



**SEAGOVILLE, TEXAS  
CITY COUNCIL REGULAR MEETING AGENDA  
MONDAY, JULY 17, 2023**

**City Council Chambers, City Hall  
702 N. Hwy 175  
Seagoville, Texas 75159**

**WORK SESSION – 6:30 PM**

**Call to Order**

- A. Discuss regular session agenda items.**

**Adjourn**

**REGULAR SESSION – 7:00 PM**

**Call to Order**

**Invocation**

**Pledge of Allegiance**

**Routine Announcements, Recognitions, and Proclamations**

Presentation of Award of Financial Reporting Achievement by the Government Finance Officers Association to the Finance Department for achieving the Certificate of Achievement for Excellence in Financial Reporting (CAFR).

**Mayor's Report**

**Citizens Public Comment Period** – *This portion of the meeting is to allow each speaker up to six (6) minutes to address the council on items not posted on the current agenda. Council may not discuss these items but may respond with factual data or policy information or place the item on a future agenda. Citizens wishing to speak on posted agenda items will be called upon at that time. Anyone wishing to speak shall submit a Speaker Request Form to the City Secretary.*

**CONSENT AGENDA**

**The Consent Agenda contains items which are routine in nature and will be acted upon in one motion.**

1. **Consider approving City Council Meeting minutes for June 20, 2023, June 26, 2023, July 03, 2023, and July 06, 2023. (City Secretary)**

## **REGULAR AGENDA**

### **2. Recess Into Executive Session**

**Council will convene into closed Executive Session in accordance with Texas Government Code pursuant to the following:**

- A. **Section 551.071 – Consultation with City Attorney: Seek legal advice regarding the Boards and Commission appointments with possible discussion and action related thereto in open session.**

### **3. Reconvene Into Open Session**

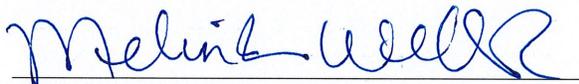
**Council will reconvene into open session, and take action, if any, on matters discussed in Executive Session.**

4. **Conduct interviews with Boards & Commissions Applicants for appointments and reappointments. (City Secretary)**
5. **Discuss and consider approving a Resolution of the City Council of the City of Seagoville, Texas, amending the authorized representatives for TexPool (An investment service for public funds); and providing an effective date. (Finance Director)**
6. **Discuss and consider approving an Ordinance of the City of Seagoville, Texas, authorizing and approving an amendment to Ordinance No. 19-2022, which adopted the operating budget for the Fiscal Year beginning October 1, 2022, and ending September 30, 2023, by amending the personnel costs and authorized positions in the Animal Services Department to provide an additional \$13,343.96 appropriation for the transition of two part-time Animal Shelter Attendants to full-time and funding of the additional cost from the General Fund balance; authorizing the City Manager to make said adjustments; providing for the repeal of all ordinances in conflict; providing a severability clause; and providing an effective date. (Police Chief)**
7. **Discuss and consider approving an Ordinance of the City of Seagoville, Texas, adopting amendments to the Home Rule Charter approved by the voters of the City of Seagoville, Texas, at an election held on May 6, 2023; and providing for an effective date. (City Attorney)**
8. **Discuss and consider directing Staff on the frequency of payments to the Mayor and Council, due to the recent voter passage in the May 6, 2023, Special Election of the Charter amendment allowing same. (City Secretary)**
9. **Report and discuss the changes in rules regarding mobile food service establishments due to the passage of HB 2878. (City Attorney)**

10. **Discuss and consider approving an expenditure of \$300.00 for the purchase of a table for advertisement purposes for the Seagoville Chamber of Commerce Annual Live Auction to be held Saturday, August 19, 2023, at the Kaufman Civic Center located at 607 E. Fair Street, Kaufman, Texas. (City Manager)**
11. **Receive Councilmember Reports/Items of Community Interest** – As authorized by Section 551.0415 of the Texas Government Code.
12. **Future Agenda Items** – Council to provide direction to staff regarding future agenda items. These items will not be discussed and no action will be taken at this meeting.
13. **Recess Into Executive Session**  
**Council will convene into closed Executive Session in accordance with Texas Government Code pursuant to the following:**
  - A. **Section 551.074** – **Personnel Matters: Discuss the appointment, employment, evaluation and duties of a public officer or employee, to wit: City Secretary with possible discussion and action related thereto in open session.**
  - B. **Section 551.071** – **Consultation with City Attorney: Seek legal advice regarding a proposed mass gathering ordinance with possible discussion and action related thereto in open session. (tabled at the June 26, 2023, Council meeting)**
  - C. **Section 551.071** – **Consultation with City Attorney: Seek legal advice regarding the City’s interlocal agreements with the City of Sunnyvale for Dispatch and Jail Services with possible discussion and action related thereto in open session.**
14. **Reconvene Into Open Session**  
**Council will reconvene into open session, and take action, if any, on matters discussed in Executive Session.**

**Adjournment**

Posted Friday, July 14, 2023, by 5:00 P.M.

  
Melinda Welsh, Interim City Secretary



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As authorized by Section 551.071(2) of the Texas Government Code, this meeting may be convened into closed executive session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.

The City of Seagoville does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. If you have a request for services that will make this program accessible to you, please contact the City of Seagoville at least 72 hours in advance at (972) 287-6819. (TDD access 1-800-RELAY-TX)

**DATES TO REMEMBER**

- **Monday, July 24, 2023, Special City Council Meeting**
- **Monday, July 31, 2023, Special City Council Meeting**
- **Monday, August 07, 2023, Regular City Council Meeting**
- **Monday, August 21, 2023, Regular City Council Meeting**

## ***Regular Session Agenda Item: Recognition***

**Meeting Date: July 17, 2023**

### **ITEM DESCRIPTION:**

Presentation of Award of Financial Reporting Achievement by the Government Finance Officers Association to the Finance Department for achieving the Certificate of Achievement for Excellence in Financial Reporting (CAFR).

### **BACKGROUND OF ISSUE:**

The Government Finance Officers Association of the United States and Canada (GFOA) has awarded the Certificate of Achievement for Excellence in Financial Reporting to the City of Seagoville for its annual comprehensive financial report for the fiscal year ended September 30, 2020. The report has been judged by an impartial panel to meet the high standards of the program, which includes demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the report.

The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

### **FINANCIAL IMPACT:**

N/A

### **RECOMMENDATION:**

N/A

### **EXHIBITS:**

Award  
Press Release



**The Government Finance Officers Association of  
the United States and Canada**

*presents this*

## **AWARD OF FINANCIAL REPORTING ACHIEVEMENT**

*to*

**Finance Department**  
City of Seagoville, Texas



*The Award of Financial Reporting Achievement is presented by the Government Finance Officers Association to the department or individual designated as instrumental in the government unit achieving a Certificate of Achievement for Excellence in Financial Reporting. A Certificate of Achievement is presented to those government units whose annual financial reports are judged to adhere to program standards and represents the highest award in government financial reporting.*

Executive Director

*Christopher P. Morrill*

Date: 2/22/2022



GOVERNMENT FINANCE OFFICERS ASSOCIATION  
**NEWS RELEASE**

**FOR IMMEDIATE RELEASE**

2/22/2022

**For more information contact:**  
**Michele Mark Levine, Director/TSC**  
**Phone: (312) 977-9700**  
**Fax: (312) 977-4806**  
**Email: [mlevine@gfoa.org](mailto:mlevine@gfoa.org)**

(Chicago, Illinois)—Government Finance Officers Association of the United States and Canada (GFOA) has awarded the Certificate of Achievement for Excellence in Financial Reporting to **City of Seagoville** for its annual comprehensive financial report for the fiscal year ended September 30, 2020. The report has been judged by an impartial panel to meet the high standards of the program, which includes demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the report.

The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

*Government Finance Officers Association (GFOA) advances excellence in government finance by providing best practices, professional development, resources, and practical research for more than 21,000 members and the communities they serve.*

# *Consent Session Agenda Item: 1*

**Meeting Date: July 17, 2023**

**ITEM DESCRIPTION:**

Consider approving City Council Meeting minutes for June 20, 2023, June 26, 2023, July 03, 2023, and July 06, 2023.

**BACKGROUND OF ISSUE:**

Approve City Council Meeting Minutes for June 20, 2023, June 26, 2023, work session and regular session, July 03, 2023, and July 06, 2023.

**FINANCIAL IMPACT:**

N/A

**RECOMMENDATION:**

N/A

**EXHIBITS:**

June 20, 2023 Canvass meeting  
June 26, 2023 Work Session  
June 26, 2023 Regular meeting  
July 03, 2023 Regular meeting  
July 06, 2023 Special Called meeting



**MINUTES OF CITY COUNCIL  
REGULAR SESSION  
JUNE 20, 2023**

**The Regular Session of the City Council of the City of Seagoville, Texas was called to order at 6:30 PM on Monday, June 20, 2023, at City Hall, 702 N. Hwy 175, Seagoville, Texas with a quorum present, to wit:**

Lackey Stepper Sebastian	Mayor
Harold Magill	Mayor Pro-Tem
Jose Hernandez	Councilmember (arrived at 6:33 PM)
Rick Howard	Councilmember
Allen Grimes	Councilmember (after Oath of Office given)

Councilmembers Mike Fruin and Jon Epps were absent from the meeting.

The following staff members were also present: City Manager Patrick Stallings and Interim City Secretary Melinda Welsh.

**Invocation** – *The invocation was provided by Mayor Pro-Tem Magill*

**Pledge of Allegiance** – *The Pledge of Allegiance was led by Mayor Sebastian*

**Recognitions, Routine Announcements, and Proclamations** – *None*

**Mayor's Report** – *Mayor Sebastian stated that he is proud of Seagoville and it is on the rise.*

**Citizens Public Comment Period** – *This portion of the meeting is to allow each speaker up to six (6) minutes to address the council on items not posted on the current agenda. Council may not discuss these items but may respond with factual data or policy information, or place the item on a future agenda. Citizens wishing to speak on posted agenda items will be called upon at that time. Anyone wishing to speak shall submit a Speaker Request Form to the City Secretary.*

*No one spoke.*

**SPECIAL AGENDA**

- 1. Discuss and consider approving a Resolution of the City Council of the City of Seagoville, Texas, canvassing and declaring the results of the June 10, 2023, Runoff Election for a Councilmember for Place 4; and providing for an effective date. (City Secretary)**

**Discutir y considerar aprobar una Resolución del Ayuntamiento de la Ciudad de Seagoville, Texas, por la cual se realiza el escrutinio y se declaran los resultados de las elecciones De Segunda Vuelta del 10 de Junio de 2023 para elegir un Concejal Para El Puesto 4; y se estipula una fecha de entrada en vigor. (Secretaría de la Ciudad)**

**Thảo luận và xem xét thông qua Nghị quyết của Hội đồng Thành phố Seagoville, bang Texas, về việc thảo luận và công bố kết quả Cuộc Bầu Cử Chung cuộc bầu ra một ủy Viên Hội Đồng Cho Vị Trí Số 4, diễn ra vào ngày 10 Tháng 6 năm 2023; và quy định ngày có hiệu lực. (Thư ký thành phố)**

*Interim City Secretary Melinda Welsh read the final runoff election results received from Dallas County, which were unchanged from election night.*

<u>Council, Place 4 Candidates</u>	<u>TOTAL</u>	<u>VOTE %</u>
Mike Fruin	102	33.22%
Allen Grimes	205	66.78%
Total Votes Cast	307	100.00%

*Motion to approve a Resolution of the City Council of the City of Seagoville, Texas, canvassing and declaring the results of the June 10, 2023, Runoff Election for a Councilmember for Place 4; and providing for an effective date. – Hernandez, seconded by Howard; motion passed with all ayes. 3/0*

**2. Administer Oath of Office to Newly Elected City Council Member (City Secretary)**

*Interim City Secretary Melinda Welsh administered the Oath of Office to newly elected City Council Place 4, Councilmember Allen Grimes.*

**Adjourned at 6:38 PM**

**APPROVED:**

\_\_\_\_\_  
Mayor Lackey Stepper Sebastian

**ATTEST:**

\_\_\_\_\_  
Melinda Welsh, Interim City Secretary



**MINUTES OF CITY COUNCIL  
WORK SESSION  
JUNE 26, 2023**

**The Work Session of the City Council of the City of Seagoville, Texas was called to order at 6:30 PM on Monday, June 26, 2023, at City Hall, 702 N. Hwy 175, Seagoville, Texas with a quorum present, to wit:**

Lackey Stepper Sebastian	Mayor
Harold Magill	Mayor Pro-Tem
Jose Hernandez	Councilmember
Rick Howard	Councilmember
Allen Grimes	Councilmember
Jon Epps	Councilmember

The following staff members were also present: City Manager Patrick Stallings, Assistant City Manager Cindy Brown, Police Chief Ray Calverley, Finance Director Gail French, Community Development Director Bill Medina, Public Works Director Chris Ryan, City Attorney Victoria Thomas, and Interim City Secretary Melinda Welsh.

**A. Reception for incoming, re-elected, and outgoing Elected Officials**

*Mayor Sebastian announced that a reception was being held in the foyer for incoming, re-elected, and outgoing Elected Officials and invited everyone to participate.*

**Adjourned at 6:35 PM**

**APPROVED:**

\_\_\_\_\_  
Mayor Lackey Stepper Sebastian

**ATTEST:**

\_\_\_\_\_  
Melinda Welsh, City Secretary



**MINUTES OF CITY COUNCIL  
REGULAR SESSION  
JUNE 26, 2023**

**The Regular Session of the City Council of the City of Seagoville, Texas was called to order at 7:00 PM on Monday, June 26, 2023, at City Hall, 702 N. Hwy 175, Seagoville, Texas with a quorum present, to wit:**

Lackey Stepper Sebastian	Mayor
Harold Magill	Mayor Pro-Tem
Rick Howard	Councilmember
Jose Hernandez	Councilmember
Allen Grimes	Councilmember
Jon Epps	Councilmember

The following staff members were also present: City Manager Patrick Stallings, Assistant City Manager Cindy Brown, Police Chief Ray Calverley, Finance Director Gail French, Community Development Director Bill Medina, Public Works Director Chris Ryan, City Attorney Victoria Thomas, and Interim City Secretary Melinda Welsh.

**Invocation** – *The invocation was provided by Former Mayor Dennis K. Childress*

**Pledge of Allegiance** – *The Pledge of Allegiance was led by Mayor Sebastian*

**Routine Announcements, Recognitions, and Proclamations**

*Mayor Sebastian presented a plaque to outgoing Mayor Dennis K. Childress and stated Mr. Childress has done a great deal of work for the city, has done an honorable job, and the city appreciates Mr. Childress very much for his many years of service.*

*Mayor Sebastian presented a plaque to outgoing Councilmember Mike Fruin and thanked him for his outstanding work and the many years he served the city, appreciates everything Mr. Fruin has done.*

**Mayor's Report** – *Mayor Sebastian stated it has been an honor to try and follow in the footsteps of Mr. Childress, has been more difficult than he thought, appreciates everything Mr. Childress has done and has been a wonderful mayor.*

**Citizens Public Comment Period** – *This portion of the meeting is to allow each speaker up to six (6) minutes to address the council on items not posted on the current agenda. Council may not discuss these items but may respond with factual data or policy information or place the item on*

*a future agenda. Citizens wishing to speak on posted agenda items will be called upon at that time. Anyone wishing to speak shall submit a Speaker Request Form to the City Secretary.*

*Stephen Jackson, 15920 Seagoville Rd, addressed Council and stated he is the Athletic Coordinator and Head Football Coach for Seagoville High School and is here to say congratulations to all the new elected officials voted in but is also here to represent Seagoville High School and say how much Councilmember Allen Grimes is appreciated. Councilmember Grimes is newly appointed but has done so much for the school. Mr. Jackson stated he would like to continue to build in Seagoville, will be his second year at Seagoville High School, left about five years ago but came back and knows how special this place can be, is because of people like Mayor, Council, and Staff, and all that give their time and effort and would like to continue that push forward for the kids. There are a number of activities for the youth coming up. Mr. Jackson reported offering a Little League youth camp that will be at no cost, he and the football staff will do a cheerleading camp, and several things with SYSA (Seagoville Youth Sports Association). He stated he would like to say thanks for all the city does for the school and hopefully can continue to work this relationship together so that each can build some things in Seagoville that will benefit the kids.*

## **REGULAR AGENDA**

### **1. Receive presentation of City of Seagoville’s Comprehensive Annual Financial Report for Fiscal Year 2022. (Finance Director and BrooksWatson & Co.)**

*Finance Director Gail French and Mike Brooks with BrooksWatson & Co. presented the City of Seagoville’s Comprehensive Annual Financial Report for Fiscal Year 2022. Finance Director French stated that the city received an unmodified opinion which is the best you can have.*

### **2. Discuss and consider selection of Mayor Pro-Tem for 2023-2024.**

*Motion to nominate Harold Magill as Mayor Pro-Tem for 2023-2024. – Hernandez, seconded by Howard; motion passed with all ayes. 5/0*

### **3. Discuss and consider approving a Resolution of the City Council of the City of Seagoville, Texas, declaring certain city property surplus and authorizing the City Manager to sell, trade and/or dispose of it in accordance with the process established in the Code of Ordinances; providing for the repeal of any and all Resolutions in conflict; providing for a severability clause; and providing an effective date. (Purchasing Agent)**

*Motion to approve a Resolution of the City Council of the City of Seagoville, Texas, declaring certain city property surplus and authorizing the City Manager to sell, trade and/or dispose of it in accordance with the process established in the Code of Ordinances; providing for the repeal of any and all Resolutions in conflict; providing for a severability clause; and providing an effective date. – Magill, seconded by Howard; motion passed with all ayes. 5/0*

### **4. Discuss and consider approving an Ordinance of the City of Seagoville, Texas, amending the Code of Ordinances by amending Title II ‘Buildings; Development;**

**Zoning”, Chapter 23 “Subdivisions”, Article 23.03 “Subdivision Design Standards”, Section 23.03.010 “Stormwater Collection and Conveyance Systems”; providing a savings clause; providing for a severability clause; providing a penalty of fine not to exceed the sum of two thousand dollars (\$2000.00) for each offense; providing a savings clause; providing a severability clause; and providing an effective date. (Community Development Director)**

*Motion to approve an Ordinance of the City Council of the City of Seagoville, Texas, amending the Code of Ordinances by amending Title II “Buildings; Development; Zoning”, Chapter 23 “Subdivisions”, Article 23.03 “Subdivision Design Standards”, Section 23.03.010 “Stormwater Collection and Conveyance Systems”; providing a savings clause; providing for a severability clause; providing a penalty of fine not to exceed the sum of two thousand dollars (\$2000.00) for each offense; providing a savings clause; providing a severability clause; and providing an effective date. – Magill, seconded by Hernandez; motion passed with all ayes. 5/0*

- 5. Discuss and consider approving an Ordinance of the City of Seagoville, Texas, amending the Code of Ordinances by amending Title II “Buildings; Development; Zoning”, Chapter 21 “Building Regulations”, Article 21.08 “Fences”; providing a savings clause; providing for a severability clause; providing a penalty of fine not to exceed the sum of five hundred dollars (\$500.00) for each offense; providing a savings clause; providing a severability clause; and providing an effective date. (Community Development Director)**

*Motion to approve an Ordinance of the City Council of the City of Seagoville, Texas, amending the Code of Ordinances by amending Title II “Buildings; Development; Zoning”, Chapter 21 “Building Regulations”, Article 21.08 “Fences”; providing a savings clause; providing for a severability clause; providing a penalty of fine not to exceed the sum of five hundred dollars (\$500.00) for each offense; providing a savings clause; providing a severability clause; and providing an effective date. – Hernandez, seconded by Magill; motion passed with all ayes. 5/0*

- 6. Discuss and consider approving an Ordinance of the City of Seagoville, Texas, amending the Code of Ordinances by amending Title I “General Ordinances”, Chapter 7 “Business Regulations”, Article 7.06 “Occasional Sales”, Section 7.06.002 “Permit”; providing a savings clause; providing for a severability clause; providing a penalty of fine not to exceed the sum of five hundred dollars (\$500.00) for each offense; providing a savings clause; providing a severability clause; and providing an effective date. (Community Development Director)**

*Motion to approve an Ordinance of the City of Seagoville, Texas, amending the Code of Ordinances by amending Title I “General Ordinances”, Chapter 7 “Business Regulations”, Article 7.06 “Occasional Sales”, Section 7.06.002 “Permit”; providing a savings clause; providing for a severability clause; providing a penalty of fine not to exceed the sum of five hundred dollars (\$500.00) for each offense; providing a savings clause; providing a severability clause; and providing an effective date. – Howard, seconded by Hernandez; motion passed with all ayes. 5/0*

7. **Discuss and consider approving an Ordinance of the City of Seagoville, Texas, amending the Code of Ordinances by amending Chapter 17 “Traffic”, Article 17.04 “Parking, Stopping or Standing”, Division 2. Parking Regulations on Specific Streets”, by repealing in their entirety Section 17.04.068 “U.S. Highway 175 Eastbound Service Road” and Section 17.04.069 “Water Street”; directing the removal of signage previously erected regarding prohibited parking; providing a savings clause; providing for a severability clause; providing a penalty of fine not to exceed the sum of two hundred dollars (\$200.00) for each offense; and providing an effective date. (Community Development Director)**

*Motion to approve an Ordinance of the City of Seagoville, Texas, amending the Code of Ordinances by amending Chapter 17 “Traffic”, Article 17.04 “Parking, Stopping or Standing”, Division 2. Parking Regulations on Specific Streets”, by repealing in their entirety Section 17.04.068 “U.S. Highway 175 Eastbound Service Road” and Section 17.04.069 “Water Street”; directing the removal of signage previously erected regarding prohibited parking; providing a savings clause; providing for a severability clause; providing a penalty of fine not to exceed the sum of two hundred dollars (\$200.00) for each offense; and providing an effective date. – Hernandez, seconded by Grimes; motion **failed**. 2/3 with Howard, Magill, and Epps opposed.*

8. **Discuss and consider approving the reappointment of Commissioner Shelly Sipriano and Vice-Chairperson Tommy Lemond to the Planning and Zoning Commission. (Community Development Director)**

*Motion to approve the reappointment of Shelly Sipriano and Tommy Lemond to the Planning and Zoning Commission for a 2-year term ending June 2025. – Magill, seconded by Epps; motion passed with all ayes. 5/0*

9. **Discuss and consider directing Staff on the selection of the movie(s) to view at the annual “Movie in the Park” events to be held on: Saturday, August 19, 2023, and Saturday, September 16, 2023 (Public Works Director)**

*Motion to view *The Secret Life of Pets* at the Saturday, August 19, 2023, Movie in the Park Event, and *Vivo* at the Saturday, September 16, 2023, Movie in the Park Event. – Epps, seconded by Hernandez; motion passed with all ayes. 5/0*

10. **Discuss designating Monday, July 3, 2023, as an additional City Holiday, except for Council Meeting/Public Hearing previously scheduled. (Councilmember Hernandez)**

*Motion to designate Monday, July 3, 2023, as an additional City Holiday. – Epps, seconded by Grimes; motion passed with all ayes. 5/0*

11. **Receive Councilmember Reports/Items of Community Interest – As authorized by Section 551.0415 of the Texas Government Code.**

*Council had nothing to report.*

- 12. Future Agenda Items** – Council to provide direction to staff regarding future agenda items. These items will not be discussed and no action will be taken at this meeting.

*Mayor Pro-Tem Magill stated he would like to have further discussion on agenda item 7 from tonight and before no parking signs are removed so parking for loading and unloading only can be installed at the RJ Trailers location.*

*Councilmember Hernandez said he seconds that agenda item being added.*

**13. Recessed Into Executive Session at 7:52 PM**

**Council convened into closed Executive Session in accordance with Texas Government Code pursuant to the following:**

- A. Section 551.074 – Personnel Matters: Discuss the appointment, employment, evaluation and duties of a public officer or employee, to wit: City Secretary and candidate search for same with possible discussion and action related thereto in open session.**
- B. Section 551.071 – Consultation with City Attorney: Seek legal advice regarding amending Code of Ordinances Article 11.06 - Short-Term Rentals Licensing with possible discussion and action related thereto in open session.**
- C. Section 551.071 – Consultation with City Attorney: Seek legal advice regarding allowing burn pits and burn barrels within the City on real properties of two acres or more with possible discussion and action related thereto in open session.**
- D. Section 551.071 – Consultation with City Attorney: Seek legal advice regarding a proposed mass gathering ordinance with possible discussion and action related thereto in open session.**
- E. Section 551.071 – Consultation with City Attorney: Seek legal advice regarding a proposed event centers ordinance with possible discussion and action related thereto in open session.**
- F. Section 551.071 – Consultation with City Attorney: Seek legal advice regarding the makeup of the Board of Directors of the Seagoville Economic Development Corporation with possible discussion and action related thereto in open session.**

**14. Reconvened Into Open Session at 9:44 PM**

**Council reconvened into open session, to take action, if any, on matters discussed in Executive Session.**

- 15. Discuss and consider approving an Ordinance of the City of Seagoville, Texas, amending the Code or Ordinances of the City of Seagoville, by adding a new Article 7.11 “Mass Gatherings” to Chapter 7 “Business Regulations”; providing for a penalty of fine not to exceed the sum of two thousand (\$2,000.00) dollars for each offense; providing a repealing clause; providing a severability clause; and providing for an effective date. (City Attorney)**

*Motion to table an Ordinance of the City of Seagoville, Texas, amending the Code or Ordinances of the City of Seagoville, by adding a new Article 7.11 “Mass Gatherings” to Chapter 7 “Business Regulations”; providing for a penalty of fine not to exceed the sum of two thousand (\$2,000.00)*

*dollars for each offense; providing a repealing clause; providing a severability clause; and providing for an effective date. – Hernandez, seconded by Grimes; motion to **table** until the next meeting passed with all ayes. 5/0*

**16. Discuss and consider approving an Ordinance of the City of Seagoville, Texas, amending the Code of Ordinances by amending Title I “General Ordinances”, Chapter 7 “Business Regulations” by adding a new Article 7.11 “Commercial Event Centers” providing a savings clause; providing for a severability clause; providing a penalty of fine not to exceed the sum of five hundred dollars (\$500.00) for each offense; and providing an effective date. (City Attorney)**

*Councilmember Epps withdrew this agenda item from consideration. City Attorney Victoria Thomas stated there was no need for a second to the motion as Mr. Epps had requested this item so he may withdraw it.*

**Adjourned at 9:46 PM**

**APPROVED:**

\_\_\_\_\_  
Mayor Lackey Stepper Sebastian

**ATTEST:**

\_\_\_\_\_  
Melinda Welsh, City Secretary



**MINUTES OF CITY COUNCIL  
REGULAR SESSION  
JULY 03, 2023**

**The Regular Session of the City Council of the City of Seagoville, Texas was called to order at 7:00 PM on Monday, July 03, 2023, at City Hall, 702 N. Hwy 175, Seagoville, Texas with a quorum present, to wit:**

Lackey Stepper Sebastian	Mayor
Harold Magill	Mayor Pro-Tem
Rick Howard	Councilmember
Jose Hernandez	Councilmember
Allen Grimes	Councilmember
Jon Epps	Councilmember

The following staff members were also present: City Manager Patrick Stallings, Community Development Director Bill Medina, City Attorney Victoria Thomas, and Administrative Assistant Casey Fillmore.

**Invocation** – *The invocation was provided by Mayor Pro-Tem Harold Magill*

**Pledge of Allegiance** – *The Pledge of Allegiance was led by Mayor Sebastian*

**Routine Announcements, Recognitions, and Proclamations**

**Mayor’s Report** – *None*

**Citizens Public Comment Period** – *This portion of the meeting is to allow each speaker up to six (6) minutes to address the council on items not posted on the current agenda. Council may not discuss these items but may respond with factual data or policy information or place the item on a future agenda. Citizens wishing to speak on posted agenda items will be called upon at that time. Anyone wishing to speak shall submit a Speaker Request Form to the City Secretary.*

*No one spoke.*

**CONSENT AGENDA**

**The Consent Agenda contains items which are routine in nature and will be acted upon in one motion.**

- 1. Consider approving City Council Meeting minutes for June 05, 2023. (City Secretary)**

*Motion to approve City Council Meeting minutes for June 05, 2023. – Magill, seconded by Howard; motion passed with all ayes. 5/0*

**REGULAR AGENDA**

- 2. Conduct a public hearing to receive public comment regarding the levy of assessments in Improvement Area #1 of the Stonehaven Public Improvement District. (Kirk McDaniel, P3 Works)**

*Mayor Sebastian opened the public hearing at 7:02 PM.*

*No one spoke for or against.*

*Mayor Sebastian closed the public hearing at 7:04 PM.*

- 3. Discuss and consider approving a Resolution of the City Council of the City of Seagoville, Texas, approving a Reimbursement Agreement relating to the Stonehaven Public Improvement District. (Kirk McDaniel, P3 Works)**

*Motion to approve a Resolution of the City Council of the City of Seagoville, Texas, approving a Reimbursement Agreement relating to the Stonehaven Public Improvement District. – Magill, seconded by Hernandez; motion passed with all ayes. 5/0*

- 4. Discuss and consider approving an Ordinance of the City of Seagoville, Texas, approving a Service and Assessment Plan and Assessment Roll for authorized improvements for the Stonehaven Public Improvement District (The “District”); making a finding of special benefit to certain property in The District; levying assessments against certain property within the District and establishing a lien on such property; providing for payment of the assessment in accordance with Chapter 372, Texas Local Government Code, as amended; providing for severability and providing an effective date. (Kirk McDaniel, P3 Works)**

*Motion to approve an Ordinance of the City of Seagoville, Texas, approving a Service and Assessment Plan and Assessment Roll for authorized improvements for the Stonehaven Public Improvement District (The “District”); making a finding of special benefit to certain property in The District; levying assessments against certain property within the District and establishing a lien on such property; providing for payment of the assessment in accordance with Chapter 372, Texas Local Government Code, as amended; providing for severability and providing an effective date. – Hernandez, seconded by Magill; motion passed with all ayes. – Hernandez, seconded by Magill; motion passed with all ayes. 5/0*

- 5. Discuss and consider approving a Resolution of the City Council of the City of Seagoville, Texas, appointing Assessments of the Southwest, Inc. as Special Assessment Collector for the year 2023; approving an agreement for Special Assessment Collector Services with Assessments of the Southwest, Inc. regarding the Stonehaven Public**

**Improvement District; authorizing the city manager to execute said agreement; and providing an effective date. (Kirk McDaniel, P3 Works)**

*Motion to approve a Resolution of the City Council of the City of Seagoville, Texas, appointing Assessments of the Southwest, Inc. as Special Assessment Collector for the year 2023; approving an agreement for Special Assessment Collector Services with Assessments of the Southwest, Inc. regarding the Stonehaven Public Improvement District; authorizing the city manager to execute said agreement; and providing an effective date. – Magill, seconded by Epps; motion passed with all ayes. 5/0*

- 6. Receive Councilmember Reports/Items of Community Interest** – As authorized by Section 551.0415 of the Texas Government Code.

*Council had nothing to report.*

- 7. Future Agenda Items** – Council to provide direction to staff regarding future agenda items. These items will not be discussed and no action will be taken at this meeting.

*None.*

**Adjourned at 7:11 PM.**

**APPROVED:**

\_\_\_\_\_  
Mayor Lackey Stepper Sebastian

**ATTEST:**

\_\_\_\_\_  
Melinda Welsh, City Secretary



**MINUTES OF CITY COUNCIL  
SPECIAL CALLED MEETING  
JULY 06, 2023**

**The Special Session of the City Council of the City of Seagoville, Texas was called to order at 5:15 PM on Thursday, July 06, 2023, at City Hall, 702 N. Hwy 175, Seagoville, Texas with a quorum present, to wit:**

Lackey Stepper Sebastian	Mayor
Harold Magill	Mayor Pro-Tem
Rick Howard	Councilmember
Jose Hernandez	Councilmember
Allen Grimes	Councilmember
Jon Epps	Councilmember

The following staff members were also present: City Manager Patrick Stallings, Assistant City Manager Cindy Brown, City Attorney Victoria Thomas, and Interim City Secretary Melinda Welsh.

**Invocation** – *The invocation was provided by Mayor Pro-Tem Harold Magill*

**Pledge of Allegiance** – *The Pledge of Allegiance was led by Mayor Sebastian*

**Routine Announcements, Recognitions, and Proclamations**

**Mayor’s Report** – *Mayor Sebastian stated he appreciates everything going on with the city, and past City Council has done a great job of putting everything together.*

**Citizens Public Comment Period** – *This portion of the meeting is to allow each speaker up to six (6) minutes to address the council on items not posted on the current agenda. Council may not discuss these items but may respond with factual data or policy information or place the item on a future agenda. Citizens wishing to speak on posted agenda items will be called upon at that time. Anyone wishing to speak shall submit a Speaker Request Form to the City Secretary.*

*No one spoke.*

**SPECIAL AGENDA**

**1. Recess Into Executive Session at 5:18 PM**

**Council convened into closed Executive Session in accordance with Texas Government Code pursuant to the following:**

- A. **Section 551.074** – Personnel Matters: To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, to wit, City Secretary, with possible discussion and action related thereto in open session.

**2. Reconvene Into Open Session at 9:49 PM**

Council reconvened into open session, to take action, if any, on matters discussed in Executive Session.

- A. **Section 551.074** – Personnel Matters: To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, to wit, City Secretary, with possible discussion and action related thereto in open session.

*No action taken.*

**Adjourned at 9:50 PM.**

**APPROVED:**

---

Mayor Lackey Stepper Sebastian

**ATTEST:**

---

Melinda Welsh, City Secretary

## *Executive Session Agenda Item: 2*

**Meeting Date: July 17, 2023**

**ITEM DESCRIPTION:**

**Council will convene into closed Executive Session in accordance with Texas Government Code pursuant to the following:**

- A. Section 551.071 – Consultation with City Attorney: Seek legal advice regarding the Boards and Commission appointments with possible discussion and action related thereto in open session.**

**BACKGROUND OF ISSUE:**

N/A

**FINANCIAL IMPACT:**

N/A

**RECOMMENDATION:**

N/A

**EXHIBITS:**

N/A

## *Executive Session Agenda Item: 3*

Meeting Date: July 17, 2023

**ITEM DESCRIPTION:**

Council will reconvene into open session, and take action, if any, on matters discussed in Executive Session.

- A. **Section 551.071** – Consultation with City Attorney: Seek legal advice regarding the Boards and Commission appointments with possible discussion and action related thereto in open session.

**BACKGROUND OF ISSUE:**

N/A

**FINANCIAL IMPACT:**

N/A

**RECOMMENDATION:**

N/A

**EXHIBITS:**

N/A

## ***Regular Session Agenda Item: 4***

**Meeting Date: July 17, 2023**

### **ITEM DESCRIPTION:**

Conduct interviews with Boards & Commissions Applicants for appointments and reappointments.

### **BACKGROUND OF ISSUE:**

At this time, there are three vacancies (Places 1, 3 and 5) on the Planning and Zoning Commission with the following applicants:

Amanda Moore

Robert Boyett

Philip Pelayo

There is one reappointment for the Board of Adjustments. John Rice would like to be considered for reappointment to Place 2.

There are two vacancies (Places 3 and 6) and one reappointment for the Library Board. Sandra Waggoner would like to be considered for reappointment to Place 1. There was one application that was received for the vacancies from the following applicant:

Linda Garrett

There is one vacancy (Place 2) and three reappointments for the Keep Seagoville Beautiful Commission. Sandra Waggoner (Place 4), Charlotte Hernandez (Place 5) and Mildred Chamberlain (Place 7) would like to be considered for reappointment. There was one application that was received for the vacancy from the following applicant:

Stacy Wright

There is one vacancy (Place 2) and three reappointments for the Seagoville Economic Development Corporation. Philip Pelayo (Place 4), Jose Hernandez (Place 5) and Harold Magill (Place 6) would like to be considered for reappointment. There was one application that was received for the vacancy from the following applicant:

T. Blair Mathews

All potential appointment and reappointment applicants have submitted the criminal background check in compliance with City Ordinance No. 24-2019. All background checks have been performed but the response is still pending on several of the applicants.

In the past, City Council has interviewed all boards and commission applicants. At this time, brief interviews may be conducted with applicants. For your convenience, a list of appointments has been provided.

**FINANCIAL IMPACT:**

N/A

**RECOMMENDATION:**

N/A

**EXHIBITS:**

List of appointments

**CITY PLANNING & ZONING COMMISSION**

	Place	Appt. Date	Term Expires
Olu Olajimi	1	6/2019	6/2023
Shelley Sipriano	2	12/2021	6/2023
Charles Galbreth	3	6/2019	6/2023
Tommy Lemond	4	8/2019	6/2023
David Grimes (Vice-Chair)	5	6/2018	6/2024
Cheri Childress	6	8/2022	6/2024
Debra Haney	7	11/2020	6/2024

Reappointees:	New Applicants:
x	
x	
x	

**BOARD OF ADJUSTMENTS**

	Place	Appt. Date	Term Expires
Steven Wright	1	3/2022	6/2024
John Rice	2	1/2021	6/2023
Robert Boyett	3	11/2020	6/2024
William Underwood	4	6/2022	6/2024
Lorin Mullens	5	6/2016	6/2024
Vacant	Alt. #1		
Vacant	Alt. #2		

Reappointees:	New Applicants:
✓	

**ANIMAL SHELTER OVERSIGHT COMMITTEE**

	Place	Appt. Date	Term Expires
Dr. Karen Williams	1	11/2018	6/2024
Sgt. Karl Bailey	2		
Bettye Baker	3	8/2012	6/2024
Justin Harley	4		
Stephanie Boyett	5	6/2020	6/2024

Reappointees:	New Applicants:

**LIBRARY BOARD**

	Place	Appt. Date	Term Expires
Sandra Waggoner	1	4/2021	6/2023
Reba Groblebe (Vice-Chair)	2	6/2008	6/2024
Mary Graham	3	6/2009	6/2023
Judy Whitehead	4	6/2016	6/2024
Pat Bearden (Chair)	5	6/2007	6/2023
Lizbeth Petty	6	4/2021	6/2023

Reappointees:	New Applicants:
✓	
x	
x	

**KEEP SEAGOVILLE BEAUTIFUL COMMISSION**

	Place	Appt. Date	Term Expires
Rosia Cornish	1	6/2022	6/2024
Sonja Foster	2	6/2022	6/2024
Diane Marshall	3	9/2020	6/2024
Sandra Waggoner	4	4/2021	6/2023
Charlotte Hernandez (Chair)	5	6/2009	6/2023
Kara Dodson (Vice-Chair)	6	7/2014	6/2024
Mildred Chamberlain	7	6/2021	6/2023

Reappointees:	New Applicants:
x	
✓	
✓	
✓	

**SEAGOVILLE ECONOMIC DEVELOPMENT CORPORATION**

	Place	Appt. Date	Term Expires
Barbara Sherman	1	7/2015	6/2023
F.L. Stepper Sebastian	2	6/2008	6/2024
Dennis K. Childress	3	6/1/23	6/2024
Philip Pelayo	4	6/2021	6/2023
Jose Hernandez (Chair)	5	1/2016	6/2023
Harold Magill (Vice-Chair)	6	6/2016	6/2023
Shelley Sipriano	7	2/2022	6/2024

Reappointees:	New Applicants:
x	
✓	
✓	
✓	

## *Regular Session Agenda Item: 5*

**Meeting Date: July 17, 2023**

### **ITEM DESCRIPTION:**

Discuss and consider a Resolution of the City Council of the City of Seagoville, TX amending the authorized representatives for TexPool.

### **BACKGROUND OF ISSUE:**

TexPool has been designated as a public funds investment pool for the City of Seagoville, Texas; and City Staff has recommended that the names of the City's authorized representatives for its TexPool investment accounts be amended to remove the former mayor, add the current mayor, and additionally add, with inquiry privileges only, a senior accountant for the City; and City Council finds it to be in the best interest of the City to authorize those amendments to the City's authorized representatives for its TexPool investment accounts.

### **FINANCIAL IMPACT:**

N/A

### **RECOMMENDATION:**

Approval

### **EXHIBITS:**

Resolution

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEAGOVILLE, TEXAS**

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEAGOVILLE, TEXAS AMENDING THE AUTHORIZED REPRESENTATIVES FOR TEXPOOL (AN INVESTMENT SERVICE FOR PUBLIC FUNDS); AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, TexPool has been designated as a public funds investment pool for the City of Seagoville, Texas; and

**WHEREAS**, City staff has recommended that the names of the City's authorized representatives for its TexPool investment accounts be amended to remove the former mayor, add the current mayor and additionally add, with inquiry privileges only, a senior accountant for the City; and

**WHEREAS**, the City Council finds it to be in the best interest of the City to authorize those amendments to the City's authorized representatives for its TexPool investment accounts:

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SEAGOVILLE, TEXAS THAT:**

**SECTION 1.** The individual's names and signatures will appear below in the Attestation of this Resolution, are the Authorized Representatives of the City of Seagoville and Gail French and Patrick Stallings, two of the said authorized representatives, are hereby directed to transmit a signed, written instrument to TexPool directing TexPool:

(1) to remove Dennis Childress as an authorized representative for the City in view of the fact that he is no longer serving as the mayor for the City;

(2) to add Lackey Stepper Sebastian, the mayor of the City of Seagoville, and Donna Johnson, a City employee serving as Senior Accountant, as authorized representatives of the City with regard to its TexPool investment accounts; and

(3) that Donna Johnson shall be authorized to make inquiries only and that all other authorized representatives are authorized to transmit funds for investment in TexPool/TexPool Prime and are each further authorized to withdraw funds from time to time, to issue letters of instruction, and to take all other actions deemed necessary or appropriate for the investment of local funds.

The written instrument, signed by Gail French and Patrick Stallings, shall be accompanied by a certified copy of this amending resolution.

**SECTION 2.** This resolution shall take effect immediately upon its passage.

**DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF SEAGOVILLE, TEXAS ON THIS THE 17 DAY OF JULY 2023.**

**APPROVED:**

\_\_\_\_\_  
**Lackey Stepper Sebastian, Mayor**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Victoria W. Thomas, City Attorney  
4866-8098-5712, v. 1

**ATTEST:**

I, Melinda Welsh, Interim City Secretary of the City of Seagoville, Texas, a municipality duly organized and existing under the laws of the State of Texas, do hereby certify that I am keeper of the records and minutes of the proceedings of the City Council of the City of Seagoville, Texas and that on the 17 day of July, 2023 there was duly and legally held a meeting of said City Council, at which a quorum of the City Council was present and acting throughout, and at said meeting the resolution set forth above, Resolution No. \_\_\_\_\_, was adopted.

I further certify that the following are the names and the true and official names and signatures of all persons authorized to sign for and on behalf of the City of Seagoville, Texas with regard to the matters set forth in Resolution No. \_\_\_\_\_:

Lackey Stepper Sebastian \_\_\_\_\_

Patrick Stallings \_\_\_\_\_

Gail French \_\_\_\_\_

Donna Johnson (INQUIRY ONLY) \_\_\_\_\_

IN WITNESS WHEREOF, I have hereunto set my hand as City Secretary of the City of Seagoville, Texas and have attached hereto the official seal of the City this \_\_\_\_ day of July 17, 2023.

(S E A L)

\_\_\_\_\_  
Melinda Welsh, Interim City Secretary

## ***Regular Session Agenda Item: 6***

**Meeting Date: July 17, 2023**

### **ITEM DESCRIPTION:**

Discuss and consider approving an Ordinance of the City of Seagoville, Texas, authorizing and approving an amendment to Ordinance No. 19-2022, which adopted the operating budget for the Fiscal Year beginning October 1, 2022, and ending September 30, 2023, by amending the personnel costs and authorized positions in the Animal Services Department to provide an additional \$13,343.96 appropriation for the transition of two part-time Animal Shelter Attendants to full-time and funding of the additional cost from the General Fund balance; authorizing the City Manager to make said adjustments; providing for the repeal of all ordinances in conflict; providing a severability clause; and providing an effective date.

### **BACKGROUND OF ISSUE:**

Since 2010 when the Police Department took over Animal Services this division has had two (2) part-time Animal Shelter attendants. With the expeditious growth of the city over the past six plus years we are finding ourselves in need of expanding the services that these shelter attendants provide.

There will be so many advantages to having these two positions full-time for example; extended shelter hours, currently after 1:00 PM anyone wishing to adopt an animal in our care they have to wait till an ACO is available to meet them at the shelter, shelter cleanliness, kennels and animal areas can be spot cleaned throughout their eight hour shifts instead of just cleaning in the morning, not to mention extended weekend hours which will also greatly help all areas listed above.

If approved, funding for these requested positions will be provided via a transfer of General Fund Balance to the current full-time Animal Services salary and benefits line-items. This funding will cover the months remaining in the 2022 – 2023 fiscal year. A request will be made through the FY 2023 2024 Budget for continued funding of these full-time positions.

### **Cost Breakdown**

These calculations are based on moving the current two part-time shelter attendants to full-time positions.

- Salary adjustment for the remainder of F/Y 2023 full-time Animal Shelter attendant X (2), \$6,531.36
- FICA \$499.64
- Group Insurance \$5,305.08
- Dental \$142.44

- Longevity \$24.00
- TMRS \$775.92
- Life Insurance & LTD \$65.52
- Total cost for the remainder of F/Y 2023 \$13,343.96

**FINANCIAL IMPACT:**

\$13,343.96 for Fiscal Year 2023

**EXHIBITS:**

Ordinance

**ORDINANCE NO. \_\_\_\_-2023**

**AN ORDINANCE OF THE CITY OF SEAGOVILLE, TEXAS, AUTHORIZING AND APPROVING AN AMENDMENT TO ORDINANCE 19-2022, WHICH ADOPTED THE OPERATING BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2022, AND ENDING SEPTEMBER 30, 2023, BY AMENDING THE PERSONNEL COSTS AND AUTHORIZED POSITIONS IN THE ANIMAL SERVICES DEPARTMENT TO PROVIDE AN ADDITIONAL \$13,343.96 APPROPRIATION FOR THE TRANSITION OF TWO PART-TIME ANIMAL SHELTER ATTENDANTS TO FULL-TIME AND FUNDING OF THE ADDITIONAL COST FROM THE GENERAL FUND BALANCE; AUTHORIZING THE CITY MANAGER TO MAKE SAID ADJUSTMENTS; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City Council approved the 2022-2023 Operating Budget by Ordinance 19-2022 on August 29, 2022, appropriating the necessary funds out of the general revenues, grants and other revenues for the maintenance and operation of various funds, departments, activities, and improvements of the City; and

**WHEREAS**, as a part of that Operating Budget, the City Council approved \$33,719.00 for personnel costs and two (2) authorized part-time positions in the Animal Services Shelter Attendant Division; and

**WHEREAS**, with the growth of the city that has occurred and continues to evolve, so does the need to provide personnel to ensure we provide the best service possible; and

**WHEREAS**, with the increase to two (2) full-time Animal Shelter Attendants, this would greatly increase our capability to provide the best and most prompt service; and

**WHEREAS**, Texas Local Government Code § 102.010, “Changes in Budget for Municipal Purposes”, allows a municipality to amend its budget as deemed necessary for municipal purposes; and

**WHEREAS**, the City Manager is requesting authorization and approval of a proposed amendment to the Operating Budget to create and fund the new full-time Animal Shelter Attendant positions in the amount of \$13,343.96; and

**WHEREAS**, upon full consideration of the matter, Council finds it in the best interest of the City of Seagoville to make such amendment to the budget adopted by Ordinance 19-2022;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SEAGOVILLE, TEXAS:**

**SECTION 1.** That Ordinance 19-2022, adopted August 29, 2022, and approving the Operating Budget of the City for the Fiscal Year beginning October 1, 2022, and ending September 30, 2023, be amended for “Animal Services” for the purpose of creating and funding two (2) new full-time Animal Shelter Attendant positions, to read as follows:

	<u>Adopted</u>	<u>Amendment</u>	<u>Amended</u>
<b>PERSONNEL</b>	<b>\$33,719.00</b>	<b>\$13,343.96</b>	<b>\$47,062.96</b>
.....			
<b>FULL TIME POSITIONS:</b>			
Maintenance Apprentice	0	0	0

**SECTION 2.** That all provisions of the ordinance of the City of Seagoville in conflict with provisions of this ordinance, be and the same are hereby repealed, and all other provisions of the ordinances of the City of Seagoville not in conflict with the provisions of this ordinance shall remain in full force and effect.

**SECTION 3.** That should any sentence, paragraph, subdivision, clause, phrase, or section of this ordinance be adjudged or held to be unconstitutional, illegal, or invalid, the same should not affect the validity of this ordinance as a whole, or any part or provision thereof other than the part so decided to be invalid, illegal, or unconstitutional.

**DULY PASSED** by the City Council of the City of Seagoville, Texas, on the 17<sup>th</sup> day of July 2023.

APPROVED:

\_\_\_\_\_  
LACKEY STEPPER SEBASTIAN,  
MAYOR

ATTEST:

\_\_\_\_\_  
MELINDA WELSH, INTERIM CITY  
SECRETARY

APPROVED AS TO FORM:

\_\_\_\_\_  
VICTORIA W. THOMAS, CITY ATTORNEY  
(/cdb 3.31.2021)

## ***Regular Session Agenda Item: 7***

**Meeting Date: July 17, 2023**

### **ITEM DESCRIPTION:**

Discuss and consider an Ordinance of the City of Seagoville, Texas, adopting amendments to the Home Rule Charter approved by the voters of the City of Seagoville, Texas, at an election held on May 6, 2023.

### **BACKGROUND OF ISSUE:**

The City Attorney prepared this ordinance to comply with the requirements of state law relating to the recent charter amendments approved by the voters.

### **FINANCIAL IMPACT:**

N/A

### **RECOMMENDATION:**

Approval

### **EXHIBITS:**

Ordinance

**CITY OF SEAGOVILLE, TEXAS**

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE CITY OF SEAGOVILLE, TEXAS, ADOPTING AMENDMENTS TO THE HOME RULE CHARTER APPROVED BY THE VOTERS OF THE CITY OF SEAGOVILLE, TEXAS, AT AN ELECTION HELD ON MAY 6, 2023; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City Council ordered that an election be held in the City of Seagoville, Texas, on May 6, 2023, for the purpose of adopting amendments to the Home Rule Charter of the City of Seagoville, Texas; and

**WHEREAS**, immediately after said election, the presiding judges and other election officials holding said election made their returns and results thereof to the City Council; and

**WHEREAS**, majority of the votes cast at said election were in favor for the adoption of Propositions A through H, amending the Home Rule Charter of the City of Seagoville, Texas; and

**WHEREAS**, the City Council canvassed the results of the election on May 15, 2023;

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SEAGOVILLE, TEXAS, THAT:**

**SECTION 1.** Propositions A through H amending the Home Rule Charter, approved and adopted by the voters of the City of Seagoville, Texas, in an election held for the purpose on May 6, 2023, a copy of which is attached hereto as Exhibit “A” and made a part hereof for all purposes, are hereby declared to be amendments to the Home Rule Charter of the City of Seagoville, Texas, to take effect on May 15, 2023.

**SECTION 2.** In accordance with Section 1 of this Ordinance, the Articles, Sections, Subsections, Subdivisions, Paragraphs and Subparagraphs of the Home Rule Charter of the City of Seagoville, Texas, set forth in Exhibit “A,” attached hereto shall be amended to read as set forth in Exhibit “A” attached hereto.

**SECTION 3.** The City Secretary shall record in the Office of the City Secretary, the Charter amendments adopted by the voters of the City; and pursuant to Section 9.007, TEX. LOC. GOV'T CODE, the Mayor shall certify to the Secretary of State of the State of Texas, an authenticated copy of this Ordinance and said amendments to the Home Rule Charter under the seal of the City, showing the approval by the qualified voters of the City of Seagoville, Texas.

**SECTION 4.** This Ordinance shall become effective from and after its passage in accordance with law.

**PASSED AND APPROVED** by the City Council of the City of Seagoville, Texas, on the 17 day of July 2023.

APPROVED:

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Lackey Stepper Sebastian, Mayor

DULY ENROLLED:

---

Melinda Welsh, Interim City Secretary

APPROVED AS TO FORM:

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Victoria W. Thomas, City Attorney  
(063023vwtTm135413)

**MAYOR’S CERTIFICATE OF AUTHENTICATION**

Pursuant to TEX. LOC. GOV’T CODE ANN., Section 9.007, I, Lackey Stepper Sebastian, Mayor of the City of Seagoville, Texas, hereby certify that the above and forgoing is a true and correct copy of the City of Seagoville Ordinance No. \_\_\_\_\_ adopted by the City Council of the City of Seagoville, Texas, on the \_\_\_\_\_ day of July, 2023, and attached thereto as Exhibit “A” is a true and correct copy of the amendments to the City of Seagoville Home Rule Charter approved by the voters of the City of Seagoville, Texas, at an election held for that purpose on May 6, 2023.

This certificate of authentication executed this \_\_\_\_ day of July 2023.

\_\_\_\_\_  
Lackey Stepper Sebastian, Mayor

**ATTEST:**

\_\_\_\_\_  
Melinda Welsh, Interim City Secretary

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Victoria W. Thomas, City Attorney

**Seal of the City of Seagoville, Texas**

## **EXHIBIT A**

### **SECTION 1.01(b):**

“After the City of Seagoville has elected, either by the voluntary act of the City Council or by vote of a majority at the election hereinafter prescribed, such plan or form of government may be abandoned only upon the filing of a petition with the City Secretary, signed by not less than fifty percent (50%) of the total number of legal qualified electors voting for Mayor at the last preceding City election, requesting the City Council to call a special election for the abandonment of the Counsel-Manager form of government, whereupon it shall be the duty of the City Council within thirty (30) business days after the filing of such petition to call a special election for such purpose, and such election shall be held on the next uniform election date for the City that provides at least one hundred and twenty (120) days from the date of the ordinance or resolution calling for the election. The resolution or ordinance calling such election shall state that the election is called in order to submit the question of the abandonment of the Counsel-Manager form of government as previously adopted and instituted by the City and shall be posted and published in accordance with the requirements of state law.

The ballots used for the submission of such questions shall be substantially as follows:

FOR abandoning the Council-Manager form of government in the City of Seagoville.

AGAINST abandoning the Council-Manager form of government in the City of Seagoville.

If a majority of all votes cast at such election shall be in favor of the abandonment of the Council-Manager form of government, then the governing body of the City of Seagoville shall within sixty (60) days after such election discharge the City Manager, and shall then assume the powers and duties delegated to such governing body under the terms of the Charter of the City of Seagoville, in the same manner and to the same extent as though the provisions of the article had never been instituted.”

### **SECTION 3.01(b):**

“Eligibility: Only qualified voters of the City residing within the City of Seagoville, as provided herein, shall be eligible to hold the office of Councilmember or Mayor. No person may be eligible, elected or appointed to a position of Mayor and/or City Council who has served as a City employee within one (1) year prior to the appointment or election date. A mayor or Council member lacking any qualifications for office prescribed by law, including this Home Rule Charter, shall forfeit his office. The City Council may, by ordinance, establish the procedures for determining and declaring forfeiture.”

### **SECTION 3.02:**

“In addition to any other qualifications prescribed by law, the Mayor and each Council member shall:

- (1) Have resided in in the City of Seagoville for a minimum of one (1) year prior to and on the date of the election and shall reside in the City of Seagoville during the term of office; and
- (2) Be a qualified voter within the City at the time of election.”

**SECTION 3.03:**

“The Mayor and each member of the City Council shall be entitled to compensation for service in the amount of thirty (\$30.00) dollars for each regular or special called Council meeting attended. The City Council shall be entitled to reimbursement for actual reasonable expenses incurred in the performance of official duties. The City Council may, by ordinance or resolution, adopt rules or regulations to govern the reimbursement of a Councilmember for such expenses under this section.”

**SECTION 3.19(f):**

“No person shall be eligible to serve on any Board or Commission that does not meet the following qualifications:

- (1) Be a qualified voter within the City at the time of appointment.
- (2) Not be in arrears on City taxes, utility services charges, or other obligations owed to the City.
- (3) Have not been finally convicted of a felony or an assaultive class A misdemeanor for which the person has not been pardoned or otherwise released from the resulting disabilities or a non-assaultive class A misdemeanor within ten (10) years of the date of appointment of such person.
- (4) Not be adverse party to pending litigation against the City.”

**SECTION 9.03:**

“No person related within the second degree by affinity or within the third degree by consanguinity to the Mayor or any Councilmember or the City Manager shall be employed by or contracted with for the City. This shall not apply to the following:

- (1) Any person continuously employed or contracted six (6) months prior to election or appointment of Mayor, Councilmember, or City Manager; or
- (2) Any person who is a seasonal employee or intern of the City.

No person related to a supervisory City employee within the second degree by affinity or third degree by consanguinity shall serve directly under the supervision of such relative.”

**SECTION 12.04 Correction of Non-substantive Errors: [NEW SECTION]**

“In the event of typographical, grammatical, gender-specific, or other non-substantive errors in the Home Rule Charter, the City Council may, by ordinance, correct the same, provided that such correction may not alter the substantive meaning of any provision of the Charter. “

## *Regular Session Agenda Item: 8*

**Meeting Date: July 17, 2023**

### **ITEM DESCRIPTION:**

Discuss and consider directing Staff on the frequency of payments to the Mayor and Council, due to the recent voter passage in the May 6, 2023, Special Election of the Charter amendment allowing same.

### **BACKGROUND OF ISSUE:**

#### **SECTION 3.03:**

“The Mayor and each member of the City Council shall be entitled to compensation for service in the amount of thirty (\$30.00) dollars for each regular or special called Council meeting attended. The City Council shall be entitled to reimbursement for actual reasonable expenses incurred in the performance of official duties. The City Council may, by ordinance or resolution, adopt rules or regulations to govern the reimbursement of a Councilmember for such expenses under this section.”

### **FINANCIAL IMPACT:**

\$5,400 annually (estimated 30 meetings)

### **RECOMMENDATION:**

Approval

### **EXHIBITS:**

N/A

## *Regular Session Agenda Item: 9*

**Meeting Date: July 17, 2023**

**ITEM DESCRIPTION:**

Receive a presentation relating to the operation of Mobile Food services in more than one municipality within the county.

**BACKGROUND OF ISSUE:**

An act relating to the operation of Mobile food services that will take effect starting from September 1, 2023.

**FINANCIAL IMPACT:**

N/A

**RECOMMENDATION:**

N/A

**EXHIBITS:**

N/A

## ***Regular Session Agenda Item: 10***

**Meeting Date: July 17, 2023**

### **ITEM DESCRIPTION**

Discuss and consider approving an expenditure of \$300.00 for the purchase of a table for advertisement purposes for the Seagoville Chamber of Commerce Annual Live Auction to be held Saturday, August 19, 2023, at the Kaufman Civic Center located at 607 E. Fair Street, Kaufman, Texas.

### **BACKGROUND OF ISSUE:**

The Seagoville Chamber of Commerce will be hosting their Annual Civic Auction on Saturday, August 19, 2023, at the Kaufman Civic Center located at 607 E. Fair Street, Kaufman, Texas 75142.

The cost of the event is \$40.00 per person or \$300.00 for a table of eight (8).

Staff is seeking approval of this expenditure.

### **FINANCIAL IMPACT:**

Table of eight (8) \$300.00

### **RECOMMENDATION:**

Staff recommends approval of this expenditure.

### **EXHIBITS**

Exhibit A. Copy of Seagoville Chamber of Commerce Flyer



# Seagoville Chamber of Commerce Annual Civic Auction

When: Saturday August 19, 2023

Where: Kaufman Civic Center

607 E. Fair Street

Kaufman, Texas 75142

Time: 6:00 p.m. - Doors Open at 5:30 p.m.

Cost: \$40 per person or \$300 for table of 8

**Dinner, Silent and Live Auction**  
**To purchase tickets, contact the Chamber**  
**@ 972-287-5184**





## Seagoville

CHAMBER OF COMMERCE  
INFORMATION

——  
TOURISM BUREAU

109 N. Kaufman Street  
Seagoville, Texas 75159  
(972) 287-5184 Fax (972) 287-5815  
Tax ID #47-2234629

April 1, 2023

### Annual Civic Auction

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The Seagoville Chamber of Commerce is a non-profit organization that strives to be an innovative leader responding to the businesses and community needs in Seagoville and surrounding areas.

The Chamber of Commerce has hosted the Civic Auction for 30 years. The funds raised from this event go toward promoting business development, providing valuable services to our members, helps support constructive initiatives on major issues of public notice and enhances the overall quality of life for the entire community and surrounding areas.

This year's Civic Auction "Tailgate" is planned for Saturday, August 19, 2023 at 6:00 P.M.

The location will be Kaufman Civic Center in Kaufman, Texas.

We plan to have a great dinner, silent and live auction, and a night of FUN.

To help defray the cost of this event, as well as raise funds, we would appreciate your generous donation or an item for this event.

Your business will be included in all the Auction advertisement, advertised throughout the evening over the PA and will also be included in the event program.

We appreciate your consideration and thank you in advance for helping us make this a successful auction.

Sincerely,

*Michael McDaniel*

Michael McDaniel  
President  
Seagoville Chamber of Commerce  
Information and Tourism Bureau



## Seagoville

CHAMBER OF COMMERCE  
INFORMATION

—  —  
TOURISM BUREAU

109 N Kaufman Street  
Seagoville, Texas 75159  
(972) 287-5184  
seagovillechamber@sbcglobal.net

### 2023 Auction Donation

DATE: \_\_\_\_\_

NAME OF DONOR: \_\_\_\_\_

ITEM DONATED: \_\_\_\_\_

RETAIL VALUE \$ \_\_\_\_\_

GIFT CARD FROM: \_\_\_\_\_

AMOUNT: \$ \_\_\_\_\_

CHECK AMOUNT \$ \_\_\_\_\_

The Chamber will purchase an item on your behalf.

OTHER: \_\_\_\_\_

(Donations of services are also accepted)

### YOUR KIND DONATION IS TAX DEDUCTIBLE

Please have your auction items turned in by August 1, 2023.  
Deadline date is for printing purposes.

Auction date: August 19, 2023 at 6:00 p.m.  
Auction location: Kaufman Civic Center @ 607 E Fair Street - Kaufman, TX 75142

# *Regular Session Agenda Item: 11*

**Meeting Date: July 17, 2023**

**ITEM DESCRIPTION:**

Receive Councilmember Reports/ Items of Community Interest

**BACKGROUND OF ISSUE:**

Section 551.0415 of the Texas Government Code authorizes a quorum of the governing body of a municipality or county to receive reports about items of community interest during a meeting without having given notice of the subject of the report if no action is taken. Section 551.0415 defines an “item of community interest” to include:

- (1) expressions of thanks, congratulations, or condolence;
- (2) information regarding holiday schedules;
- (3) an honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in status of a person’s public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- (4) a reminder about an upcoming event organized or sponsored by the governing body;
- (5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the political subdivision; and
- (6) announcements involving an imminent threat to the public health and safety of people in the political subdivision that has arisen after the posting of the agenda.

**FINANCIAL IMPACT:**

N/A

**RECOMMENDATION:**

N/A

**EXHIBITS:**

N/A

## ***Regular Session Agenda Item: 12***

**Meeting Date: July 17, 2023**

**ITEM DESCRIPTION:**

Future Agenda Items

**BACKGROUND OF ISSUE:**

Council provides direction to staff regarding future agenda items. These items will not be discussed and no action will be taken at this meeting.

**FINANCIAL IMPACT:**

N/A

**RECOMMENDATION:**

N/A

**EXHIBITS:**

N/A

## *Executive Session Agenda Item: 13*

**Meeting Date: July 17, 2023**

### **ITEM DESCRIPTION:**

**Council will convene into closed Executive Session in accordance with Texas Government Code pursuant to the following:**

- A. Section 551.074 – Personnel Matters: Discuss the appointment, employment, evaluation and duties of a public officer or employee, to wit: City Secretary with possible discussion and action related thereto in open session.**
- B. Section 551.071 – Consultation with City Attorney: Seek legal advice regarding a proposed mass gathering ordinance with possible discussion and action related thereto in open session. (tabled at the June 26, 2023, Council meeting)**
- C. Section 551.071 – Consultation with City Attorney: Seek legal advice regarding the City’s interlocal agreements with the City of Sunnyvale for Dispatch and Jail Services with possible discussion and action related thereto in open session.**

### **BACKGROUND OF ISSUE:**

N/A

### **FINANCIAL IMPACT:**

N/A

### **RECOMMENDATION:**

N/A

### **EXHIBITS:**

N/A

## *Executive Session Agenda Item: 14*

**Meeting Date: July 17, 2023**

### **ITEM DESCRIPTION:**

**Council will reconvene into open session, and take action, if any, on matters discussed in Executive Session.**

- A. Section 551.074 – Personnel Matters: Discuss the appointment, employment, evaluation and duties of a public officer or employee, to wit: City Secretary with possible discussion and action related thereto in open session.**
- B. Section 551.071 – Consultation with City Attorney: Seek legal advice regarding a proposed mass gathering ordinance with possible discussion and action related thereto in open session. (tabled at the June 26, 2023, Council meeting)**
- C. Section 551.071 – Consultation with City Attorney: Seek legal advice regarding the City’s interlocal agreements with the City of Sunnyvale for Dispatch and Jail Services with possible discussion and action related thereto in open session.**

### **BACKGROUND OF ISSUE:**

N/A

### **FINANCIAL IMPACT:**

N/A

### **RECOMMENDATION:**

N/A

### **EXHIBITS:**

N/A