



**CITY OF SEAGOVILLE
ANIMAL SHELTER ADVISORY COMMITTEE
MEETING AGENDA
WEDNESDAY, JULY 10, 2024
12:00 PM**

**City Hall Conference Room
702 N. Hwy 175
Seagoville, Texas 75159**

Call to Order

- 1. Citizen Comments**
- 2. Consider approving meeting minutes for April 9, 2024.**
- 3. Receive the following updates:**
 - a. Shelter Statistics**
 - b. Donations for 3rd Quarter for FY 2024**
 - c. Clear the Shelter**
 - d. Update from the Vaccination Clinic**
- 4. Discuss shelter maintenance.**
- 5. Discuss staffing and budget.**
- 6. Receive an update concerning the new Animal Shelter.**
- 7. Future Agenda Items** – Committee members to provide direction to staff regarding future agenda items. These items will not be discussed, and no action will be taken at this meeting.

Adjourn

Posted by Wednesday, July 3, 2024, at 5:00 PM.

Sara Egan
City Secretary



**MINUTES
SEAGOVILLE ANIMAL SHELTER OVERSIGHT COMMITTEE
TUESDAY, APRIL 9, 2024**

**City Hall Conference Room
702 N. Hwy 175
Seagoville, Texas 75159**

The quarterly meeting of the Seagoville Animal Shelter Oversight Committee was called to order at 12:00 p.m. with a quorum present, to wit:

Sgt. Karl Bailey	Chairperson
ACO Justin Harley	Board Member
Karen Williams, DVM	Board Member (Absent)
Stephanie Boyett	Board Member
Bettye Baker	Board Member

Executive Administrative Assistant, Casey Fillmore-Myers was also in attendance.

1. Consider approving meeting minutes for January 10, 2024

Motion to approve meeting minutes as presented by Board Member Baker, seconded by Board Member Boyett; motion passed with all ayes. 4/0

2. Receive the following Staff updates:

- a. Shelter Statistics
- b. Donations for fourth Quarter for FY 2023
- c. Clear the Shelter
- d. Update from the Vaccination Clinic

All items presented by Chairperson Bailey and Board Member Harley.

3. Discuss Shelter Maintenance.

Chairperson Bailey stated the current shelter will continue to operate until it is no longer needed, and maintenance will remain at a minimum.

4. Discuss staffing and budget.

Chairperson Bailey stated the budget projections will be submitted in the coming weeks.

5. Receive an update concerning new Animal Shelter

Chairperson Bailey stated that more staff and cleaning supplies may be needed for the new facility. He added that the new facility is underway and is 25 days behind schedule due to weather conditions.

6. Future Agenda Items - *The next meeting is anticipated to be scheduled in July. The new business hours for the new Animal Shelter will need to be discussed at the next meeting.*

Adjourned at 12:37 p.m.

APPROVED:

Chair

Fund 45 Animal Shelter Operations Fund

Balance Forward

13,973.75

	Oct-Dec	Jan-Mar	Apr-Jun	July-Sept	
FY 2021	1st Quarter	2nd Quart	3rd Quarte	4th Quarte	Grand Total
DONATION	860.52	966.38	746.42	783.42	3,356.74

	Oct-Dec	Jan-Mar	Apr-Jun	July-Sept	
FY 2022	1st Quarter	2nd Quart	3rd Quarte	4th Quarte	Grand Total
DONATION	925.01	1,086.02	947.66	303.09	3,261.78

Running Total **\$ 20,592.27**

Fund 46 Animal Shelter Building Fund

Balance Forward

4795.89

	Oct-Dec	Jan-Mar	Apr-Jun	July-Sept	
FY 2023	1st Quarter	2nd Quart	3rd Quarte	4th Quarte	Grand Total
DONATION	896.73	474.11	924.55	1,295.93	3,591.32

	Oct-Dec	Jan-Mar	Apr-Jun	July-Sept	
FY 2024	1st Quarter	2nd Quart	3rd Quarte	4th Quarte	Grand Total
DONATION	2,050.78	1,295.42	661.36		4,007.56

Running Total **\$ 12,394.77**

Combined Total **\$ 32,987.04**