

Seagoville Public Library

Library Advisory Board

Minutes

Regular Meeting

August 20, 2019

5:00 PM

1. Call To Order

Meeting was called to order at 5:00 PM. Members present were, Reba Groblebe, Mary Graham, Pat Bearden, Renee Dominguez and Staff Liaison Liz Gant. Judy Whitehead was absent and the Library Board has a vacancy at Place 1.

2. Approval of July 16, 2019 Meeting Minutes

Renee Dominguez made a motion to approve the minutes for the July 16, 2019 meeting of the Library Advisory Board. Mary Graham seconded and the motion passed with a unanimous vote.

3. Library Activity Report

Circulation Statistics and Cards Issued

Statistical data review shows that the number of visits is down but circulation is up. There was a decrease in the number of new cards issued and a 54% increase in the number of volunteer hours received.

Programs

Liz Gant informed members that the Fall session of Story Time will begin on Friday, September 6, 2019 at 11:00 AM.

4. Policy Discussion – Review and Final Approval

Members conducted a final review of the policy and procedure manual that they have worked on the past several months. Reba Groblebe made a motion to accept the revised Policy and Procedure Manual as presented. Mary Graham seconded and the motion passed with a unanimous vote.

5. Future Agenda Items

Current Events

6. Citizen Comments

None

7. Adjourn

Renee Dominguez made a motion to adjourn at 5:54 PM, Reba Groblebe seconded and the motion passed with a unanimous vote.

Approved Reba Groblebe

~~Reba Groblebe~~ Pat Bearden, Library Advisory Board Chairman

Attest

E. A. Gant

Elizabeth Gant, Library Advisory Board Secretary