



MINUTES

PARKS AND RECREATION COMMISSION

**Meeting scheduled to begin at 6:30 p.m.,
Tuesday, July 12, 2011**

Break room of City Hall, 702 N. Highway 175, Seagoville, Texas.

**VICE-CHAIRPERSON
SECRETARY
COMMISSION MEMBER
COMMISSION MEMBER
COMMISSION MEMBER
COMMISSION MEMBER
COMMISSION MEMBER**

**BRENDA CALLAWAY
JOYCE MASSEY
SHARON CHAMBLISS
BLANCHE GATTIS
MOLLY LOZANO
(VACANT)
(VACANT)**

I. CALL TO ORDER

Vice-Chairperson Callaway declared a quorum present and called the meeting to order at 6:39 p.m. Commissioners present were Sharon Chambliss, Molly Lozano, Blanche Gattis, Joyce Massey and Brenda Callaway. Also present were Library Director Liz Gant and Planning Technician/Commission Liaison Cindy Kintz.

II. APPROVAL OF THE MINUTES FROM THE REGULAR MONTHLY MEETING HELD ON APRIL 12, 2011

Commissioner Gattis made a motion, seconded by Secretary Massey, to approve the minutes from the regular monthly meeting held on April 12, 2011. Vice-Chairperson Callaway called for a vote with all present commissioners voting AYE. The motion carried (5-0).

The commissioners proceeded to Agenda Items IV.B. and IV.A. prior to Agenda Item III.

III. RESPONSE TO ISSUES FROM APRIL MEETING

A. C. O. Bruce/Central Park – Fountain not working (Commissioner Lozano by telephone in May).

- B. Heard Park – Would like Staff to look at the loose guy wires on three utility poles in the park (February – Callaway); have the trees re-examined by an arborist (March – Callaway); and children playing on playground with caution tape around the equipment (April – Chambliss).
- C. Casa Grande Park – Tire tracks/ruts where someone came off the road into the park near the road (February) and basketball net was gone (April).
- D. Putnam Park – Tire swing and chain ladder on same huge tree (Commissioner Lozano by telephone in May).
- E. Bearden Park – Illegal dumping (Commissioner Lozano by telephone in May).

Vice-Chairperson Callaway requested that the Public Works Department take a look at the tree limbs that need to be trimmed especially the limbs that were dead.

IV. **REQUESTS AND PRESENTATIONS**

- A. A request to reserve a portion of C. O. Bruce/Central Park on Sunday, July 17, 2011 from 2:00 p.m. until 8:00 p.m. for the Class of 2001 Reunion Picnic. (Tiffany Sowels)

Commissioner Chambliss made a motion, seconded by Commissioner Gattis, to approve the request to reserve a portion of C.O. Bruce/Central Park on Sunday, July 17, 2011 from 2:00 p.m. until 8:00 p.m. for the Class of 2001 Reunion Picnic provided the park fees were paid and the application was completed. Vice-Chairperson Callaway called for a vote with all present commissioners voting AYE. The motion carried (5-0).

- B. S.Y.S.A. representative to address the Commission on the concessions building at C. O. Bruce/Central Park. (Eric Turnipseed)

Kim Vernon, Michelle Browning and Eric Turnipseed with the Seagoville Youth Sports Association (S.Y.S.A.) spoke to the commissioners about the association replacing the portion of the concessions building at C. O. Bruce/Central Park that was demolished due to termite infestation. Mr. Turnipseed stated that he had already spoken with both Assistant City Manager Mike Hitt and Chief Building Official Ron Harness about S.Y.S.A. replacing that portion of the building. He stated that both of them were okay with what the association wanted to do and that members of the association were at the meeting asking for the Commission's approval. Mrs. Gant asked who would be providing the funding for the project. Mr. Turnipseed stated that the association would be paying for the project. He also informed the commissioners that Greenforest exterminated the area for termites. Mrs. Gant spoke of the City's Park Master Plan.

Secretary Massey made a motion, seconded by Commissioner Chambliss, to approve the Seagoville Youth Sports Association replacing a portion of the concessions building at C. O. Bruce/Central Park that was demolished due to termite infestation as long as it meets the City's guidelines, permit requirements, etc. Vice-Chairperson Callaway called for a vote with all present commissioners voting AYE. The motion carried (5-0).

Mrs. Kintz suggested Mr. Turnipseed speak with Mr. Hitt and Mr. Harness again concerning the building for they had a few questions that needed to be answered.

V. **STAFF LIAISONS' REPORT**

Mrs. Gant reported to the commissioners that the cover was repaired and back up over the playground at Bearden Park. She also reported that the City was to receive a \$22,000 grant from the Seagoville Economic Development Corporation to replace broken and battered equipment in the parks.

VI. **PARK COMMENTS**

- ❖ C. O. Bruce/Central Park – Secretary Massey reported that the park looked fine; that it had been mowed; and that the trash cans had been tampered with.
- ❖ Heard Park – Vice-Chairperson Callaway reported that the park normally looks good.
- ❖ Casa Grande Park – Secretary Chambliss reported that the park looked good and that not a lot of people were using the park because of the weather being too hot.
- ❖ Putnam Park – (Vacant)
- ❖ Petty White Park – (Vacant)
- ❖ Veterans' Park – Commissioner Gattis reported that the park looked good and how she had planted some flower seeds but needed a hose for watering.

Mrs. Gant stated that she would check with Mr. Quimby on heat tolerant plants and everyone agreed Mrs. Gant could wait until after the excessive heat had passed.

- ❖ Bearden Park – Commissioner Lozano reported that the park was looking good and that there was not as much trash.

VII. **FUTURE AGENDA ITEMS**

The commissioners requested that Assistant City Manager Mike Hitt report to them next month over the funds the City received from the carnival over the July 4th week-end.

VIII. **ADJOURNMENT**

Without any further business to conduct, Commissioner Chambliss made a motion, seconded by Commissioner Gattis, to adjourn the meeting at 7:17 p.m. Vice-Chairperson Callaway called for a vote with all present commissioners voting AYE. The motion carried (5-0).

BRENDA CALLAWAY
VICE-CHAIRPERSON

ATTEST:

CINDY KINTZ, PLANNING TECHNICIAN
PARKS AND RECREATION COMMISSION LIAISON