

**Seagoville Public Library  
Library Advisory Board**

Minutes  
Regular Meeting  
October 19, 2021  
5:00 PM

**1. Call To Order**

Meeting was called to order at 5:03 PM. Members present were, Sandra Waggoner, Reba Groblebe, Pat Bearden, Lizbeth Petty and Staff Liaison Liz Gant. Mary Graham and Judy Whitehead were absent from the meeting.

**2. Approval of September 14, 2021 Meeting Minutes**

Sandra Waggoner made a motion to approve the minutes for the August 17, 2021 meeting of the Library Advisory Board. Lizbeth Petty seconded and the motion passed with a unanimous vote.

**3. Library Activity Report**

**Circulation Statistics and Cards Issued**

Liz Gant provided statistical data on library circulation and visits.

**Programs**

In-person programs are suspended at this time. Staff is using several avenues to develop and offer contactless and off-site programming opportunities.

**4. Policy and Procedure Review and Revision**

Members conducted a final vote for revisions made to the Policy and Procedure Manual. Reba Groblebe made a motion to approve the revisions and Sandra Waggoner seconded. The motion passed with a unanimous vote.

**5. Future Agenda Items**

December Meeting and Liz's Retirement .

**6. Citizen Comments**

None

**7. Adjourn**

The meeting was adjourned at 5:48 PM

Approved Pat Bearden  
Pat Bearden, Library Advisory Board Chairman

Attest E. G. Gant  
Elizabeth Gant, Library Advisory Board Secretary