



**SEAGOVILLE, TEXAS
CITY COUNCIL MEETING AGENDA
MONDAY, MAY 2, 2022**

**City Council Chambers, City Hall
702 N. Hwy 175
Seagoville, Texas 75159**

WORK SESSION – 6:30 P.M.

Call to Order

- A. Discuss regular session agenda items**
- B. Receive an update concerning Public Works Projects**

Adjourn

REGULAR SESSION - 7:00 P.M.

ROUTINE ANNOUNCEMENTS, RECOGNITIONS, and PROCLAMATIONS

Call to Order

Invocation

Pledge of Allegiance

Mayor's Report

Citizens Public Comment Period- *This portion of the meeting is to allow each speaker up to six (6) minutes to address the council on items not posted on the current agenda. Council may not discuss these items but may respond with factual data or policy information, or place the item on a future agenda. Citizens wishing to speak on posted agenda items will be called upon at that time. Anyone wishing to speak shall submit a Speaker Request Form to the City Secretary.*

CONSENT AGENDA- The Consent Agenda contains items which are routine in nature and will be acted upon in one motion.

- 1. Consider approving City Council Meeting Minutes for April 18, 2022, and April 25, 2022 (City Secretary)**

REGULAR AGENDA-

- 2. Discuss and consider approving a Resolution of the City Council of the City of Seagoville, Texas approving Work Order No. 5 under the Master Agreement for Professional Engineering Services with Garver, LLC. for the purpose of providing engineering services for the Ard Road to Robinwood Drive water line; in an amount not to exceed Fifty Eight Thousand Four Hundred Fifty One Dollars and Zero Cents (\$58,451.00) authorizing the City Manager to sign; and providing an effective date (Public Works Director)**

- 3. Discuss and consider approving a Resolution of the City Council of the City of Seagoville, Texas, authorizing the City Manager to execute a one-year extension to the Dallas County New Directions in Public Safety Grant for a term beginning May 1, 2022, to April 30, 2023, providing a severability clause; and providing an effective date (Assistant Police Chief)**

- 4. Receive Councilmember Reports/Items of Community Interest - as authorized by Section 551.0415 of the Texas Government Code.**

- 5. Future Agenda Items – Council to provide direction to staff regarding future agenda items. These items will not be discussed and no action will be taken at this meeting.**

Adjourn

Posted Friday, April 29, 2022, by 5:00 P.M.



Kandi Jackson, City Secretary

As authorized by Section 551.071(2) of the Texas Government Code, this meeting may be convened into closed executive session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.

The City of Seagoville does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. If you have a request for services that will make this program accessible to you, please contact the City of Seagoville at least 72 hours in advance at (972) 287-6819. (TDD access 1-800-RELAY-TX)

DATES TO REMEMBER

- **Monday, May 16, 2022, Regular City Council Meeting**
- **Monday, June 6, 2022, Regular City Council Meeting**
- **Monday, June 27, 2022, Regular City Council Meeting**
- **Monday, July 11, 2022, Regular City Council Meeting**

Consent Session Agenda Item: 1

Meeting Date: May 2, 2022

ITEM DESCRIPTION:

Consider approving City Council Meeting Minutes for April 18, 2022, and April 25, 2022.

BACKGROUND OF ISSUE:

Approve City Council Meeting Minutes for April 18, 2022, and April 25, 2022

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

N/A

EXHIBITS:

April 18, 2022, Work Session Meeting Minutes
April 18, 2022, Regular Session Meeting Minutes
April 25, 2022, Workshop Meeting Minutes



**MINUTES OF CITY COUNCIL
WORK SESSION
APRIL 18, 2022**

The Work Session of the City Council of the City of Seagoville, Texas was called to order at 6:30 p.m. on Monday, April 18, 2022, at City Hall, 702 N. Hwy 175, Seagoville, Texas with a quorum present, to wit:

Dennis Childress	Mayor	Absent
Mike Fruin	Mayor Pro Tem	
Jose Hernandez	Councilmember	Absent
Rick Howard	Councilmember	
Harold Magill	Councilmember	
Jon Epps	Councilmember	

The following staff members were also present: City Manager Patrick Stallings, Police Chief Ray Calverley, City Attorney Victoria Thomas, Public Works Director Chris Ryan, Director of Health Services Mamata Bhandari, Director of Administrative Services Cindy Brown, and City Secretary Kandi Jackson.

A. Discuss Regular Session Agenda Items

1. Consider approving City Council Meeting minutes for April 4, 2022 (City Secretary)

No questions.

2. Direct Staff concerning Council Meeting dates for the second meeting in June and the first meeting in July, 2022 (City Secretary)

City Secretary Jackson stated the first Council Meeting for June falls on the Juneteenth Holiday and the second Council Meeting for July falls on the Fourth of July Holiday. She also stated Staff is seeking direction from Council concerning the meetings.

Councilmember Magill stated June 27, 2022 and July 11, 2022 would be good reschedule dates.

3. Discuss and consider approving a Resolution of the City Council of the City of Seagoville, Texas approving an agreement for professional services on a defined scope of services basis ("agreement") with Solid Waste Specialists for the purpose of consulting services related to selection and procurement process of a solid waste contract in an amount not to exceed Thirty Nine Thousand Nine Hundred Forty Dollars and No Cents (\$39,940.00); authorizing the City Manager to sign; and providing an effective date (Director of Health Services)

Lynn Lantrip with Solid Waste Specialist explained the professional services provided to the City concerning the selection and procurement process of a solid waste contract through the agreement.

4. Discuss and consider approving a Resolution of the City Council of the City of Seagoville, Texas, authorizing the City Manager as the authorized official for grant number 4380001 titled, body camera upgrade project, and authorizing the submission of the grant application to the Office of the Governor, Criminal Justice Division; providing for the repeal of any and all Resolutions in conflict; providing for a severability clause; and providing an effective date (Police Chief)]

Police Chief Calverley explained this Resolution authorized the City Manager as the official for grant number 4380001 titled, body camera upgrade project. He also stated this grant is a matching funds grant instead of a reimbursement grant,

Mayor Pro Tem Fruin asked how many body cameras this grant would fund. Police Chief Calverley stated it would fund thirty (30) body cameras.

5. Discuss and consider approving a Resolution of the City Council of the City of Seagoville, Texas authorizing Anderson Asphalt & Concrete Paving to provide asphalt road work on East Malloy Bridge Road for compensation in an amount not to exceed Twenty Four Thousand Six Hundred Eighty Four Dollars and Seventy Cents (\$24,684.70) authorizing and ratifying the City Manager's action of executing any and all necessary documents; and providing an effective date (Public Works Director)

Public Works Director Ryan stated this Resolution authorizes and ratifies the asphalt road work on East Malloy Bridge Road by Anderson Asphalt & Concrete Paving in the amount of Twenty Four Thousand Six Hundred Eighty Four Dollars and Seventy Cents (\$24,684.70).

6. Discuss and consider approving a Resolution of the City Council of the City of Seagoville, Texas authorizing the City Manager to engage Road Master Striping, LLC for pavement marking services Alto Road in an amount not to exceed Four Thousand Four Hundred Forty Two Dollars and Twenty Five Cents (\$4,442.25); authorizing and ratifying the City Manager's action of executing an agreement or any documents necessary for the work to be performed; and providing an effective date (Public Works Director)

Public Works Director Ryan stated this Resolution authorizes and ratifies Road Master Striping, LLC for pavement marking services on Alto Road in an amount not to exceed Four Thousand Forty Two Dollars and Twenty Five Cents (\$\$,442.25). He also stated that the Police Department requested new crosswalks and restriping on Alto Road and the work has been completed by Road Master Striping, LLC.

7. Discuss and consider approving a Resolution of the City Council of the City of Seagoville, Texas, authorizing acquisition of a thirty-five (35) foot wide, 1.889 acre wastewater easement and fifty (50) foot wide, 2.699 acre temporary construction easement which overlaps the wastewater easement, all out of an approximately 50.491 acre tract of land located at 2200 East Simonds Road, Seagoville, Dallas county, Texas and situated in the Herman Heider Survey, Abstract No. 541 and John Lanier Survey, Abstract No. 805, Dallas County, Texas and being more particularly described and depicted in Exhibit “A” attached hereto from David Jasso and Zoila Jasso for the purchase price of \$24,288.00; authorizing the City Manager to purchase the easement and authorizing the City Manager or the Mayor to sign all necessary acquisition documents; providing for the furnishing of certified copies of this Resolution and for recording of the easement in the real property records of Dallas County, Texas, as a deed; and providing an effective date (City Attorney)

City Attorney Thomas stated this Resolution authorizes acquisition of a thirty-five (35) foot wide, 1.889 acre wastewater easement and fifty (50) foot wide, 2.699 acre temporary construction easement which overlaps the wastewater easement, all out of an approximately 50.491 acre tract of land located at 2200 East Simonds Road, Seagoville, Dallas County, Texas.

Adjourned at 6:50 p.m.

APPROVED:

Mayor Dennis K. Childress

ATTEST:

Kandi Jackson, City Secretary



**MINUTES OF CITY COUNCIL
REGULAR SESSION
APRIL 18, 2022**

The Regular Session of the City Council of the City of Seagoville, Texas was called to order at 7:00 p.m. on Monday, May 15, 2019, at City Hall, 702 N. Hwy 175, Seagoville, Texas with a quorum present, to wit:

Dennis Childress	Mayor	Absent
Mike Fruin	Mayor Pro Tem	
Jose Hernandez	Councilmember	Absent
Rick Howard	Councilmember	
Harold Magill	Councilmember	
Jon Epps	Councilmember	

The following staff members were also present: City Manager Patrick Stallings, Police Chief Ray Calverley, Public Works Director Chris Ryan, Director of Health Services Mamata Bhandari, City Attorney Victoria Thomas, Director of Administrative Services Cindy Brown, and City Secretary Kandi Jackson.

Invocation – *Invocation was led by Councilmember Magill.*

Pledge of Allegiance – *Pledge of Allegiance was led by Mayor Pro Tem Fruin.*

Proclamation – First Baptist Church Anniversary – *Mayor Pro Tem Fruin state the Proclamation will not be read as there is no one present from the First Baptist Church to receive the Proclamation.*

Mayor’s Report – *None.*

Citizens Public Comment Period- *This portion of the meeting is to allow each speaker up to six (6) minutes to address the council on items not posted on the current agenda. Council may not discuss these items but may respond with factual data or policy information, or place the item on a future agenda. Citizens wishing to speak on posted agenda items will be called upon at that time. Anyone wishing to speak shall submit a Speaker Request Form to the City Secretary.*

None.

CONSENT AGENDA- The Consent Agenda contains items which are routine in nature and will be acted upon in one motion.

- 1. Consider approving City Council Meeting minutes for April 4, 2022 (City Secretary)**

Motion to approve City Council Meeting Minutes for April 4, 2022 – Howard, seconded by Magill; motion passed with all ayes. 3/0

REGULAR AGENDA-

2. Direct Staff concerning Council Meeting dates for the second meeting in June and the first meeting in July, 2022 (City Secretary)

Motion to reschedule for June 27, 2022 and July 11, 2022 – Magill, seconded by Howard; motion passed with all ayes. 3/0

3. Discuss and consider approving a Resolution of the City Council of the City of Seagoville, Texas approving an agreement for professional services on a defined scope of services basis ("agreement") with Solid Waste Specialists for the purpose of consulting services related to selection and procurement process of a solid waste contract in an amount not to exceed Thirty Nine Thousand Nine Hundred Forty Dollars and No Cents (\$39,940.00); authorizing the City Manager to sign; and providing an effective date (Director of Health Services)

Motion to approve a Resolution of the City Council of the City of Seagoville, Texas approving an agreement for professional services on a defined scope of services basis ("agreement") with Solid Waste Specialists for the purpose of consulting services related to selection and procurement process of a solid waste contract in an amount not to exceed Thirty Nine Thousand Nine Hundred Forty Dollars and No Cents (\$39,940.00); authorizing the City Manager to sign; and providing an effective date – Epps, seconded by Magill; motion passed with all ayes. 3/0

4. Discuss and consider approving a Resolution of the City Council of the City of Seagoville, Texas, authorizing the City Manager as the authorized official for grant number 4380001 titled, body camera upgrade project, and authorizing the submission of the grant application to the Office of the Governor, Criminal Justice Division; providing for the repeal of any and all Resolutions in conflict; providing for a severability clause; and providing an effective date (Police Chief)

Motion to approve a Resolution of the City Council of the City of Seagoville, Texas, authorizing the City Manager as the authorized official for grant number 4380001 titled, body camera upgrade project, and authorizing the submission of the grant application to the Office of the Governor, Criminal Justice Division; providing for the repeal of any and all Resolutions in conflict; providing for a severability clause; and providing an effective date – Magill, seconded by Howard; motion passed with all ayes. 3/0

5. Discuss and consider approving a Resolution of the City Council of the City of Seagoville, Texas authorizing Anderson Asphalt & Concrete Paving to provide asphalt road work on East Malloy Bridge Road for compensation in an amount not to exceed Twenty Four Thousand Six Hundred Eighty Four Dollars and Seventy Cents (\$24,684.70) authorizing and ratifying the City Manager's action of executing any and all necessary documents; and providing an effective date (Public Works Director)

Motion to approve a Resolution of the City Council of the City of Seagoville, Texas authorizing Anderson Asphalt & Concrete Paving to provide asphalt road work on East Malloy Bridge Road for compensation in an amount not to exceed Twenty Four Thousand Six Hundred Eighty Four Dollars and Seventy Cents (\$24,684.70) authorizing and ratifying the City Manager's action of executing any and all necessary documents; and providing an effective date – Howard, seconded by Magill; motion passed with all ayes. 3/0

6. Discuss and consider approving a Resolution of the City Council of the City of Seagoville, Texas authorizing the City Manager to engage Road Master Striping, LLC for pavement marking services Alto Road in an amount not to exceed Four Thousand Four Hundred Forty Two Dollars and Twenty Five Cents (\$4,442.25); authorizing and ratifying the City Manager's action of executing an agreement or any documents necessary for the work to be performed; and providing an effective date (Public Works Director)

Motion to approve a Resolution of the City Council of the City of Seagoville, Texas authorizing the City Manager to engage Road Master Stiping, LLC for pavement marking services Alto Road in an amount not to exceed Four Thousand Four Hundred Forty Two Dollars and Twenty Five Cents (\$4,442.25); authorizing and ratifying the City Manager's action of executing an agreement or any documents necessary for the work to be performed; and providing an effective date – Epps, seconded by Magill; motion passed with all ayes. 3/0

7. Discuss and consider approving a Resolution of the City Council of the City of Seagoville, Texas, authorizing acquisition of a thirty-five (35) foot wide, 1.889 acre wastewater easement and fifty (50) foot wide, 2.699 acre temporary construction easement which overlaps the wastewater easement, all out of an approximately 50.491 acre tract of land located at 2200 East Simonds Road, Seagoville, Dallas county, Texas and situated in the Herman Heider Survey, Abstract No. 541 and John Lanier Survey, Abstract No. 805, Dallas County, Texas and being more particularly described and depicted in Exhibit "A" attached hereto from David Jasso and Zoila Jasso for the purchase price of \$24,288.00; authorizing the City Manager to purchase the easement and authorizing the City Manager or the Mayor to sign all necessary acquisition documents; providing for the furnishing of certified copies of this Resolution and for recording of the easement in the real property records of Dallas County, Texas, as a deed; and providing an effective date (City Attorney)

Motion to approve a Resolution of the City Council of the City of Seagoville, Texas, authorizing acquisition of a thirty-five (35) foot wide, 1.889 acre wastewater easement and fifty (50) foot wide, 2.699 acre temporary construction easement which overlaps the wastewater easement, all out of an approximately 50.491 acre tract of land located at 2200 East Simonds Road, Seagoville, Dallas county, Texas and situated in the Herman Heider Survey, Abstract No. 541 and John Lanier Survey, Abstract No. 805, Dallas County, Texas and being more particularly described and depicted in Exhibit "A" attached hereto from David Jasso and Zoila Jasso for the purchase price of \$24,288.00; authorizing the City Manager to purchase the easement and authorizing the City Manager or the Mayor to sign all necessary acquisition documents; providing for the furnishing of certified copies of this Resolution and for recording of the

easement in the real property records of Dallas County, Texas, as a deed; and providing an effective date – Magill with the correction to Mayor Pro Tem Epp’s reading of 1.889 acres, seconded by Howard; motion passed with all ayes. 3/0

8. Receive Councilmember Reports/Items of Community Interest - as authorized by Section 551.0415 of the Texas Government Code.

None.

9. Future Agenda Items – Council to provide direction to staff regarding future agenda items. These items will not be discussed and no action will be taken at this meeting.

None.

Adjourned at 7:08 p.m.

APPROVED:

Mayor Dennis K. Childress

ATTEST:

Kandi Jackson, City Secretary



**MINUTES OF CITY COUNCIL
WORKSHOP
APRIL 25, 2022**

The Work Session of the City Council of the City of Seagoville, Texas, was called to order at 6:30 p.m. on Monday, April 25, 2022, at City Hall, 702 N. Hwy 175, Seagoville, Texas, with a quorum present, to wit:

Dennis Childress	Mayor
Jon Epps	Mayor Pro Tem
Jose Hernandez	Councilmember
Rick Howard	Councilmember
Harold Magill	Councilmember
Mike Fruin	Councilmember

The following staff members were also present: City Manager Pat Stallings, Police Chief Ray Calverley, Community Development Director Ladis Barr, and Director of Administrative Services Cindy Brown.

A. Discussion with Solid Waste Specialist concerning request for proposal for sanitation contract

Lynn Lantrip, with Solid Waste Specialist, presented the request for a proposal for a sanitation contract.

Adjourned at 7:48 p.m.

APPROVED:

Mayor Dennis K. Childress

ATTEST:

Kandi Jackson, City Secretary

Regular Session Agenda Item: 2

Meeting Date: May 2, 2022

ITEM DESCRIPTION:

Discuss and consider approving a Resolution of the City Council of the City of Seagoville, Texas approving Work Order No. 5 under the Master Agreement for Professional Engineering Services with Garver, LLC. for the purpose of providing engineering services for the Ard Road to Robinwood Drive water line; in an amount not to exceed Fifty Eight Thousand Four Hundred Fifty One Dollars and Zero Cents (\$58,451.00) authorizing the City Manager to sign; and providing an effective date.

BACKGROUND:

The Ard Road to Robinwood Drive water line is a project to replace an 800 foot 2" water line with an 8" water line. A new 8-inch diameter water line approximately 2,150 feet along US 175 Service Road to provide water service to the new businesses and to provide looped fire protection to all homes in Robinwood Addition. Garver has provided a proposal for engineering services to design the Ard Road to Robinwood Drive water line.

FINANCIAL IMPACT:

Funding for this contract in the amount of \$58,451.00 will be made from the FY2022 Water/Sewer budget

RECOMMENDATION:

Staff recommends approving the contract.

EXHIBITS:

Resolution
Garver Standard Agreement for Professional Engineering Services
Exhibit A, Proposed Scope of Work and Fee

THE CITY OF SEAGOVILLE, TEXAS

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEAGOVILLE, TEXAS APPROVING WORK ORDER NO. 5 UNDER THE MASTER AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES WITH GARVER, LLC FOR THE PURPOSE OF PROVIDING ENGINEERING SERVICES FOR THE ARD ROAD TO ROBINWOOD DRIVE WATER LINE; IN AN AMOUNT NOT TO EXCEED FIFTY EIGHT THOUSAND FOUR HUNDRED FIFTY ONE DOLLARS AND ZERO CENTS (\$58,451.00) AUTHORIZING THE CITY MANAGER TO SIGN; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council for the City of Seagoville, Texas has previously, on March 24, 2021, approved and entered into a Master Agreement for Professional Engineering Services with Garver, LLC; and

WHEREAS, under the terms of the Master Agreement, Garver, LLC has provided the attached Work Order No. 5 under which Garver proposes to provide engineering services to design the Ard Road to Robinwood Drive water line for compensation in the amount of \$58,451.00; and,

WHEREAS, the City Council for the City of Seagoville, Texas has reviewed Work Order No. 5 and has determined it to be in the best interest of the City of Seagoville to approve said Work Order.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SEAGOVILLE, TEXAS:

SECTION 1 Work Order No. 5, attached hereto as Exhibit A, with Garver, LLC., for engineering services related to the design of the Ard Road to Robinwood Drive water line, in an amount not to exceed \$58,451.00 (fifty-eight thousand four hundred fifty one dollars and zero cents) is approved, and the City Manager is authorized to execute the same on behalf of the City.

SECTION 2. That any prior Resolutions of the City Council of the City of Seagoville, Texas, in conflict with the provisions contained in this Resolution are hereby repealed and revoked.

SECTION 3. That if any article, paragraph, subdivision, clause or provision of this Resolution, as hereby amended, be adjudged invalid or held unconstitutional for any reason, such judgement or holding shall not affect the validity of this Resolution as a whole or any part or provision thereof, as amended hereby, other than the part so declared to be invalid or unconstitutional.

SECTION 4. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Seagoville, Texas, and it is

accordingly resolved.

DULY PASSED by the City Council of the City of Seagoville, Texas, on the 2nd day of May, 2022.

APPROVED:

Dennis K. Childress, Mayor

ATTEST:

Kandi Jackson, City Secretary

APPROVED AS TO FORM:

Victoria Thomas, City Attorney



WORK ORDER NO. 5
City of Seagoville
Ard Rd. to Robinwood Dr. 8-inch Water Line
Project No. 22W05110

This WORK ORDER (“Work Order”) is made by and between the **City of Seagoville** (hereinafter referred to as “**Owner**”) and **Garver, LLC**, (hereinafter referred to as “**Garver**”) in accordance with the provisions of the MASTER AGREEMENT FOR PROFESSIONAL SERVICES executed on March 24, 2021 (the “Agreement”).

Under this Work Order, the Owner intends to make the following improvements for **On-Call Engineering Services**

The OWNER intends to utilize GARVER on a lump sum basis for the survey, design, and bidding services, and a hourly not to exceed basis for construction support services of approximately 2,150 LF of 8-inch water line. The new water line will begin at Ard Rd., north of HWY 175, run northwest adjacent to the HWY 175 Frontage Rd. to E. Stark Rd., then run northeast adjacent to E. Stark Rd. up to Robinwood Dr., ending at an existing 8-inch by 8-inch tee. The new water line will be installed by both open cut and by “other than open cut” methods as designated by Garver.

Garver will provide professional services related to these improvements as described herein. Terms not defined herein shall have the meaning assigned to them in the Agreement.

SECTION 1 - SCOPE OF SERVICES

A. Garver shall provide the following Services:



Basic Services

1. General Items and Design Management

- 1.1. Kick-off Meeting – Attendance at preliminary kickoff meeting with Owner staff and project stakeholders and monthly status reports as necessary to maintain project schedule.
- 1.2. Research and Data Collection – Research existing construction records and record drawings, existing easement information, and other information available for the project area. Owner will provide all available existing record drawings, available GIS utilities for the area and available City Easements.
- 1.3. 90% Design Review Meeting – Conduct one (1) 1-hour workshop with the Owner to present and review the 90% design deliverable, discuss review comments, and confirm design path forward. Meeting minutes will be prepared and distributed by GARVER.
- 1.4. Site Visit – Perform one (1) site visit to confirm location and site conditions for the planned improvements.
- 1.5. Team Management and Document Control – Manage all efforts of the project team, individual team members, and sub-consultants and maintain appropriate records and documentation of project decisions, modifications, activities, communication, correspondence, and schedules.
- 1.6. Submit 90-percent complete documents to TCEQ for regulatory compliance review and comments.

2. Preliminary Design – 90%

- 2.1. 90% Plans – Prepare alignment plan and profile drawings (1":20'). These plans will be to a 90% level and will include the proposed pipeline, property ownership, trenchless construction identified (if any), and spacing to existing infrastructure and associated profiles. Any traffic control included will only consist of typical details. Does not include specific traffic control.
- 2.2. The following is the estimated sheet list:
 1. Cover sheet (Assume 1 sheet)
 2. Location/Key map (Assume 1 sheet)
 3. General notes, legend, abbreviations (Assume 3 sheets)
 4. Project control sheet (Assume 1 sheet)
 5. Alignment Plan sheets (Assume 3 sheets)
 6. Civil detail sheets (Assume 4 sheets)

Estimated total number of sheets: 13

- 2.3. 90% Front End Documents and Specifications – Prepare preliminary front end documents and any special technical specifications. NCTCOG technical specifications will be utilized unless otherwise noted. Check availability of materials specified by the contract documents to ensure they are available as specified without unreasonable cost or delays to the project.
- 2.4. 90% OPCC – Prepare an estimate of construction quantities and develop an AACE Class 1 preliminary opinion of probable construction cost (OPCC).



Deliverables

The following will be submitted to the City:

- Two (2) full size (22"x34") copies and a digital copy in PDF format of the Preliminary Design (90%) plans
- Two (8.5"x11") copies and a digital copy in PDF format of the Preliminary Design (90%) specifications
- AACE Class 1 OPCC

3. Final Design –100%

- 3.1. 100% Plans – Following approval of the preliminary design plans, GARVER will prepare final design plans (100%) for all sheets.
- 3.2. 100% Front End Documents and Specifications – Following approval of the draft final front end documents and any necessary special specifications, GARVER will prepare final front end documents and design specifications (100%). These will include all special technical specifications and the front-end documents including proposal forms, notice to bidders, bid forms, and bond forms. NCTCOG specifications will be utilized unless otherwise noted.
- 3.3. 100% OPCC – Prepare an estimate of construction quantities and develop an AACE Class 1 opinion of probable construction cost (OPCC).
- 3.4. 100% Comment Incorporation – Incorporate comments received on the 100% submittal and prepare bid ready documents.

Deliverables

The following will be submitted to the City:

- Two (2) full size (22"x34") copies and a digital copy in PDF format of the Final Design (100%) plans (ready for bid)
- Two (8.5"x11") copies and a digital copy in PDF format of the Final Design (100%) specifications (ready for bid)
- AACE Class 1 OPCC
- 90% City comment spreadsheet with comment responses.

4. Bidding Services

The bidding period for bidders is anticipated to extend for a 60-day duration. The City will post advertisement for bids and coordinate publishing. During the bidding phase of the project, GARVER will:

- 4.1. Support the Contract Documents by answering technical questions.
- 4.2. Prepare agenda and facilitate one (1) pre-bid meeting.
- 4.3. Prepare a pre-bid meeting memorandum. Following City authorization, send pre-bid meeting summary with attendance record to the City for posting.
- 4.4. Attend the bid opening, prepare bid tabulation, evaluate bids and recommend award.



5. Construction Services

During the construction phase of work, GARVER will accomplish the following, as needed, for one construction contract:

- 5.1. Preparation of 5 sets of conformed plans for construction (3- half size 11" x 17" and 2 – full size 22" x 34") with modifications to include all addenda issued during bidding. The Garver shall also supply the Owner with one digital copy of the conforming plans and specifications (with addendums as necessary) in .pdf, Microsoft Word (.docx) and AutoCAD (.dwg) format.
- 5.2. Attend one (1) preconstruction meeting. Owner will prepare the meeting agenda and prepare and distribute the meeting minutes. Assume meetings held in-person at the Owner's office.
- 5.3. Conduct up to one (1) site visit to the construction site to consult with the Owner and contractor concerning and resolving field issues.
- 5.4. Evaluate and respond up to eight (8) construction material submittals and shop drawings. Each submittal and shop drawing review includes the original submittal and shop drawing review and an assumption of one (1) resubmittal review. Additional submittal and shop drawing reviews will be considered Extra Work. Corrections or comments made by GARVER on the shop drawings during this review will not relieve the Contractor from compliance with requirements of the Contract Documents. The check will only be for review of general conformance with the design concept of the project and general compliance with the information given in the contract documents. The Contractor will be responsible for confirming and correlating all quantities and dimensions, selecting fabrication processes and techniques of construction, coordinating his work with that of all other trades, and performing his work in a safe and satisfactory manner. GARVER's review shall not constitute approval of safety precautions or constitute approval of construction means, methods, techniques, sequences, procedures, or assembly of various components. When certification of performance characteristics of materials, systems or equipment is required by the Contract Documents, either directly or implied for a complete and workable system, GARVER shall be entitled to rely upon such submittal or implied certification to establish that the materials, systems or equipment will meet the performance criteria required by the Contract Documents.
- 5.5. Issue up to two (2) instructions to the Contractor on behalf of the Owner and issue necessary clarifications (respond to RFIs) regarding the construction contract documents. If GARVER is requested to respond to additional RFIs, it will be considered Extra Work.
- 5.6. Provide documentation and assist the Owner in processing of up to one (1) change orders, including applications for extension of construction time. Evaluate the cost and scheduling proposed by the contractor and support the Owner in negotiation with the Contractor.
- 5.7. Participate in final project walkthrough, prepare punch list, review final project closing documents, and review and sign final pay request.
- 5.8. Preparation of two record drawings based on information provided by the contractor and Owner inspector as follows:
 - 5.8.1. Prepare and furnish record drawings based on Contractor as-built redlines. Submit digital file in PDF and AutoCAD formats, of the record drawings to the City.



- 5.9. The proposed fee for Construction Phase Services is based on a 150-calendar-day construction contract performance time. If the construction time extends beyond the time established in this agreement, and the City wants GARVER to continue the applicable Construction Phase Services, the City will pay GARVER an additional fee agreed to by the City and GARVER.

In performing construction services, GARVER will endeavor to protect the Owner against defects and deficiencies in the work of the Contractor(s); but GARVER cannot guarantee the performance of the Contractor(s), nor be responsible for the actual supervision of construction operations or for the safety measures that the Contractor(s) takes or should take. However, if at any time during construction GARVER observes that the Contractor's work does not comply with the construction contract documents, GARVER will notify the Contractor of such non-compliance and instruct him to correct the deficiency and/or stop work, as appropriate for the situation. GARVER will also record the observance, the discussion, and the actions taken. If the Contractor continues without satisfactory corrective action, GARVER will notify the Owner immediately, so that appropriate action under the Owner's contract with the Contractor can be taken.

Additional Services

A. Surveys

1. Establish control points using Global Positioning System (GPS) methodology. Horizontal values will be based on the Texas State Plane Coordinate System, North American Datum of 1983, North Central Zone (4202) and scaled to surface coordinates. The vertical values will be based on the North American Vertical Datum of 1988 (NAVD 88) using Geoid (12B).
2. Research current property owners and obtain copies of subdivision plats, ownership deeds, and easements within the project area.
3. Locate existing property corners and right-of-way corners to establish property lines and street rights- of-way.
4. Topographic survey of the design area, from the northeast edge of pavement of the US-175 frontage road to 50 feet northeast of the edge of pavement and from the centerline of East Stark Road to 30 feet southeast of East Stark Road, to include pavement edges, curb and gutter, buildings, driveways, culverts, fences and gates, signs, mailboxes, trees 6 inches and greater, tops and toes of slopes, spot elevations, surface locations of utilities and flowline elevations of sanitary and storm sewer manholes where accessible, and other surface features..
5. Provide a digital design survey drawing in Civil3D format showing visible surface features located, an ASCII point file, and a copy of field notes and field sketches.
6. Provide up to one (1) day of additional field work to survey the locations of items as identified by the GARVER.

B. In addition to those obligations set forth in the Agreement, Owner shall:

1. Give thorough consideration to all documents and other information presented by Garver and informing Garver of all decisions within a reasonable time so as not to delay the Services.
2. Make provision for the Personnel of Garver to enter public and private lands as required for Garver to perform necessary preliminary surveys and other investigations required under the applicable Work Order.
3. Obtain the necessary lands, easements and right-of-way for the construction of the work. All costs associated with securing the necessary land interests, including property acquisition and/or easement document preparation, surveys, appraisals, and abstract work, shall be



borne by the Owner outside of this Agreement, except as otherwise described in the Services under Section 1.1.

4. Furnish Garver such plans and records of construction and operation of existing facilities, available aerial photography, reports, surveys, or copies of the same, related to or bearing on the proposed work as may be in the possession of Owner. Such documents or data will be returned upon completion of the Services or at the request of Owner.
5. Furnish Garver a current boundary survey with easements of record plotted for the project property.
6. Pay all plan review and advertising costs in connection with the project.
7. Provide legal, accounting, and insurance counseling services necessary for the project and such auditing services as Owner may require.
8. Furnish permits, permit fees, and approvals from all governmental authorities having jurisdiction over the project and others as may be necessary for completion of the project.
9. Furnishing Garver a current geotechnical report for the proposed site of construction. Garver will coordinate with the geotechnical consultant, Owner has contracted with, on Owner's behalf for the project specific requested information.

Extra Work

City and ENGINEER agree that the following services are beyond the Scope of Services described in the tasks above. However, Garver can provide these services, if needed, upon the City's written request. Any additional amounts paid to the Garver as a result of any material change to the Scope of the Project shall be agreed upon in writing by both parties before the services are performed. These additional services include the following:

The following services are not included as part of the basic services and will be performed at the request of the Owner and with additional compensation as agreed upon by the Owner and Garver:

- A. Submitting permits for TxDOT
- B. Preparing detailed traffic control plans
- C. Environmental Information Document
- D. Public outreach
- E. Facility condition assessments
- F. Emergency response planning
- G. Hazard mitigation planning
- H. Sound attenuation
- I. Funding assistance
- J. Evaluation of condition or structural integrity of existing facilities
- K. Startup assistance
- L. Operations support services
- M. Warranty assistance services
- N. Utility location services
- O. Coatings analysis
- P. Operational audit/optimization
- Q. Environmental handling and documentation, including wetlands identification or mitigation plans or other work related to environmentally or historically (culturally) significant items
- R. Stormwater permitting
- S. Modeling of the water system
- T. Redesign or substantial engineering or surveying. Any change order negotiation or coordination by Garver will be considered Extra Work.
- U. Construction observation services.

Schedule



SECTION 2 – PAYMENT

For the Services set forth above, Owner will pay Garver as follows:

The table below presents a summary of the fee amounts and fee types for this Work Order.

WORK DESCRIPTION – BASIC SERVICES	FEE AMOUNT	FEE TYPE
General Items and Design Management	\$3,770.00	LUMP SUM
Preliminary Design – 90%	\$19,892.00	LUMP SUM
Final Design – 100%	\$11,412.00	LUMP SUM
Bidding Services	\$2,372.00	LUMP SUM
Construction Phase Services	\$5,000.00	HOURLY-NOT TO EXCEED
TOTAL BASIC SERVICES	\$42,446.00	VARIED

WORK DESCRIPTION – ADDITIONAL SERVICES	FEE AMOUNT	FEE TYPE
Surveying Services	\$16,005.00	LUMP SUM
TOTAL FEE	\$58,451.00	VARIED

The amount to be paid under this Work Order is **\$58,451.00**. For informational purposes, Garver’s current hourly rates for each employee classification is provided herein.

Any unused portion of the fee, due to delays beyond Garver’s control, will be increased six percent (6%) annually with the first increase effective on or about July 1st, 2022.

SECTION 3 – APPENDICES

- 3.1 The following Appendices are attached to and made a part of this Work Order:
 - 3.1.1 Appendix A – Garver Rate Schedule

This Work Order may be executed in two (2) or more counterparts each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.



The effective date of this Work Order shall be the last date written below.

CITY OF SEAGOVILLE

GARVER, LLC

By: _____
Signature

By: _____
Signature

Name: _____
Printed Name

Name: Lance Klement
Printed Name

Title: _____

Title: North Texas Water Team Leader

Date: _____

Date: _____

Attest: _____

Attest: _____



Appendix A
City of Seagoville
Ard Rd. to Robinwood Dr. 8-inch WL
Garver Hourly Rate Schedule: July 2021 - June 2022

Classification	Rates
<hr/> Engineers / Architects <hr/>	
E-1.....	\$ 114.00
E-2.....	\$ 132.00
E-3.....	\$ 160.00
E-4.....	\$ 187.00
E-5.....	\$ 228.00
<hr/> Designers <hr/>	
D-1.....	\$ 106.00
D-2.....	\$ 124.00
D-3.....	\$ 148.00
D-4.....	\$ 172.00
<hr/> Technicians <hr/>	
T-1.....	\$ 83.00
T-2.....	\$ 105.00
T-3.....	\$ 128.00
<hr/> Management/Administration <hr/>	
M-1.....	\$ 381.00
X-1.....	\$ 65.00
X-2.....	\$ 89.00
X-3.....	\$ 123.00
X-4.....	\$ 157.00

Regular Session Agenda Item: 3

Meeting Date: May 2, 2022

ITEM DESCRIPTION:

Discuss and consider approving a Resolution of the City Council of the City of Seagoville, Texas, authorizing the City Manager to execute a one-year extension to the Dallas County New Directions in Public Safety Grant for a term beginning May 1, 2022, to April 30, 2023, providing a severability clause; and providing an effective date.

BACKGROUND OF ISSUE:

On May 17, 2021, the Seagoville City Council approved Resolution No. 24-R-2021 entering into an interlocal agreement with Dallas County accepting grant funding under the New Directions in Public Safety Grant Program. The object of the grant is to provide seed money to help cities and groups of cities address the crisis of criminalization, mental health, poverty, and homelessness and utilize alternatives to police response and incarceration to address the needs of Dallas County residents more properly. The City of Mesquite accepted the grant on behalf of the Cities of Mesquite, Balch Springs, Seagoville, and the Town of Sunnyvale. With this funding, the Cities have jointly created the Southeast Alliance CARE teams which serve as mental health and homeless resources for the participating public safety agencies within the alliance.

The term of the New Directions grant was for one year, May 01, 2021, to April 30, 2022, with a one-year extension available upon approval of Dallas County and the participating cities. The Dallas County Commissioners Court approved the one-year extension at their April 19, 2022, meeting. Approval is also required by each of the participating Cities governing bodies. All other terms within the agreement, including the total funding amount, remain the same.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

Staff recommends approval.

EXHIBITS:

Resolution – approving a one-year extension to the grant
Extension Agreement

**A RESOLUTION OF THE CITY OF SEAGOVILLE, TEXAS
RESOLUTION NO.**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEAGOVILLE, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE A ONE-YEAR EXTENSION TO THE DALLAS COUNTY NEW DIRECTIONS IN PUBLIC SAFETY GRANT FOR A TERM BEGINNING MAY 1, 2022, TO APRIL 30, 2023, PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on May 17, 2021, the Seagoville City Council approved Resolution No. 24-R-2021 authorizing the City Manager to execute and submit a multi-jurisdictional grant application to Dallas County under the New Directions in Public Safety Grant Program (“**Grant**”); and

WHEREAS, on June 21, 2021, the Seagoville City Council approved Resolution No. 29-R-2021 authorizing the City Manager to execute an Interlocal Agreement with the cities of Balch Springs, Seagoville, and the Town of Sunnyvale to create the Southeast Collaboration Crisis Intervention Team (“**Team**”) and establishing the governance of the program by the Southeast Alliance Governance Board per the provisions of the Grant; and

WHEREAS, on August 16, 2021, the Mesquite City Council approved Resolution No. 44-2021 authorizing the City Manager to enter into an Interlocal Agreement with Dallas County Hospital District d/b/a Parkland Health and Hospital System for staffing for one mental health response team consisting of one social worker and one emergency medical technician/paramedic for Fiscal Year 2021-22; and

WHEREAS, due to the success and resulting demand being put on this new response resources, the Southeast Alliance Governance Board voted on January 11, 2022, to add a second response team; and

WHEREAS, on April 18, 2022, the Mesquite City Council approved Resolution No. - 2022 authorizing the City Manager to execute the Amendment No. 1 to the Interlocal Agreement with the Dallas County Hospital District, which included (a) restating the agreed to price of \$176,089.00 per year for the first mental health response team (\$14,674.08 per month); (b) adding a second team consisting of one social worker and one paramedic for the price of \$180,000.00 per year (\$15,000.00 per month) starting on May 1, 2022; (c) changing the payment terms from yearly to monthly; (d) extending the current term of the Interlocal Agreement to September 30, 2023; and (e) adding the required medical direction fee for both teams (fee included in the price of the second team); and

WHEREAS, the Grant for the Team provides 100 percent funding for this agreement for the grant period; and

WHEREAS, the term of the Grant was for one year from May 1, 2021, to April 30, 2022, with a one-year extension available upon approval of Dallas County and the Cities; and

WHEREAS, the Dallas County Commissioners Court approved the one-year extension at their April 19, 2022, meeting.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SEAGOVILLE, TEXAS:

SECTION 1. The City Council hereby approves and authorizes the City Manager to execute a one-year extension to the Dallas County New Directions in Public Safety Grant for a term beginning May 1, 2022, to April 30, 2023.

SECTION 2. That should any word, sentence, clause, paragraph, or provision of this resolution be held to be invalid or unconstitutional, the validity of the remaining provisions of this resolution shall not be affected and shall remain in full force and effect.

SECTION 3. That this resolution shall go into effect immediately from and after its passage.

DULY RESOLVED by the City Council of the City of Seagoville, Texas, on the 2nd day of May 2022.

APPROVED:

Dennis K. Childress, Mayor

ATTEST:

Kandi Jackson, City Secretary

APPROVED AS TO FORM:

Victoria Thomas, City Attorney

**EXTENSION OF THE DALLAS COUNTY NEW DIRECTIONS IN PUBLIC SAFETY GRANT
INTERLOCAL AGREEMENT ("Agreement")**

**between
the Cities of Balch Springs, Mesquite, Seagoville, and
Sunnyvale (hereinafter the "Southeast Collaboration")
and
Dallas County ("County")**

This Extension of the Agreement is entered into and effective as of May 1, 2022 (the "Effective Date") between the Southeast Collaboration and County.

Whereas, the Southeast Collaboration and County are Parties to the original agreement effective May 1, 2021, and also approved by the Dallas County Commissioners Court on March 23, 2021 through Court Order 2021-0316.

Now therefore, the Parties agree to extend the Term of the Agreement for twelve (12) months beginning on the Effective Date of this Extension.

Except as expressly modified herein, all other terms and conditions of the Agreement shall remain in full force and effect and continue to bind the Parties. If there is a conflict between this extension and the Agreement, the terms of the Agreement shall prevail. No amendment to this extension shall be effective unless it is in writing and signed by all Parties. The Parties may execute this extension in any number of counterparts each of which is an original and all of which constitute on and the same instrument.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the dates set forth below to be effective as of the Effective Date.

DALLAS COUNTY:

By: _____
Clay Lewis Jenkins
County Judge

RECOMMENDED:

By: _____
Darryl Martin
County Administrator

APPROVED BY*:

JOHN CREUZOT DISTRICT ATTORNEY

By: _____
Lacey B. Lucas
Assistant District Attorney

CITY OF BALCH SPRINGS:

By: _____

CITY OF MESQUITE:

By: _____

CITY OF SEAGOVILLE:

By: _____

CITY OF SUNNYVALE:

By: _____

* BY LAW, THE DALLAS COUNTY DISTRICT ATTORNEY'S OFFICE MAY ONLY ADVISE OR APPROVE CONTRACTS OR LEGAL DOCUMENTS ON BEHALF OF ITS CLIENTS. IT MAY NOT ADVISE OR APPROVE A CONTRACT OR LEGAL DOCUMENT ON BEHALF OF OTHER PARTIES. OUR REVIEW OF THIS DOCUMENT WAS CONDUCTED SOLELY FROM THE LEGAL PERSPECTIVE OF OUR CLIENT. OUR APPROVAL OF THIS DOCUMENT WAS OFFERED SOLELY FOR THE BENEFIT OF OUR CLIENT. OTHER PARTIES SHOULD NOT RELY ON THIS APPROVAL, AND SHOULD SEEK REVIEW AND APPROVAL BY THEIR OWN RESPECTIVE ATTORNEY(S).

Regular Session Agenda Item: 4

Meeting Date: May 2, 2022

ITEM DESCRIPTION:

Receive Councilmember Reports/ Items of Community Interest

BACKGROUND OF ISSUE:

Section 551.0415 of the Texas Government Code authorizes a quorum of the governing body of a municipality or county to receive reports about items of community interest during a meeting without having given notice of the subject of the report if no action is taken. Section 551.0415 defines an “item of community interest” to include:

- (1) expressions of thanks, congratulations, or condolence;
- (2) information regarding holiday schedules;
- (3) an honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in status of a person’s public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- (4) a reminder about an upcoming event organized or sponsored by the governing body;
- (5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the political subdivision; and
- (6) announcements involving an imminent threat to the public health and safety of people in the political subdivision that has arisen after the posting of the agenda.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

N/A

EXHIBITS:

N/A

Regular Session Agenda Item: 5

Meeting Date: May 2, 2022

ITEM DESCRIPTION:

Future Agenda Items

BACKGROUND OF ISSUE:

Council provides direction to staff regarding future agenda items. These items will not be discussed and no action will be taken at this meeting.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

N/A

EXHIBITS:

N/A