

**Seagoville Public Library
Library Advisory Board**

**Minutes
Regular Meeting
February 20, 2018
5:00 PM**

1. Call To Order

Meeting was called to order at 5:10PM. Members present were, Cheryl Sinor, Reba Groblebe, Pat Bearden, Renee Dominguez and Staff Liaison, Liz Gant. Mary Graham and Judy Whitehead were absent.

2. Approval of January 16, 2018 Meeting Minutes

Reba Groblebe made a motion to approve the minutes of the January 16, 2018 meeting of the Library Advisory Board. ~~Judy Whitehead~~ seconded and the motion passed with a unanimous vote. *Cheryl Sinor*

3. Library Activity Report

Circulation Statistics and Cards Issued

Members reviewed statistical data for January 2018. Stats show increases in all categories except volunteer hours. Liz Gant introduced new staff member, Itzel Ramirez to the Library Board members.

Programs

Library Director Liz Gant reports that Story Time for preschoolers ages three through five is going well with good attendance. Summer Reading Club Schedule is set and staff will continue to work helping Itzel with all the details of planning Summer Reading Club.

4. Seagoville Library Policy Review

General Policies through Section 1.14 was reviewed and discussed by members. Some minor changes were made. Once the review is complete the Library Advisory Board will vote on the comprehensively reviewed Policy and Procedure Manual.

5. Future Agenda Items

Annual Policy Review – General Policies – Sections 1.15 through 1.17
Circulation Policies - Sections 2.1 through 2.12

6. Citizen Comments

None

7. Adjourn

Cheryl Sinor made a motion to adjourn at 6:05, Renee Dominguez seconded and the motion passed with a unanimous vote.

Approved _____

Pat Bearden
Pat Bearden, Library Advisory Board Chairman

Attest _____

E. A. Gant
Elizabeth Gant, Library Advisory Board Secretary