



City of Seagoville

Meeting Minutes

City Council

City Hall
702 N. Hwy 175
Seagoville, Texas 75159

Monday, October 7, 2024

6:30 PM

Council Chambers

Present: Mayor Lackey Sebastian, Mayor Pro Tem Jon Epps, Councilmember Rick Howard, Councilmember Jose Hernandez, Councilmember Harold Magill and Councilmember Allen Grimes

Also present were City Manager Patrick Stallings, City Attorney Kevin Laughlin, and City Secretary Sara Egan.

The City Council of the City of Seagoville met in a Regular Called Meeting on Monday, October 7, 2024, at 6:30 p.m. in the Council Chamber at City Hall, 702 N. Hwy 175, Seagoville, Texas.

WORK SESSION – 6:30 PM

1. Call to Order

Mayor Sebastian called the Work Session to order at 6:30 p.m.

2. Review and discuss future City Council meeting dates.

City Secretary Sara Egan presented the forecasted meeting dates for 2025.

3. Receive a presentation regarding software solutions.

Ms. Egan provided an overview of the software solution benefits to the City and citizens.

4. Discuss Regular Session agenda items.

There were no questions.

5. Adjourn

Mayor Sebastian adjourned the Work Session at 6:40 p.m.

REGULAR SESSION – 7:00 PM

6. Call to Order

Mayor Sebastian called the Regular Session to order at 7:00 p.m.

7. Invocation

Pastor Dennis Childress led the invocation.

8. Pledge of Allegiance

City Council led the pledge of allegiance.

9. Mayor's Report

- Charleys Cheesesteaks is officially open for business – located at 950 E Malloy Bridge Rd Suite 103.
- Animal Shelter parking lot has been poured and entry transitions are being worked on.
- The senior center is currently accepting donations for the rummage sale. Your contributions go a long way to support activities, crafts, entertainment, and transportation assistance for our local seniors!
- Monday, October 14, 2024 Seagoville City Hall, Library and Senior Center will be closed in observance of Columbus Day.

10. Citizen's Comments

There were no speakers.

Consent Agenda

Councilmember Magill made a motion to approve the Consent Agenda items 11-19, seconded by Councilmember Grimes. The motion passed unanimously (5/0).

- 11. Consider approving the City Council meeting minutes: September 16, 2024.**
- 12. Consider a Resolution approving the terms and conditions of an Interlocal Agreement between the City of Seagoville and Dallas County Health and Human Services for food establishment inspections and environmental health services for Fiscal Year 2024-2025 and authorizing the City Manager to execute said agreement.**
Resolution No. 2024-83
- 13. Consider a Resolution authorizing the Mayor to execute the Household Hazardous Waste Interlocal Agreement between the City of Seagoville and Dallas County, said Agreement to be effective from October 1, 2024, until September 30, 2025.**
Resolution No. 2024-84
- 14. Consider a Resolution authorizing the City Manager to enter into a service agreement with Motorola Solutions approving the terms and conditions of the agreement between the City of Seagoville and Motorola.**
Resolution No. 2024-85
- 15. Consider a Resolution authorizing the City Manager to enter into a work order (agreement) with the City of Garland, Texas in accordance with and governed by the Master Interlocal Radio Service Agreement between the cities.**
Resolution No. 2024-86
- 16. Consider a Resolution authorizing the purchase of three (3) 2025 Ford Interceptor Police SUV vehicles at a total cost of two hundred ninety-eight thousand six hundred fifty dollars and twenty-seven cents (\$298,650.27) from Holiday Ford.**
Resolution No. 2024-94
- 17. Consider a Resolution approving an agreement for professional engineering services on a task order basis for on-call consultation services related to water and wastewater engineering services with Halff Associates, Inc., in an amount not to exceed sixty thousand dollars (\$60,000.00); authorizing the City Manager to execute said agreement.**
Resolution No. 2024-87
- 18. Consider a Resolution approving an agreement for professional engineering services on a task order basis for on-call consultation services related to water and wastewater engineering services with Garver LLC, in an amount not to exceed fifty thousand dollars (\$50,000.00); authorizing the City Manager to execute said agreement.**
Resolution No. 2024-88
- 19. Consider a Resolution approving an agreement for professional engineering services Garver, LLC for the purpose of providing engineering services for the Ard Road pump station to Seagoville Road 18" water line; in an amount not to exceed one hundred one thousand one hundred twenty-two one dollars and seventy-five cents (\$101,122.75); authorizing the City Manager to execute said agreement.**
Resolution No. 2024-89

Mayor Pro Tem Epps requested to convene into Executive Session to discuss personnel matters related to the Alternate Municipal Court Judge as listed, agenda item 30.

Mayor Sebastian recessed the Regular Session at 7:04 p.m. to convene into Executive Session pursuant to the Texas Govt. Code Section 551.074 Personnel Matters, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: Alternate Municipal Court Judge.

Mayor Sebastian adjourned the Executive Session and reconvened the Regular Session at 7:15 p.m. There was no action as a result of the Executive Session.

Public Hearing

20. Conduct a public hearing and consider an Ordinance amending the Comprehensive Zoning Ordinance and Map by changing the zoning from "LR" Local Retail TO "LR-SUP" Local Retail with a Special Use Permit to allow for landing field use associated with drone delivery service at 220 N C F Hawn Fwy, commonly known as 220 N U.S. Highway 175, Seagoville, Dallas County, Texas.

Mayor Sebastian opened the public hearing at 7:16 p.m.

Director of Community Development Bill Medina briefed City Council on the request by Walmart to provide drone delivery service.

Mr. Ivan Jaime representing Walmart provided details of the service and the program. Services are limited to groceries within the allowable weight under 2.6 pounds and it excludes personal prescriptions. Mr. Jaime explained the DFW area is a representative sample of the country making it an innovation hub to test the economic viability of the drone delivery service. Seagoville would be the 12th city to pilot this service if the request is approved.

Ms. Mallory Martin with Kimley Horn, representing the applicant, explained the existing site and utilities are being use along with a generator, kiosk, and nest.

Ms. Cathrine Lovett with Wing Aviation LLC, representing the applicant, explained the drones are regulated under the FAA and would operate as such. Remote pilots are stationed in Coppell, TX and would only be needed if the drone encounters an error during a delivery. Drones would only operate during daylight hours 10 a.m. – 7 p.m. (6 p.m. during daylight savings). The cruising altitude is between 150-200 feet. Safety features include identifying a delivery zone, a low-resolution camera for spatial awareness, and an ejecting function of the delivery package if consistent pulling of the tether is detected. Currently there have been no failures.

Mayor Sebastian invited members of the public to speak. No one spoke in favor or against.

Mayor Sebastian closed the public hearing at 7:40 p.m.

Councilmember Howard made a motion to approve agenda item 20, seconded by Councilmember Magill. The motion passed unanimously (5/0).

Ordinance No. 2024-22

21. Conduct a public hearing and consider an Ordinance amending the Comprehensive Zoning Ordinance and Map by changing the zoning from "LR" Local Retail TO "LR-SUP" Local Retail with a Special Use Permit authorizing a monopole communications tower to be located at 900 N U.S. Highway 175, Seagoville, Dallas County, Texas.

Mayor Sebastian opened the public hearing at 7:41 p.m.

Mr. Medina briefed City Council on the request for a monopole communications tower.

Mr. Alan Scivally with Broadus Towers, representing the applicant, spoke regarding the proposed tower, screening, traffic visibility, and potential property tax for the use.

Mayor Sebastian invited members of the public to speak. No one spoke in favor or against.

Mayor Sebastian closed the public hearing at 7:49 p.m.

Councilmember Magill made a motion to approve agenda item 21, seconded by Councilmember Grimes. The motion passed unanimously (5/0).

Ordinance No. 2024-23

Regular Agenda

- 22. Discuss and consider granting The Way Church (Pastor Dennis Childress, authorized representative) use of City-owned property at the intersection of Malloy Bridge Road and Kaufman Street for a public event October 12, 2024.**

Mayor Pro Tem Epps made a motion to approve agenda item 22, seconded by Councilmember Magill. The motion passed unanimously (5/0).

- 23. Discuss and consider granting Todd Brisbon the use of the City's logo in connection with the skate park and for the limited purpose of the creation of a commemorative skateboard.**

Councilmember Magill stated this item is being postponed to a future meeting date until skate park is approved.

- 24. Discuss and consider an Ordinance providing for stop signs to be installed at the intersection of South Crestview and an unnamed minor street located between 810 E. Malloy Bridge Road and 190 S. Crestview; authorizing the City Manager to cause the appropriate signage to be erected.**

Mr. Medina briefed the City Council on the location of the stop signs.

City Council expressed concern regarding the maintenance of stop signs on private property in retail/commercial areas. Mr. Medina explained if the signs are part of the site plan the City may enforce maintenance.

Mayor Pro Tem Epps made a motion to approve agenda item 24, seconded by Councilmember Grimes. The motion passed unanimously (5/0).

Ordinance No. 2024-24

- 25. Discuss and consider a Resolution Approving a human capital management - Master Software as a Service ("SaaS") License Agreement with PM AM Corporation for software application service to manage City's Police Department Workforce in an amount not to exceed \$3,250.00 annually, authorizing the City Manager to execute all necessary and related documents.**

Support Services Manager Christine Wirth briefed City Council on the benefits of this software on operations and administrative tasks for the Police Department.

Councilmember Magill made a motion to approve agenda item 25, seconded by Councilmember Grimes. The motion passed unanimously (5/0).

Resolution No. 2024-90

- 26. Discuss and consider a Resolution authorizing Anderson Asphalt & Concrete Paving to provide asphalt road repair work on Malloy Bridge Road for compensation in an amount not to exceed ninety-nine thousand and four hundred dollars and zero cents (\$99,400.00); authorizing the City Manager to execute any and all necessary documents.**

City Manager Pat Stallings briefed City Council on this project.

Mayor Pro Tem Epps made a motion to approve agenda item 26, seconded by Councilmember Magill. The motion passed unanimously (5/0).

Resolution No. 2024-91

- 27. Discuss and consider a Resolution approving an agreement for professional engineering services with Garver, LLC for the purpose of providing engineering services for the Seagoville Plaza Sanitary Sewer Extension, in an amount not to exceed seventy-one thousand seven hundred seventy-eight dollars and fifty cents (\$71,778.50); authorizing the City Manager to execute said agreement.**

Mr. Stallings briefed City Council on this item.

Councilmember Magill made a motion to approve agenda item 27, seconded by Councilmember Howard. The motion passed unanimously (5/0).

Resolution No. 2024-92

- 28. Discuss and consider a Resolution approving an agreement with Granicus, LLC, A Minnesota Limited Liability Company for software and subscription services in an amount not to exceed \$10,721.89 for one-time fees and \$45,682.50 for annual subscription fees; authorizing the City Manager to execute all necessary and related documents.**

Ms. Egan briefed City Council on this item.

Councilmember Hernandez made a motion to approve agenda item 28, seconded by Councilmember Magill. The motion passed unanimously (5/0).

Resolution No. 2024-93

- 29. Items of community interest and councilmember reports.**

Councilmember Hernandez as NCT 911 Board Member he briefed the City Council on the quarterly meeting and announced the strategic plan and budget was approved for the new fiscal year.

Councilmember Magill reported a positive experience at the local elementary school as a visitor. Mayor Pro Tem Epps reported on the increase in visitors, success of vendors, and benefits to our local hotels due to Seagofest.

Mayor Sebastian recessed the Regular Session to convene into Executive Session at 8:09 p.m.

EXECUTIVE SESSION

The City Council convened into the Executive Session pursuant to:

- 30. Texas Govt. Code Section 551.074 Personnel Matters, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee:**

- A. Alternate Municipal Court Judge**
- B. City Manager**
- C. City Secretary**
- D. City Attorney**

Mayor Sebastian adjourned the Executive Session at 8:47 p.m.

REGULAR SESSION

Mayor Sebastian reconvened into the Regular Session at 8:48 p.m.

- 31. Take any necessary action as a result of Executive Session.**

Mayor Pro Tem Epps made a motion to approve an amendment to the Alternate Municipal Judge Service Agreement with Janice McKee amending the compensation rate to one hundred seventy-five dollars (\$175.00) per hour; and to authorize the City Manager to execute the amendment on behalf of the City. Seconded by Councilmember Grimes. The motion passed unanimously (5/0).

Councilmember Magill made a motion to approve an amendment to the City Manager's Employment Agreement with Patrick Stallings amending the term to end September 30, 2028; and a compensation increase on the base salary to two hundred twenty-nine thousand two hundred dollars (\$229,200.00); and authorizing the Mayor to execute the amendment on behalf of the City. Seconded by Councilmember Grimes. The motion passed unanimously (5/0).

Councilmember Hernandez made a motion to approve an amendment to the City Secretary's Employment Agreement with Sara Egan extending the term to continue for three years from October 1, 2025; and amending the base salary to one hundred fifty-five thousand dollars (\$155,000.00); and authorizing the City Manager to execute the amendment on behalf of the City. Seconded by Councilmember Howard. The motion passed unanimously (5/0).

32. Discuss future agenda items.

Councilmember Magill requested to have stop signs assessed near the Walmart area and similar cross sections.

33. Adjourn

There being no further business before the City Council the meeting adjourned at 8:50 p.m.

APPROVED:


Lackey Stepper Sebastian, Mayor

ATTEST:


Sara Egan, City Secretary