center line of Stark Road;

THENCE South 44 degrees 23 minutes 14 seconds East, with the Northeasterly line of said Wolford tract passing a 3/4" iron rod found at a distance of 22.50 feet continuing in all a total distance of 1016.69 feet to East corner of a ell corner of said Wolford tract and being at the West corner of said Jones tract, a 1/2" iron rod with yellow cap stamped #1891 found for corner;

THENCE South 44 degrees 58 minutes 16 seconds West, with the Southeasterly line of said Wolford tract and the Northwest line of said Jones tract a distance of 407.01 feet to an ell corner of said Wolford tract, a 3/4" iron rod found for corner;

THENCE South 44 degrees 10 minutes 35 seconds East, with the Northeasterly line of said Wolford tract and the Southwesterly line of said Jones tract a distance of 1527.70 feet to the East corner of said Wolford tract and being at the South corner of Jones tract, said corner being in the Northwesterly line of a tract of land conveyed to Dennis and Janis Wolford as recorded in County Clerk File No. 201100149454 of the Real Property Records of Dallas County, Texas, a 1/2" iron rod found for corner;

THENCE South 48 degrees 00 minutes 25 seconds West, with the Southeasterly line of said Wolford 68.85 acre tract and the Northwesterly line of said Wolford tract recorded in County Clerk File No. 201100149454, a distance of 917.00 feet to a ell corner of a tract of land conveyed to Texas Power and Light Company as recorded in Volume 5632, Page 601 of the Deed Records of Dallas County, Texas, a 1/2" iron rod set for corner;

THENCE North 58 degrees 51 minutes 35 seconds West, with the South line of said Wolford 68.85 acre tract and the Northeasterly line of said Texas Power and Light Company tract a distance of 124.99 feet to a 1/2" iron rod set for a ell corner;

THENCE South 44 degrees 22 minutes 25 seconds West, with the South line of said Wolford 68.85 acre tract and the Northwest line of said Texas Power and Light Company tract, a distance of 82.65 feet to the South corner of the said Wolford 68.85 acre tract and being at the East corner of a tract of land conveyed to Moore Judith and Kirby Campbell Smith as recorded in Volume 85109, Page 3205 of the Deed Records of Dallas County, Texas, a 1/2" iron rod found for corner;

THENCE North 44 degrees 26 minutes 35 seconds West, with the Southwesterly line of the said Wolford 68.85 acre tract and the Northeasterly line of said Smith tract a distance of 1422.20 feet to a 1/2" iron rod found for corner;

THENCE North 44 degrees 50 minutes 55 seconds West, with the Southwesterly line of the said Wolford 68.85 acre tract and the Northeasterly line of said Smith tract a distance of 900.00 feet to the Northwest corner of the said Wolford 68.85 acre tract and being in the center line of Stark Road, a magnail found for corner;

THENCE North 39 degrees 16 minutes 33 seconds East, with the Northwesterly line of the said Wolford 68.85 acre tract and along the centerline of Stark Road a distance of 587.10 feet to a found magnail for corner;

THENCE North 45 degrees 19 minutes 14 seconds East, with the Northwesterly line of the said Wolford 68.85 acre tract and along the centerline of Stark Road a distance of 867.80 feet to the POINT OF BEGINNING containing 2,999,261 square feet or 68.85356 acres of land more or less.

EXHIBIT "B"

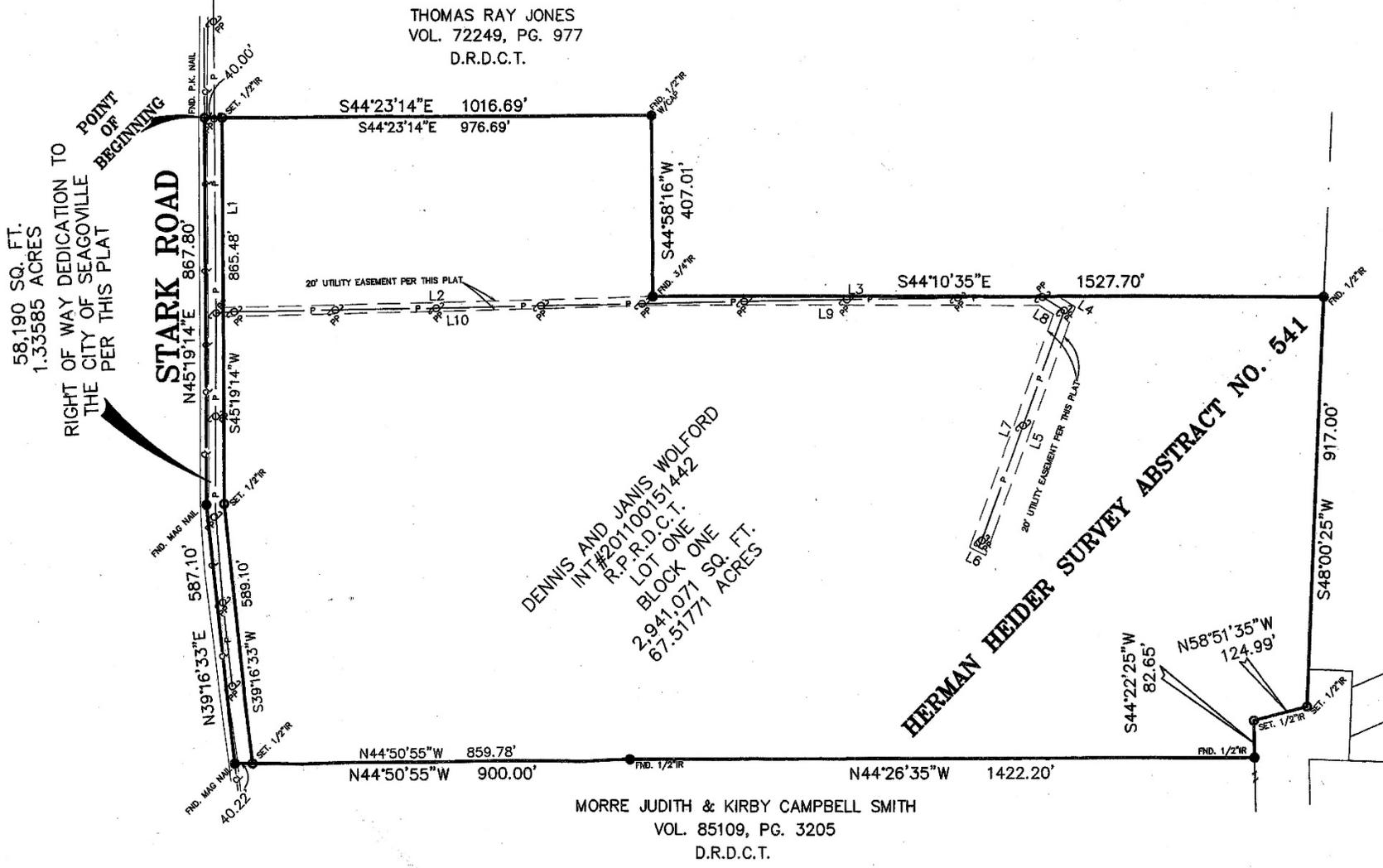


EXHIBIT "C"

TOWER LEASE (created by this office)

BEING a 0.230 acre (10,000.00 square feet) tract of land situated in the Harman Hider Survey, Abstract No. 541, out of a called Lot 1, Block 1, Wolford Addition, an Addition to the City of Seagoville, Dallas County, Texas, according to the plat recorded in Document No. 12187-2012, Plat Records, Dallas County, Texas, described in deed to Dennis Wolford & Janis Wolford, recorded in Instrument No. 201100151442, Deed Records, Dallas County, Texas, and being more particularly described by metes and bounds as follows;

COMMENCING at a found 1/2" iron rod at the intersection of the northeast line of said 68.6 acre tract and the southeast right-of-way line of Stark Road (various width public right-of-way);

THENCE South 17° 28' 44" East for a distance of 112.08 feet to a set 1/2" iron rod capped "WIMBERLEY 6005" for the POINT OF BEGINNING;

THENCE South 44° 19' 41" East for a distance of 100.00 feet to a set 1/2" iron rod capped "WIMBERLEY 6005" for corner;

THENCE South 45° 40' 19" West for a distance of 100.00 feet to a set 1/2" iron rod capped "WIMBERLEY 6005" for corner;

THENCE North 44° 19' 41" West for a distance of 100.00 feet to a set 1/2" iron rod capped "WIMBERLEY 6005" for corner;

THENCE North 45° 40' 19" East a distance of 100.00 feet to the POINT OF BEGINNING, and containing 0.230 acre (10,000.00 square feet) of land, more or less.

I, Ronald D. Wimberley, Registered Professional Land Surveyor, State of Texas, do certify that the field notes hereon are a true, correct and accurate representation of the property as determined by an on the ground survey conducted on May 17, 2017, under my supervision.

Ronald D. Wimberley, R.P.L.S. No. 6005

DATE: May 17, 2017
JOB NO. 17137

WIMBERLEY SURVEYING PROFESSIONALS
P.O. BOX 9237
GREENVILLE, TEXAS 75404
903-450-8100

Site Name: US-TX-5320
No.: DA03182

RECEIVED
JUL 19 2018
BY: *A. R. S.*

Regular Session Agenda Item: 13

Meeting Date: September 10, 2018

ITEM DESCRIPTION:

Discuss and consider a Resolution of the City Council of the City of Seagoville, Texas, authorizing the City Manager as the Authorized Official for grant number 3534901 titled, Radio Interoperability Project, and authorizing the submission of the grant application to the Office of the Governor, Criminal Justice Division; providing for the repeal of any and all Resolutions in conflict; providing for a severability clause; and providing an effective date.

BACKGROUND OF ISSUE:

The Police Department is in need of newer updated mobile car radios with interoperability P-25 compliant dual band capabilities. These radios will give our officers the capability of communicating with neighboring agencies in critical and non-critical situations. The department's current mobile radio equipment is a single narrow band VHF configuration that only allows communication with other narrow band VHF configurations. The department has located a grant funding source that will fund the purchase and programming of these mobile radios. Each of these radios will be programmed with all City of Seagoville radio frequencies as well as neighboring agencies such as Dallas County Sheriff's Department, Balch Springs Police Department and Fire Department, Mesquite Police Department, Forney Police and Fire Department, Terrell Police Department, Kaufman County Sheriff's Department, Crandall, Kaufman, and Combine Police Departments, etc.

FINANCIAL IMPACT:

There are no matching funds required for this grant project. The Department is asking to purchase sixteen (16) of these dual band VHF, 700 / 800 MHz mobile radios at a total cost of \$79,990.64.

EXHIBITS:

Resolution

A RESOLUTION OF THE CITY OF SEAGOVILLE, TEXAS

RESOLUTION NO. 37-R-2018

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEAGOVILLE, TEXAS, AUTHORIZING THE CITY MANAGER AS THE AUTHORIZED OFFICIAL FOR GRANT NUMBER 3534901 TITLED, RADIO INTEROPERABILITY PROJECT, AND AUTHORIZING THE SUBMISSION OF THE GRANT APPLICATION TO THE OFFICE OF THE GOVERNOR, CRIMINAL JUSTICE DIVISION; PROVIDING FOR THE REPEAL OF ANY AND ALL RESOLUTIONS IN CONFLICT; PROVIDING FOR A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Seagoville, Texas finds it in the best interest of the citizens of Seagoville, that the Radio Interoperability Project be operated for 2018; and

WHEREAS, the City Council of the City of Seagoville, Texas agrees to provide applicable matching funds for the said project as required by the Justice Assistance Grant Application; and

WHEREAS, the City Council of the City of Seagoville, Texas, agrees that in the event of loss or misuse of the Criminal Justice Division Funds, the City Council of the City of Seagoville, Texas assures that the funds will be returned to the Criminal Justice Division in full; and

WHEREAS, the City Council of the City of Seagoville, Texas designates the City Manager as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SEAGOVILLE, TEXAS THAT:

Section 1. The City Council of the City of Seagoville, Texas, approves the submission of the grant application for the Radio Interoperability Project to the Office of the Governor, Criminal Justice Division.

Section 2. If any article, paragraph, subdivision, clause or provision of this Resolution, as hereby amended, be adjudged invalid or held unconstitutional for any reason, such judgment or holding shall not affect the validity of this Resolution as a whole or any part or provision thereof, as amended hereby, other than the part so declared to be invalid or unconstitutional.

Section 4. That this Resolution shall take effect immediately from and after its passage as the law and Charter in such cases provide.

DULY ORDERED by the City Council of the City of Seagoville, Texas on the 10th day of September, 2018.

Grant Number: 3534901

APPROVED:

DENNIS CHILDRESS, MAYOR

ATTEST:

KANDI JACKSON, CITY SECRETARY

APPROVED AS TO FORM:

ALEXIS ALLEN, CITY ATTORNEY

Regular Session Agenda Item: 14

Meeting Date: September 10, 2018

ITEM DESCRIPTION:

Receive Storm Water Permit update presentation from Olivia Lafond with Halff Associates, Inc.

BACKGROUND OF ISSUE:

The City is required to participate through the Texas Commission on Environmental Quality (TCEQ) with their Storm Water Permit Program. The City has set various goals (Control Measures) over a five (5) year permit period to improve storm water quality in the City.

Public Education, Outreach and Involvement
Illicit Discharge Detection and Eliminations
Construction Site Storm Water Runoff Control
Post-Construction Storm Water Management
Pollution Prevention

The city has retained a consultant, Halff Associates, Inc., to assist us with ensuring compliance with our storm water permit and filing annual reports to the TCEQ. One requirement of our permit is to give a report to the City Council each year. Olivia Lafond of Halff Associates, Inc. will present that report.

FINANCIAL IMPACT:

N/A

Regular Session Agenda Item: 15

Meeting Date: September 10, 2018

ITEM DESCRIPTION:

Discuss and consider a Resolution of the City of Seagoville, Texas awarding bids for the U.S. Highway 175 Wastewater Main Crossing Replacement Project to Willco Underground in an amount not to exceed Four Hundred Twenty-Four Thousand Three Hundred Ninety-Nine Dollars and No Cents (\$424,399.00); authorizing the City Manager to execute the agreement; and providing an effective date.

BACKGROUND OF ISSUE:

Due to the existing 10-inch wastewater main line leaking and deteriorating, Staff feels it in the best interest of the City to replace the wastewater main crossing under Highway 175. This project includes the construction of approximately 400 feet of 15-inch gravity wastewater main by tunnel, bore or similar other than open cut method in 24-inch encasement across Highway 175. The project also includes approximately 35 feet of 10-inch sanitary sewer force main and 360 feet of 6-inch to 15-inch gravity sanitary sewer pipe.

A bid notice was issued and publicized on August 9, 2018; August 16, 2018, and August 23, 2018. A preconstruction meeting was held on Friday, August 24, 2018 at 10:00 a.m. at Seagoville City Hall and on Wednesday, August 29, 2018 five (5) bids were received and tabulated. Willco Underground was the lowest bidder at \$424,399.00. Olivia Lafond with Halff Associates tabulated the bids and submitted a recommendation to proceed with Willco Underground.

Contract will commence work within ten (10) calendar days after date of written notice to commence work and will complete the same within one hundred and ten (110) calendar days.

FINANCIAL IMPACT:

Funding for this project is included in the FY-2017-2018 Water Sewer Fund Budget.

RECOMMENDATION:

The engineering consultant and city staff recommend approval of awarding this bid to the low bidder, Willco Underground, in the amount of \$424,399.00.

EXHIBITS:

Resolution

Bid Notice

Engineer's Recommendation with Bid Tabulation

Willco Underground Bid

Standard Form of Agreement

RESOLUTION NO. 41-R-18

A RESOLUTION OF THE CITY OF SEGOVILLE, TEXAS AWARDED BIDS FOR THE STATE HIGHWAY 175 WASTEWATER MAIN CROSSING REPLACEMENT PROJECT TO WILLCO UNDERGROUND IN AN AMOUNT NOT TO EXCEED FOUR HUNDRED TWENTY-FOUR THOUSAND THREE HUNDRED NINETY-NINE DOLLARS AND NO CENTS (\$424,399.00); AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, in compliance with State law, the City of Seagoville ("City") sought competitive sealed bids for the State Highway 175 Main Cross project; and

WHEREAS, the City published the Notice to Bidders on August 9, 2018, August 16, 2018 and again on August 23, 2018; and

WHEREAS, five (5) sealed bids were received and tabulated in a public bid opening at 2:00 p.m. on August 29, 2018; and

WHEREAS, the bids were reviewed and tabulated by Halff Associates, Inc.; and

WHEREAS, the low bid was received from Willco Underground in the amount of \$424,399.00; and

WHEREAS, representatives from Halff Associates, Inc. found the bid to be in order and has recommended that the City award the bid to Willco Underground; and

WHEREAS, funding for this project was approved in the FY 2017-18 Water/Sewer Fund Budget; and

WHEREAS, after reviewing the bids submitted and upon receiving the recommendation by representatives of Halff Associates, Inc., the City Council has determined it is in the best interest of the City to award the bid for the State Highway 175 Wastewater Main Crossing Replacement project to Willco Underground.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SEGOVILLE, TEXAS:

SECTION 1. The City of Seagoville does hereby award the bid for the project set forth herein to Willco Underground.

SECTION 2. The City Council hereby authorizes the City Manager, on behalf of the City of Seagoville, Texas, to execute a Contract by and between the City of Seagoville and Willco Underground, in an amount not to exceed four hundred twenty-four thousand three hundred ninety-nine dollars and no cents (\$424,399.00) pursuant to the award granted herein.

SECTION 3. That all resolutions of the City of Seagoville heretofore adopted which are in conflict with the provisions of this resolution be, and the same are, hereby repealed and all resolutions of the City of Seagoville not in conflict with the provisions hereof shall remain in full force and effect.

SECTION 4. If any article, paragraph, subdivision, clause or provision of this resolution, as hereby amended, be adjudged invalid or held unconstitutional for any reason, such judgment or holding shall not affect the validity of this resolution as a whole or any part or provision thereof, as amended hereby, other than the part so declared to be invalid or unconstitutional.

SECTION 5. This resolution shall take effect immediately from and after its passage, and so it is accordingly resolved.

DULY ORDERED by the City Council of the City of Seagoville, Texas, this the 10th day of September, 2018.

APPROVED:

DENNIS K. CHILDRESS, MAYOR

ATTEST:

KANDI JACKSON, CITY SECRETARY

APPROVED AS TO FORM:

ALEXIS G. ALLEN, CITY ATTORNEY
(cdb 09-06-2018)

NOTICE TO BIDDERS

**CITY OF SEAGOVILLE
STATE HIGHWAY 175 WASTEWATER MAIN CROSSING REPLACEMENT**

Notice is hereby given that the City of Seagoville is now calling for bids for construction of the STATE HIGHWAY 175 WASTEWATER MAIN CROSSING REPLACEMENT. All bids must be sealed and clearly marked "SEALED BID – STATE HIGHWAY 175 WASTEWATER MAIN CROSSING REPLACEMENT" and submitted to the City of Seagoville, 702 N. Highway 175, Seagoville, Texas 75159, prior to 2:00 PM, CDST, August 29, 2018 at which time they will be publicly opened and read. The City of Seagoville reserves the right to reject any or all bids received.

This project includes the construction of approximately 400 feet of 15-inch gravity wastewater main by tunnel, bore or similar other than open cut method in 24-inch encasement across Highway 175. The project also includes approximately 35 feet of 10-inch sanitary sewer force main and 360 feet of 6-inch to 15-inch gravity sanitary sewer pipe.

Contract Documents may be examined or purchased at the offices of Halff Associates, Inc., at the following address:

Halff Associates, Inc.
12225 Greenville Ave. Suite 200.
Dallas, Texas 75243

The cost for Contract Documents is \$50.00 per half size set. The cost of Contract Documents is not refunded. Submit check, cashier check or money order for payment. Cash will not be accepted. Electronic documents in .pdf format can be obtained at no cost.

A non-mandatory prebid meeting for the project will be held at the City of Seagoville, 702 N. Highway 175, Seagoville, Texas 75159 at 10:00 AM, CDST, August 24, 2018. Direct questions regarding distribution of Contract Documents, and the design of highway crossing to Olivia von den Benken, P.E., Halff Associates, Inc., at ovondenbenken@halff.com.

Bidders must submit a cashier's check, certified check, or acceptable bidder's bond with their proposal as a guarantee that the Bidder will enter into a contract for the project with the Owner within fifteen (15) days of Notice of Award of the contract. The security must be payable to City of Seagoville in the amount of five (5%) percent of the bid submitted. Contractor must execute the contract, bonds and certificates of insurance on the forms provided in the Contract Documents.

Contractors for this Project must pay no less than the prevailing wage rates for the area established by the Owner and included in the contract documents.

Performance, Payment, and Maintenance Bonds are required.

The City of Seagoville reserves the right to adopt the most advantageous interpretation of the bids submitted in the case of ambiguity or lack of clearness in stating proposal prices, to reject any or all bids, and/or waive formalities. Bids may not be withdrawn within ninety (90) days from date on which bids are opened.

PUBLICATION DATES: August 9, 2018; August 16, 2018; August 23, 2018

CITY OF SEAGOVILLE



August 31, 2018
33093

City of Seagoville, Texas
702 US175 Frontage Road
Seagoville, TX 75159

Attention: Mr. Phil DeChant

Re: Bids for the State Highway 175 Wastewater Main Crossing Replacement

Dear Mr. DeChant:

A total of five (5) complete bids were received for the project. The detailed bid tabulation sheet for the bids received is enclosed for your use. All Bidders submitted with their respective Bids a complete set of documents as required by the Contract Documents. The lowest bid was submitted by Willco Underground, with a total base bid of \$424,399. The base bids ranged as high as \$740,367. In accordance with your request we are submitting this evaluation of the low bidder for the subject project.

We checked references for several water and wastewater projects provided by Willco Underground. The projects and comments from the associated contact person are summarized below:

- County Road 134 18" PVC Waterline: 3,800 LF of 18" waterline and associated appurtenances, connections, bore, and open cut.
- Ownsby Parkway East Sewer Line: 3,500 LF of 8" sanitary sewer pipe and manholes.

Swapna Konda, engineer for the City of Celina, TX, commented that Willco is a great company and that she would use them again on future projects. Ms. Konda also emphasized that the president, Mike, stays very involved and is an excellent communicator. The only change order was due to the weather and they were very professional about negotiating. There were no problems with schedule, budget, or safety on the above projects. Ms. Konda may be reached at 972-382-2682.

- Lift Station Flow Meter Project: Installation of 12" and 16" flow meters on existing force mains

Mr. Naim Khan, project manager for the Town of The Colony, stated that he was very impressed with Willco Underground, especially considering it was their first job as an independent contractor. He mentioned that the lift station had some sewer overflow at one point, but Willco promptly contained it. The pump for the lift station was delayed by a long lead time from the manufacturer and Willco still made up time to complete the project and cleanup early. Mr. Khan also commented that the president, Mike Osmus, is one of the best contractors he has ever worked with. He said that he highly recommends Willco Underground and would use them again on future projects. Mr. Khan may be reached at 972-624-3137.

- Northwest Winscott Addition Wastewater Improvements: 8" and 10" sewer line by bore and open cut and a CIP meter vault



David Smith, Assistant GM at Benbrook Water Authority, says that Willco is just now getting started on their job, but has been very prompt and detailed throughout the preconstruction phase.

We also called and left a message with P. S. Aurora at the City of Denton but have not had this call returned as of this date.

Tony Almeida, with Halff has worked with the president of Wilco and proposed project manager, Mike Osmus, during his time with a previous employer. Tony relayed that Mike is an excellent project manager and great to work with.

Halff also contacted Willco to obtain references for their proposed boring subcontractor, Sisk Boring & Tunneling Inc. The projects and comments from the associated contact person are summarized below:

- Parker Creek Sewer Project: 350 linear foot bore across I-30 with 36" casing pipe, 110 linear foot bore across railroad, and bore across creek crossing

James Bryan, design engineer at Kimley Horn, says that Sisk did well on the job. He stated that they hit the marks and the line and grade was all on point as designed. Everything with the project went smoothly.

- Numerous projects for Oncor: 24", 30", 36", and 42" dry-auger bores

Ron Edwards with Oncor Electric has used Sisk for several different projects. He said that their precision is "top notch". For example, he said on a 400 linear foot bore they did for him, they were only off horizontally by 3-inches. Mr. Edwards stated that Heath Sisk is excellent to work with and he plans to use him again in the future.

Based on the information above we do not find grounds to disqualify Willco Underground from the project based on their experience. This evaluation is limited to review of the Bid Proposal Information furnished to Halff by the City of Seagoville and verifying references for the above listed projects. Halff recommends the project is awarded to Willco at the September council meeting.

We look forward to working with the City of Seagoville and the Contractor on the next phase of this important project. Please feel free to contact me if you need additional information.

Sincerely,

HALFF ASSOCIATES, INC.

A handwritten signature in blue ink that reads "Olivia Lafond".

Olivia Lafond, P.E.
Project Manager

HALFF ASSOCIATES, INC.

12225 GREENVILLE AVENUE, SUITE 200
DALLAS, TX 75243

TEL (214) 572-2272
FAX (214) 572-2273

WWW.HALFF.COM

Base Bid				WILLCO		ARK		CANARY		ATKINS		BLACKROCK	
ITEM	ITEM	UNIT	PLAN	UNIT	CONTRACTOR'S								
No.	DESCRIPTION	UNIT	QTY	PRICE	ESTIMATE								
1	General Site Preparation (Including Mobilization)	LS	1	\$ 46,000	\$ 46,000.00	\$ 30,000	\$ 30,000.00	\$ 32,000	\$ 32,000.00	\$ 50,000	\$ 50,000.00	\$ 27,500	\$ 27,500.00
2	Construction Staking	LS	1	\$ 10,000	\$ 10,000.00	\$ 6,000	\$ 6,000.00	\$ 5,500	\$ 5,500.00	\$ 3,000	\$ 3,000.00	\$ 3,500	\$ 3,500.00
3	Hydromulch Seeding	SY	181	\$ 2	\$ 362.00	\$ 3	\$ 543.00	\$ 4	\$ 724.00	\$ 10	\$ 1,810.00	\$ 3	\$ 543.00
4	Traffic Control	LS	1	\$ 16,000	\$ 16,000.00	\$ 8,000	\$ 8,000.00	\$ 2,500	\$ 2,500.00	\$ 5,000	\$ 5,000.00	\$ 10,000	\$ 10,000.00
5	Silt Fence	LF	379	\$ 10	\$ 3,790.00	\$ 3	\$ 1,137.00	\$ 4	\$ 1,516.00	\$ 10	\$ 3,790.00	\$ 3	\$ 1,137.00
6	Furnish and Install 6" PVC SS Line (ASTM D3034, SDR 26) by open cut	LF	50	\$ 40	\$ 2,000.00	\$ 125	\$ 6,250.00	\$ 120	\$ 6,000.00	\$ 100	\$ 5,000.00	\$ 200	\$ 10,000.00
7	Furnish and Install 15" PVC SS Line (ASTM D3034, SDR 26) by open cut	LF	12	\$ 120	\$ 1,440.00	\$ 330	\$ 3,960.00	\$ 115	\$ 1,380.00	\$ 170	\$ 2,040.00	\$ 220	\$ 2,640.00
8	Furnish and Install 8" Pressure-Rated PVC SS Line (ASTM D2241, SDR 26) by open cut	LF	75	\$ 50	\$ 3,750.00	\$ 160	\$ 12,000.00	\$ 135	\$ 10,125.00	\$ 120	\$ 9,000.00	\$ 200	\$ 15,000.00
9	Furnish and Install 14" PVC C905 DR25 by open cut	LF	258	\$ 120	\$ 30,960.00	\$ 320	\$ 82,560.00	\$ 125	\$ 32,250.00	\$ 175	\$ 45,150.00	\$ 180	\$ 46,440.00
10	Furnish and Install 15" PVC SS Line (SDR 26) by other than open cut	LF	385	\$ 60	\$ 23,100.00	\$ 180	\$ 69,300.00	\$ 75	\$ 28,875.00	\$ 220	\$ 84,700.00	\$ 120	\$ 46,200.00
11	Furnish and Install 24" steel encasement pipe by other than open cut	LF	385	\$ 460	\$ 177,100.00	\$ 660	\$ 254,100.00	\$ 1,200	\$ 462,000.00	\$ 900	\$ 346,500.00	\$ 525	\$ 202,125.00
12	Furnish and Install 10" PVC SS Force Main by open cut	LF	32	\$ 200	\$ 6,400.00	\$ 140	\$ 4,480.00	\$ 85	\$ 2,720.00	\$ 80	\$ 2,560.00	\$ 130	\$ 4,160.00
13	Trench Safety	LF	427	\$ 1	\$ 427.00	\$ 5	\$ 2,135.00	\$ 4	\$ 1,708.00	\$ 1	\$ 427.00	\$ 1	\$ 427.00
14	Cut and Plug existing SS line	EA	2	\$ 1,000	\$ 2,000.00	\$ 1,000	\$ 2,000.00	\$ 1,500	\$ 3,000.00	\$ 3,000	\$ 6,000.00	\$ 1,500	\$ 3,000.00
15	Grout Existing SS Line	CY	9	\$ 400	\$ 3,600.00	\$ 250	\$ 2,250.00	\$ 500	\$ 4,500.00	\$ 600	\$ 5,400.00	\$ 450	\$ 4,050.00
16	4' Diameter Standard Pre-Cast Concrete SS Manhole	EA	3	\$ 5,000	\$ 15,000.00	\$ 11,000	\$ 33,000.00	\$ 6,500	\$ 19,500.00	\$ 10,000	\$ 30,000.00	\$ 7,000	\$ 21,000.00
17	5' Diameter Standard Pre-Cast Concrete SS Manhole	EA	1	\$ 10,000	\$ 10,000.00	\$ 14,000	\$ 14,000.00	\$ 8,500	\$ 8,500.00	\$ 12,000	\$ 12,000.00	\$ 10,150	\$ 10,150.00
18	5' Diameter Standard Cast-in-Place Concrete SS Manhole	EA	1	\$ 15,000	\$ 15,000.00	\$ 20,000	\$ 20,000.00	\$ 9,000	\$ 9,000.00	\$ 17,000	\$ 17,000.00	\$ 13,375	\$ 13,375.00
19	Remove and Replace Existing Fence	LF	60	\$ 50	\$ 3,000.00	\$ 40	\$ 2,400.00	\$ 55	\$ 3,300.00	\$ 13	\$ 780.00	\$ 10	\$ 600.00
20	Connect to existing SS Line	EA	5	\$ 2,000	\$ 10,000.00	\$ 2,000	\$ 10,000.00	\$ 2,500	\$ 12,500.00	\$ 1,000	\$ 5,000.00	\$ 2,500	\$ 12,500.00
21	Furnish, Install, Operate, Maintain, and remove bypass pumping as required	LS	1	\$ 16,000	\$ 16,000.00	\$ 30,000	\$ 30,000.00	\$ 6,500	\$ 6,500.00	\$ 75,000	\$ 75,000.00	\$ 22,500	\$ 22,500.00
22	Saw and Remove Existing Concrete Pavement and	SY	194	\$ 30	\$ 5,820.00	\$ 35	\$ 6,790.00	\$ 45	\$ 8,730.00	\$ 70	\$ 13,580.00	\$ 20	\$ 3,880.00
23	Construct 8-inch thick, 4,500psi Reinforced Portland Cement Concrete Pavement with 6" integral curb and	SY	194	\$ 100	\$ 19,400.00	\$ 120	\$ 23,280.00	\$ 50	\$ 9,700.00	\$ 75	\$ 14,550.00	\$ 110	\$ 21,340.00
24	Construct 6-inch thick, 4,000 psi Portland Cement Concrete Driveway and Driveway Pavement	SY	26	\$ 125	\$ 3,250.00	\$ 135	\$ 3,510.00	\$ 85	\$ 2,210.00	\$ 80	\$ 2,080.00	\$ 85	\$ 2,210.00
TOTAL					\$ 424,399		\$ 627,695		\$ 674,738		\$ 740,367		\$ 484,277

BID FORM

Seagoville, Texas
AUGUST 29, 2018

PROPOSAL OF WILLCO UNDERGROUND

, A Corporation organized and existing under the laws of the State of Texas , a partnership consisting of
, the business name of _____, an individual.

TO: CITY OF SEAGOVILLE

PROPOSAL FOR: **STATE HIGHWAY 175 WASTEWATER MAIN CROSSING REPLACEMENT**

The undersigned Bidder has carefully examined the Notice to Bidders, Instructions to Bidders, this Proposal, the Supplemental Conditions, the form of Contract Agreement and Bonds, the General Conditions of the Agreement, the Specifications, the Drawings, and the site of the work, and will provide all necessary labor, superintendence, machinery, equipment, tools, materials, services and other facilities to complete fully all the work as provided in the Contract Documents; and will execute the contract and bonds in the Contract Documents upon formal acceptance of their Proposal for the unit prices and amounts shown in the following table. Bidder shall provide base bid and alternate bids.

The undersigned bidder will execute the Contract Agreement within fifteen (15) days after receiving a Notice of Award and will furnish approved bonds and insurance as required by the Contract Documents for the faithful performance of the Contract. The attached bid security in the amount of five (5) percent of the amount bid is to become the property of the Owner as liquidated damages for the delay and additional work caused by the failure of the bidder to enter into a contract in the event the Contract Agreement and bonds are not executed within fifteen (15) days.

The undersigned agrees to complete all work covered by these Contract Documents within 110 consecutive calendar days from the day established for the start of the work in a written Notice to Proceed. The date established for the start of work will be not less than ten (10) days or not more than thirty (30) days after the date of the Contract Agreement, except by mutual agreement of the Owner and the Contractor.

Receipt is acknowledged of the following addenda:

	DATE	BY
Addendum No. 1	<u>8/27/18</u>	<u>[Signature]</u>
Addendum No. 2	_____	_____
Addendum No. 3	_____	_____
Addendum No. 4	_____	_____
Addendum No. 5	_____	_____
Addendum No. 6	_____	_____

Respectfully submitted,

By [Signature]
MICHAEL D. OSMUS - PRESIDENT
(Print Name and Title)
P.O. BOX 1807
MANSFIELD TX 76063
Address

Attested By:
[Signature]
Secretary

(SEAL) If Bidder is a Corporation

NOTE: Do not detach bid forms from other papers. Fill in with ink and submit complete with attached papers.

CONTRACT BID SCHEDULE

BASE BID					
ITEM NO.	QTY	UNIT	DESCRIPTION & PRICE IN WORDS	UNIT PRICE	TOTAL PRICE
1	1	LS	General Site Preparation (Including Mobilization), complete in place for the sum of <u>Forty Six THOUSAND</u> Dollars & <u>NO</u> Cents per Lump Sum.	\$ <u>46,000.</u> ⁰⁰	\$ <u>46,000.</u> ⁰⁰
2	1	LS	Construction Staking, complete in place for the sum of <u>TEN THOUSAND</u> Dollars & <u>NO</u> Cents per Lump Sum.	\$ <u>10,000.</u> ⁰⁰	\$ <u>10,000.</u> ⁰⁰
3	181	SY	Hydromulch Seeding, complete in place for the sum of <u>TWO</u> Dollars & <u>NO</u> Cents per Square Yard.	\$ <u>2.</u> ⁰⁰	\$ <u>362.</u> ⁰⁰
4	1	LS	Traffic Control, complete in place for the sum of <u>SIXTEEN THOUSAND</u> Dollars & <u>NO</u> Cents per Lump Sum.	\$ <u>16,000.</u> ⁰⁰	\$ <u>16,000.</u> ⁰⁰
5	379	LF	Silt Fence, complete in place for the sum of <u>TEN</u> Dollars & <u>NO</u> Cents per Linear Foot.	\$ <u>10.</u> ⁰⁰	\$ <u>3,790.</u> ⁰⁰
6	50	LF	Furnish and Install 6" PVC SS Line (ASTM D3034, SDR 26) by open cut, complete in place for the sum of <u>Forty</u> Dollars & <u>NO</u> Cents per Linear Foot.	\$ <u>40.</u> ⁰⁰	\$ <u>2,000.</u> ⁰⁰

7	12	LF	Furnish and Install 15" PVC SS Line (ASTM D3034, SDR 26) by open cut, complete in place for the sum of <u>ONE HUNDRED TWENTY</u> Dollars & <u>NO</u> Cents per Linear Foot.	\$ <u>120.</u> ⁰⁰	\$ <u>1,440.</u> ⁰⁰
8	75	LF	Furnish and Install 8" Pressure-Rated PVC SS Line (ASTM D2241, SDR 26) by open cut, complete in place for the sum of <u>FIFTY</u> Dollars & <u>NO</u> Cents per Linear Foot.	\$ <u>50.</u> ⁰⁰	\$ <u>3,750.</u> ⁰⁰
9	258	LF	Furnish and Install 14" PVC C905 DR-25 by open cut, complete in place for the sum of <u>ONE HUNDRED TWENTY</u> Dollars & <u>NO</u> Cents per Linear Foot.	\$ <u>120.</u> ⁰⁰	\$ <u>30,960.</u> ⁰⁰
10	385	LF	Furnish and Install 15" PVC SS Line (SDR 26) by other than open cut, complete in place for the sum of <u>SIXTY</u> Dollars & <u>NO</u> Cents per Linear Foot.	\$ <u>60.</u> ⁰⁰	\$ <u>23,100.</u> ⁰⁰
11	385	LF	Furnish and Install 24" steel encasement pipe by other than open cut, complete in place for the sum of <u>FOUR HUNDRED SIXTY</u> Dollars & <u>NO</u> Cents per Linear Foot.	\$ <u>460.</u> ⁰⁰	\$ <u>177,100.</u> ⁰⁰
12	32	LF	Furnish and Install 10" PVC SS Force Main by open cut, complete in place for the sum of <u>TWO HUNDRED</u> Dollars & <u>NO</u> Cents per Linear Foot.	\$ <u>200.</u> ⁰⁰	\$ <u>6,400.</u> ⁰⁰
13	427	LF	Trench Safety, complete in place for the sum of <u>ONE</u> Dollars & <u>NO</u> Cents per Linear Foot.	\$ <u>1.</u> ⁰⁰	\$ <u>427.</u> ⁰⁰

14	2	EA	Cut and Plug existing SS line, complete in place for the sum of		
			<u>ONE THOUSAND</u>	Dollars &	
			<u>NO</u>	Cents	
			per Each.	\$ <u>1,000.</u> ⁰⁰	\$ <u>2,000.</u> ⁰⁰
15	9	CY	Grout Existing SS Line, complete in place for the sum of		
			<u>FOUR HUNDRED</u>	Dollars &	
			<u>NO</u>	Cents	
			per Cubic Yard.	\$ <u>400.</u> ⁰⁰	\$ <u>3,600.</u> ⁰⁰
16	3	EA	4' Diameter Standard Pre-Cast Concrete SS Manhole, complete in place for the sum of		
			<u>FIVE THOUSAND</u>	Dollars &	
				Cents	
			per Each.	\$ <u>5,000.</u> ⁰⁰	\$ <u>15,000.</u> ⁰⁰
17	1	EA	5' Diameter Standard Pre-Cast Concrete SS Manhole, complete in place for the sum of		
			<u>TEN THOUSAND</u>	Dollars &	
			<u>NO</u>	Cents	
			per Each.	\$ <u>10,000.</u> ⁰⁰	\$ <u>10,000.</u> ⁰⁰
18	1	EA	5' Diameter Standard Cast-in-Place Concrete SS Manhole, complete in place for the sum of		
			<u>FIFTEEN THOUSAND</u>	Dollars &	
			<u>NO</u>	Cents	
			per Each.	\$ <u>15,000.</u> ⁰⁰	\$ <u>15,000.</u> ⁰⁰
19	60	LF	Remove and Replace Existing Fence, complete in place for the sum of		
			<u>FIFTY</u>	Dollars &	
			<u>NO</u>	Cents	
			per Linear Foot.	\$ <u>50.</u> ⁰⁰	\$ <u>3,000.</u> ⁰⁰
20	5	EA	Connect to existing SS Line, complete in place for the sum of		
			<u>TWO THOUSAND</u>	Dollars &	
			<u>NO</u>	Cents	
			per Each.	\$ <u>2,000.</u> ⁰⁰	\$ <u>10,000.</u> ⁰⁰

21	1	LS	Furnish, Install, Operate, Maintain, and remove bypass pumping as required, complete in place for the sum of <u>SIXTEEN THOUSAND</u> Dollars & <u>NO</u> Cents per Lump Sum.	\$ <u>16,000.</u> ⁰⁰	\$ <u>16,000.</u> ⁰⁰
22	194	SY	Saw and Remove Existing Concrete Pavement and Flatwork, complete in place for the sum of <u>THIRTY</u> Dollars & <u>NO</u> Cents per Square Yard.	\$ <u>30.</u> ⁰⁰	\$ <u>5,820.</u> ⁰⁰
23	194	SY	Construct 8-inch thick, 4,500psi Reinforced Portland Cement Concrete Pavement with 6" integral curb and gutter, complete in place for the sum of <u>ONE HUNDRED</u> Dollars & <u>NO</u> Cents per Square Yard.	\$ <u>100.</u> ⁰⁰	\$ <u>19,400.</u> ⁰⁰
24	26	SY	Construct 6-inch thick, 4,000 psi Portland Cement Concrete Driveway and Driveway Pavement, complete in place for the sum of <u>ONE HUNDRED TWENTY FIVE</u> Dollars & <u>NO</u> Cents per Square Yard.	\$ <u>125.</u> ⁰⁰	\$ <u>3,250.</u> ⁰⁰

TOTAL AMOUNT BID

FOUR HUNDRED TWENTY FOUR THOUSAND
THREE HUNDRED NINETY NINE

\$ 424,399.⁰⁰
(Numerical Value)

NO
Dollars &
Cents

(Total Bid in Words)

ALL BIDDERS ARE NOTIFIED THAT THE FOLLOWING QUALIFICATION STATEMENT MUST BE COMPLETED AND SUBMITTED WITH THE BID PROPOSAL.

Contractor's Qualifications

The contractor shall show that he has experience with similar projects that require working in confined areas in proximity to many physical features (fences, utility poles, guy lines, gas lines and meters, sewer manholes and cleanouts etc.) which requires the contractor to plan work efforts and equipment needs with these limitations in mind. The contractor shall submit a list of Public Works Projects successfully completed within the last five years. This list shall include the names of supervisors and type of equipment used to perform this work.

BIDDER'S QUALIFICATION STATEMENT

Project: STATE HWY 175 WASTEWATER MAIN

Contractor: WILLCO UNDERGROUND

Indicate One: Sole Proprietor Partnership Other
 Corporation Joint Venture

Name: MICHAEL D. OSMUS

Title: PRESIDENT

Address: P.O. BOX 1807

City: MANSFIELD TX 76063

State & Zip: _____

Phone: 817 405-9108

State and Date of Incorporation, Partnership, Ownership, Etc. 8/2016

Location of Principal Office: MANSFIELD TEXAS

Contact and Phone at Principal Office: MICHAEL D. OSMUS 817.888.2747

Liability Insurance Provided and Limits of Coverage: SEE ATTACHED

Workers Compensation Insurance Provider: TEXAS MUTUAL

Surety Bonding Company (Performance, Payment, & Maintenance) PHILADELPHIA INDEMNITY

Insurance Agency Name: BALDWIN-COX-ALLEN AGENCY

Insurance Agency Address: 5930 PRESTON VIEW BLVD SUITE 200 DALLAS

Contact Person: DENISE McAVOY

Phone Number: 972-331-3730

Total Number of Employees to be Associated with this Job:

1 Managerial 1 Administrative 1 Professional
3 Skilled 3 Semi-Skilled _____ Other

Percentage of Work to be Done by Bidder's Employees (Based on Dollars Bid): 55%

Type(s) of Work to be Done by Bidder's Employees (Examples: Concrete Paving, Structural Concrete, Water Lines, Sanitary Sewer Lines, Storm Pipe, Storm Inlets, Excavation, Lime, Bridge, Fencing, etc.)

ALL WORK EXCLUDING BORE, GROUT, AND SURVEY

Access to Tools and Equipment: Percent Owned 5 Percent Rented 95

Number of Years in Business as a Contractor on Above Types of Work: 2

Type(s) of Work to be Done by Sub-Contractors: BORE, GROUT, SURVEY

Include Name, Address, and Phone Number of Sub-Contractor. (Use Additional Sheets, if needed.)

Type of Work	Sub-Contractor
<u>BORE</u>	<u>SKAGGS ROAD BARNING</u>
<u>GROUT</u>	<u>GULF COAST GRADING</u>
<u>SURVEY</u>	<u>SPONNER</u>

List your most current completed projects, with information, similar to the type of work bid.

(Use Additional Sheets, if necessary.)

* SEE ATTACHED JOB HISTORY SHEETS

Project: _____

Project Description: _____

Owner/Agency: _____

Year Built: _____ Contract Price: _____

Contact Person: _____ Phone: _____

Project: _____

Project Description: _____

Owner/Agency: _____

Year Built: _____ Contract Price: _____

Contact Person: _____ Phone: _____

Project: _____
Project Description: _____
Owner/Agency: _____
Year Built: _____ Contract Price: _____
Contact Person: _____ Phone: _____

Project: _____
Project Description: _____
Owner/Agency: _____
Year Built: _____ Contract Price: _____
Contact Person: _____ Phone: _____

Project: _____
Project Description: _____
Owner/Agency: _____
Year Built: _____ Contract Price: _____
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Project Description: _____
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Year Built: _____ Contract Price: _____
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Project: _____
Project Description: _____
Owner/Agency: _____
Year Built: _____ Contract Price: _____
Contact Person: _____ Phone: _____

Project: _____
Project Description: _____
Owner/Agency: _____
Year Built: _____ Contract Price: _____
Contact Person: _____ Phone: _____

Trade References (List Company, Address, Contact Person, and Phone):

SEE ATTACHED SHEETS

Bank References (List Institution, Address, Contact Person, and Phone):

SEE ATTACHED SHEETS

Claims and Suits (If the answer to any of the questions is yes, please attach details):

NONE

Has your organization ever failed to complete any work awarded to it?

No

Are there any judgments, claims, arbitration proceedings, or suits pending or outstanding against your organization or its officers?

No

Has your organization filed any lawsuits or requested arbitration with regard to construction contracts within the last five years?

No

Within the last five years, has any officer or principal of your organization ever been an officer or principal of another organization when it failed to complete a construction contract?

No

STATE RECIPROCAL REQUIREMENT

The City of Seagoville, as a governmental agency of the State of Texas, may not award a contract for general construction, improvements, services or public works projects or purchases of supplies, materials, or equipment to a non-resident bidder unless the non-resident's bid is lower than the lowest bid submitted by a responsible Texas resident bidder by the same amount that a Texas resident bidder would be required to underbid a non-resident bidder to obtain a comparable contract in the state in which the non-resident's principal place of business is located (Article 601g v.t.c.s.). Bidder shall answer all the following questions by encircling the appropriate response or completing the blank provided.

- 1. Where is your principal place of business? TEXAS
- 2. Only if your principal place of business is not in the state of Texas, please indicate:
 - A. In which state is your principal place of business located? _____
 - B. Does that state favor resident bidders (bidders in your state) by some dollar increment or percentage? YES NO
 - C. If "YES", what is that dollar increment or percentage? _____

NON-COLLUSION STATEMENT

The undersigned affirms that they are duly authorized to execute this contract, that this company, corporation, firm, partnership or individual has not prepared this bid in collusion with any other Bidder, and that the contents of this bid as to prices, terms or conditions of said bid have not been communicated by the undersigned nor by any employer or agent to any other person engaged in this type of business prior to the official opening of this bid.

Vendor:	<u>WILLCO UNDERGROUND</u>
Address:	<u>P.O. BOX 1807</u>
City, State, Zip:	<u>MANFIELD TX 76063</u>
Phone	<u>817 405-9108</u>
Email Address:	<u>MIKE@WILLCOUNDERGROUND.COM</u>
Bidder (Print name)	<u>MICHAEL D. OSMUS</u>
Bidder Signature	<u><i>Michael D Osmus</i></u>
Position with Company	<u>PRESIDENT</u>
Signature of company official authorizing this bid:	<u><i>Michael D Osmus</i></u>
Company Official (Print name):	<u>MICHAEL D. OSMUS</u>
Position with company:	<u>PRESIDENT</u>

**CITY OF SEAGOVILLE DISCLOSURE
AND CONFLICT OF INTEREST STATEMENT**

Name of person/entity ("the Filer") that contracts or seeks to contract for the sale or purchase of property, goods, or services with the City of Seagoville or who is an agent of any such person/entity: WILLCO UNDERGROUND

Address: P.O. Box 1807 City MANSFIELD State TX Zip 76063

DISCLOSURE QUESTIONS

Name each City employee that has a financial interest in the Filer. N/A

Name each City employee who will receive any compensation for or as a result of the desired business dealings. N/A

CONFLICT OF INTEREST QUESTIONS

1. Describe each affiliation or business relationship with a City employee or contractor who makes recommendations to the City Manager or City Council regarding expenditures of money, including identifying the employee or contractor. NONE

2. Describe each affiliation or business relationship with the City Manager, Mayor, or a City Councilmember who appoints or employs the City Manager or the City Council, including identifying the City Manager, Mayor, or individual Councilmember. NONE

3. Identify the City Manager, Mayor, or City Councilmember with whom the Filer has an affiliation or business relationship. This question and its subparts must be completed for each person with whom an affiliation or other relationship exists. NONE

A. Is the person identified in question #3 receiving or likely to receive taxable income from the Filer? Yes ___ No

B. Is the Filer receiving or likely to receive taxable income from or at the direction of the person identified in question #3 which is not from the City? ___ Yes ___ No

C. Is the Filer affiliated with a corporation or other business entity in which the City Manager, Mayor, or a City Councilmember serves as an officer or director, or holds an ownership of ten percent (10%) or more? ___ Yes ___ No

D. Describe each affiliation or business relationship that the Filer has with the City Manager, Mayor, or City Council members. ___ Yes ___ No

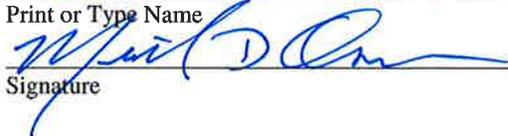
4. Describe any other affiliation or business relationship that might cause a conflict of interest. NONE

CERTIFICATION

I certify that all information provided is true and correct, that I have not knowingly withheld disclosure of any information requested; and that supplemental statements will be promptly submitted to the City as changes occur.

MICHAEL D. OSMUS

Print or Type Name



Signature

8/28/18

Date

BID AFFIDAVIT

The undersigned certifies that the bid prices contained in this bid have been carefully reviewed and are submitted as correct and final. Bidder further certifies and agrees to furnish any and/or all commodities upon which prices are extended at the price offered, and upon the conditions contained in the Specifications of the Invitation to Bid. The period of acceptance of this bid will be 90 calendar days from the date of the bid opening. (Period of acceptance will be ninety (90) calendar days unless otherwise indicated by Bidder.)

STATE OF TEXAS COUNTY OF TARRANT BEFORE ME, the undersigned authority, a Notary Public in and for the State of TEXAS, on this day personally appeared MICHAEL D. OSMUS who after being by me
Name

duly sworn, did depose and say:

"I, MICHAEL D. OSMUS am a duly authorized office/agent for
Name

WILCO UNDERGROUND and have been duly authorized to execute the
Name of Firm

foregoing on behalf of the said WILCO UNDERGROUND.
Name of Firm

I hereby certify that the foregoing bid has not been prepared in collusion with any other Bidder or individual(s) engaged in the same line of business prior to the official opening of this bid. Further, I certify that the Bidder is not now, nor has been for the past six (6) months, directly or indirectly concerned in any pool, agreement or combination thereof, to control the price of services/commodities bid on, or to influence any individual(s) to bid or not to bid thereon."

Name and Address of Bidder: WILCO UNDERGROUND

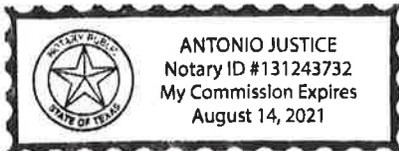
P.O. Box 1807 MANSFIELD TX 76063

Telephone: 817 465.9108

by: MICHAEL D. OSMUS

Title: PRESIDENT Signature: [Signature]

SUBSCRIBED AND SWORN to before me by the above named MIKE OSMUS
on this the ~~29~~ 29 day of AUGUST 2018



Notary Public in and for the State of TEXAS

If BIDDER IS:

An Individual

By WILLCO UNDERGROUND (Seal)
(Individual's Name)

doing business as _____

Business address P.O. Box 1807 MANSFIELD TX
76063 Phone No. 817 405 9108

A Partnership

By _____ (Seal)
(Firm Name)

(General Partner)

Business address _____
Phone No. _____

A Corporation

By _____
(Corporation Name)

(State of Incorporation)

By _____
(Name of person authorized to sign)

(Title)

(Corporate Seal)
Attest _____
(Secretary)

Business address _____

Phone No. _____

A Joint Venture

By _____
(Name) (Address)

By _____
(Name) (Address)

(Each joint venture must sign. The manner of signing for each individual, partnership and corporation that is a partner to the joint venture should be in the manner indicated above.)

Document A310™ – 2010

Conforms with The American Institute of Architects AIA Document 310

Bid Bond

CONTRACTOR:

(Name, legal status and address)

WillCo Underground

2102 Castle View Rd
Mansfield, TX 76063

SURETY:

(Name, legal status and principal place of business)

Philadelphia Indemnity Insurance Company

One Bala Plaza East, Suite 100
Bala Cynwyd, PA 19004-1403

Mailing Address for Notices

Philadelphia Indemnity Insurance Company
One Bala Plaza East, Suite 100
Bala Cynwyd, PA 19004-1403

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:

(Name, legal status and address)

The City of Seagoville

702 N. Hwy. 175, Seagoville, TX 75159
, US|

BOND AMOUNT: Five Percent of the Greatest Amount Bid

(5% G.A.B.)

PROJECT:

(Name, location or address, and Project number, if any)

State Highway 175 Wastewater Main Crossing Replacement

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 29th day of August 2018

(Witness)

WillCo Underground

(Principal)

(Seal)

By: Matthew D. Owen
(Title) PRESIDENT

Philadelphia Indemnity Insurance Company

(Surety)

(Seal)

By: Brent Baldwin

(Title)

Brent Baldwin

Attorney-in-Fact

IMPORTANT NOTICE

To obtain information or make a complaint: You may call the Surety's toll free telephone number for information or to make a complaint at:

1-877-438-7459

You may also write Philadelphia Indemnity Insurance Company at:

**One Bala Plaza, Suite 100
Bala Cynwyd, PA 19004
Attention: Senior Vice President and
Director of Surety**

You may contact the Texas Department of Insurance to obtain information on companies, coverage, rights or complaints at:

1-800-252-3439

You may write the Texas Department of Insurance at:

**P.O. Box 149104
Austin, TX 78714-9104
Fax# 512-475-1771
Web: <http://www.tdi.state.tx.us>
Email: ConsumerProtection@tdi.state.tx.us**

PREMIUM OR CLAIM DISPUTES: Should you have a dispute concerning your premium or about a claim, you should contact the Surety first. If the dispute is not resolved, you may contact the Texas Department of Insurance.

ATTACH THIS NOTICE TO YOUR BOND: This notice is for information only and does not become a part or condition of the attached document.

ADVISO IMPORTANTE

Para obtener informacion o para someter una queja: Usted puede llamar al numero de telefono gratis de para informacion o para someter una queja al:

1-877-438-7459

Usted tambien puede escribir a Philadelphia Indemnity Insurance Company:

**One Bala Plaza, Suite 100
Bala Cynwyd, PA 19004
Attention: Senior Vice President and
Director of Surety**

Puede comunicarse con el Departamento de Seguros de Texas para obtener informacion acerca de companias, coberturas, derechos o quejas al:

1-800-252-3439

Puede escribir al Departamento de Seguros de Texas:

**P.O. Box 149104
Austin, TX 78714-9104
Fax# 512-475-1771
Web: <http://www.tdi.state.tx.us>
Email: ConsumerProtection@tdi.state.tx.us**

DISPUTAS SOBRE PRIMAS O RECLAMOS: Si tiene una disputa concerniente a su prima o a un reclamo, debe comunicarse con el Surety primero. Si no se resuelve la disputa, puede entonces comunicarse con el departamento (TDI).

UNA ESTE AVISO A SU FIANZA DE GARANTIA: Este aviso es solo para proposito de informacion y no se convierte en parte o condicion del documento adjunto.

PHILADELPHIA INDEMNITY INSURANCE COMPANY
One Bala Plaza, Suite 100
Bala Cynwyd, PA 19004-0950

Power of Attorney

KNOW ALL PERSONS BY THESE PRESENTS: That PHILADELPHIA INDEMNITY INSURANCE COMPANY (the Company), a corporation organized and existing under the laws of the Commonwealth of Pennsylvania, does hereby constitute and appoint William D. Baldwin, Blaine Allen, Brent Baldwin, Brock Baldwin, Michael B. Hill, Brady K. Cox, and/or Russ Frenzel of Baldwin-Cox Agency LLC, its true and lawful Attorney-in-fact with full authority to execute on its behalf bonds, undertakings, recognizances and other contracts of indemnity and writings obligatory in the nature thereof, issued in the course of its business and to bind the Company thereby, in an amount not to exceed \$25,000,000.

This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of PHILADELPHIA INDEMNITY INSURANCE COMPANY on the 14th of November, 2016.

RESOLVED: That the Board of Directors hereby authorizes the President or any Vice President of the Company: (1) Appoint Attorney(s) in Fact and authorize the Attorney(s) in Fact to execute on behalf of the Company bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof and to attach the seal of the Company thereto; and (2) to remove, at any time, any such Attorney-in-Fact and revoke the authority given. And, be it

FURTHER RESOLVED: That the signatures of such officers and the seal of the Company may be affixed to any such Power of Attorney or certificate relating thereto by facsimile, and any such Power of Attorney so executed and certified by facsimile signatures and facsimile seal shall be valid and binding upon the Company in the future with respect to any bond or undertaking to which it is attached.

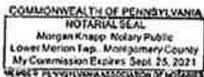
IN TESTIMONY WHEREOF, PHILADELPHIA INDEMNITY INSURANCE COMPANY HAS CAUSED THIS INSTRUMENT TO BE SIGNED AND ITS CORPORATE SEAL TO BE AFFIXED BY ITS AUTHORIZED OFFICE THIS 27TH DAY OF OCTOBER, 2017.



(Seal)

Robert D. O'Leary Jr., President & CEO
Philadelphia Indemnity Insurance Company

On this 27th day of October, 2017, before me came the individual who executed the preceding instrument, to me personally known, and being by me duly sworn said that he is the therein described and authorized officer of the PHILADELPHIA INDEMNITY INSURANCE COMPANY; that the seal affixed to said instrument is the Corporate seal of said Company; that the said Corporate Seal and his signature were duly affixed.



(Notary Seal)

Notary Public:

residing at:

Bala Cynwyd, PA

My commission expires:

September 25, 2021

I, Edward Sayago, Corporate Secretary of PHILADELPHIA INDEMNITY INSURANCE COMPANY, do hereby certify that the foregoing resolution of the Board of Directors and this Power of Attorney issued pursuant thereto on this 27th day of October, 2017 are true and correct and are still in full force and effect. I do further certify that Robert D. O'Leary Jr., who executed the Power of Attorney as President, was on the date of execution of the attached Power of Attorney the duly elected President of PHILADELPHIA INDEMNITY INSURANCE COMPANY,

In Testimony Whereof I have subscribed my name and affixed the facsimile seal of each Company this 29th day of August 2018



Edward Sayago, Corporate Secretary
PHILADELPHIA INDEMNITY INSURANCE COMPANY

Current Projects and Project Completed

Project owner	City of the Colony			Project name	Lift Station Flow Meter Project	
General description of project: Installation of 12" and 16" Flow Meters on existing force mains						
Project cost	\$459,763.18			Date project completed	6/18 Est	
Key project personnel	Project manager		Project superintendent		Safety manager	Quality control manager
Name	Michael D. Osmus, P.E.		Jesus Perez		Michael Klienpeter	Michael D. Osmus, P.E.
Reference contact information (listing names indicates approval to contacting the names individuals as a reference)						
	Name	Title/ position	Organization		Telephone	E-mail
Owner	Naim Khan, P.E.	Project Manager	Town of The Colony		972.624.3137	nkhan@thecolonytx.gov
Designer	Clete Martin	Designer	Alan Plummer and Associates		214.631.6100	
Construction manager						
Project owner	City of Celina			Project name	C.R. 134 18" Waterline	
General description of project: 3,800 lf of 18" PVC Waterline						
Project cost	\$561,911			Date project completed	6/18	
Key project personnel	Project manager		Project superintendent		Safety manager	Quality control manager
Name	Michael D. Osmus		Jesus Perez		Michael Klienpeter	Michael D. Osmus, P.E.
Reference contact information (listing names indicates approval to contacting the names individuals as a reference)						
	Name	Title/ position	Organization		Telephone	E-mail
Owner	Swapna Konda, P.E.	Engineer	City of Celina		972.382.2682	skonda@celina-tx.gov
Designer	Aaron Redder, P.E.	Designer	Freese and Nichols		972.624.9201	amr@freese.com
Construction manager						
Project owner	City of Denton			Project name	Denton West Lift Station	
General description of project: 10' FRP Lift Station, Valve Vault, Associated Piping and appurtances						
Project cost	\$239,000			Date project completed	In Progress	
Key project personnel	Project manager		Project superintendent		Safety manager	Quality control manager
Name	Michael D. Osmus		Jesus Perez		Michael Klienpeter	Michael D. Osmus
Reference contact information (listing names indicates approval to contacting the names individuals as a reference)						
	Name	Title/ position	Organization		Telephone	E-mail
Owner	P.S. Aurora, P.E.	Project Manager	City of Denton		940.349.7189	p.s.aurora@cityofdenton.com
Designer	Josh Kercho, P.E.	Designer	Kimley Horn		817.339.2257	Josh.kercho@kimley-horn.com
Construction manager						

Current Projects and Project Completed within the last 10 Years

Project owner	City of Celina			Project name	Ownsby Parkway East Sewer Line	
General description of project: 3,500 lf of 8" Sanitary Sewer Line						
Project cost \$257,604					Date project completed	In Progress
Key project personnel		Project manager	Project superintendent	Safety manager		Quality control manager
Name		Michael D. Osmus	Jesus Perez	Michael Klienpeter		Michael D. Osmus
Reference contact information (listing names indicates approval to contacting the names individuals as a reference)						
	Name	Title/ position	Organization	Telephone	E-mail	
Owner	Swapna Konda, P.E.	Engineer	City of Celina	972.382.2682	skonda@celina-tx.gov	
Designer	Casey Stevenson, P.E.	Consultant	Peloton Land Solutions	817.562.3350	Casey.stevenson@pelotonland.com	
Construction manager						
Project owner	Benbrook Water Authority			Project name	Northwest Winscott Addition Wastewater Improvements	
General description of project: 8" and 10" Sewer in Bores, open cut, and a CIP Meter vault						
Project cost \$729,555					Date project completed	In Progress
Key project personnel		Project manager	Project superintendent	Safety manager		Quality control manager
Name		Michael D. Osmus	Jesus Perez	Joe Smith		Michael D. Osmus
Reference contact information (listing names indicates approval to contacting the names individuals as a reference)						
	Name	Title/ position	Organization	Telephone	E-mail	
Owner	David Smith	Assistant GM	BWA	817.443.3111	smith@benbrookwater.com	
Designer	Daniel Stoutenburg	Designer	Freese and Nichols	817.735.7300	DGS@freese.com	
Construction manager						
Project owner				Project name		
General description of project:						
Project cost					Date project completed	
Key project personnel		Project manager	Project superintendent	Safety manager		Quality control manager
Name						
Reference contact information (listing names indicates approval to contacting the names individuals as a reference)						
	Name	Title/ position	Organization	Telephone	E-mail	
Owner						
Designer						
Construction manager						

WILLCO UNDERGROUND

PO Box 1807
Mansfield TX 76063
817.405.9108

CREDIT STATEMENT

LEGAL NAME: WILLCO Underground
TRADE STYLE:
CORPORATE ADDRESS: PO Box 1807
CITY, STATE, ZIP: Mansfield TX 76063
Federal ID Tax Number: 81-3455300
Texas State ID number: 32056431326

NAME OF OFFICERS: Michael D. Osmus
President

DATE BUSINESS STARTED: 8/4/16

BANK REFERENCES

BANK NAME:	<u>Frost Bank</u>	ACCOUNT NO.:	<u>820036269</u>
ADDRESS:	<u>1000 N. Walnut Creek Dr.</u>	CONTACT:	<u></u>
CITY, STATE, ZIP:	<u>Mansfield TX 76063</u>	PHONE NO.:	<u>817-420-5200</u>

TRADE REFERENCES

ACT Pipe & Supply
P.O. Box 301282
Dallas, TX 75303-1282
P -214.707.8838
David Shaw
dshaw@actpipe.com

Piping Services, Inc.
4826 Carnegie Drive
Frisco, TX. 75034
P - 214-325-9942
Steve Randall
pipingservices@gmail.com

Municipal Valve and Equipment
4547 Westgrove Drive
Addison Texas 75201
P - 972-943-5761
David McGoodwin
dmcgoodwin@municipalvalve.com

Holt CAT
Attn: John Burke-Credit Manager
2000 E Airport Fwy
Irving, TX 75062
John.Burke@holtcat.com
972.721.2803

United Rentals – Trench Safety
Brian Fleck
3421 Avenue D
Arlington, TX 76011
cfleck@ur.com
C: 214-725-761



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
07/19/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Baldwin-Cox Agency, LLC 5930 Preston View Blvd Ste 200 Dallas TX 75240		CONTACT NAME: Denise McAvoy PHONE (A/C, No, Ext): (972) 644-2688 FAX (A/C, No): (972) 644-8035 E-MAIL ADDRESS: denise@baldwinagency.com																						
INSURED WILLCO Underground, LLC 2102 Castle View Rd. Mansfield TX 76063		<table border="1"> <thead> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A:</td> <td>National American Ins Co</td> <td>23663</td> </tr> <tr> <td>INSURER B:</td> <td>Texas Mutual Insurance Co</td> <td>22945</td> </tr> <tr> <td>INSURER C:</td> <td></td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> <td></td> </tr> </tbody> </table>		INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	National American Ins Co	23663	INSURER B:	Texas Mutual Insurance Co	22945	INSURER C:			INSURER D:			INSURER E:			INSURER F:		
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INSURER E:																								
INSURER F:																								

COVERAGES

CERTIFICATE NUMBER: 18-19

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			MP20490042	07/19/2018	07/19/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			MP20490042	07/19/2018	07/19/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			MB53500042	07/19/2018	07/19/2019	EACH OCCURRENCE \$ 7,000,000 AGGREGATE \$ 7,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	0002004880	10/17/2017	10/17/2018	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Leased/Rented Equipment			MP20490042	07/24/2018	07/24/2019	Limit \$115,000 Deductible \$1,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Excess Liability Policy - Policy #WCISCELO00015302 - Certain Underwriters at Lloyds - Limit: \$5,000,000

The general liability policy includes a blanket automatic additional insured endorsement that provides additional insured status to the certificate holder only when there is a written contract between the named insured and the certificate holder that requires such status. The general liability policy contains a special endorsement with "primary and non-contributory" wording. The general liability and workers compensation policies include a blanket automatic waiver of subrogation endorsement that provides this feature only when there is a written contract between the named insured and the certificate holder that requires it.

CERTIFICATE HOLDER

CANCELLATION

Sample Certificate - For Information Purposes Only	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>William D. Baldwin</i>

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STANDARD FORM OF AGREEMENT

**STATE OF TEXAS
COUNTY OF DALLAS**

THIS CONTRACT, made and entered into the 10 day of September A.D. 2018, by and between the City of Seagoville of the County of Dallas and State of Texas, hereinafter “the City”, and Willco Underground of the City of Mansfield, County of Tarrant and State of Texas, hereinafter “the Contractor”.

In consideration of the mutual covenants, promises, and agreements herein contained, the City and the Contractor hereby agree that the Contractor will commence and complete the construction of certain improvements described as follows:

STATE HIGHWAY 175 WASTEWATER MAIN CROSSING REPLACEMENT

and all extra work in connection therewith, under the terms as stated in the General Conditions of the Agreement and at the Contractor’s own proper cost and expense to furnish all the materials, supplies, machinery, equipment, tools, superintendence, labor, insurance, and other accessories and services necessary to complete the said construction, in accordance with the conditions and prices stated in the Proposal attached hereto, and in accordance with the Notice to Contractors, General and Special Conditions of Agreement, Plans and other drawings and printed or written explanatory matter thereof, and the Specifications and addenda therefore, as prepared by the City and attached hereto, together with the Contractor’s written Proposal, the General Conditions of the Agreement, and the Performance and Payment Bonds hereto attached; all of which are made a part hereof and collectively evidence and constitute the entire contract.

The Contractor hereby agrees to commence work within ten (10) calendar days after the date of the written notice to commence work and to fully complete the same within 110 consecutive calendar days after the date of the written notice to commence work for State Highway 175 Wastewater Main Crossing Replacement, subject to such extensions of time as are provided by the General and Specific Conditions.

The City agrees to pay the Contractor in current funds the price or prices shown in the proposal, which forms a part of this contract, such payments to be subject to the General and Special Conditions of the contract.

IN WITNESS WHEREOF, the parties hereto have executed this contract in the year and day first above written.

APPROVED BY THE CITY COUNCIL OF THE CITY OF SEAGOVILLE, TEXAS:

By: _____
PATRICK STALLINGS, City Manager

ATTEST

APPROVED AS TO FORM:

By: _____
(Signature)

Kandi Jackson, City Secretary

Willco Underground

By: _____
(Signature)

(Full Name), (Title)

**PREVAILING WAGE RATE FOR MUNICIPAL CONSTRUCTION IN
DALLAS COUNTY, TEXAS (Revised January 2018)**

The wage rates below, in accordance with statutory requirements and prevailing local wages, have been determined by Dallas County, Texas. The CONTRACTOR shall comply with all State and Federal Laws applicable to such work. The proceeding are minimum rates. Bidders shall base their bids on rates they expect to pay, if in excess of those listed. The OWNER will not consider claims for extra payment to CONTRACTOR on account of payment of wages higher than those specified.

Heavy

	Rate
Plumbers and Pipefitters	\$ 30.84
Common Laborer	\$ 7.25
Utility Laborer	\$ 7.14
Pipelayer	\$ 7.83
Backhoe	\$ 10.80
Crane	\$ 10.94
Front End Loader	\$ 9.16
Tunneling Machine (48" or less)	\$ 9.16
Truck Driver	\$ 8.53

Highway

	Rate
Concrete Finisher (Paving and Structures)	\$ 14.12
Electrician	\$ 19.80
Paving & Curb Form Builder/Form Setter	\$ 13.16
Structures Form Builder/Form Setter	\$ 13.84
Asphalt Raker	\$ 12.69
Flagger	\$ 10.06
Common Laborer	\$ 10.72
Utility Laborer	\$ 12.32
Pipelayer	\$ 13.24
Work Zone Barricade Servicer	\$ 11.68
Asphalt Distributor	\$ 15.32
Asphalt Paving Machine	\$ 13.99
Broom or Sweeper	\$ 13.99
Concrete Pavement Finishing Machine	\$ 16.05
Concrete Saw	\$ 14.48
Crane Operator, Lattice Boom 80 Tons or Less	\$ 17.27
Crane Operator, Lattice Boom Over 80 Tons	\$ 20.52
Crane, Hydraulic 80 Tons or Less	\$ 18.12
Crawler tractor	\$ 14.07
Excavator, 50,000 pounds or Less	\$ 17.19
Excavator, Over 50,000 Pounds	\$ 16.99
Foundation Drill, Truck Mounted	\$ 21.07

**PREVAILING WAGE RATE FOR MUNICIPAL CONSTRUCTION IN
DALLAS COUNTY, TEXAS (Revised January 2018) (continued)**

	Rate
Foundation Drill, Crawler Mounted	\$ 17.99
Front End Loader 3 CY or Less	\$ 13.69
Front End Loader, Over 3 CY	\$ 14.72
Loader/Backhoe	\$ 15.18
Mechanic	\$ 17.68
Milling Machine	\$ 14.32
Motor Grader, Fine grade	\$ 17.19
Motor Grader, Rough	\$ 16.02
Pavement Marking Machine	\$ 13.63
Reclaimer/Pulverizer	\$ 11.01
Roller, Asphalt	\$ 13.08
Roller, Other	\$ 11.51
Scraper	\$ 12.96
Small Slipform Machine	\$ 15.96
Spreader Box	\$ 14.73
Servicer	\$ 14.58
Steel Worker (Reinforcing)	\$ 16.18
Lowboy-Float	\$ 16.24
Off Road Hauler	\$ 12.25
Single Axle	\$ 12.31
Single or Tandem Axle Dump Truck	\$ 12.62
Tandem Axle Tractor with Semi trailer	\$ 12.86
Transit-Mix	\$ 14.14
Welder	\$ 14.84

Request for additional classifications and wage rates may be submitted to the City ENGINEER after award, and may be approved only if: (1) the work to be performed by the classification requested is not performed by a classification in the wage determination; (2) the classification is utilized in the area by the construction industry; and (3) the proposed wage rate, including any bona fide fringe benefits, bears a reasonable relationship to the wage rates contained in the wage determination (for the given area and type of construction).

Unlisted classifications needed for work not included within the scope of the classifications listed may be added after award only as provided in the labor standards contract clauses (29 CFR. 5.5 (a) (1) (v)).

Regular Session Agenda Item: 16

Meeting Date: September 10, 2018

ITEM DESCRIPTION:

Receive Councilmember Reports/ Items of Community Interest

BACKGROUND OF ISSUE:

Section 551.0415 of the Texas Government Code authorizes a quorum of the governing body of a municipality or county to receive reports about items of community interest during a meeting without having given notice of the subject of the report if no action is taken. Section 551.0415 defines an “item of community interest” to include:

- (1) expressions of thanks, congratulations, or condolence;
- (2) information regarding holiday schedules;
- (3) an honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in status of a person’s public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- (4) a reminder about an upcoming event organized or sponsored by the governing body;
- (5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the political subdivision; and
- (6) announcements involving an imminent threat to the public health and safety of people in the political subdivision that has arisen after the posting of the agenda.

FINANCIAL IMPACT:

N/A

EXHIBITS:

N/A

Regular Session Agenda Item: 17

Meeting Date: September 10, 2018

ITEM DESCRIPTION:

Future Agenda Items

BACKGROUND OF ISSUE:

Council provides direction to staff regarding future agenda items. These items will not be discussed and no action will be taken at this meeting.

FINANCIAL IMPACT:

N/A

EXHIBITS:

N/A