

**Seagoville Public Library**  
**Library Advisory Board**  
Minutes  
Regular Meeting  
April 16, 2019  
5:00 PM

**1. Call To Order**

Meeting was called to order at 5:07 PM. Members present were Cheryl Sinor, Reba Groblebe, Judy Whitehead, Pat Bearden, Renee Dominguez and Staff Liaison Liz Gant. Mary Graham was absent from the meeting.

**2. Approval of March 19, 2019 Meeting Minutes**

Cheryl Sinor made a motion to approve the minutes for the March 19, 2019 meeting of the Library Advisory Board with correction to the date as noted in the minutes. Reba Groblebe seconded and the motion passed with a unanimous vote.

**3. Library Activity Report**

**Circulation Statistics and Cards Issued**

Liz Gant reviewed statistical data with members. Library visits, New cards issued and volunteer hours were all down slightly. Circulation increased by more than 16 percent. Staff is working to market services to keep citizens informed.

**Programs**

Library Director Liz Gant reports that the Summer Reading Program is scheduled and will start on June 7, 2019.

**4. Policy Review – General Policies**

Members conducted a comprehensive review of the Materials Selection Policy within the Seagoville Public Library Policies and Procedures Manual. Section 5, 6, and 7 will be reviewed in May.

**5. Future Agenda Items**

Policy Manual – Personnel Policies and Procedures, Forms Used by the Seagoville Public Library and Library Bill of Rights

**6. Citizen Comments**

Judy Whitehead shared with the group that the Lee Cemetery Association has installed a lighted flag pole at Lee Cemetery.

**7. Adjourn**

Cheryl Sinor made a motion to adjourn at 6:015 PM. Judy Whitehead seconded and the motion passed with a unanimous vote.

Approved \_\_\_\_\_

*Pat Bearden*  
Pat Bearden, Library Advisory Board Chairman

Attest \_\_\_\_\_

*E. A. Gant*  
Elizabeth Gant, Library Advisory Board Secretary