



**SEAGOVILLE, TEXAS
CITY COUNCIL SPECIAL CALLED MEETING AGENDA
MONDAY, MAY 8, 2023**

**City Council Chambers, City Hall
702 N. Hwy 175
Seagoville, Texas 75159**

REGULAR SESSION - 6:30 P.M.

ROUTINE ANNOUNCEMENTS, RECOGNITIONS, and PROCLAMATIONS

Call to Order

Invocation

Pledge of Allegiance

Mayor's Report

Citizens Public Comment Period- *This portion of the meeting is to allow each speaker up to six (6) minutes to address the council on items not posted on the current agenda. Council may not discuss these items but may respond with factual data or policy information, or place the item on a future agenda. Citizens wishing to speak on posted agenda items will be called upon at that time. Anyone wishing to speak shall submit a Speaker Request Form to the City Secretary.*

REGULAR AGENDA-

1. Receive and accept resignation of Kandi Jackson from the Office of City Secretary effective May 17, 2023

2. Recess Into Executive Session

Council will recess into executive session pursuant to Texas Government Code

A. § 551.071. Personnel – to discuss the appointment of an interim City Secretary, the negotiation of an employment contract for the same, and the institution of a recruitment search for candidates for the office of City Secretary

3. Reconvene Into Regular Session

Council will reconvene into open session, and take action, if any, on matters discussed in Executive Session.

A. § 551.071. Personnel – to discuss the appointment of an interim City Secretary, the negotiation of an employment contract for the same, and the institution of a recruitment search for candidates for the office of City Secretary

4. Discuss and consider approving a Resolution of the City Council of the City of Seagoville, Texas appointing an Interim City Secretary of the City of Seagoville, Texas; authorizing the City Manager to negotiate and execute an employment agreement; and providing an effective date

Adjourn

Posted Friday, May 5, 2023 by 5:00 P.M.



Kandi Jackson, City Secretary



As authorized by Section 551.071(2) of the Texas Government Code, this meeting may be convened into closed executive session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.

The City of Seagoville does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. If you have a request for services that will make this program accessible to you, please contact the City of Seagoville at least 72 hours in advance at (972) 287-6819. (TDD access 1-800-RELAY-TX)

DATES TO REMEMBER

- **Monday, June 5, 2023, Regular City Council Meeting**
- **Monday, June 19, 2023, Regular City Council Meeting**
- **Monday, July 3, 2023, Regular City Council Meeting**
- **Monday, July 17, 2023, Regular City Council Meeting**

Regular Session Agenda Item: 1

Meeting Date: May 8, 2023

ITEM DESCRIPTION:

Receive and accept resignation of Kandi Jackson from the Office of City Secretary effective May 17, 2023.

BACKGROUND OF ISSUE:

City Secretary, Kandi Jackson tendered her resignation effective at the close of business on Wednesday, May 17, 2023.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

N/A

EXHIBITS:

N/A

Executive Session Agenda Item: 2

Meeting Date: May 8, 2023

ITEM DESCRIPTION:

Recess into Executive Session

Council will recess into executive session pursuant to Texas Government Code:

- A. § 551.074. Personnel – to discuss the appointment of an interim City Secretary, the negotiation of an employment contract for the same, and the institution of a recruitment search for candidates for the office of City Secretary**

BACKGROUND OF ISSUE:

N/A

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

N/A

EXHIBITS:

N/A

Executive Session Agenda Item: 3

Meeting Date: May 8, 2023

ITEM DESCRIPTION:

Reconvene into Regular Session

Council will reconvene into open session, and take action, if any, on matters discussed in Executive Session.

- A. § 551.074. § 551.074. Personnel – to discuss the appointment of an interim City Secretary, the negotiation of an employment contract for the same, and the institution of a recruitment search for candidates for the office of City Secretary

BACKGROUND OF ISSUE:

N/A

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

N/A

EXHIBITS:

N/A

Regular Session Agenda Item: 4

Meeting Date: May 8, 2023

ITEM DESCRIPTION:

Discuss and consider approving a Resolution of the City Council of the City of Seagoville, Texas appointing an Interim City Secretary of the City of Seagoville, Texas; authorizing the City Manager to negotiate and execute an employment agreement; and providing an effective date

BACKGROUND OF ISSUE:

Section 5.02 of the City Charter of the City of Seagoville provides that the City Council shall, in consultation with the City Manager, appoint and set the compensation for a City Secretary who shall be the administrative officer of the Office of the City Secretary. Kandi Jackson, the incumbent City Secretary, has tendered her resignation effective at the close of business on May 17, 2023 and the City Council has accepted that resignation. Having consulted with the City Manager, the City Council of the City of Seagoville finds it to be in the best interest of the City of Seagoville to appoint an interim City Secretary, to authorize the City Manager to negotiate and execute an employment agreement for the interim City Secretary; and to authorize the City Manager to institute and conduct a search for a permanent City Secretary;

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

N/A

EXHIBITS:

N/A

CITY OF SEAGOVILLE, TEXAS

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEAGOVILLE, TEXAS APPOINTING AN INTERIM CITY SECRETARY OF THE CITY OF SEAGOVILLE, TEXAS; AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE AN EMPLOYMENT AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Section 5.02 of the City Charter of the City of Seagoville provides that the City Council shall, in consultation with the City Manager, appoint and set the compensation for a City Secretary who shall be the administrative officer of the Office of the City Secretary; and

WHEREAS, Kandi Jackson, the incumbent City Secretary, has tendered her resignation effective at the close of business on May ____, 2023 and the City Council has accepted that resignation; and

WHEREAS, having consulted with the City Manager, the City Council of the City of Seagoville finds it to be in the best interest of the City of Seagoville to appoint an interim City Secretary, to authorize the City Manager to negotiate and execute an employment agreement for the interim City Secretary; and to authorize the City Manager to institute and conduct a search for a permanent City Secretary;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SEAGOVILLE, TEXAS:

SECTION 1. In accordance with Section 5.02 of the City Charter of the City of Seagoville, Texas, _____ is hereby appointed to the office of Interim City Secretary of the City of Seagoville, with such appointment to be effective May ____, 2023..

SECTION 2. The City Manager is hereby authorized to negotiate an employment agreement with _____, subject to approval by the City Attorney, with the initial date of employment as Interim City Secretary to be May __, 2023.

SECTION 3. The City Manager is further hereby authorized to institute a recruitment search for candidates for the office of City Secretary.

SECTION 4. This Resolution shall take effect immediately upon passage.

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF SEAGOVILLE,
TEXAS, ON THIS 8th DAY OF MAY, 2023.**

APPROVED:

Dennis K. Childress, Mayor

ATTEST:

Kandi Jackson, City Secretary

APPROVED AS TO FORM:

**Victoria W. Thomas, City Attorney
(050423vwtTM134882)**