



**MINUTES  
SEAGOVILLE ANIMAL SHELTER OVERSIGHT COMMITTEE  
WEDNESDAY, JULY 26, 2023**

**City Hall Conference Room  
702 N. Hwy 175  
Seagoville, Texas 75159**

The quarterly meeting of the Seagoville Animal Shelter Oversight Committee was called to order at 12:04 p.m. with a quorum present, to wit:

	Sgt. Karl Bailey	Chairperson
	ACO Justin Harley	Board Member
	Karen Williams, DVM	Board Member
	Stephanie Boyett	Board Member
Absent:	Bettye Baker	Board Member

Interim City Secretary, Melinda Welsh was also in attendance.

**1. Consider approving meeting minutes for April 19, 2023**

*Motion to approve meeting minutes for April 19, 2023- Dr. Williams, seconded by Board Member Boyett; motion passed with all ayes. 4/0*

**2. Receive the following Staff updates:**

- a. **Shelter Statistics** – *Board Member Harley reviewed the Shelter Statistics.*
- b. **Donations for Third Quarter for FY 2023** – *Chairperson Bailey reviewed the Donations for the 3<sup>rd</sup> Quarter for FY 2023.*
- c. **Clear the Shelter** – *Animal Control Officer Harley went over the month of August.*
- d. **Update from the Vaccination Clinic** – *Last spay/neuter procedure occurred July 12<sup>th</sup>.*

**3. Discuss Shelter Maintenance.**

*Chairperson Bailey stated the current shelter will continue to operate until it is no longer needed.*

**4. Discuss staffing and budget.**

*Chairperson Bailey stated the part-time was approved to a full-time position in preparation of the new building. Five new attendants and a receptionist will be needed in the future.*

**5. Receive an update concerning new Animal Shelter**

*Board member Harley provided the conceptual drawings of the building.*

**6. Discuss and consider options for purchasing medications.**

*Chairperson Bailey and Board Member Harley presented and discussed this item.*

**7. Future Agenda Items -** *The next meeting is anticipated to be scheduled 10/18/2023. No other items discussed.*

**Adjourned at 12:53 p.m.**

**APPROVED:**

---

**Chair**