

CITY OF SEAGOVILLE, TEXAS
ANNUAL OPERATING BUDGET
OCTOBER 1, 2016-SEPTEMBER 30, 2017





City of Seagoville, Texas

Operating Budget

October 1, 2016 – September 30, 2017

THIS BUDGET WILL RAISE MORE PROPERTY TAXES THAN LAST YEAR'S BUDGET BY \$390,972 OR AN 11.94% PERCENT INCREASE FROM LAST YEAR'S BUDGET, AND OF THAT AMOUNT, \$80,009 IS TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE TAX ROLL THIS YEAR

City of Seagoville

Fiscal Year 2016-2017

Budget Cover Page

This budget will raise more revenue from property taxes than last year's budget by an amount of \$390,972, which is an 11.94 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$80,009.

The members of the governing body voted on the budget as follows:

FOR: Mayor Pro Tem Tommy Lemond, Councilmember Jose Hernandez, Councilmember Rick Howard, Councilmember Mike Fruin, and Councilmember Jon Epps

AGAINST: No one

PRESENT (not voting Per Charter Section 3.05): Mayor Dennis K. Childress

ABSENT: No one

Property Tax Rate Comparison

	2016-2017	2015-2016
Property Tax Rate:	\$0.743800/100	\$0.713800/100
Effective Tax Rate:	\$0.678387/100	\$0.681946/100
Effective Maintenance & Operations Tax Rate:	\$0.678387/100	\$0.681946/100
Rollback Tax Rate:	\$0.743952/100	\$0.767174/100
Debt Rate:	\$0.036302/100	\$0.038000/100

Total debt obligation for City of Seagoville secured by property taxes:
\$1,660,000.00



City of Seagoville, Texas
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City of Seagoville, Texas Readers Guide FY 2016-2017 Budget

The purpose of this section of the budget document is to assist the reader in his or her efforts to understand the City's program of services for the upcoming fiscal year.

Introduction

This section contains the Seagoville Community Profile. A map and historic information about the City follows the Community Profile. It concludes with a listing of the key city officials of the City – the City Council, City Management and Executive Staff, followed by an organizational chart and the Government Finance Officers' Distinguished Budget Presentation Award for the previous fiscal year.

Budget Message

This document, developed by the City Managers' Office, highlights the mission statement and focus areas, major policy issues, current year challenges and budget assumptions utilized in building the FY 2017 budget. It discusses the overall provisions of the FY 2017 budget and provides a budget in brief summary. Immediately following the budget message is a schedule linking the City's long term goals to the FY 2017 department goals.

Policies

This section highlights the budget calendar and the policies underlying the development of the FY 2016-2017 budget

- Budget Calendar
- City Budget Policies
- Basis of Budget and Accounting
- Financial Policies
- Long Term Financial Strategy

Financial Analysis

This section contains a comprehensive overview of the City's financial position

- Schedule of Authorized Positions – a listing of budgeted positions by fund and department.
- Fund Structure – this document illustrates and explains the fund type and account groups utilized by the City of Seagoville. A companion document compares the measurement focus and budgetary basis/basis of accounting employed by the City's fund types and account groups.
- Combined Fund Summary – provides estimated beginning fund equity balances, summary totals of proposed revenues, expenditures, transfers in (out) and estimated ending fund equity balances at September 30, 2017 for all city funds.
- Combined Fund Statement – provides an expanded view of available resources and expenditures by department for each fund type – Actual FY 2014-15, Projected FY 2015-16 and Adopted FY 2016-17
- Explanation of Major Changes in Fund Balance.
- Changes in Fund Balances – All Funds Projected FY 2016
- Changes in Fund Balances – All Funds Actual FY 2015

City of Seagoville, Texas

Readers Guide

FY 2016-2017 Budget

Financial Analysis (continued)

- Explanation of Changes in Fund Balance – Actual FY 2015, Projected FY 2016 and Adopted FY 2017
- Trend Analysis of Major Revenues – graphically illustrates changes in the City's major revenues of service charges, property, sales and franchise taxes. This document also explains the underlying reasons for the changes.
- Revenue Summary by Major Type – All Funds
- Revenue Summary by Fund
- Three Year Comparison of Major Expenditures – graphically illustrates changes in expenditures by major fund type. This document also explains the underlying reasons for the changes.
- Expenditure Summary by Fund
- Expenditure Summary by Function – All Funds
- Long-Term Planning – provides a five year financial forecast for the General, Water & Sewer and Debt Service Funds

General Fund

This section of the budget contains the following:

- Fund Summary – an expanded view of financial data presented in the Budget Summary by Fund Type in the Financial Analysis section.
- Revenues by Category – provides additional detail of fund revenue by source.
- Property Tax Rate History – graphic illustration of property tax rates over several years.
- Sales Tax History – a graphic illustration of sales tax revenue over several years.
- Summary of Expenditures – provides additional detail of departmental expenditures.

The remainder of this section provides an illustration of department functions and a program summary for each General Fund department and division. Departments are traditionally the highest level organizational units of municipal government operations. Examples of departments are General Government, Public Safety and Community Services. A program identifies a grouping of similar, related work activities. Examples of programs include Finance (General Government), Streets (Community Development) and Senior Center (Community Services). This section provides a sheet describing the services performed by each program. Organization charts are provided indicating the positions involved in accomplishing program goals. Department goals are listed and linked to overall City goals.

The Program Summary contains a summary of financial and staffing resources. These summaries are presented in a historical format. Financial and staffing data are provided in terms of the prior year, the current year budget, the current year projected and adopted budget for the next fiscal year.

This section also provides performance measurement data on general government activities by department.

City of Seagoville, Texas
Readers Guide
FY 2016-2017 Budget

Debt Service Fund

This section provides the following information for the Debt Service fund:

- Overview – an analysis of fund revenue by source and fund expenditures by category.
- Statement of Revenues, Expenditures and Changes in Available Financial Resources – an expanded view of financial data presented in the Budget Summary by Fund Type in the Financial Analysis section.
- Computation of Legal Debt Margin
- Annual Debt Service Requirements for all City debt issues, followed by individual debt service requirements for each issue.
- This document also includes a graphic comparative illustration of the City's per capita outstanding debt.

Sales Tax Corporation

This section provides budgetary information on the Seagoville Economic Development Corporation. A portion of local sales taxes primarily funds this entity.

Water & Sewer Fund

This section of the budget contains the following:

- Statement of Revenues, Expenditures and Changes in Available Financial Resources – an expanded view of financial data presented in the Budget Summary by Fund Type in the Financial Analysis section.

The remainder of this section provides an illustration of department functions and a program summary for each Water and Sewer Fund department, as well as performance measures data.

All Other Funds

This section provides financial summaries for the remaining City funds. These funds are Governmental/Special Revenue funds and the Capital Project fund. This section begins with a graphic overview illustrating the relationship between these funds and other city departments.

Capital Expenditures

This section provides the criteria for classification as a capital expenditure. It also provides the following information for general government and business-type capital expenditures:

- Description
- Cost
- Funding Source
- Future Annual Maintenance Requirements

City of Seagoville, Texas
Readers Guide
FY 2016-2017 Budget

Appendix

Contains the following documents

- Budget glossary
- Budget ordinance
- Tax ordinance
- Top ten taxpayers

Please contact the City's Finance department for questions related to the FY2017 budget document at 972-287-6800.

Dallas County



City of Seagoville, County of Dallas, State of Texas, located approximately 15 miles Southeast of Downtown Dallas on U.S. Highway 175

POPULATION

Year	2015	2004	2000
City	15,390	11,100	10,823
County	2,480,331	2,287,288	2,218,899

INCENTIVES

Tax Abatement:	Yes
Enterprise Zone:	No
Industrial Foundation:	Yes
Foreign Trade Zone:	No
Reinvestment Zone:	No
Tax Increment Finance District	Yes
Freeport Exemption:	
Other:	

TRANSPORTATION

AIR SERVICE

Nearest Airport:	Mesquite
Runway Length:	6,000' x 100 ft.
Runway Surface:	Concrete
Lighted:	Yes
Fuel:	Yes
Instrum. Landing Sys.:	Yes
Airport Within 1 Hr.	
International:	DFW International
Regional:	Dallas Love Field
Municipal:	Mesquite

FREIGHT CARRIERS

Heartland Express, ABF Freight System Inc., Central Freight, Crete Carriers, Federal Express, Flying H Express Inc., Holmes Freight Lines, Ideal Truck Lines, Rapid Parcel Service, Tex Pack Express of Dallas, United Parcel Service, Yellow Freight

RAIL SERVICE

Provider:	None
Dallas Logistics Hub	15 miles

TAXATION

TAX RATE (PER \$100 ASSESSED VALUE) – Oct. 2014	
Dallas County:	\$0.243100
Seagoville, City:	0.713800
Dallas ISD:	1.282085
Special Districts: (Hospital, College, etc.)	0.410700
TOTAL:	\$2.649685

Municipal Sales Tax:	1-1/2%
State Sales Tax:	6-1/4%
Econ. Dev. Sales Tax:	1/2%
Other Sales Taxes:	%

WAGE DATA

OCCUPATIONAL TITLE	Hourly
Assembler, General	
Construction -	23.19
Electrician	20.60
Electronics Assembler	10.00
Forklift Operator	
Janitor, any industry	13.68
Laborer, General	
Machinist/Related Occup.	17.10
Maintenance, General	16.26
Mechanic (Maintenance)	18.36
Molding Machine Operator	
Semiconductor Processor	7.16
Sewing Machine (Garment)	11.14
Sheet Metal Worker	
Truck Driver, Lt., any ind.	15.35
Warehouse Worker	
Worker - Production	11.88

GOVERNMENT, CITY

Type:	City Council/Manager
Number on Council:	6
Municipal Police:	23
Paid Firemen:	19
Volunteers:	0
City Zoning Body:	Yes
Master Plan:	Yes

UTILITIES

ELECTRIC ENERGY DELIVERY:	TXU Electric Delivery
Reliability:	99.9754%
Transmission Voltage:	69 KV 138 KV 345 KV
Service Voltage:	120/208 120/240 240/480 277/480

NATURAL GAS:	ATMOS Gas
BTU Content Per Cubic Foot:	1,050

TELEPHONE SERVICE:	A T & T
Digital:	*
Analog:	*
Electromechanical:	
Make and Model:	#5 Digital ESS
Software Level:	5E4
Fiber Optics:	Yes
Switched 56 KBPS:	Yes
High Capacity Digital (T-1):	Yes
Digital Data Service:	Yes
911:	Yes

Other Network Services:
 ISDN basic & primary rate, Plexar, Custom Calling
 Features:
 Call Waiting, Call Forwarding, 3-Way Calling, Speed
 Calling and Caller ID, DSL, ATT Uverse

WATER SUPPLIER:	City of Dallas (100%)
Source:	Surface Water (Lakes)
Max. System Capacity (daily):	10,000,000 gallons
Max. Daily Use To Date:	3,300,000 gallons
Pressure on Mains:	60 PSI
Storage Capacity:	3,000,000 gallons
Size of Mains:	12"
System Looped:	Yes
Projects Under Construction	NA

SEWER SYSTEM:	
Type Treatment Plant:	Regional Pump Station
Maximum Capacity:	3,300,000 gallons
Max. Daily Use To Date:	1,900,000 gallons
Projects Under Construction:	NA

EDUCATION

DALLAS ISD

Public School Budget: (Seagoville-2014-15)
\$21,419,718

	Schools	Enrollment
Elementary:	3	1,870
Intermediate:		
Middle/Jr. High:	1	1,177
High Schools:	1	1,310
Private:	2	180
Special/Head Start:	1	46

AREA UNIVERSITIES/COLLEGES:

Eastfield College, Mesquite;
Richland College, Dallas; Southern Methodist University, Dallas; Texas A&M Engineering Extension Service Campus-(on I-20 just outside Seagoville); Texas A&M University, Commerce
Texas Christian University, Fort Worth; Texas Woman's University, Denton; University of Dallas, Irving; University of Texas at Arlington, Arlington; University of Texas at Dallas, Richardson,
Cedar Valley College - Lancaster

State Industrial Job Training:	Yes
Vocational Program:	Yes

COMMUNITY INFORMATION

HEALTH CARE

Total Hospital Beds in City:	0
Total Doctors (medical) in City:	2
Total Dentist:	3

MEDIA

Papers:	1 – weekly
Radio Stations:	0
TV Stations/TV Cable:	Local/Yes

CHURCHES

Antioch Baptist Church, Calvary Baptist Church, First Assembly of God, First Baptist Church of Seagoville, First Christian Church,
First United Methodist Church, God's House of Deliverance Holiness Church, New Beginnings Baptist Church, Praise Temple Church of God in Christ, Robinwood Baptist Church, Seagoville Church of Christ, The Rock Church, Victory Baptist Church

COMMUNITY INFORMATION (cont'd)

RECREATION

Parks:	7
Spray Park	1
Area Lakes:	2
Country Clubs:	0
Health Centers:	0
Public Golf Courses:	0
Theaters:	0
Tennis Courts:	2
Bed & Breakfast Facilities:	1
Hotel & Motel Rooms:	48
Libraries:	1
Other: Softball leagues, soccer leagues, nearest golf course – 4 miles	

AREA ATTRACTIONS:

Seagoville Chamber Banquet
Post Oak Preserve Environmental Center
SeagoFest
Seagoville Chamber Golf Tournament
Sunset Lions Club Annual Car Show
Bunker T. Sands Wetland Center
Cinco De Mayo

CLIMATE

Annual Average Temperature:	65.4 F.
Mo. Average High Temperature:	95. F.
Mo. Average Low Temperature:	36 F.
Annual Average Precipitation:	35.9"
Annual Average Snowfall:	0"
Elevation:	365' – 395'

FINANCE

American National Bank
Home Bank
WoodForest Bank

MAJOR AREA EMPLOYERS

EMPLOYER	PRODUCT	EMPLOYEES	UNION AFFILIATION
American National Bank	Banking	7	
Ameri-Metals	Ornamental iron work	12	
Beacon Industries	Machine shop	48	
Brookshire's	Food store	75	
Caylor Specialty Materials	Specialty sand blends	12	
City of Seagoville	Government	70	
Crete Carriers	Freight	25	
North Texas Scales	Electrical contractors	26	
Custom Seats	Automotive seats	6	
Denny's	Restaurant	40	
Gemko Landscape, Inc.	Landscaping	15	
Greenforest	Landscaping	80	
Home Bank	Banking	47	
Lee Solder, Inc.	Mfr. of bar solder	6	
McHone Metal Fabricators	Custom metal mfg.	12	
Mitchell's Welding	Retail welding supplies	12	
Nabors, Inc.	Wrecking & demolition	30	
O'Reilly Auto Parts	Auto parts distribution	450	
Pace Mobile Home Transport		18	
Precision Management & Construction	Construction	40	
Rockwell American Mfg. Company	Steel-leaf	55	
Seago Manor	Nursing home	60	
Seagoville Federal Correctional Institute	Prison	350	
Seagoville Veterinary Hospital	Veterinary	10	
Shar Trucking	Sand & gravel	60	
Shelby Packaging, Inc.	Mfr. of corrugated boxes	15	
Southard Septic Systems	Septic system installation	10	
Stanmar Distributing Company	Wholesale lawn equipment	10	
Steel Form Rental	Construction concrete forms	15	
Sunset Carpet Dyeing	Carpet cleaning/restoration	19	
Trophy Trucks, Inc.	Truck conversion	15	
Tuff-Ware, Inc.	Kindergarten/day care supplies	18	
Wal-Mart	Retail	450	
Inlet Structure Specialty's	Concrete Barriers	40	
Lone Star Metals	Metal Fabrication	25	
Aarons Rents	Rental	15	
Hibbits Sporting Goods	Sporting Goods	10	
Bealls Department Store	Clothing	10	
Cato's	Clothing	10	



History Of Seagoville

Seagoville, a suburban residential community, is on State Highway 175 and the Southern Pacific line ten miles southeast of Mesquite in southeastern Dallas County. Interstate Highway 635, State Highway 75, and Interstate Highway 20 all skirt the community. Seagoville is on the original land grant of J. D. Merchant. One of the first recorded settlers in the area was Hugh L. Buchanan, who arrived in the 1860s. By 1867 John A. Brinegar had constructed a one-room log school with seats made of split logs. The early 1870s saw the arrival of the next group of settlers, which included the Cravens, Sorrells, Peaks, Moores, and Hawthornes, as well as the town's founder, T. K. Seago, who built a general store there in 1876. A community began to develop around the store, and in 1876 it was known as Seago. In that year B. F. Peak built a cotton gin, and two years later the community's first Baptist church was completed. Freight was shipped and received from locks on the Trinity River.

In 1880 Professor J. T. Doss constructed a new school, and in 1881 the Texas Trunk Railroad was completed through Seago; the area shipped cotton and alfalfa. The community secured a post office in 1881; this office was still open in the early 1990s. In 1885 the First Methodist Church was completed, and the community had a steam gristmill, a cotton gin, another general store, and a population of sixty, which included a teacher, a blacksmith, and a doctor. By 1890 Seago had a population of eighty-five, and another general merchandise store, established by J. L. Fly, supplied the area with farm implements. By 1902 Seago had a newspaper called *The Star*, which was edited by J. E. Laney. In 1908 the Trinity River flooded and caused considerable damage to the C. C. Cobb farm, one of the largest in the state. In 1910 the community's first brick school was constructed; it had ten grades and fifteen students. That year the post office name was changed to Seagoville to avoid confusion with the town of Seago. Two years later Seagoville drilled an artesian well. In 1914 A. H. McWhorter and M. P. Hawthorne built eight brick buildings, one of which housed a movie theater. By that time the community had a population of 300, five general stores, five grocery stores, two hardware stores, two restaurants, two drugstores, a lumberyard, a blacksmith shop, a cotton gin, and a printer. Seagoville also had a Western Union office, local telephone service, the *Seagoville News*, and the Farmers Guaranty State Bank.

In 1925 Seagoville secured electrical service, and in 1926 it incorporated. Two years later a two-story high school was built, and by 1929 the population of the community had increased to 650. During the [Great Depression](#), however, the number of businesses decreased from twenty-eight (in 1929) to twelve (1933). Closures included the Seagoville State Bank, which shut its doors in December 1932. During this period two new institutions provided income for the residents of Seagoville: a federal detention station, and the Seagoville Community Cannery (begun by the Reconstruction Finance Corporation). Seagoville began to develop again when the main office and warehouse of Gibson Discount Stores located there in 1938. By 1941 the number of rated

businesses at Seagoville had increased to twenty-five and the population to 760. Seagoville at this time had seven grocery stores and service stations, five cafes, four beauty salons, three wholesale meat distributors, and two each of cotton gins, barbershops, garages, icehouses, and tobacco distributors. It also had numerous other businesses ranging from a laundry to a golf course. Public buildings included a city hall and a city jail, several schools, and a fire department. During [World War II](#) 290 of the 720 residents served in the armed forces, and the Seagoville Federal Correctional Institute was used by the United States Immigration and Naturalization Service to hold foreign-born people from the east and west coasts.

By 1948 the community had an estimated population of 2,000, forty-five businesses, and a second artesian water well. The economy was supported by the federal correctional institute, by local agricultural production, and by the Gibson Products Company, which manufactured shoe polish, drugs, and lotion. The community also had four churches and was still served by the *Seagoville News*. Banking was done in nearby Crandall. During the next two decades growth continued. In 1952 the second Seagoville State Bank opened, and three years later a new junior high school was built. In 1957 the community's high school burned down, forcing students to attend the Pleasant Grove High School until 1959, when Seagoville completed a new building. Five years later, when the local school district became part of the Dallas Independent School District, Seagoville had a population of 4,275 and 116 businesses.

In 1971 Seagoville was named "Small Town U.S.A." by the United States Marine Corps recruiting office, which subsequently shot a recruiting film entitled "Strictly On Your Own" in downtown Seagoville. In 1979 the community had a new sewage treatment plant and dedicated a new city hall and police substation. That year the community celebrated its 100th birthday. By 1990 Seagoville had a population of 8,969. In 1991 the population was reported as 9,100, and Seagoville had a six-member [mayor-council form of city government](#), twelve policemen, ten full-time firemen, and sixteen volunteer firemen. At that time the community had two elementary schools, one middle school, and one high school, with a total school population of 1,900. Seagoville also had a public library, seven churches, the Seagoville Federal Correctional Institute, and a United States Army reserve facility. In 2000 the population reached 10,823.

Citation

The following, adapted from the *Chicago Manual of Style*, 15th edition, is the preferred citation for this article.

Matthew Hayes Nall, "SEAGOVILLE, TX," *Handbook of Texas Online* (<http://www.tshaonline.org/handbook/online/articles/hfs05>), accessed August 11, 2011.
Published by the Texas State Historical Association.

Seagoville ★



City of Seagoville, Texas
Principal City Officials
2016 - 2017

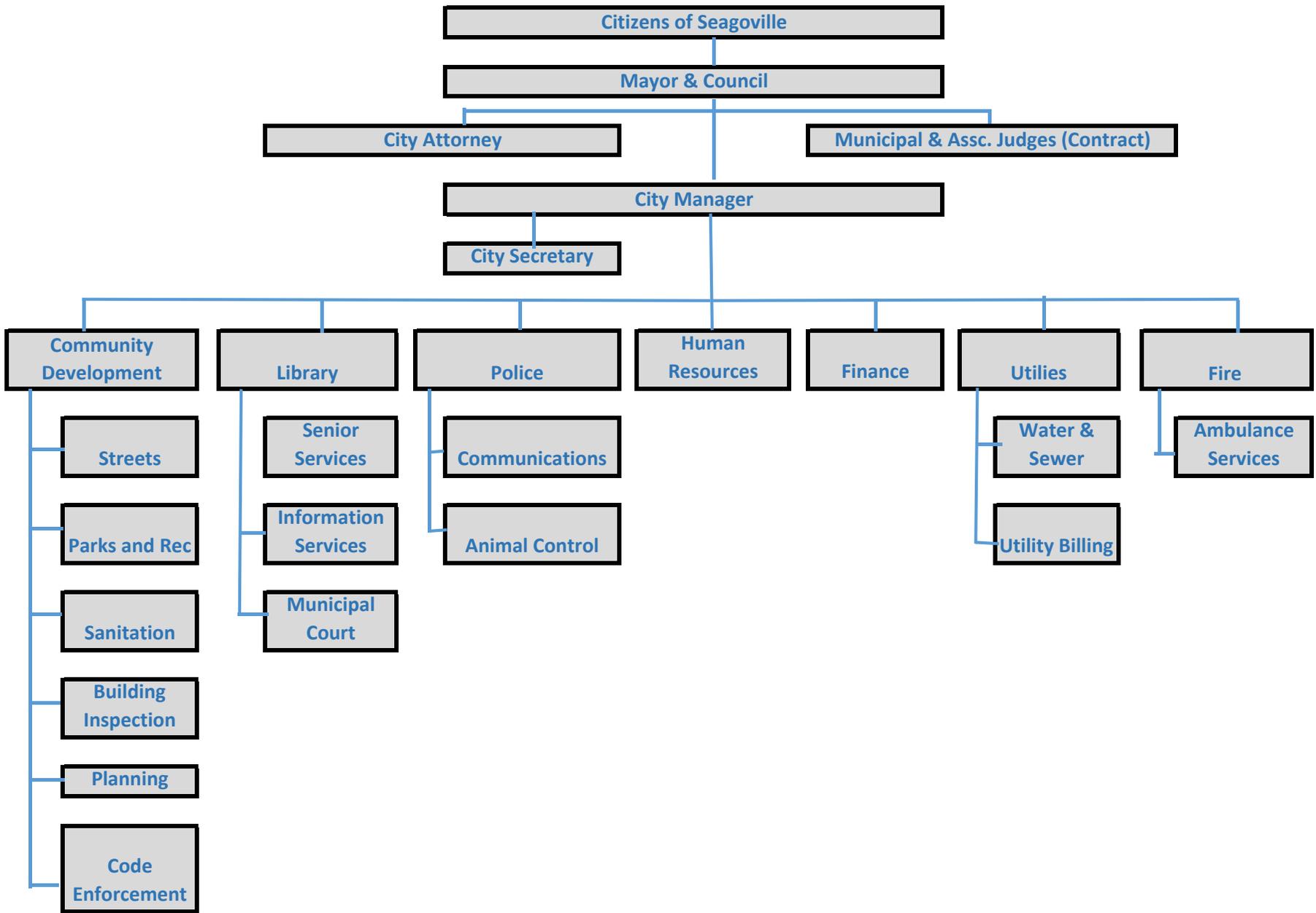
City Council

Dennis Childress	Mayor	Term Expires May, 2017
Jose Hernandez	Mayor Pro-Tem, Place 2	Term Expires May, 2017
Rick Howard	Council Member, Place 1	Term Expires May, 2018
Harold Magill	Council Member, Place 3	Term Expires May, 2018
Mike Fruin	Council Member, Place 4	Term Expires May, 2017
Jon Epps	Council Member, Place 5	Term Expires May, 2018

City Executive Staff

Pat Stallings	City Manager
Patrick Harvey	Finance Director
Ray Calverley	Police Chief
Todd Gilcrease	Fire Chief
Cindy Brown	Human Resources/Risk Manager
Dara Crabtree	City Secretary
Liz Gant	Library Director
Phil DeChant	Water Utilities Director
Ladis Barr	Community Development Director

Seagoville ★



Seagoville ★



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Seagoville
Texas**

For the Fiscal Year Beginning

October 1, 2015

Executive Director

Seagoville ★



MEMORANDUM

September 12, 2016

TO: Mayor and City Councilmembers
FROM: Patrick Stallings, City Manager
SUBJECT: FY2016-2017 Budget

It is my pleasure to present the FY2016-2017 General Fund and Water and Wastewater Budgets. I would like to thank Staff Members and Directors for their hard work during this budget process, and I would also like to thank you as Councilmembers for your leadership and vision for our City.

In the General Fund we experienced an increase in property value from \$494,621,920 in FY2016 to \$528,849,648 in FY2017, which is an increase of \$34,227,728. Based on the increased property value, our effective rate was set at \$0.678387, which is lower than our current tax rate of \$0.713800. The decision was made by Council to increase the property tax rate to \$0.743800, which is below the rollback rate, and will allow the City to purchase new technology, equipment and provide a 3% pay increase for all employees.

Some of the new items provided in this budget include:

- New Quint Ladder/Pumper Fire Apparatus to replace Engine 1, (which is at the end of its useful life) financed for 15 years at \$72,000 per year.
- A 3% pay increase for all City employees except the City Manager, at a cost of \$117,000.
- Provides \$120,000 in annual funding to create the City's first ever Street Maintenance Fund.
- Major redesign of the City's web-page at a cost of \$20,000.
- The purchase of a new Laserfiche computerized records management program for all City departments at a cost of \$12,922.
- The purchase of a new Police Patrol Vehicle at a cost of \$50,000.
- Replace an early storm warning outdoor siren at a cost of \$25,000.
- Payment on City Hall/Library roof repair at a cost of \$47,470.
- Additional deposit of \$42,000 in the Vehicle Replacement Fund.

The General Fund portion of this budget process was very clean and involved addressing the aforementioned major needs for the City. The Water and Wastewater portion of the budget was a little more difficult to maneuver through and required the assistance of two consultants. As you will read, this

portion of the budget will provide the City with funds necessary to service and maintain our water and sewer systems over time.

Proposed Wastewater Budget

Over the past ten (10) months, we have been working diligently to provide the public with the best water and wastewater services possible. Several challenges have arisen that have made this fiscal year's proposed budget more perplexing than in years past. I will address those challenges in this communication and explain our proposed remedies. Thank you for the opportunity to serve Seagoville as your City Manager and to be involved in determining long-term solutions that are intended to provide our City with the ability to become proactive instead of reactive in our quest to provide quality service to our customers.

The first issue and the driving force behind this budget proposal is the City's receipt of an Administrative Order (AO) from the Environmental Protection Agency (EPA). The reason for the AO is due to the City's failure to be proactive in resolving inflow and infiltration issues (I&I), which create sanitary sewer overflows (SSO). The details are covered in depth in the official AO, however, the following information concerning the EPA and the events that led up to the AO are as follows:

On April 14, 2015, the EPA conducted an inspection of our sanitary sewer system. During the inspection, the EPA inspected our 11 lift stations and reviewed our existing procedures and compared them to the Best Management Practices. At the end of the process, staff felt the inspection went well and did not anticipate any adverse action by the EPA. However, on December 15, 2015, the EPA issued an Administrative Order (CWA-06-2016-1710), placing the City of Seagoville on official notice of violation in respect to the EPA's 2015 Inspection. The following alleged violations were cited by the EPA:

- Failure to properly report Sanitary Sewer Overflows;
- Failure to prevent unauthorized unpermitted discharges and sanitary sewer overflows; and
- Failure to implement proper operation and maintenance of the collection system.

The EPA identified six (6) additional concerns in their report:

1. City should address wastewater engineering issues that leave the City vulnerable to SSO's at the US 175 Manhole.
2. City should have an automated emergency response system for lift station failures.
3. City should install electrical quick connects in event of power failure at lift stations.
4. City should prepare a standard operating procedure for emergency response and other critical operations.
5. City should implement a Capacity Management Operation and Maintenance Program (CMOM).
6. City should report all SSO's to the Texas Commission on Environmental Quality (TCEQ).

The EPA further identified recommendations and suggestions:

1. City should create a formal asset management process.
2. City should create a formal Capital Improvement Plan.
3. City should install a SCADA System, which would allow the City to implement automated emergency response processes.

In response to the EPA findings, concerns and recommendations, the City has implemented a proactive strategy to become compliant with the EPA requirements:

- In FY2016, the City contracted with the engineering firm of Pipeline Analysis, LLC and their Engineer Jim Forbes to create the City's first CMOM Plan.
- The City has addressed the quick connect plug issue and all lift stations have been outfitted with this technology.

- We have installed an automated emergency notification system on all lift stations.
- We have contracted with Pipeline Analysis, LLC to conduct an inflow and infiltration inspection for the Bowers Road Lift Station Service Area.

In the proposed FY2017 Budget, staff is recommending the following Capital Outlay Projects. If funded, these projects will help to ensure ongoing compliance with the EPA's Administrative Order mandates. I want to be very clear in my communication that we are in our infancy in becoming proactive to our wastewater issues in Seagoville. This is an onerous task that will never be fully completed. In other words, think of our wastewater system as a 100 year system which requires continued annual maintenance. In order to stay compliant with the EPA and TCEQ standards, we must ensure that we will be proactive to the level that satisfies their requirements. The following Capital Outlay Projects are a great start, but they certainly do not cover everything necessary to maintain and update our wastewater system.

- Contracting with Halff Associates, Inc., to complete a Wastewater Master Plan. This will be the first such plan ever created for the City at a cost of \$174,000.
- 19% Increase by the North Texas Municipal Water District (NTMWD) for wastewater services at a cost of \$191,782.
- \$4,000 increase by Dallas Water Utilities (DWU) for sewer services.
- \$55,000 annually to pay CO debt service to fund the US Highway 175 Gravity Main Crossing at Environmental Way. The total cost of this project is \$600,000.

Proposed Water Budget

In 2014 the City implemented a Capital Improvement Plan to fund \$1,403,000 in necessary water and wastewater projects. These projects were funded from the Water & Wastewater Reserve Fund. To date, we have spent \$832,453.43. After completing bid specifications for the Woodhaven Waterline Project staff realized moving forward with this project would reduce our reserves to approximately 49 days, which is under our Council mandated 60 day requirement. Staff proposed to halt spending from the Reserve Fund and to propose a plan in the FY2017 Budget process to fund this project, as well as create an ongoing funding stream to address water and sewer issues/projects in a proactive manner. The following Capital Outlay Projects are necessary to ensure that we complete projects that were promised to our customers and to ensure ongoing funding in the future.

- Woodhaven Waterline Project \$400,000
- Holt Track Hoe \$ 43,000 (Half Wastewater & Half Water)
- Meter Services Truck \$ 25,000 (Replaces a 1999 model truck)
- DWU Water Purchase Increase \$380,000

The DWU Water Purchase Increase is part of a TCEQ requirement that mandates the minimum amount of water to be purchased per connection per day. This DWU increase is due to the TCEQ's requirement, not because of DWU.

Conclusion

To restate our direction, we have been put on notice by the EPA and we have been issued an official AO. This AO is a blessing in that we were not placed under a "Consent Decree" by a Federal Court. Our Consultant Jim Forbes stated to me that he is surprised the EPA did not place us under a court order because the report from the EPA was scathing concerning our wastewater operations. Had we been placed under a court order, a Federal Court would mandate our operations and direction for us. This would be the worst possible scenario.

I have created a team consisting of consulting engineers Jim Forbes and Jayson Melcher to assist us with first becoming compliant with the EPA's AO and second to lead us into the future so that we do not end up on the receiving end of a Consent Decree. Both consultants have advised that we have approximately

100 miles of water and wastewater pipeline in our City. With that said, the ongoing maintenance alone approaches \$1,000,000 annually. We have 11 lift stations and a number of other tangibles such as equipment and employees necessary to maintain our water and wastewater system. It is paramount that the City establish a funding source as close to \$1,000,000 a year as possible to move forward. This budget moves us in the right direction by addressing several immediate reactive issues, and by adjusting our water and wastewater rates accordingly, we will have established a renewable funding stream of nearly \$600,000 to either secure debt for major projects or to immediately address issues in a proactive sense. An example of a proactive strategy is the contract with Pipeline Analysis, LLC and Mr. Jim Forbes to conduct I&I inspections for the Bowers Road lift station area. This inspection has revealed significant I&I and will in all likelihood necessitate repairs that will far exceed our annually allotted wastewater maintenance line-item. Without the increases proposed in our water and wastewater fund we will not be able to cover the costs of repair and it will have a major negative impact on our EPA AO compliance.

I have asked Mr. Forbes and Mr. Melcher to attend the budget workshop on Monday, July 11, 2016, and to make presentations to you in order to clarify and address any concerns that you may have before moving forward in the future with the water and wastewater budget. I have spent significant time speaking with these experts and I believe they will be able to explain these issues in a clear and concise manner. Our staff will also be in attendance to make presentations and to answer any questions that you may have. It is my hope that we will be able to work as a team to make Seagoville a great place to live, work, and visit.

As your City Manager, I have the responsibility to provide you with all of the information, not just pieces, so that you will be in a position to make the best decisions possible. I realize this document is full of issues that cause us all to question, how did we get to this point? I would urge you to not play the blame game, but focus on our overall goal of being proactive instead of reactive. I look at our situation as a positive in that, Seagoville has always been (to the best of my knowledge) reactive in the area of water and wastewater and without the EPA and TCEQ mandates, we most likely would remain reactive because there would be no requirement to implement best practices, repair I&I issues and address SSO's. What I am saying is that you as Councilmembers have the opportunity to become huge change agents for the community. What we are proposing now has far reaching implications beyond our life span. In a nutshell, our water and wastewater system and the responsibilities that go with it are bigger than we are. It is our responsibility to set a proactive positive course so that future generations may not have to be blind-sided by these same issues. I have done my best to explain the City's situation as it relates to water and wastewater issues and to explain these issues in a professional manner without bias or special agenda nonsense. These are the facts as they have developed, and as stated earlier, I appreciate the opportunity to serve Seagoville as your City Manager.

In closing, I would like to thank Mayor Dennis K. Childress, Mayor Pro Tem Jose Hernandez, Councilmember Rick Howard, Councilmember Jon Epps, Councilmember Mike Fruin, Councilmember Harold McGill, Finance Director Patrick Harvey, Assistant Finance Director Tanangela Beatty, Finance Technician Shirley Booth and all of the Department Directors and their Support Staff for their teamwork and professionalism in creating the FY2017 Budget.

Respectfully,

Patrick Stallings

Patrick Stallings
City Manager

CITY OF SEAGOVILLE,
TEXAS
FY 2017 DEPARTMENT GOALS AND
STRATEGIES RELATIVE TO LONG TERM
CITYWIDE GOALS

Goal	Description	Department Assignment
1	<p>Long Term Goal: Provide Quality Public Safety Services</p> <p>Implementation Strategy:</p> <ol style="list-style-type: none"> 1. Continue to reduce the occurrences of Part I crimes in the City 2. Continue to offer Crime Prevention Programs 3. Provide a minimum of two (2) Citizen Police Academies. 4. Maintain an average response time on all incidents below five (5) minutes 	<p>Police</p> <p>Police</p> <p>Police</p> <p>Fire/EMS</p>
1	<p>Long Term Goal: Provide Quality Public Safety Services</p> <p>Implementation Strategy:</p> <ol style="list-style-type: none"> 5. Maintain the “no kill” philosophy within the Animal Control program. 6. Complete the Texas Department of Public Safety NCIC and TCIC audits with no deficiencies. 7. Upgrade the court software to notify/remind defendants of court dates and payments. 	<p>Animal Control</p> <p>Support Services</p> <p>Municipal Court</p>
2	<p>Long Term Goal: Open, Transparent and Responsive Governance and Business Services</p> <p>Implementation Strategy:</p> <ol style="list-style-type: none"> 1. Manage City Services within the parameters of the FY 2015 budget. 2. Conduct joint senior management-citizen monthly meetings. 3. Conduct an annual review of all City operations. 4. Post Council minutes on the City’s website within three (3) days upon approval. 5. Post agendas seventy two (72) hours before public meetings as required by state law. 6. Post Quarterly Updates to the Code of Ordinances on the City’s website and by supplement. 	<p>City Manager</p> <p>City Manager</p> <p>City Manager</p> <p>City Secretary</p> <p>City Secretary</p> <p>City Secretary</p>

CITY OF SEAGOVILLE,
TEXAS
FY 2017 DEPARTMENT GOALS AND
STRATEGIES RELATIVE TO LONG TERM
CITYWIDE GOALS

Goal	Description	Department Assignment
2	<p>Long Term Goal: Open, Transparent and Responsive Governance and Business Services</p> <p>Implementation Strategy:</p> <ul style="list-style-type: none"> 7. Obtain the GFOA Financial Reporting Achievement Award 8. Obtain the GFOA Distinguished Budget Presentation Award 9. Obtain the Texas State Comptrollers' Financial Transparency recognition. 10. Provide customer service training to enhance customer relations. 	<p>Finance</p> <p>Finance</p> <p>Finance</p> <p>Water Customer Service</p>
2	<p>Long Term Goal: Open, Transparent and Responsive Governance and Business Services</p> <p>Implementation Strategy:</p> <ul style="list-style-type: none"> 11. Maintain a satisfactory rating from the Texas Department of Health Services 12. Increase online payments by 5% 	<p>Animal Control</p> <p>Municipal Court</p>
3	<p>Long Term Goal: Provide Quality Leisure Opportunities</p> <p>Implementation Strategy:</p> <ul style="list-style-type: none"> 1. Provide a summer reading program, story time for preschoolers, a book club for adult readers and wi fi access via computer workstations to library patrons 2. Provide medical transportation to any disabled person or senior 60 years or older living within the city limits. 3. Serve a congregate meal 5 days a week to any qualifying person 60 years of age or older or their spouse 4. Host the annual Patriotic festival, Seagofest and Mayfest 	<p>Library</p> <p>Senior Center</p> <p>Senior Center</p> <p>Parks</p>

CITY OF SEAGOVILLE,
TEXAS
FY 2017 DEPARTMENT GOALS AND
STRATEGIES RELATIVE TO LONG TERM
CITYWIDE GOALS

Goal	Description	Department Assignment
4	<p>Long Term Goal: Support Economic and Community Development Initiatives</p> <p>Implementation Strategy:</p> <ol style="list-style-type: none"> 1. Facilitate the continued partnership with the Dallas School System Agricultural Education Program. 2. Create and provide public education classes concerning responsible pet ownership 3. Provide a quality inspection of local development assuring compliance with City codes 4. Inspect Code Enforcement complaints received within 24 hours of receipt 	<p>Animal Control</p> <p>Animal Control</p> <p>Building Inspection</p> <p>Code Enforcement</p>
5	<p>Long Term Goal: Infrastructure Operations and Maintenance</p> <p>Implementation Strategy:</p> <ol style="list-style-type: none"> 1. Install, upgrade and maintain adequate signage in compliance with the Texas Manual of Uniform Traffic Control Devices 2. Ensure water system meets or exceeds EPA/TCEQ requirements for a public water system 3. Reduce inflow and infiltration into the sewer system by repairing and replacing damaged sewer mains and manholes 	<p>Streets</p> <p>Water Services</p> <p>Sewer Services</p>
6	<p>Long Term Goal: Retain, Attract and Develop Quality Employees</p> <p>Implementation Strategy:</p> <ol style="list-style-type: none"> 1. Provide a continually improving and competitive benefits package 2. Analyze online training options 3. Provide a minimum of ten (10) onsite TCLEOSE approved law enforcement training courses at the Seagoville Law Enforcement Center 4. Provide customer service training to enhance customer relations 	<p>Human Resources</p> <p>Police</p> <p>Water Customer Service</p>

Seagoville ★



FY 2017 BUDGET CALENDAR

May , 2016	Review of Mid Year Projections and FYE Fund Balance Estimate	City Manager, Finance Director
May 23 – June 10, 2016	Department Operating Budget Preparation	Department Heads
June 2016	Budget Review – All Funds	City Manager, Department Heads, Finance
June, July 2016	Insurance Costs – TML and Health	Human Resources, Finance
July 25, 2016	Completion of Budget Drafting of Budget Message from CM	City Manager, Finance Director, Department Heads
July 25, 2016	Receive Certified Appraisal Roll	Dallas/Kaufman County Appraisal Districts
July 25, 2016	Council Budget Workshop	City Manager, Finance Director, City Council
July 31, 2016	Budget Submitted to City Secretary	Staff
August 1, 2016	Calculate Effective Tax Rate	Tax Assessor/Collector
August 1, 2016	Publish Notice of Three Public Hearings 1. Proposed Budget FY 2017 and Proposed Tax Rate (Two Public Hearings) 2. Hotel/Motel Budget, Water/Sewer Rates (One Public Hearing) and Sanitation Rates (One Public Hearing)	City Secretary
August 1, 2016	Present Budget to Council, Discuss Tax Rate	City Manager, Finance Director, City Council
August 1, 2016	Resolution Accepting Tax Roll, Discuss Tax Rate and take record vote	City Council
August 8, 2016	Detailed Council Budget Workshop	City Manager, Finance Director, City Council
August 15, 2016	First of Two Public Hearings on FY 2017 Budget and Tax Rate Public Hearing on Hotel/Motel, Water/Sewer Rates and Sanitation Rates First Reading of Water/Sewer Rate Ord. and Sanitation Ord. Announcement by City Council of the date of the Meeting for the Adoption of the Tax Rate	City Council, City Secretary, City Manager, Finance Director
September 1, 2016	Publish “Notice of Vote on Tax Rate”	City Secretary
August 29, 2016	Second of Two Public Hearings on FY 2017 Budget and Tax Rate Second reading of Water/Sewer Rate Ord. and Sanitation Ord. Adoption of Water/Sewer Rate Ordinance and Sanitation Ordinance. Announcement by City Council of the date of the Meeting for the Adoption of the Tax Rate	City Council City Secretary, City Manager, Finance Director
September 19	Adoption of Budget FY 2017, Tax Rate, Hotel/Motel Budget and Grants, SEDC Budget and Tax Rate	City Council
September 20	Notify Tax Assessor/Collector of Tax Rate	Finance Director
October 1	Fiscal Year 2017 Begins	

City of Seagoville, Texas

Budget Policies

Procedures for preparing and adopting the annual budget

- A comprehensive annual budget will be prepared for all funds expended by the City.
- Appropriations lapse at year-end and may not be carried over to the following fiscal year. Multi-year capital projects will be funded by bond proceeds and have annually adopted budgets.
- The budget will be prepared in a clear manner to facilitate understanding by the citizens.
- All public hearings on the proposed budget and all budget workshops shall be open to the public.
- Copies of the proposed budget will be available to citizens in the City Public Library and the City Secretary's office will have copies available for review.
- The City Manager, prior to August 1st of each year, shall prepare and submit the budget, covering the next fiscal year, to the Council, which shall contain the below information. In preparing the budget, each employee, officer, board and department shall assist the City Manager by furnishing all necessary information.
 1. The City Manager's budget message shall outline the proposed financial policies for the next year with explanations of any change from previous years in expenditures and any major changes of policy and complete statement regarding the financial conditions of the City.
 2. An estimate of all revenue from taxes and other sources, including the present tax structure rates and property evaluation for the ensuing year.
 3. A carefully itemized list of proposed expenses by office, department, agency, employee and project for the budget year, as compared to actual expenses of the last ended fiscal year, and the present year-to-date.
 4. A description of all outstanding bond indebtedness, showing amount, purchaser, date of issue, rate of interest, and maturity date, as well as any other indebtedness which the City had incurred and which has not been paid.
 5. A statement proposing any capital expenditures deemed necessary for undertaking during the next budget year and recommended provisions for financing.

- The budget will provide for adequate maintenance of capital assets and or their orderly replacement.
- The responsibility of preparing and administering the budget belongs to the City Manager.
- A balanced budget is always required provided fund balances on hand in excess of City policy shall be considered part of the resources available for the purpose of ensuring a balanced budget each year.
- Prior to October 1, the budget is legally enacted by the City Council through passage of an ordinance.

Procedures for amending the annual budget

- After City Council adopts the budget, amendments are made through the budget adjustment process. Expenditures shall not exceed City Council appropriations at the fund level without formally amending the budget. During the fiscal year, the City Council may transfer funds allocated to a department to another department or re-estimate revenues or expenditures. The City Manager may transfer budgeted funds within a fund.

Seagoville ★

City of Seagoville, Texas

Basis of Budgeting and Accounting

The accounting and financial reporting treatment applied to a fund is determined by its “measurement focus.”

All governmental funds (i.e., General Fund, Special Revenue funds, etc.) are budgeted and accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. Operating revenues of governmental funds present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets.

Proprietary fund types, including enterprise funds (i.e., Water and Sewer), are accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and liabilities associated with the operation of these funds are included on the balance sheet. Fund equity (assets net of liabilities) is segregated into invested in capital assets, net of related debt and unrestricted net asset components. Proprietary fund type operating statements present increases (revenues) and decreases (expenses) in net assets.

Financial information is presented using the modified accrual basis of accounting for all governmental fund types and agency funds. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (when they become both measurable and available). “Measurable” means the amount of the transaction can be determined and “available” means the amount is collectible within the current accounting periods or soon enough thereafter to be used to pay liabilities of the current period. Ad valorem, franchise and sales tax revenues are recognized under the susceptible to accrual concept, since they are both measurable and available within 60 day after year end. Licenses and permits, charges for services (except for water and sewer billings), fines and forfeitures, and miscellaneous revenues are recorded as revenues when received in cash because they are generally not measurable until actually received. Expenditures are recorded when the related fund liability is incurred. Interest on general long-term debt is recorded as a fund liability when due or when amount have been accumulated in the debt service fund for payments to be made early in the following year.

The accrual basis of accounting is used in Proprietary Fund types, i.e., Enterprise Funds for financial reporting purposes. Under the full accrual basis of accounting, revenues and expenses are identified with a specific period of time, and are recorded as incurred, without regard to the date of receipt or payment of cash. For example, water and wastewater service charges are customarily recognized as revenues when billed, rather than at the time when the actual payment of the bill is received, in contrast to license and permit fees, which are recognized as revenues when payment is actually received in cash. This method of accounting is used for financial reporting purposes in the City’s comprehensive annual financial report; however, for budget presentation purposes, working capital is recognized as fund balance. Working capital, rather than unrestricted net assets, is used to represent fund balance in Enterprise Funds (which is similar to using the modified accrual basis). Under the working capital approach, depreciation expense is not budgeted, and capital outlay and debt service principal are budgeted as expenses. Working capital is generally defined as the difference between current assets (e.g., cash and receivables, etc.) and current liabilities (e.g., accounts payable), and provides a more thorough analysis of proprietary fund reserves for budget purposes than does the presentation of net assets. In addition, budgeting capital outlay as an expense for budgetary purposes allows the proposed capital purchases to be reviewed and authorized by City Council.

City of Seagoville Financial Policies

Purpose Statement

The policies set forth below provide guidelines to enable the City staff to achieve a long-term, stable financial condition while conducting daily operations and providing services to the community. The City Manager and Senior management follow these policies while developing the annual operating budget. The scope of these policies cover accounting, auditing, financial reporting, internal controls, fiscal, financial condition and reserve, revenue management, expenditure control and capital financing/debt management.

The long-range policies regarding financial management are as follows:

1. Exercise a discipline which allows the City to retain a sound financial condition.
2. Give recognition to the community's needs and ability to pay
3. Strive to retain the best possible rating on bonds

Accounting, Auditing and Financial Reporting

Accounting – The City's Director of Finance is responsible for establishing the chart of accounts and for properly recording financial transactions.

External Auditing – The City will be audited annually by outside independent accountants (auditors). The auditors must be a CPA firm and must demonstrate experience in the field of local government auditing. They must conduct the City's audit in accordance with generally accepted auditing standards and be knowledgeable in the Government Finance Officers Association (GFOA) Certificate of Achievement Program. The City will follow a five year rotation of outside independent auditors. The audited financial statements should be prepared within 180 days after the close of the fiscal year.

External Financial Reporting – The City will prepare and publish a Comprehensive Annual Financial Report (CAFR). The CAFR will be prepared in accordance with generally accepted accounting principles and will be presented annually to the Government Finance Officers Association (GFOA) for evaluation and awarding of the Certificate of Achievement for Excellence in Financial Reporting.

Interim Reporting – The Finance Department will prepare and issue timely reports on the City's fiscal status to the Mayor/Council and staff. This includes the following:

1. Monthly budget status reports to the City Manager and all Department Heads
2. Mid Year status report and fiscal year end projection of major funds (General and Water & Sewer funds)
3. Quarterly financial reports to Mayor and Council

Internal Controls

Written Procedures – The Director of Finance is responsible for developing written guidelines on accounting, cash handling and other financial matters which will be approved by the City Manager. The Finance Department will assist Department Directors, as needed, in tailoring such guidelines to fit each department's requirements.

Department Directors' Responsibility – Each Department Director is responsible to the City Manager to ensure that proper internal controls are followed throughout his or her department, that all guidelines on accounting and internal controls are implemented and that all independent auditor control recommendations are addressed.

Fiscal

Balanced Budget – Current available unrestricted operating revenue shall be sufficient to support current operating expenditures. Temporary shortages, or operating deficits, can and do occur, but they are not tolerated as extended trends. Measures are developed to provide additional revenue and/or reduced expenditures to eliminate operating deficits.

Long Range Planning – The budget process will be coordinated so as to identify major policy issues for City Council consideration in advance of the budget approval date so that proper decision analysis can be made.

Capital Assets – Such assets will be reasonably safeguarded, properly accounted for and prudently used. The capital asset inventory will be updated regularly.

Cash Management – The City's cash flow will be managed to maximize the investable cash in accordance with the City's investment policy.

Financial Condition and Reserve

Reserve Accounts – The General Fund unreserved undesignated fund balance should be adequate to handle unexpected decreases in revenues and a reasonable level for extraordinary unbudgeted expenditures. The General Fund balance policy should also be flexible enough to allow the City to weather economic downturns without raising taxes and/or reducing vital services. The General Fund is required to maintain a minimum 60 day reserve of budgeted expenditures.

City Enterprise Funds will compensate the General Fund for the general and administrative services thereby provided such as management, finance and personnel. The City will adopt annual utility rates which will generate revenues sufficient to cover operating expenses and meet the legal requirements of bond covenants. Rates will also fund adequate capital replacement of water distribution and sewerage collection systems. The Water and Sewer Fund is required to maintain a minimum of 60 days of budgeted expenses. These reserves are needed to protect against the possibility of temporary revenue shortfalls or unpredicted one-time expenditures.

Should either the General Fund reserve or the Water and Sewer Fund reserve fall below the minimum reserve requirement, revenue raising measures or expenditure reductions will be implemented to return the General Fund reserve and the Water and Sewer Fund reserve to the minimum level no later than the end of the following fiscal year.

Reserves (fund balance) will be used only for emergencies or to reduce balances in excess of current guidelines (60 days for the General Fund and 60 days for the Water and Sewer Fund), as long as they are spent for non-recurring items.

Revenue Management

Revenue Diversification – A diversified and stable revenue system will be maintained to shelter the City from short run fluctuations in any one revenue source.

Fees and Charges – The City will maximize utilization of user charges in lieu of property taxes for services that can be individually identified and where the costs are directly related to the level of service. There will be periodic review of fees and charges to ensure that fees provide adequate coverage of costs of service.

Use of One-time Revenues – One-time revenues will be used only for one-time expenditures. The City will avoid using temporary revenues to fund mainstream services.

Use of Unpredictable Revenue – The City will try to understand its revenue sources, and enact consistent collection policies so that assurances can be provided that the revenue base will materialize according to budgets and plans. Use of unpredictable revenue will depend upon management’s determination whether the revenue is considered a one time revenue or will recur annually.

Sufficiency – The benefits of revenue shall exceed the cost of producing the revenue.

Grants – Any potential grants shall be examined for matching requirements so that the source and availability of these funds may be determined before the grant application is made.

Utility Rates – The City shall review and adopt utility rates that shall generate revenues required to fully cover operating expenditures, meet the legal restrictions of all applicable bond covenants, and provide for an adequate level of working capital needs.

Expenditure Control

Appropriations – The City Manager’s level of budgetary control is at the fund level for all funds. Modifications within a respective fund’s operating categories (materials, supplies and services) and/or modifications within the personnel and capital categories may be made with the approval of the City Manager. When a budget amendment among funds or departments is necessary, it must be approved by the City Council.

Purchasing – All purchases shall be in accordance with both the City’s purchasing policy and state law.

Prompt Payment – All invoices will be paid upon 30 days of receipt in accordance with state law. Procedures will be used to take advantage of all cost effective purchase discounts. Payments will be processed to maximize the City’s investable cash.

Department Directors’ Responsibility - Each Department Director is held accountable for meeting program objectives and monitoring the use of budget funds expended to ensure compliance with the annual appropriated budget approved by the City Council.

Capital Financing and Debt Management

Debt Capacity, Issuance and Management – Long term debt will not be used for operating purposes. Capital projects financed through bond proceeds shall be financed for a period not to exceed the useful life of the project. When appropriate, self-supporting revenues will pay debt service in lieu of property taxes. The Debt Service current fiscal year debt requirement shall not exceed debt service property tax, self-supporting revenue and balances carried forward from the prior year. Unspent capital project proceeds are transferred to debt service at the completion of the capital project.

The Finance Department will monitor all City debt annually with the preparation of the annual budget. The Finance Department will diligently monitor the City's compliance to its bond covenants. The Finance Department will maintain ongoing communications with bond rating agencies about the City's financial condition and follow a policy of full disclosure on every financial report. The City has and will continue to retain a Financial Advisor in connection with any debt issuance.

City of Seagoville, Texas

Long Term Financial Strategy

Key Financial Principles

- **Make Trade-Offs**
Do not initiate major new services without either
 - ensuring that revenue to pay for the service can be sustained over time, or
 - making trade-offs of existing services.
- **Do It Well**
If the City cannot deliver a service well, the service will not be provided at all.
- **Use Unexpected One-Time Revenues for One-Time Costs or Reserves**
- **Invest in Employees**
The City will invest in employees and provide resources to maximize their productivity.
- **Contract In/Contract Out**
Consider alternative service delivery to maximize efficiency and effectiveness.
- **Selectively Recover Costs**
On a selective basis, have those who use a service pay the full cost.
- **Recognize the Connection Between the Operating Budget and the Capital Budget**
- **What Should the City Do in the Following Year's Budget When the Financial Outlook is Positive?**
 - Assess the situation
 - Maintain adequate reserves
 - Use one-time revenues only for one-time expenses
 - Use recurring revenue for recurring costs or one-time expenses
 - Stay faithful to City goals over the long run
 - Think carefully when considering revenue cuts
 - Think long term
- **What should the City Do Every Year, Whether the Financial Outlook is Positive or Negative?**
 - Increase operating cost recovery
 - Pursue cost sharing

City of Seagoville, Texas Long Term Financial Strategy Key Financial Principles

- **What Should the City Do in the Following Year's Budget When the Financial Outlook is Negative?**
 - Assess the situation
 - Use reserves sparingly
 - Reduce services
 - Continue to think carefully when considering tax increases

Position Analysis

DEPT. DEPARTMENT/TITLE	Actual 2014-2015				Projected 2015-2016				Budget 2016-2017			
	FT PERM.	PT PERM.	PT TEMP.	FTE's	FT PERM.	PT PERM.	PT TEMP.	FTE's	FT PERM.	PT PERM.	PT TEMP.	FTE's
2 City Manager												
City Manager	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
Administrative Assistant to the City Manager*	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3 City Secretary												
City Secretary	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
4 Finance Department												
Director of Finance	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
Assistant Director of Finance	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
Senior Accountant	1.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Finance Technician	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
5 Animal Control												
Animal Control Mgr/Police Officer	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00
Animal Control Officer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
Animal Shelter Attendant	0.00	1.00	0.00	0.50	0.00	2.00	0.00	1.00	0.00	2.00	0.00	1.00
6 Building Inspection/Building Services												
Community Development Director	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
Chief Building Official	1.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Building Maintenance Technician	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
Administrative Assistant*****	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
8 Police Department												
Chief of Police	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
Captain	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
Sergeant	5.00	0.00	0.00	5.00	6.00	0.00	0.00	6.00	6.00	0.00	0.00	6.00
Police Officer	16.00	0.00	0.70	16.70	15.00	0.00	2.00	15.70	15.00	0.00	2.00	15.70
Crossing Guard	0.00	0.00	2.00	0.30	0.00	0.00	2.00	0.30	0.00	0.00	2.00	0.30
9 Planning Department												
Planning Technician	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
11 Fire Department												
Fire Chief	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
Captain	3.00	0.00	0.00	3.00	3.00	0.00	0.00	3.00	3.00	0.00	0.00	3.00
Lieutenant	3.00	0.00	0.00	3.00	3.00	0.00	0.00	3.00	3.00	0.00	0.00	3.00
Fire Fighter	12.00	0.00	1.00	13.00	12.00	0.00	1.00	13.00	12.00	0.00	1.00	13.00
12 Municipal Court												
Court Administrator	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
Court Clerk	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
13 Library												
Library Director	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
Library Assistant	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
Library Clerk	0.00	2.00	0.00	1.00	0.00	2.00	0.00	1.00	0.00	2.00	0.00	1.00
14 Senior Center												
Senior Center Manager	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
Outreach Worker	0.00	1.00	0.00	0.50	0.00	1.00	0.00	0.75	0.00	1.00	0.00	0.75
Food Server	0.00	1.00	0.00	0.33	0.00	1.00	0.00	0.33	0.00	1.00	0.00	0.33
Building Maintenance Worker	0.00	1.00	0.00	0.50	0.00	1.00	0.00	0.50	0.00	1.00	0.00	0.50
Driver/Clerk	0.00	1.00	0.00	0.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
15 Street Department												
Supervisor*	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Crew Leader	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Maintenance Worker	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
Litter Crew Worker	0.00	0.00	0.00	0.00	2.00	0.00	0.00	2.00	2.00	0.00	0.00	2.00
17 Support Services												
Support Services Manager	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
Records Technicians	2.00	0.00	0.00	2.00	3.00	0.00	0.00	3.00	3.00	0.00	0.00	3.00
Communication Technicians	5.00	1.00	0.00	5.75	6.00	0.00	4.00	6.75	6.00	0.00	4.00	6.75
18 Parks Department												
Director of Parks and Recreation*	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Supervisor*	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Crew Leader**	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
Maintenance Worker	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Maintenance Apprentice - Temp (Summer)*	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
22 Communications /IT												
Director of Communications & Info. Services*	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00
23 Human Resources												
Director of HR/Risk Manager	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
25 Code Enforcement												
Senior Code Enforcement Officer	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
Code Enforcement Officer	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
General	70.00	8.00	3.70	75.83	73.00	7.00	9.00	79.33	74.00	7.00	9.00	81.33

Position Analysis

DEPT. DEPARTMENT/TITLE	Actual 2014-2015				Projected 2015-2016				Budget 2016-2017			
	PERM.	PERM.	TEMP.	FTE's	PERM.	PERM.	TEMP.	FTE's	PERM.	PERM.	TEMP.	FTE's
5 W & S Administrative												
Director of Public Works	1.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Director of Utilities	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
Field Operations Superintendent	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Assistant Director of Public Works	1.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Operations Support Technician	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
10 Water Services Department												
Public Works Superintendent****	1.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Assistant Director of Utilities	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
Water Supervisor	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
Maintenance Worker	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
Meter Service Technician***	2.00	0.00	0.00	2.00	2.00	0.00	0.00	2.00	2.00	0.00	0.00	2.00
20 Sewer Services Department												
Maintenance Worker	4.00	0.00	0.00	4.00	4.00	0.00	0.00	4.00	4.00	0.00	0.00	4.00
30 Customer Service Department												
Customer Service Manager	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
Customer Service/UB Technician*****	3.00	0.00	0.00	3.00	2.00	0.00	0.00	3.00	2.00	0.00	0.00	2.00
Water and Sewer	16.00	0.00	0.00	16.00	14.00	0.00	0.00	15.00	14.00	0.00	0.00	14.00
Total	86.00	8.00	3.70	91.83	87.00	7.00	9.00	94.33	88.00	7.00	9.00	95.33

- * Authorized, but not funded in FY 2015, 2016 or 2017
- ** This position is funded in FY 2015
- *** Moved from Customer Services department in FY 2014
- **** Moved to Water Services department in FY 2014
- ***** Moved one UB Technician to Adm Assistant - Building Inspection/ Building Services.

Animal Services

The staffer formerly Animal Control Manager/Police Officer position was transferred into the Police Department and replaced by a civilian Animal Control Manager.

Building Inspection/Building Services

The former Building Official is promoted to Community Development Director in addition to moving a UB Technician into the new Administrative Assistant Position.

Police

A Police Officer has been promoted into a new Sargeant position.

Street

Reflects the addition of the two person litter crew.

Support Services

Adds a new records technician and a communications technician.

W&S Administrative

The Director of Public Works title change to Director of Utilities

Water Services Department

The Public Works Superintendent is now Assistant Director of Utilities

Finance

Senior Accountant promoted to Assistant Director of Finance

Senior Center

Senior Center transportation function privatized and additional hours provided to the Outreach Worker.



CITY OF SEAGOVILLE, TEXAS FUND STRUCTURE

All funds of the City of Seagoville are subject to appropriation and are classified into six “fund types” used by local governments.

Four of the six fund types are **governmental funds**. These are used by the City of Seagoville to account for governmental type activities. These are the general fund, the special revenue funds, the debt service funds and the capital project funds. Governmental funds use the “flow of current financial resources” measurement focus and the “modified accrual” basis of accounting.

1. **General Fund:**
This is the City’s primary operating fund. Accounts for all financial resources of the general government, except those required to be accounted for in another fund.
2. **Special Revenue Funds:**
Governmental fund type used to account for the proceeds of specific revenue sources that are restricted or committed to expenditure for specific purposes other than debt service or capital projects and exclusive of resources held in trust for individuals, private organizations, or other governments.
3. **Debt Service Funds:**
Governmental fund type used to account for accumulations of resources that are restricted, committed, or assigned to expenditure for principal and interest.
4. **Capital Project Funds:**
Fund type used to account for financial resources that are restricted, committed, or assigned to expenditure for capital outlays including the acquisition or construction of capital facilities and other capital assets (excluding capital-related outflows financed by proprietary funds or for assets that will be held in trust for individuals, private organizations, or other governments).

Two of the fund types are **proprietary funds**. These are used by the City of Seagoville to account for “business type” activities. Business type activities receive a significant portion of their funding through user charges. Proprietary funds use the “flow of economic resources” measurement focus and the “full accrual” basis of accounting.

5. **Enterprise Funds:**
This proprietary fund type is used to report an activity for which a fee is charged to external users for goods and services. The costs of providing goods or services to the general public on a continuing basis are financed or recovered primarily through user charges.
6. **Internal Service Fund:**
A proprietary fund type that may be used to report any activity that provides goods and services to other funds, departments, or agencies of the primary government and its component units, or to other governments, on a cost-reimbursement basis. The City of Seagoville currently has no funds of this type.

For financial reporting purposes, the General Fund and the Water and Sewer Fund are considered to be “major funds”.

A detailed description of the individual funds can be found in the glossary in the appendix section of the budget document.

**CITY OF SEAGOVILLE, TEXAS
FUND STRUCTURE
FY 2016-17**

	Measurement Focus		Budgetary Basis/ Basis of Accounting	
	Flow of Current Financial Resources	Flow of Economic Resources	Modified Accrual	Full Accrual
I. Governmental Funds:				
General	x		x	
Special Revenue Funds:				
Police State Forfeiture	x		x	
Police Federal Forfeiture	x		x	
Small Grants	x		x	
Municipal Court	x		x	
Park Development	x		x	
Hotel/Motel	x		x	
Municipal Court Security	x		x	
Revenue Recycling	x		x	
Park Maintenance	x		x	
Street Maintenance	x		x	
Vehicle Replacement	x		x	
Animal Shelter Operations	x		x	
Animal Shelter Building	x		x	
Police Training	x		x	
Storm Water	x		x	
Debt Service Funds:				
General Bond Debt Service	x		x	
Capital Projects Funds:				
Capital Projects	x		x	
II. Proprietary Funds				
Enterprise Funds:				
Water and Sewer Utility		x		x
	General	Special Revenue	Water and Sewer	Capital Projects
General Government				
City Council	x			
City Manager	x	x		
City Secretary	x			
Information Technology	x			
Library	x	x		
Human Resources	x			
Finance	x			
Public Safety				
Police	x	x		
Fire	x			
EMS	x			
Support Services	x			
Animal Control	x			
Community Services				
Municipal Court	x			
Library	x	x		
Senior Center	x			
Sanitation	x			
Community Development				
Building Services/Code Enforcement	x			
Streets	x	x		x
Parks	x	x		
Planning	x			
Utilities				
Administrative		x	x	
Water			x	
Sewer			x	
Customer Service			x	

City of Seagoville
Combined Fund Summary
FY 2016-2017

Fund Type and Name	October 1 Estimated Fund Balance	Total Receipts	Total Funds Available	Total Expenditures	Transfers In (Out)	September 30 Estimated Fund Balance
Governmental Fund Types						
<u>General Operating Funds</u>						
General Fund	2,506,867	7,976,421	10,483,288	8,391,612	217,904	2,309,580
	<u>2,506,867</u>	<u>7,976,421</u>	<u>10,483,288</u>	<u>8,391,612</u>	<u>217,904</u>	<u>2,309,580</u>
<u>Debt Service Funds</u>						
General Obligation Debt Service	11,630	192,219	203,849	192,198	-	11,651
	<u>11,630</u>	<u>192,219</u>	<u>203,849</u>	<u>192,198</u>	<u>-</u>	<u>11,651</u>
<u>Special Revenue Funds</u>						
Police State Forfeiture	2,192	623	2,815	-	-	2,815
Police Federal Forfeiture	1,582	-	1,582	-	-	1,582
Small Grants Fund	11,936	2,550	14,486	2,777	-	11,709
Revenue Recycle Fund	2,377	500	2,877	500	-	2,377
Municipal Court Fund	31,774	7,500	39,274	20,366	-	18,908
Park Development Fund	58,000	-	58,000	-	-	58,000
Hotel Motel Fund	-	24,000	24,000	24,000	-	-
Park Maintenance Fund	1,685	2,000	3,685	-	-	3,685
Street Maintenance Fund	-	100	100	-	120,000	120,100
Animal Shelter Operations	3,710	1,500	5,210	3,000	-	2,210
Animal Shelter Building	4,489	-	4,489	-	-	4,489
Vehicle Replacement	81,676	2,500	84,176	-	42,000	126,176
Police Training Fund	5,150	3,000	8,150	5,000	-	3,150
Storm Water Fund	104,989	82,800	187,789	55,300	(27,600)	104,889
	<u>309,560</u>	<u>127,073</u>	<u>436,633</u>	<u>110,943</u>	<u>134,400</u>	<u>460,090</u>
<u>Capital Projects Funds</u>						
FY 2015 Street Projects Fund	1,878,759	2,000	1,880,759	1,774,815	-	105,944
	<u>1,878,759</u>	<u>2,000</u>	<u>1,880,759</u>	<u>1,774,815</u>	<u>-</u>	<u>105,944</u>
Total Governmental Fund Types	<u>4,706,817</u>	<u>8,297,713</u>	<u>13,004,530</u>	<u>10,469,568</u>	<u>352,304</u>	<u>2,887,266</u>
Business-Type Activities						
<u>Water and Sewer Funds</u>						
Water and Sewer Operating Fund	969,068	7,038,940	8,008,008	6,632,817	(352,304)	1,022,887
Total Business-Type Activities	<u>969,068</u>	<u>7,038,940</u>	<u>8,008,008</u>	<u>6,632,817</u>	<u>(352,304)</u>	<u>1,022,887</u>
Total All Funds	<u>5,675,885</u>	<u>15,336,653</u>	<u>21,012,538</u>	<u>17,102,385</u>	<u>-</u>	<u>3,910,153</u>

NOTE:
Revenues and Expenditures do not include interfund transfers.

**CITY OF SEAGOVILLE, TEXAS
COMBINED FUND STATEMENT
FY 2016-17**

	General	Special Revenue Funds	Debt Service Fund
Fund Balance, beginning	2,506,867	309,560	11,630
Revenues:			
Property Taxes	3,768,772	-	192,194
Sales & Other Taxes	2,178,764	-	-
Hotel/Motel Tax	-	24,000	-
Franchise Fees	647,500	-	-
Licenses & Permits	258,125	-	-
Intergovernmental	24,000	-	-
Charges for Services	914,560	87,800	-
Fines & Forfeitures	177,200	7,500	-
Other	7,500	7,773	25
Debt Proceeds	-	-	-
Total Revenues	7,976,421	127,073	192,219
Transfers In	379,904	162,000	-
Total Available Resources	10,863,192	598,633	203,849
Expenditures:			
General Government	884,863	24,500	-
Public Safety	4,459,321	8,227	-
Community Services	1,226,878	22,916	-
Community Development	1,239,398	55,300	-
Non Departmental	340,760	-	-
Reserve for Capital	-	-	-
Expenditures	13,000	-	-
City Manager Recommended	155,392	-	-
Debt Service	-	-	192,198
Capital Improvements	72,000	-	-
Total Expenditures	8,391,612	110,943	192,198
Transfers Out	162,000	27,600	-
Fund Balance, ending	2,309,580	460,090	11,651

**CITY OF SEAGOVILLE, TEXAS
COMBINED FUND STATEMENT
FY 2016-17**

	Capital Funds	Enterprise Funds	Adopted Budget FY 2017	Projected FY 2015-16	Actual FY 2014-15
Fund Balance, beginning	1,878,759	969,068	5,675,885	6,256,696	5,884,682
Revenues:					
Property Taxes	-	-	3,960,966	3,572,013	3,367,553
Sales & Other Taxes	-	-	2,178,764	2,066,401	2,073,504
Hotel/Motel Tax	-	-	24,000	30,000	25,350
Franchise Fees	-	-	647,500	646,900	745,813
Licenses & Permits	-	-	258,125	392,574	400,891
Intergovernmental	-	-	24,000	36,548	64,859
Charges for Services	-	6,238,102	7,240,462	6,300,566	6,104,915
Fines & Forfeitures	-	-	184,700	185,482	192,531
Other	2,000	200,838	218,136	266,820	231,563
Debt Proceeds	-	600,000	600,000	175,000	4,131,627
Total Revenues	2,000	7,038,940	15,336,653	13,672,305	17,338,605
Transfers In	-	-	541,904	511,351	532,902
Total Available Resources	1,880,759	8,008,008	21,554,442	20,440,352	23,756,189
Expenditures:					
General Government	-	-	909,363	832,819	747,277
Public Safety	-	-	4,467,548	4,200,402	4,028,060
Community Services	-	-	1,249,794	1,217,186	1,200,230
Community Development	17,571	4,811,744	6,124,013	5,148,565	4,613,866
Non Departmental	-	153,606	494,366	427,663	300,125
Reserve for Capital Expenditures	-	-	13,000	12,000	16,354
City Manager Recommended	-	-	155,392	397,898	352,885
Debt Service	-	599,467	791,665	785,964	794,911
Capital Improvements	1,757,244	1,068,000	2,897,244	1,230,619	4,912,883
Total Expenditures	1,774,815	6,632,817	17,102,385	14,253,116	16,966,592
Transfers Out	-	352,304	541,904	511,351	532,902
Fund Balance, ending	105,944	1,022,887	3,910,153	5,675,885	6,256,696

**CITY OF SEAGOVILLE, TEXAS
BUDGET SUMMARY BY CATEGORY
EXPLANATION OF MAJOR CHANGES IN FUND BALANCES**

GENERAL FUND

The City has planned a balanced budget for the General Fund, with an estimated ending fund balance of \$2,309,580. This is primarily due to

- An increased in property tax assessed valuations of \$34,227,728, and a 3 cent increase in the property tax rate yielding an additional \$390,972 (including delinquent and penalties) in property tax revenue compared to last year's budget
- Providing resources of \$121,090 for a 3% raise to fulltime employees.
- Providing resources in the amount of \$120,000 for street maintenance, \$72,000 down payment for the acquisition of a quint vehicle for the Fire Department, and \$50,000 for the replacement of a Police patrol vehicle.

SPECIAL REVENUE FUNDS

The 2017 Budget provides for an overall increase in this category of funds of \$150,530, a 48.6% increase in the estimated beginning fund balance of \$309,560. The overall increase is due to the following:

Park Development Fund

In FY 2015, this fund received fees of \$58,000 in fees, which have yet to be expended.

Storm Water Fund

The FY 2016 budget applied a Council-approved storm water fee of \$0.75 per impervious surface area to properties in the City. This is an increase of \$0.25 over the FY 2015 fee of \$0.50 per impervious surface area. This measure provides approximately \$27,600 to the proposed two (2) person litter crew.

CAPITAL PROJECTS FUND

The 2017 budget provides for a decrease in fund balance of \$1,772,815 for an ending fund balance of \$105,944. This fund provides resources, to continue the 2015 Street Improvements Program, with FY 2017 estimated expenditure of \$1,774,815 to repair Woodhaven Drive, Lasater, Simonds, Shadybrook, Elizabeth, Tunnell, Bowers, Elmo and Seago streets, including sidewalks, signs and markings.

ENTERPRISE FUND

The 2017 Budget provides for an increase in this fund of \$53,819, a 5.6% increase of the estimated beginning fund balance of \$969,068. This overall increase is a result of an increase in water and sewer rates of approximately \$15.30 monthly to the 5,000 gallon consumer and an increase of approximately \$27.25 to the 10,000 gallon and above consumer. These rate increases are projected to yield \$745,830 in water revenues and \$487,220 in sewer revenue for FY 2017. The revenue increases are mitigated by anticipated increases in the cost of raw water purchases (\$380,000) and in sewer treatment services (\$191,782). This fund is providing \$18,571 for a 3% raise to fulltime employees. Funding of \$174,200 is provided for the development of the first Capacity Management Operation and Maintenance Program (CMOM) and \$174,000 is provided for the development of a Wastewater Master Plan. These initiatives will guide future capital spending by the Water and Sewer Fund and assist the City in maintaining compliance with the expectations of federal and state regulatory agencies.

Resources are also provided (\$400,000) for improvements to the Woodhaven Water Improvements. There is an eight inch (8") AC water line that extends from Seagoville Road to

May Road that is approximately 60 years old and is in poor condition. The alignment of the waterline is such that it runs through a rear yard easement between Parkhaven Drive and Woodhaven Drive but has no connections to the other waterlines in the neighborhood. The waterline and has a history of repairs, including four (4) in the last 18 months. When the line breaks, crews have to work around a buried electrical line that runs close to and in some cases, on top of the water line. The broken lines also cause the adjoining yards and Woodhaven Drive to flood. This project will take the 8" AC line out of service and it will be relocated along the south side of Woodhaven Drive. The new waterline will be a combination of 12" and 8" PVC. Additional benefits of the project are that the substandard 2" and 6" waterline along Woodhaven Drive will also be replaced by virtue of the proposed alignment of this new PVC waterline, and will also create a second feed to the neighborhood that currently does not exist.

**CITY OF SEAGOVILLE, TEXAS
CHANGES IN FUND BALANCE
PROJECTED 2016**

	General	Special Revenue Funds	Debt Service Fund	Capital Funds	Enterprise Funds	Projected FY 2016
Fund Balance, beginning	2,702,695	195,211	15,518	2,587,737	755,535	6,256,696
Revenues:						
Property Taxes	3,384,057	-	187,956	-	-	3,572,013
Sales & Other Taxes	2,066,401	-	-	-	-	2,066,401
Hotel/Motel Tax	-	30,000	-	-	-	30,000
Franchise Fees	646,900	-	-	-	-	646,900
Licenses & Permits	392,574	-	-	-	-	392,574
Intergovernmental	36,548	-	-	-	-	36,548
Charges for Services	901,725	69,110	-	-	5,329,731	6,300,566
Fines & Forfeitures	177,600	7,882	-	-	-	185,482
Other	8,500	47,553	20	3,000	207,747	266,820
Debt Proceeds	175,000	-	-	-	-	175,000
Total Revenues	7,789,305	154,545	187,976	3,000	5,537,478	13,672,305
Transfers In	424,351	42,000	45,000	-	-	511,351
Total Available Resources	10,916,351	391,756	248,494	2,590,737	6,293,013	20,440,352
Expenditures:						
General Government	802,105	30,714	-	-	-	832,819
Public Safety	4,192,430	7,972	-	-	-	4,200,402
Community Services	1,211,876	5,310	-	-	-	1,217,186
Community Development	1,121,695	10,600	-	-	4,016,270	5,148,565
Non Departmental	288,057	-	-	-	139,606	427,663
Reserve for Capital Expenditure	12,000	-	-	-	-	12,000
City Manager Recommended	397,898	-	-	-	-	397,898
Debt Service	-	-	236,864	-	549,100	785,964
Capital Improvements	296,423	-	-	711,978	222,218	1,230,619
Total Expenditures	8,322,484	54,596	236,864	711,978	4,927,194	14,253,116
Transfers Out	87,000	27,600	-	-	396,751	511,351
Fund Balance, ending	2,506,867	309,560	11,630	1,878,759	969,068	5,675,885

**CITY OF SEAGOVILLE, TEXAS
CHANGES IN FUND BALANCE
ACTUAL 2015**

	General	Special Revenue Funds	Debt Service Fund	Capital Funds	Enterprise Funds	Actual FY 2015
Fund Balance, beginning	2,415,419	119,568	11,760	66,370	3,271,565	5,884,682
Revenues:						
Property Taxes	3,265,631	-	101,922	-	-	3,367,553
Sales & Other Taxes	2,073,504	-	-	-	-	2,073,504
Hotel/Motel Tax	-	25,350	-	-	-	25,350
Franchise Fees	745,813	-	-	-	-	745,813
Licenses & Permits	342,891	58,000	-	-	-	400,891
Intergovernmental	64,859	-	-	-	-	64,859
Charges for Services	857,513	58,888	-	-	5,188,513	6,104,915
Fines & Forfeitures	183,951	8,580	-	-	-	192,531
Other	19,821	10,881	8	1,514	199,339	231,563
Bond Proceeds	-	-	-	4,131,627	-	4,131,627
Total Revenues	7,553,983	161,699	101,930	4,133,141	5,387,852	17,338,605
Transfers In	352,304	-	180,598	-	-	532,902
Total Available Resources	10,321,706	281,267	294,288	4,199,511	8,659,417	23,756,189
Expenditures:						
General Government	721,030	26,247	-	-	-	747,277
Public Safety	4,018,590	9,470	-	-	-	4,028,060
Community Services	1,192,561	7,669	-	-	-	1,200,230
Community Development	1,016,666	42,670	-	-	3,554,530	4,613,866
Non-Departmental	300,125	-	-	-	-	300,125
Reserve for Capital Expenditures	16,354	-	-	-	-	16,354
City Manager Recommended	352,885	-	-	-	-	352,885
Debt Service	-	-	278,770	-	516,141	794,911
Capital Improvements	-	-	-	1,545,365	3,367,518	4,912,883
Total Expenditures	7,618,211	86,056	278,770	1,545,365	7,438,189	16,966,591
Transfers Out	800	-	-	66,409	465,693	532,902
Fund Balance, ending	2,702,695	195,211	15,518	2,587,737	755,535	6,256,696

**CITY OF SEAGOVILLE, TEXAS
COMBINED FUND STATEMENT
EXPLANATION OF CHANGES IN FUND BALANCE**

Actual FY 2014-2015

The increase in fund balance from \$5,884,682 to \$6,256,696 was largely generated by increases in property tax revenues due to an increase in assessed valuations, sanitation services reflecting community growth and increased commercial and residential development enhancing licenses, permits and fees revenue. Additional resources were provided by the FY 2015 bond sale of \$3,915,000 which was partially offset by expenditures incurred by the FY 2015 Street Improvement program.

Projected FY 2015-2016

The projected decrease in fund balance from \$6,256,696 to \$5,675,885 is due to the ongoing expenditure for street improvements funded by the FY 2015 bond sale. Other resource inflows were from an increase in the assessed property tax valuation from \$468,560,132 to \$494,621,920 and an increase in the water/sewer rates in the amount of \$1.36 monthly and \$2.71 monthly to the average monthly user of 5,000 gallons and 10,000 gallons, respectively. General government anticipated capital improvements represent major roof repair to the City Hall facility (\$173,423), replacement vehicle for the Police department (\$51,000) an asphalt roller (\$44,000) and lawn mower (\$72,000) for the Community Development department and \$711,978 on street reconstruction projects throughout the City. Water and Sewer capital improvements include \$165,718 in initial spending on water line improvements throughout the City designated for completion in FY 2017 and \$56,500 for vehicle replacement.

Adopted Budget FY 2017

The anticipated decrease in fund balance from \$5,675,885 to \$3,910,153 is due to the completion of capital projects begun in FY 2015:

Woodhaven Addition Street Improvements: The original streets in this addition were built in 1955 with a layer of asphalt with separate concrete curbs and gutters. The streets are in extremely poor condition with base failures and pavement failures throughout the addition. The separate concrete curbs and gutters have experienced differential settlement, have rotated and are broken in many areas. The deteriorated condition of the curbs and gutters has adversely affected drainage in the addition as well. The proposed project would replace all the curbs and gutters, and rebuild the entire street with a road base treatment and new asphalt driving surface. Project cost: \$750,000.

Lasater/Simonds Street Improvements: Lasater and Simonds are older streets in very poor condition. The streets have experience base failures and pavement failures over the majority of the length of the streets. Street edges have broken off in many areas due to poor pavement condition and inadequate roadside drainage. The proposed project would be reconstructed though a partnership with Dallas County Road and Bridge District. The scope of work would consist of road base treatment and a two (2) course chip seal driving surface. Project cost: \$162,000

Elizabeth Lane and Tunnell Street: These streets have outlived their useful service life. The streets serve an industrial area and were not constructed to carry heavy truck loadings. The

**CITY OF SEAGOVILLE, TEXAS
COMBINED FUND STATEMENT
EXPLANATION OF CHANGES IN FUND BALANCE**

streets are in very poor condition with a deteriorated riding surface and base failures. The method of reconstruction will consist of removing the existing asphalt pavement and curbs/gutters, stabilizing the road base with a ten inch (10") deep lime mixture, and repaving the street with two inches (2") of hot mix asphalt paving and rebuilding new concrete curbs and gutters. The new pavement with proper road base stabilization and drainage improvements by grading the adjacent drainage ditches is designed to eliminate periodic maintenance repairs for a number of years. Project cost: \$535,350.

Shadybrook Street Improvements: The 700 and 800 blocks of Shadybrook is a concrete neighborhood street built in 1984. Portions of the street have experienced significant settlement causing the street to sink and buckle. The proposed project scope is to remove the damaged concrete, repair and re-compact the base, and place new 6" thick concrete. Project cost: \$136,000.

Bowers/Elmo/Seago Street Improvements: Bowers, Elmo, and Seago are older streets in very poor condition. The streets have experience base failures and pavement failures over the majority of the length of the streets. Street edges have broken off in many areas due to poor pavement condition and inadequate roadside drainage. The proposed project would be reconstructed though a partnership with Dallas County Road and Bridge District. The scope of work would consist of road base treatment and a two (2) course chip seal driving surface. Project cost: \$178,000.

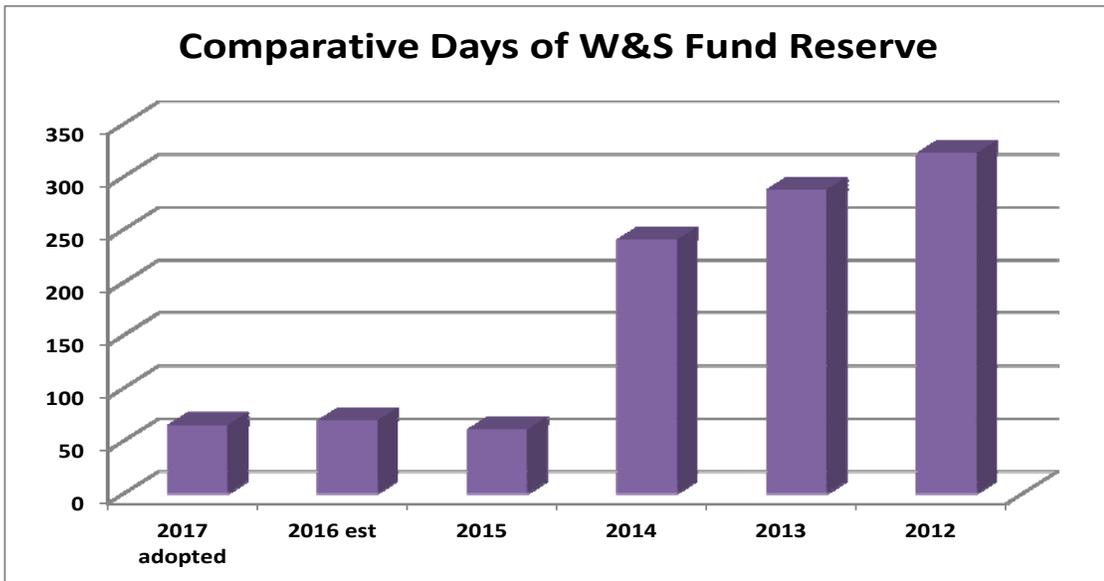
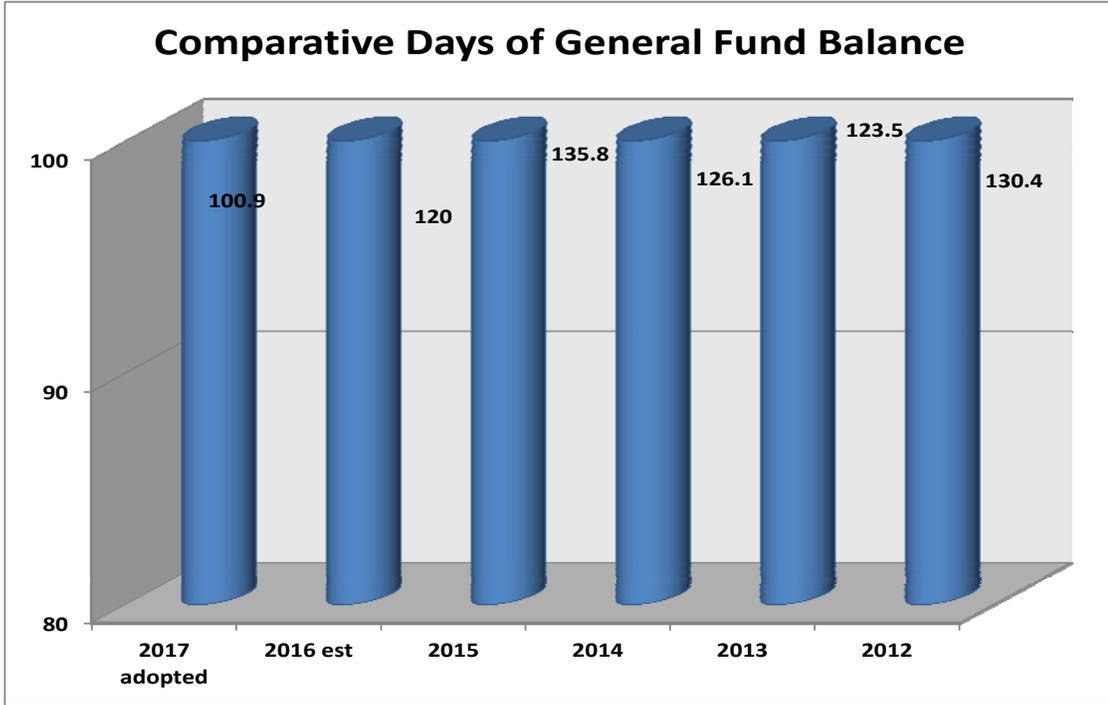
The capital reserve of the Water and Sewer Fund is utilized to provide resources for the following projects:

Woodhaven Water Improvements: There is an eight inch (8") AC water line that extends from Seagoville Road to May Road that is approximately 60 years old and is in poor condition. The alignment of the waterline is such that it runs through a rear yard easement between Parkhaven Drive and Woodhaven Drive but has no connections to the other waterlines in the neighborhood. The waterline and has a history of repairs, including four (4) in the last 18 months. When the line breaks, crews have to work around a buried electrical line that runs close to and in some cases, on top of the water line. The broken lines also cause the adjoining yards and Woodhaven Drive to flood. This project will take the 8" AC line out of service and it will be relocated along the south side of Woodhaven Drive. The new waterline will be a combination of 12" and 8" PVC. Additional benefits of the project are that the substandard 2" and 6" waterline along Woodhaven Drive will also be replaced by virtue of the proposed alignment of this new PVC waterline, and will also create a second feed to the neighborhood that currently does not exist. Project cost: \$400,000.

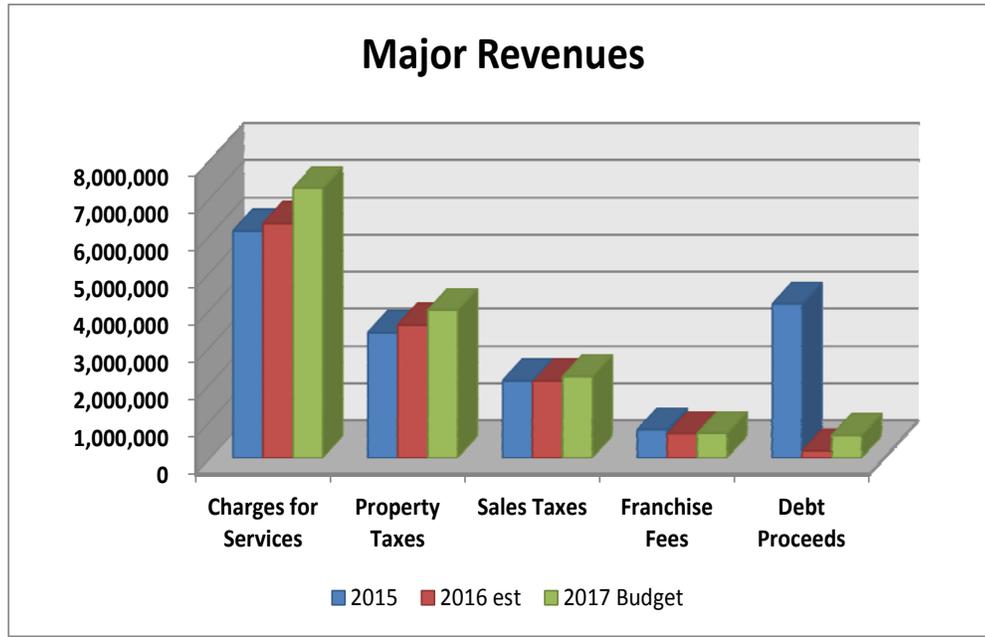
Seagoville ★

**CITY OF SEAGOVILLE, TEXAS
 COMBINED FUND STATEMENT
 EXPLANATION OF CHANGES IN FUND BALANCE**

The following charts provide a comparative analysis of reserves for the General Fund and the Water and Sewer Fund:



**City of Seagoville, Texas
Trend Analysis of Major Revenues
ALL FUNDS**



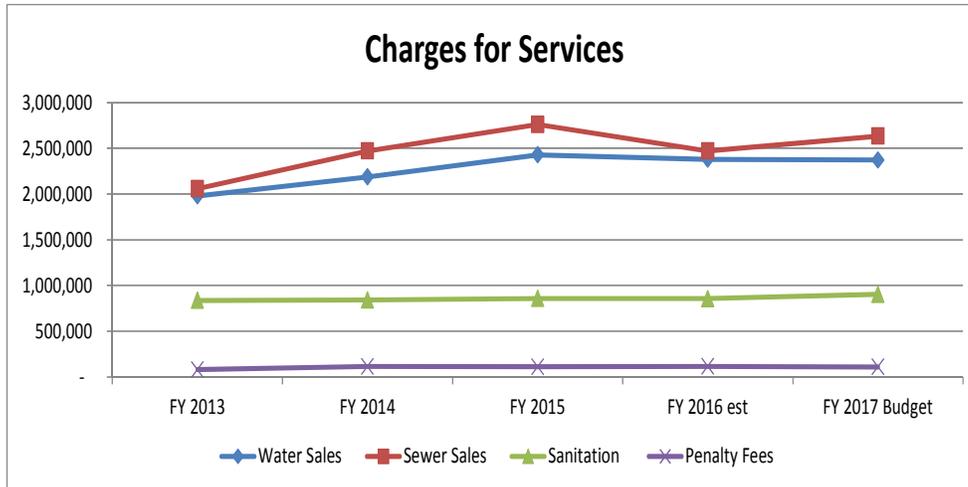
	2015	2016 est	2017 Budget
Charges for Services	6,104,915	6,300,566	7,240,462
Property Taxes	3,367,553	3,572,013	3,960,966
Sales Taxes	2,073,504	2,066,401	2,178,764
Franchise Fees	745,813	646,900	647,500
Debt Proceeds	4,131,627	175,000	600,000

The first column for each group represents the actual revenues for the FY 2015, the second column represents the projected revenues for the FY 2016 and the third column represents the adopted revenues for FY 2017.

Charges for services are the City's largest revenue source, representing 47% of total budgeted revenues. They consist of revenue earned by the City in exchange for specific types of services provided. Examples of services include water sales, sewer service charges, sanitation fees, and delinquent payment penalty fees. Water and sewer sales are increased to reflect the new rates proposed in the recently completed water and sewer rate study. For the average monthly user of 5,000 gallons, the increase in the combined water/sewer rate is \$15.30 monthly. For the average monthly user of 10,000 gallons, the increase in the combined water/sewer rate is \$27.25 monthly. The increased rates are estimated to yield an additional \$1,233,050 in water and sewer revenues. This increase in the water/sewer rates provides for anticipated increase in the cost of raw water purchases and sewer treatment services. This rate increase also provides resources to fund the development of water and wastewater infrastructure plans and provides a foundation to address deficiencies cited by state and federal regulatory authorities.

**City of Seagoville, Texas
Trend Analysis of Major Revenues
ALL FUNDS**

The table and graph below provide a five year history of charges for services:



	FY 2013	FY 2014	FY 2015	FY 2016 est	FY 2017 Budget
Water Sales	1,979,243	2,186,797	2,428,637	2,379,413	2,371,804
Sewer Sales	2,058,874	2,471,315	2,759,876	2,470,412	2,633,248
Sanitation	836,400	841,261	857,513	856,500	901,725
Penalty Fees	80,004	113,359	111,315	115,000	110,000

Sanitation revenues were increased for FY 2016 to provide resources for a two person litter crew.

Delinquent payment penalty and reconnection fees result from City action to enforce customer payment. These revenues are conservatively estimated based on historical trends.

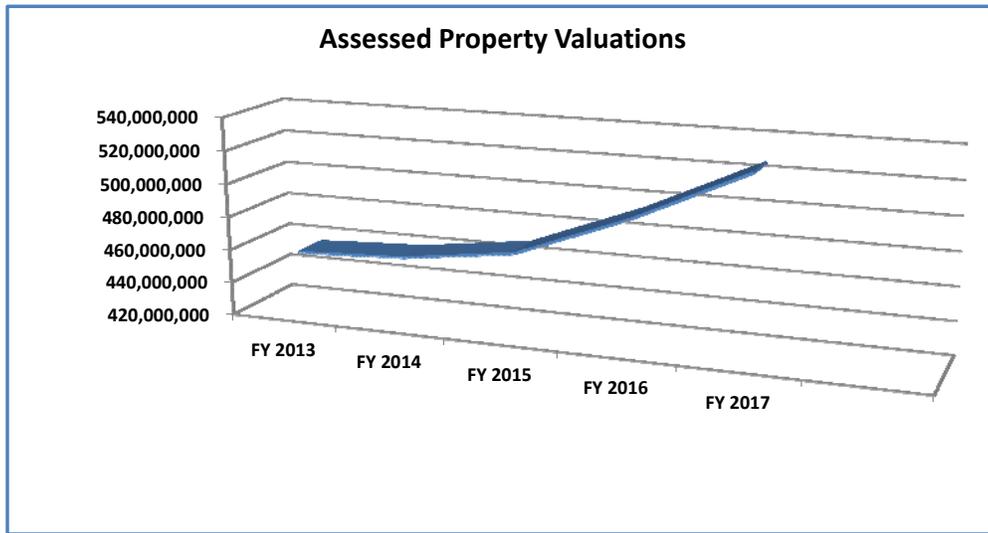
Property Taxes represent 26% of total budgeted revenues. Property taxes are levied each October 1 on the assessed value listed as of the prior January 1 for all real and business personal property located within the City. Assessed values represent the appraised value less applicable exemptions. Appraised values are established by the Dallas Central Appraisal District and the Kaufman County Appraisal District at 100% of market value and certified by the Chief Appraisers of each district. The 2016 certified taxable value of \$526,144,667 is a 6.37% increase from the 2015 certified taxable value of \$494,621,920. The City has adopted a property tax rate of \$0.743800 per \$100 of valuation. This is a 4.2% increase over the prior fiscal year tax rate of \$0.713800 per \$100 of valuation. There are two components of the tax rate. The first component is for maintenance and operations (M&O) while the second component relates to debt service interest and sinking fund requirements. The City has adopted a tax rate of \$0.707498 for operations and maintenance, which is a 3.2 cent increase over the previous fiscal year. The operations and maintenance portion of the property tax is collected through the General Fund. The City has adopted a tax rate of \$0.036302 for debt service interest and sinking fund requirements, which is collected through the Debt Service Fund. This is a decrease of .1698 cents from last year. Taxes for the current year are due and payable in full on October 1, and are

**City of Seagoville, Texas
Trend Analysis of Major Revenues
ALL FUNDS**

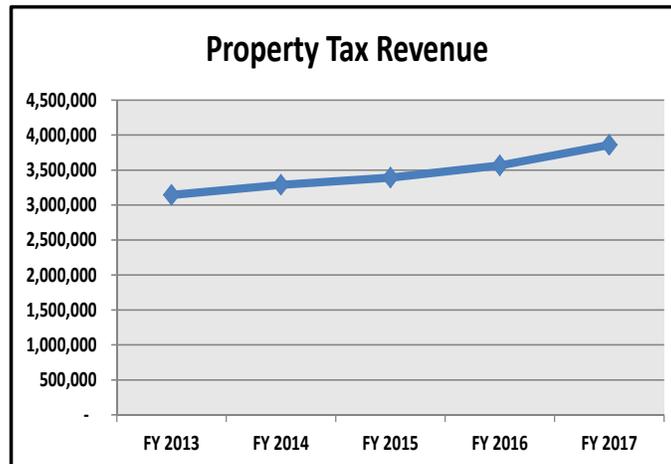
delinquent if not paid on or before January 31. State law requires that a penalty be charged on taxes paid after January 31. Delinquent taxes are subject to a 6% penalty and 1% interest. Delinquent taxes not paid before July 1 become subject to an additional 15% penalty.

The following charts indicate assessed property valuations and property tax revenue for the past five fiscal years:

FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
456,595,534	459,726,300	468,560,132	494,621,920	526,144,667



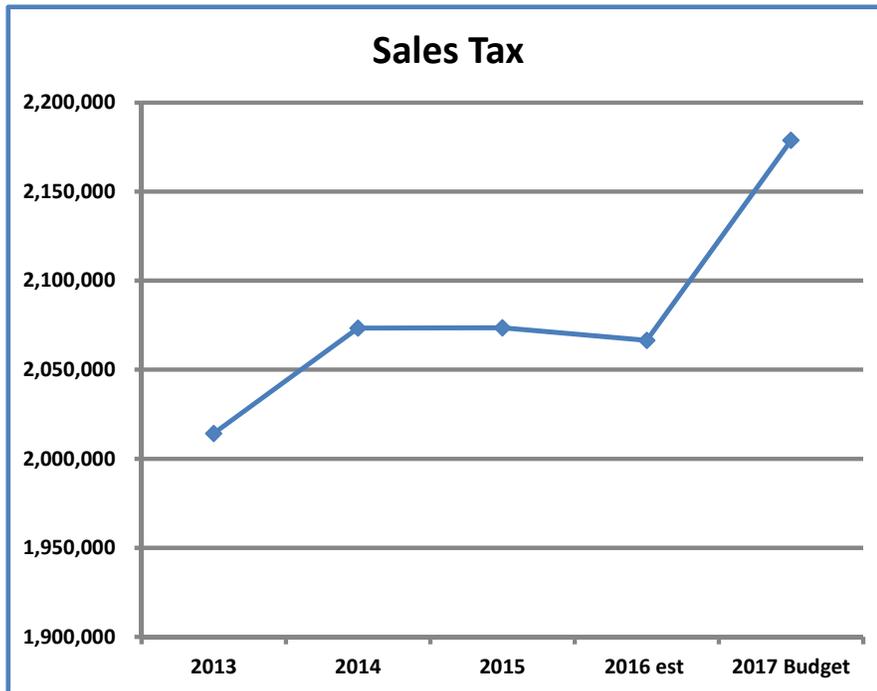
FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
3,141,923	3,288,873	3,389,850	3,565,756	3,858,966



**City of Seagoville, Texas
Trend Analysis of Major Revenues
ALL FUNDS**

Sales Taxes represent 14% of total budgeted revenues. Sales taxes are collected by retailers and remitted to the State Comptroller's Office for the sale of goods and services within the City of Seagoville. The State returns the portion designated for the City. The City collects 2 cents of the total sales tax collected. One and one half (1.5) cents is used in the General Fund and 1/2 cent is used for the Seagoville Economic Development Corporation. Sales taxes are estimated to experience an estimated 5% increase in FY 2017, due to the presence of new retail companies.

The following chart provides a five year sales tax history for the city of Seagoville:

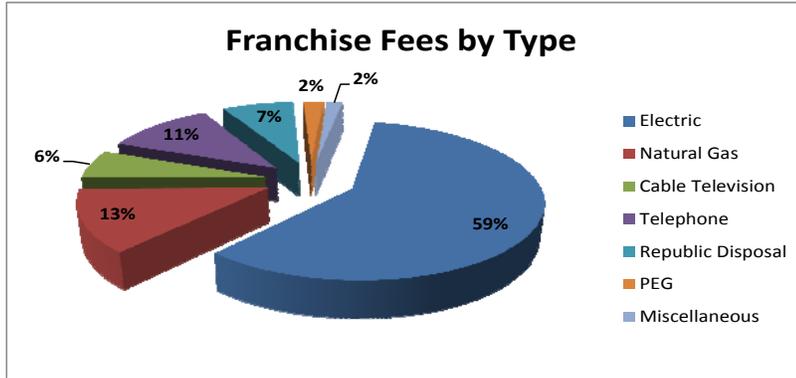


Fiscal Year	2013	2014	2015	2016 est	2017 Budget
Sales Tax	2,014,198	2,073,358	2,073,504	2,066,401	2,178,764

Franchise Fees are charged to specific businesses that conduct business in the City of Seagoville. Utilities (electric, water, sanitation, telephone, gas and cable) that operate in the City pay this fee for their use of the City's right of way to conduct their business. Franchise fees are based on a percentage of gross receipts. Projections are conservatively based on historical trends. Franchise fees for the 2017 fiscal year are estimated to be approximately \$647,500, virtually unchanged from the FY 2016 budget of \$648,300.

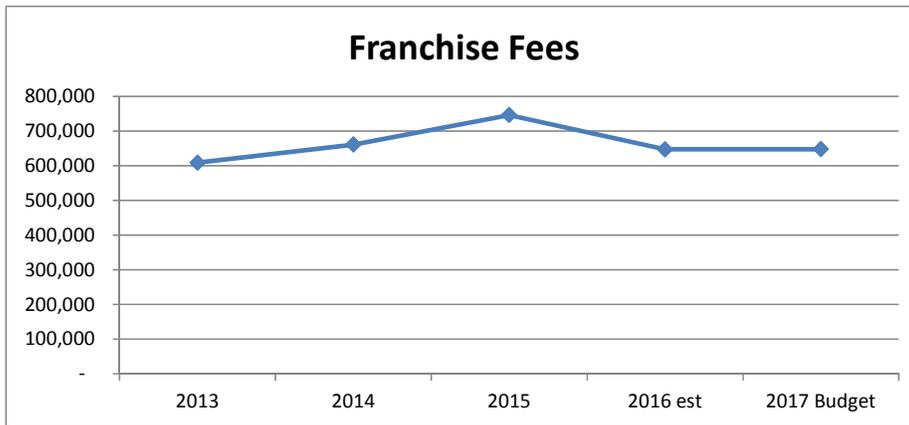
**City of Seagoville, Texas
Trend Analysis of Major Revenues
ALL FUNDS**

The composition of the FY 2017 franchise fees for the city of Seagoville appears below:



Electric	382,000	59%
Natural Gas	85,000	13%
Cable Television	38,500	7%
Telephone	72,000	10%
Republic Disposal	47,000	7%
PEG	13,000	2%
Miscellaneous	10,000	2%

The following chart provides a five year franchise revenue history for the city of Seagoville:

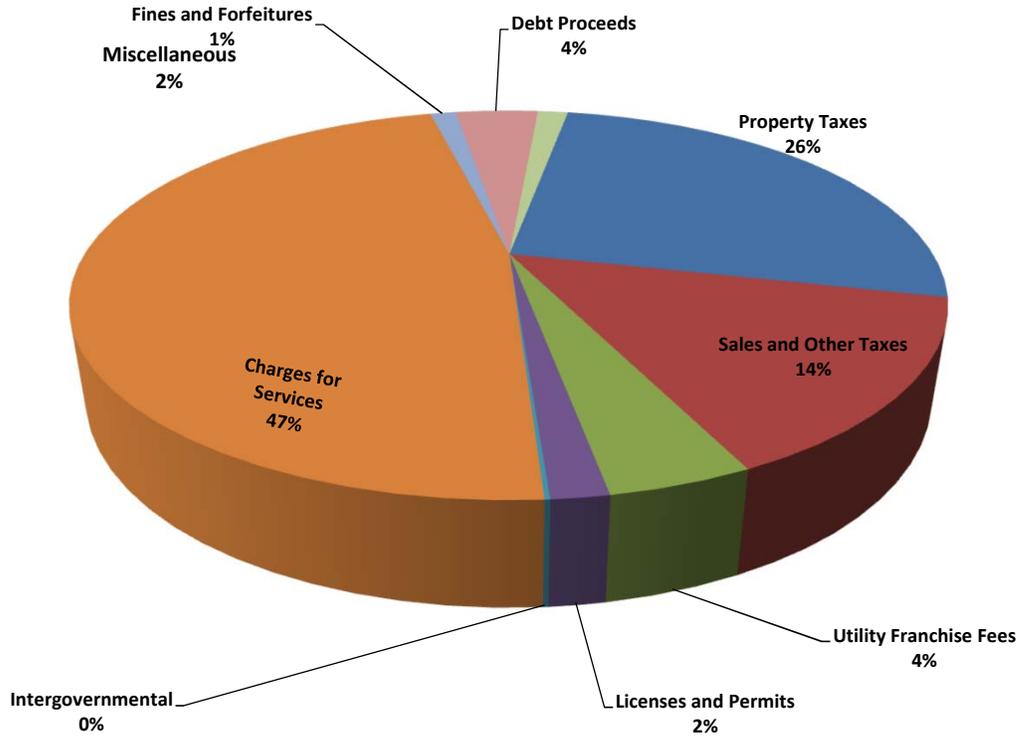


Fiscal Year	2013	2014	2015	2016 est	2017 Budget
Franchise Fees	608,373	660,718	745,813	646,900	647,500

Debt Proceeds represent the issuance of debt to provide resources the construction of the Highway 175 gravity main crossing at Environmental Way.

Excluding debt proceeds, these four revenue sources combined represent 97% of the city's FY 2017 budgeted revenue.

**CITY OF SEAGOVILLE, TEXAS
REVENUE SUMMARY BY MAJOR TYPE
ALL FUNDS
FY 2016-17**



**TOTAL BUDGETED REVENUE
\$15,336,653**

**CITY OF SEAGOVILLE, TEXAS
REVENUE SUMMARY BY MAJOR TYPE
ALL FUNDS**

	<u>Actual FY 2014-15</u>	<u>Projected FY 2015-16</u>	<u>Adopted Budget FY 2016-17</u>
Property Taxes			
Current	3,258,906	3,446,956	3,858,966
Delinquent	63,334	78,000	59,000
Penalties & Interest	45,313	47,057	43,000
sub-total	<u>3,367,554</u>	<u>3,572,013</u>	<u>3,960,966</u>
Sales Taxes	2,073,505	2,066,401	2,178,764
Hotel/Motel Taxes	25,350	30,000	24,000
Utility Franchise Fees			
Electric	453,821	382,000	382,000
Natural Gas	100,532	84,900	85,000
Cable Television	42,653	38,500	38,500
Telephone	72,553	72,000	72,000
Republic Disposal	50,101	47,000	47,000
PEG	16,354	12,000	13,000
Miscellaneous	9,800	10,500	10,000
sub-total	<u>745,813</u>	<u>646,900</u>	<u>647,500</u>
Licenses and Permits			
Animal Shelter	450	230	-
Food Health Certificates	56,297	66,700	70,000
Certificates of Occupancy	7,150	6,000	7,000
Food Administrative Fee	10,953	13,354	14,000
Beer and Wine Permit Fees	720	120	-
Food Handler Certification	5,520	6,355	4,500
Zoning & Plat Fees	7,280	4,150	4,000
Park Development Fee	58,000	-	-
Ballpark Fees	1,410	2,000	0
Court Admin Fees	793	750	750
Culvert Fees	190	180	-
Administrative Fees	736	725	250
Construction Permits	-	-	-
Building Permits	133,710	140,000	100,000
Subdivision Inspection Fees	56,645	92,885	-
Fire Dept Fees	31,729	32,000	30,000
Misc Permits	924	500	1,000
Misc Licenses	10,145	11,000	10,000
Court Online Fees	599	400	500
Burglar Alarm Fees	8,515	6,100	7,000
Tower Rental Fees	9,125	9,125	9,125
sub-total	<u>400,891</u>	<u>392,574</u>	<u>258,125</u>
Intergovernmental	64,859	36,548	24,000

**CITY OF SEAGOVILLE, TEXAS
REVENUE SUMMARY BY MAJOR TYPE
ALL FUNDS**

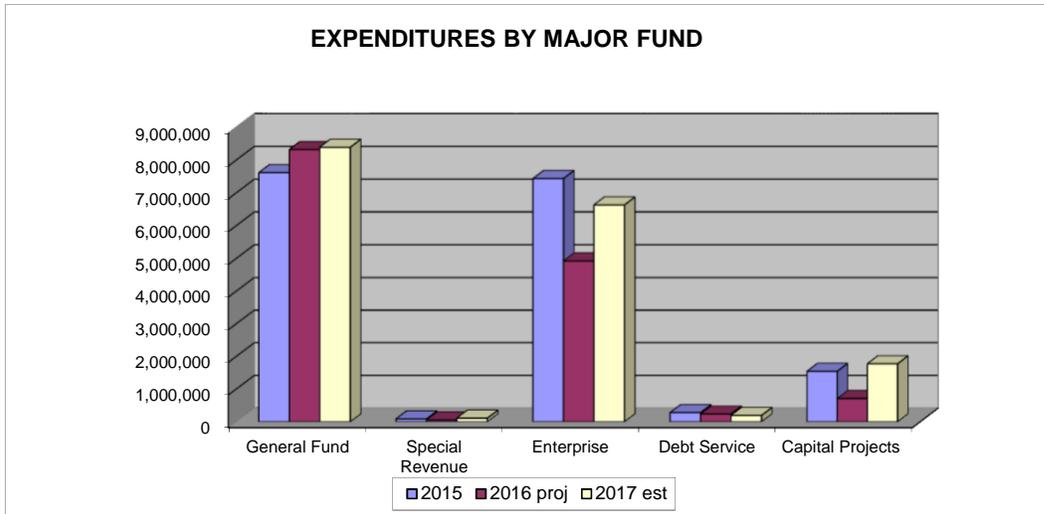
	<u>Actual FY 2014-15</u>	<u>Projected FY 2015-16</u>	<u>Adopted Budget FY 2016-17</u>
Charges for Services			
Water Sales	2,428,637	2,446,565	3,117,634
Sewer Service Charge	2,759,876	2,883,166	3,120,468
Training Fees	3,114	-	3,000
Other	199,339	209,432	202,838
Drainage Charges	55,774	67,425	82,800
Sanitation Fees	857,513	901,725	914,560
sub-total	<u>6,304,254</u>	<u>6,508,312</u>	<u>7,441,300</u>
Fines and Forfeitures	192,531	185,482	184,700
Debt Proceeds	4,131,627	175,000	600,000
Miscellaneous			
Interest	3,575	5,520	3,625
Miscellaneous	20,510	38,736	9,623
Insurance Recovery	-	7,264	-
Contributions	8,136	7,553	4,050
sub-total	<u>32,222</u>	<u>59,073</u>	<u>17,298</u>
TOTAL REVENUES	17,338,605	13,672,304	15,336,653
Interfund Transfers			
From Water and Sewer Fund to General Fund	352,304	396,751	352,304
From Water and Sewer Fund Fund to Debt Service	114,189	-	-
From General Fund to Street Maintenance Fund	-	-	120,000
From Capital Projects Fund to Debt Service Fund	66,409	-	-
From General Fund to Debt Service Fund	-	45,000	-
From General Fund to Vehicle Replacement Fund	-	42,000	42,000
From Drainage Fund to General Fund	-	27,600	27,600
sub-total	<u>532,902</u>	<u>511,351</u>	<u>541,904</u>
GRAND TOTAL	<u><u>17,871,507</u></u>	<u><u>14,183,655</u></u>	<u><u>15,878,557</u></u>

**CITY OF SEAGOVILLE, TEXAS
REVENUE*
SUMMARY BY FUND**

Fund Code	Fund Name	Actual FY 2014-15	Projected FY 2015-16	Adopted Budget FY 2016-17
1	General	7,553,983	7,789,305	7,976,421
2	Debt Service	101,930	187,976	192,219
20	Water and Sewer	5,387,852	5,537,477	7,038,940
29	State Seizure	1,150	515	623
32	Small Grants	3,196	4,553	2,550
35	Recycling Revenue	432	2,121	500
36	Municipal Court	7,430	7,882	7,500
38	Park Development	58,000	-	-
39	Hotel/Motel	25,350	30,000	24,000
41	FY 2015 Street Projects	4,133,141	3,000	2,000
42	Park Maintenance	-	1,686	2,000
43	Street Maintenance	-	-	100
45	Animal Shelter Operations	4,941	3,000	1,500
47	Vehicle Replacement	2,312	37,364	2,500
52	Police Training	3,114	-	3,000
61	Storm Water	55,774	67,425	82,800
TOTAL		17,338,605	13,672,305	15,336,653

* Revenues do not include interfund transfers

**CITY OF SEAGOVILLE, TEXAS
THREE YEAR COMPARISON OF MAJOR EXPENDITURES
ALL FUNDS**



	2015	2016 proj	2017 est
General Fund	7,618,211	8,322,484	8,391,612
Special Revenue	86,056	54,596	110,943
Enterprise	7,438,189	4,927,194	6,632,817
Debt Service	278,770	236,864	192,198
Capital Projects	1,545,365	711,978	1,774,815

CITY EXPENDITURES - BY CATEGORY

Description	2015 Actual	2016 Budget	2016 Projected	2017 Budget	\$ Increase (Decrease)	% Change
Personnel	5,725,305	6,130,417	6,010,435	6,440,133	309,716	5%
Supplies	701,904	888,620	728,448	783,056	(105,564)	-12%
Contractual Services	4,811,367	5,110,750	5,738,923	6,102,667	991,917	19%
Capital Outlay	4,933,104	3,074,838	989,346	2,912,864	(161,974)	-5%
Debt Service	794,911	785,964	785,964	863,665	77,701	10%
Total Expenditures	16,966,591	15,990,589	14,253,116	17,102,385	1,111,797	7%

Total fiscal year 2017 expenditures are budgeted to increase \$1,111,797, a 7% increase from the budget of fiscal year 2016. Personnel and Contractual Services increased \$309,716 and \$991,917 respectively. Capital Outlay decreased \$161,974 (5%) and Supplies decreased \$105,564 (12%) respectively.

A summary of City-wide expenditure highlights appears below:

The increase in **Personnel** reflects a 3% increase provided to full time employees. Additionally, there is a 7.7% increase in budgeted expenditures for employer contribution to health insurance. There additional resources provided to provide for an 11.44% increase in retirement contributions.

Supplies include decreases in vehicle fuel and maintenance, traffic signs and paving supplies and provides resources for sewer main maintenance.

Contractual Services include a 6% increase in third party sanitation services, 10% increase in raw water purchases from Dallas Water Utilities and a 22% increase in sewer treatment expense to North Texas Municipal Water District.

Capital Outlay expenditures include resources allocated for the completion of the FY 2015 Street Improvements Program (\$1,774,815), repairing Lasater/Simonds, Woodhaven, Shadybrook, Elizabeth/Tunnell and Bowers/Elmo Seago streets. It also provides for the acquisition of a patrol vehicle (\$50,000), a down payment for the acquisition of a quint fire apparatus for the Fire Department (\$72,000), emergency siren replacement (\$25,000), and the second year of four year funding to replace the Library roof (\$47,412).

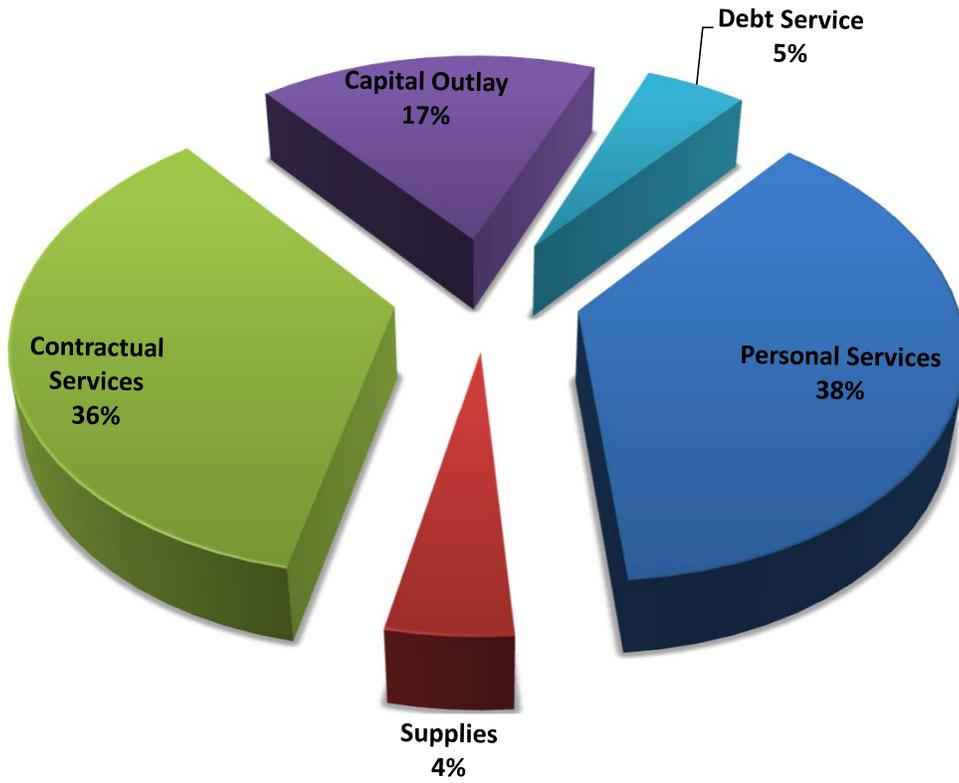
Water & Sewer fund capital outlay includes an estimated \$400,000 for the Woodhaven water improvements, \$600,000 for the development of the Highway 175 gravity main crossing at Environmental Way, \$43,000 for the acquisition of a Holt Cat track hoe and \$25,000 to replace a water meter services vehicle.

**CITY OF SEAGOVILLE, TEXAS
EXPENDITURES*
SUMMARY BY FUND**

Fund Code	Fund Name	Actual FY 2014-15	Projected FY 2015-16	Adopted Budget FY 2016-17
1	General	7,618,211	8,322,484	8,391,612
2	Debt Service	278,770	236,864	192,198
20	Water and Sewer	7,438,189	4,927,194	6,632,817
29	State Seizure	3,614	1,025	-
32	Small Grants	4,130	3,057	2,777
33	SAFER Grant	-	-	-
35	Recycling Revenue	897	713	500
36	Municipal Court	5,979	4,200	20,366
39	Hotel/Motel	25,350	30,000	24,000
45	FY 2015 Street Improvements	1,545,365	711,978	1,774,815
45	Animal Shelter Operations	3,414	5,000	3,000
52	Police Training	-	-	5,000
61	Storm Water	42,670	10,600	55,300
TOTAL EXPENDITURES		16,966,592	14,253,116	17,102,385

* Expenditures do not include interfund transfers

**CITY OF SEAGOVILLE, TEXAS
EXPENDITURE SUMMARY BY FUNCTION
ALL FUNDS
FY 2016-17**



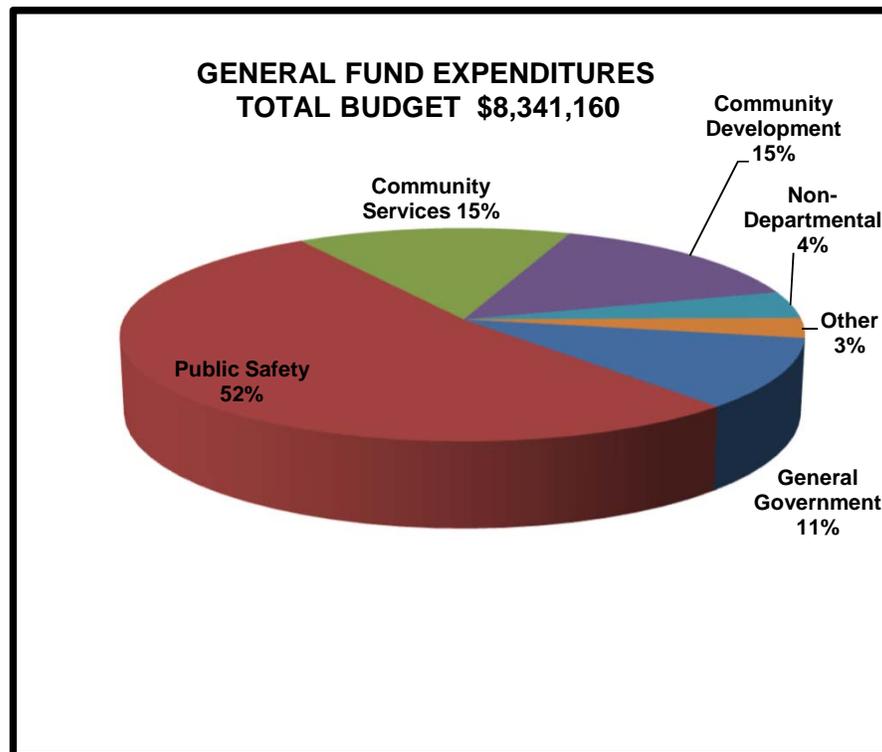
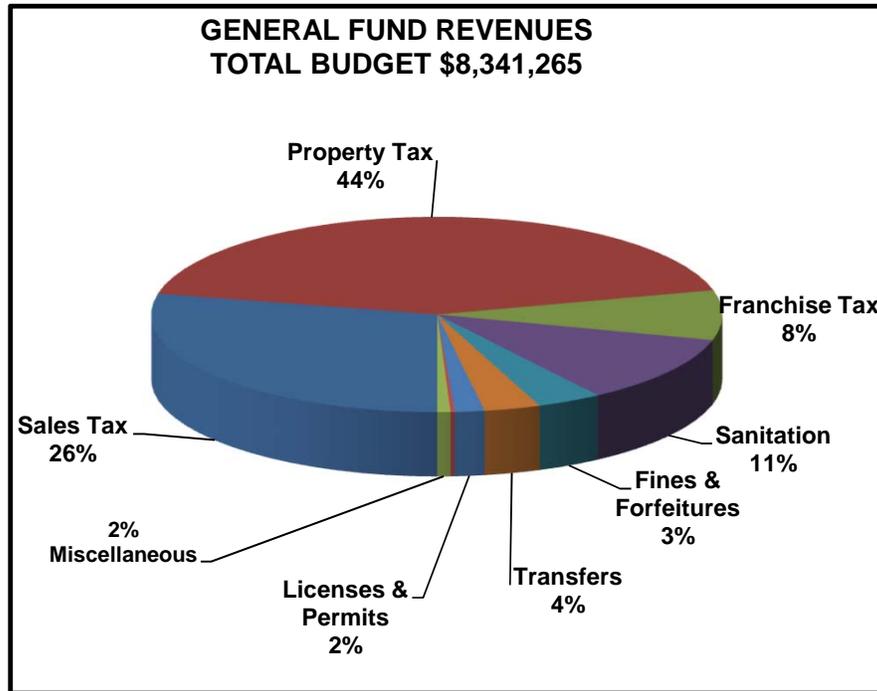
**TOTAL BUDGETED EXPENDITURES
\$17,102,386**

**CITY OF SEAGOVILLE, TEXAS
EXPENDITURE SUMMARY BY FUNCTION
ALL FUNDS
FY 2016-17**

Fund Code	Fund Name	Personnel	Supplies	Contractual Services	Capital Outlay	Debt Service	Interfund Transfers	TOTAL
1	General	5,599,118	364,956	2,320,489	35,049	72,000	-	8,391,612
2	Debt Service	-	-	-	-	192,198	-	192,198
20	Water and Sewer	841,015	415,500	3,673,835	1,103,000	599,467	-	6,632,817
29	State Seizure	-	-	-	-	-	-	-
32	Small Grants	-	-	2,777	-	-	-	2,777
35	Revenue Recycling	-	500	-	-	-	-	500
36	Municipal Court	-	-	20,366	-	-	-	20,366
39	Hotel/Motel	-	-	24,000	-	-	-	24,000
41	FY 2015 Street Improvements	-	-	-	1,774,815	-	-	1,774,815
45	Animal Shelter Operations	-	-	3,000	-	-	-	3,000
52	Police Training	-	-	5,000	-	-	-	5,000
61	Storm Water	-	2,100	53,200	-	-	-	55,300
TOTAL		6,440,133	783,056	6,102,667	2,912,864	863,665	-	17,102,386

NOTE: Expenditures do not include transfers

**CITY OF SEAGOVILLE, TEXAS
2016 - 2017 BUDGET
GENERAL FUND**



Seagoville ★

**CITY OF SEAGOVILLE
GENERAL FUND FINANCIAL SUMMARY**

	Actual 2014-2015	Amended 2015-2016	Projected 2015-2016	Adopted 2016-2017
Beginning Fund Balance	\$2,415,419	\$2,702,695	\$2,702,695	\$2,506,867
Revenues				
Property Tax	\$3,265,631	\$3,377,800	\$3,384,057	\$3,768,772
Sales Tax	2,073,504	2,040,040	2,066,401	2,178,764
Franchise Fees	745,813	648,300	646,900	647,500
Sanitation Services	857,513	901,725	901,725	914,560
Licenses, Permits and Fees	342,891	204,175	392,574	258,125
Court and Library Fines	183,951	238,000	177,600	177,200
Grants and Gifts	64,859	24,000	36,548	24,000
Other Revenues	17,486	7,500	8,500	7,500
City Hall Roof Repair Loan	-	-	175,000	-
Transfers In	354,639	424,351	424,351	379,904
Total Revenues	\$7,906,287	\$7,865,891	\$8,213,656	\$8,356,325
Total Available Funds	\$10,321,706	\$10,568,586	\$10,916,351	\$10,863,192
Expenditures				
General Government	721,030	803,683	802,105	884,863
Public Safety	4,018,590	4,364,251	4,192,430	4,459,321
Community Services	1,192,561	1,214,526	1,211,876	1,226,878
Community Development	1,016,666	1,164,094	1,121,695	1,239,398
Non-Departmental	307,077	297,835	288,057	340,760
Acquisition of Quint (Debt Service)	-	-	-	72,000
Reserve for Capital Expenditures	16,354	10,000	12,000	13,000
Transfer to Street Maintenance Fund	-	-	-	120,000
Reserve for Prepaid Expenditures	(6,952)	-	-	-
Total Operations	\$7,265,326	\$7,854,389	\$7,628,163	\$8,356,220
Transfers	\$800	-	\$0	\$0
Increase (Decrease) in Fund Balance	\$640,161	\$11,502	\$585,493	\$105
One Time Use of Fund Balance	\$ 352,885	\$ 318,589	\$ 781,321	\$ 197,392
Ending Fund Balance	\$2,702,695	\$2,395,607	\$2,506,867	\$2,309,580
Required Fund Balance (60 Days)	\$1,194,300	\$1,291,132	\$1,253,945	\$1,373,625
Amount over Required Fund Balance	\$1,508,395	\$1,104,474	\$1,252,923	\$935,955
<i>Days of Fund Balance</i>	<i>135.8</i>	<i>111.3</i>	<i>120.0</i>	<i>100.9</i>
<i>1 day of operations</i>	<i>\$19,905</i>	<i>\$21,519</i>	<i>\$20,899</i>	<i>\$22,894</i>

Property Tax Rate	0.693100	0.675800	0.675800	0.707498
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NOTE:

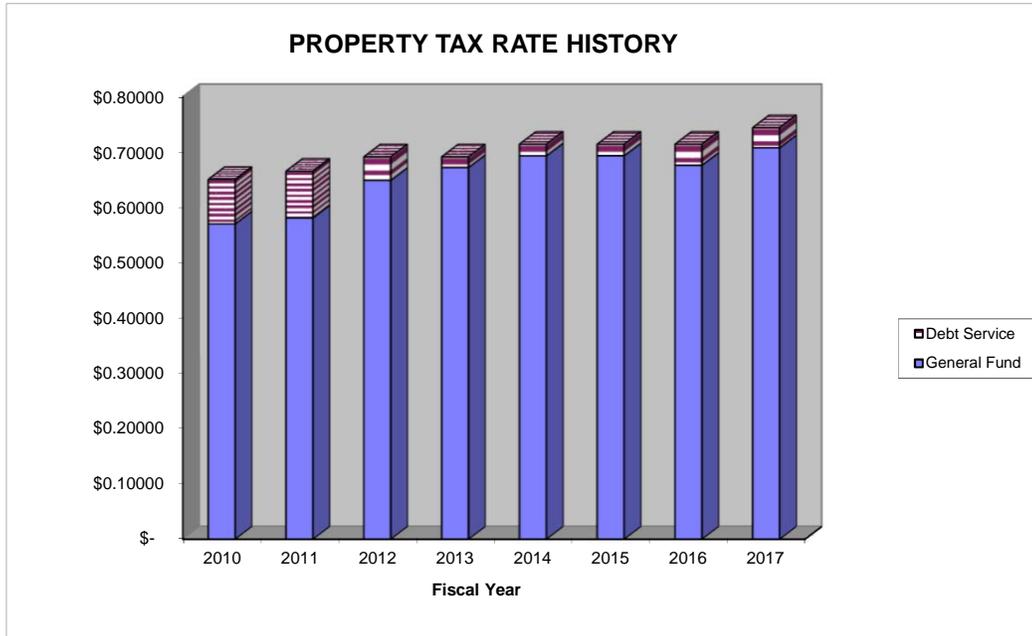
Proposed Use of Fund Balance

Acquisition of Brush Truck	110,000	-	-	-
2 Code Enforcement Trucks	41,603	-	-	-
2 Police Tahoes	82,423	-	-	-
Hitt Street Demolition Project	23,318	-	-	-
Remodel Fire Department	16,738	-	5,000	-
Additional Asphalt Work	52,954	-	-	-
Stabilize Basketball Court	7,600	-	-	-
Voice Recorder	18,249	-	-	-
City Manager Settlement	-	-	200,000	-
Laserfiche	-	-	-	12,922
Website Upgrade	-	-	-	20,000
Annual Council Retreat	-	-	6,500	-
Grant Funded Equipment - Police	-	-	12,548	-
Lawn Mower Acquisition	-	-	72,000	-
Refurbish Animal Control Truck	-	4,500	-	-
Litter Crew Vehicle (reimbursed by W&S Fund)	-	25,000	24,761	-
Debt Service Payment	-	45,000	45,000	-
Emergency Siren Replacement	-	25,000	25,000	25,000
Patrol Vehicle	-	53,000	51,000	50,000
Asphalt Roller	-	44,000	44,000	-
Server and Software Migration	-	17,410	17,410	-
Exchange Email Server	-	15,267	15,267	-
Vehicle Replacement Fund	-	42,000	42,000	42,000
City Hall Roof Repair	-	-	173,423	-
Repayment of Loan for City Hall Roof Repair	-	47,412	47,412	47,470
TOTAL	352,885	318,589	781,321	197,392

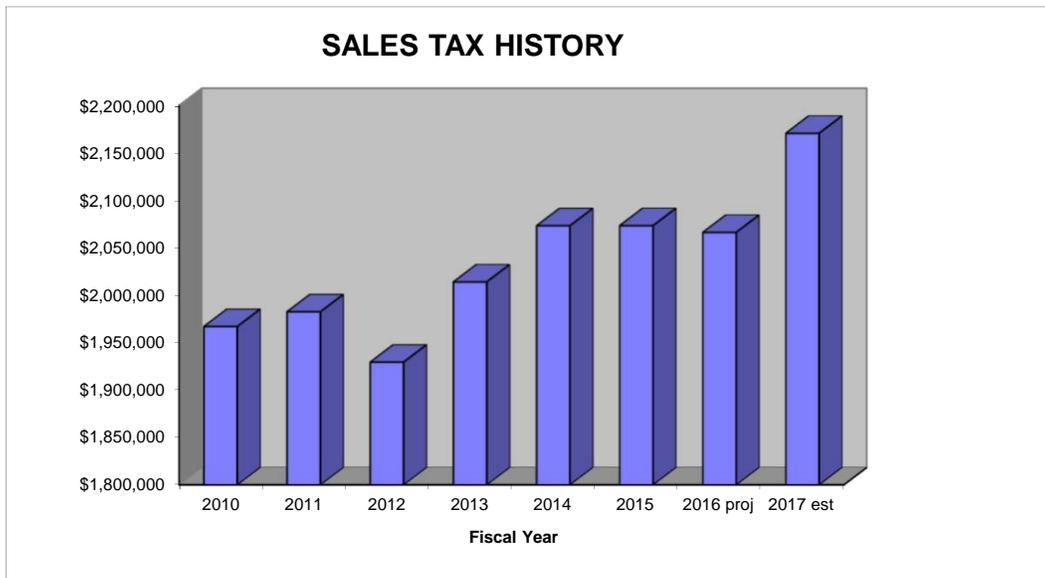
**CITY OF SEAGOVILLE
GENERAL FUND
REVENUES BY CATEGORY**

	Actual 2014-2015	Amended 2015-2016	Projected 2015-2016	Adopted 2016-2017
REVENUES				
Property Taxes:				
9010 Current ad valorem taxes	\$ 3,156,984	\$ 3,275,800	\$ 3,259,000	\$ 3,666,772
9020 Delinquent ad valorem taxes	63,334	59,000	78,000	59,000
9030 Penalty and interest	45,313	43,000	47,057	43,000
Total Property Taxes	<u>3,265,631</u>	<u>3,377,800</u>	<u>3,384,057</u>	<u>3,768,772</u>
Sales and Use Tax:				
9040 Sales tax (Prop tax alternative)	687,986	676,440	683,205	728,588
9120 Sales tax	1,375,973	1,359,600	1,373,196	1,441,176
9121 Mixed beverage tax	9,545	4,000	10,000	9,000
Total Sales and Use Tax	<u>2,073,504</u>	<u>2,040,040</u>	<u>2,066,401</u>	<u>2,178,764</u>
Franchise Fees:				
9100 Electric	453,821	382,000	382,000	382,000
9101 Gas	100,532	87,500	84,900	85,000
9102 Cable	42,653	47,500	38,500	38,500
9103 Telephone	72,553	65,000	72,000	72,000
9104 Sanitation	50,101	46,300	47,000	47,000
9108 PEG	16,354	10,000	12,000	13,000
9110 All Other	9,800	10,000	10,500	10,000
Total Franchise Fees	<u>745,813</u>	<u>648,300</u>	<u>646,900</u>	<u>647,500</u>
Sanitation				
	857,513	901,725	901,725	914,560
Licenses, Permits and Fees				
9230 Animal Shelter	450	-	230	-
9231 Animal Shelter Donations	(650)	-	-	-
9241 Food Health Certificates	56,947	47,000	66,700	70,000
9242 Certificate of Occupancy	7,150	9,000	6,000	7,000
9244 Food Administrative Fee	10,953	9,000	13,354	14,000
9245 Beer and Wine Permit Fees	720	200	120	-
9246 Food Handler/Manager Certification	5,520	4,000	6,355	4,500
9250 Zoning and Plat Fees	7,280	3,500	4,150	4,000
9260 Ball Park Fees	1,410	1,000	2,000	-
9270 Court Admin Fees	793	750	750	750
9280 Culvert Fees	190	-	180	-
9303 Administrative Fee	736	250	725	250
9311 Building Permit Fees	133,710	85,000	140,000	100,000
9314 Subdivision Inspection Fees	56,645	-	92,885	-
9315 Fire Dept Permits	31,729	20,000	32,000	30,000
9320 Misc Permits	924	500	500	1,000
9330 Misc Licenses	10,145	8,000	11,000	10,000
9409 Court Online Fees	599	750	400	500
9760 Burglar Alarm Fees	8,515	6,100	6,100	7,000
9770 Tower Rental Fees	9,125	9,125	9,125	9,125
Total Licenses, Permits and Fees:	<u>342,891</u>	<u>204,175</u>	<u>392,574</u>	<u>258,125</u>
Court and Library Fines				
9410 Court	181,349	235,000	175,000	175,000
9420 Library	2,602	3,000	2,600	2,200
Total Fines	<u>183,951</u>	<u>238,000</u>	<u>177,600</u>	<u>177,200</u>
Grants and Gifts				
9510 Senior Grants	19,809	20,000	10,000	20,000
9515 Senior Center Adm Reimbursement	24,174	-	10,000	-
9531 Capital Acquisition Grant	15,000	-	12,548	-
9550 Senior Part. Contrib. Meals	5,876	4,000	4,000	4,000
	<u>64,859</u>	<u>24,000</u>	<u>36,548</u>	<u>24,000</u>
Other				
9610 Interest	2,053	1,500	2,500	1,500
9720 Sale of Land Assets	-	-	-	-
9730 Misc	15,433	6,000	6,000	6,000
9910 Debt Proceeds	-	-	175,000	-
	<u>17,486</u>	<u>7,500</u>	<u>183,500</u>	<u>7,500</u>
Transfers				
9111 Franchise - Water	74,826	74,826	74,826	74,826
9112 Franchise - Sewer	79,034	79,034	79,034	79,034
SAFER Fund	2,335	-	-	-
Drainage Fund	-	27,600	27,600	27,600
9620 G&A Recovery W&S	198,444	242,891	242,891	198,444
	<u>354,639</u>	<u>424,351</u>	<u>424,351</u>	<u>379,904</u>
TOTAL REVENUES	<u>\$ 7,906,287</u>	<u>\$ 7,865,891</u>	<u>\$ 8,213,656</u>	<u>\$ 8,356,325</u>

CITY OF SEAGOVILLE REVENUE HISTORY



Fiscal Year	2010	2011	2012	2013	2014	2015	2016	2017
General Fund	\$ 0.56980	\$ 0.58065	\$ 0.64872	\$ 0.67179	\$ 0.69296	\$ 0.69310	\$ 0.67581	\$ 0.70750
Debt Service	\$ 0.08020	\$ 0.08435	\$ 0.04213	\$ 0.01907	\$ 0.02084	\$ 0.02071	\$ 0.03800	\$ 0.03630
TOTAL	\$ 0.65000	\$ 0.66500	\$ 0.69085	\$ 0.69085	\$ 0.71379	\$ 0.71381	\$ 0.71381	\$ 0.74380



Fiscal Year	2010	2011	2012	2013	2014	2015	2016 proj	2017 est
Sales Tax	1,967,218	1,982,766	1,929,721	2,014,198	2,073,358	2,073,504	2,066,401	2,170,763

**CITY OF SEAGOVILLE
GENERAL FUND SUMMARY OF EXPENDITURES**

	Actual 2014-2015	Amended 2015-2016	Projected 2015-2016	Adopted 2016-2017
Expenditures				
City Council	\$1,810	\$5,450	\$3,064	\$9,450
City Manager	130,654	163,193	181,639	206,358
City Secretary	106,475	117,058	111,333	115,450
Information Technology	73,633	79,259	79,259	93,759
Human Resources	101,888	106,661	107,571	110,403
Finance	306,570	332,062	319,239	349,443
General Government	\$721,030	\$803,683	\$802,105	\$884,863
Police	\$1,783,379	\$1,919,769	\$1,777,602	\$1,929,014
Fire	1,443,916	1,547,491	1,536,082	1,579,045
EMS	164,080	164,080	164,080	164,080
Support Services	513,271	605,424	590,629	669,800
Animal Control	113,944	127,487	124,037	117,382
Public Safety	\$4,018,590	\$4,364,251	\$4,192,430	\$4,459,321
Municipal Court	\$ 153,081	\$ 169,648	\$ 160,097	\$ 161,508
Library	166,681	171,426	169,834	177,730
Senior Center	186,248	190,532	190,532	193,552
Sanitation	686,551	682,920	691,413	694,088
Community Services	\$1,192,561	\$1,214,526	1,211,876	1,226,878
Building Services/Code Enforcement				
Building Inspection and Services	\$ 177,451	\$ 202,346	\$ 194,735	\$ 255,616
Code Enforcement	169,141	170,946	186,760	175,197
Streets	397,997	498,883	447,682	495,492
Parks	213,505	226,663	225,667	231,437
Planning	58,572	65,256	66,851	81,656
Community Development	1,016,666	\$1,164,094	1,121,695	1,239,398
Non-Departmental	\$307,077	\$297,835	\$288,057	\$340,760
Reserve for Capital Expenditures (PEG)	\$ 16,354	\$ 10,000	\$ 12,000	\$ 13,000
Total Operations	\$7,272,278	\$7,854,389	\$7,628,163	\$8,164,220
Transfers	\$800	\$0	\$45,000	
TOTAL OPERATIONS AND TRANSFERS	\$7,273,078	\$7,854,389	\$7,673,163	\$8,164,220



City Council

City Council

1. Legislative and policymaking body of the City.
2. Approves annual budget and sets tax rates.
3. Adopts ordinances and resolutions.

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PROGRAM SUMMARY

DEPARTMENT/PROGRAM NAME:	FUND/ DEPARTMENT/ PROGRAM CODE:
GENERAL GOVERNMENT CITY COUNCIL	01/01

PROGRAM EXPENDITURES:

	FY 15	FY 16	FY 16	FY 17
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
PERSONNEL				
SUPPLIES				
CONTRACTUAL SERVICES	1,810	5,450	3,064	9,450
CAPITAL OUTLAY				
PROGRAM TOTAL	1,810	5,450	3,064	9,450

PERSONNEL SUMMARY:

	FY 15	FY 16	FY 16	FY 17
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
FULL TIME POSITIONS:				
TOTAL FULL TIME:	0	0	0	0
PART TIME POSITIONS:				
TOTAL PART TIME:	0	0	0	0
TOTAL FULL TIME EQUIVALENT	0	0	0	0

SIGNIFICANT BUDGET CHANGES:

Seagoville ★



City Manager

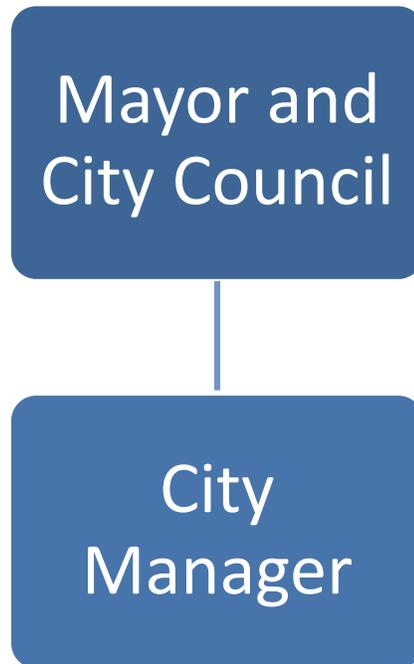
City Manager

1. Responsible for implementing and carrying out the goals & objectives set forth by the City Council.
2. Responsible for the operations of the entire City.



CITY OF SEAGOVILLE, TEXAS

City Manager



PROGRAM DESCRIPTION

The Office of City Manager is responsible for the day to day operations of the City including the hiring and supervision of all City department heads. The City Manager's office provides leadership and management in all levels of the organization.

GOALS FOR FISCAL YEAR 2017

CITYWIDE GOAL (2) – OPEN, TRANSPARENT AND RESPONSIVE GOVERNANCE AND BUSINESS SERVICES

Manage City services within the parameters of the FY 2017 budget.

Conduct joint senior management – citizen monthly meetings.

Provide leadership to economic development efforts to grow the City's tax base.

Implement City Council ordinances and resolutions.

Conduct an annual review of all City operations.

PROGRAM SUMMARY

DEPARTMENT/PROGRAM NAME:	FUND/ DEPARTMENT/ PROGRAM CODE:
GENERAL GOVERNMENT CITY MANAGER	01/02

PROGRAM EXPENDITURES:

	FY 15	FY 16	FY 16	FY 17
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
PERSONNEL	130,654	162,593	180,999	202,818
SUPPLIES			40	
CONTRACTUAL SERVICES		600	600	3,540
CAPITAL OUTLAY				
PROGRAM TOTAL	130,654	163,193	181,639	206,358

PERSONNEL SUMMARY:

	FY 15	FY 16	FY 16	FY 17
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
FULL TIME POSITIONS:				
City Manager	1	1	1	1
TOTAL FULL TIME:	1	1	1	1
PART TIME POSITIONS:				
	0	0	0	0
TOTAL PART TIME:	0	0	0	0
TOTAL FULL TIME EQUIVALENT	1	1	1	1

SIGNIFICANT BUDGET CHANGES:



Program: City Manager Office

PERFORMANCE MEASURES	FY 2015 Actual	FY 2016 Budget	FY 2016 Projected	FY 2017 Budget
OUTPUTS				
City Council Meetings	24	24	24	24
EFFICIENCIES				
Operating Budget \$ per Capita (General Fund)	\$ 472.08	\$ 517.31	\$ 489.61	\$ 535.38
EFFECTIVENESS				
Number of Days of Fund Reserve in General Fund and Water and Sewer Fund (Council Policy = 60 Days)				
General Fund	135.8	111.3	120.0	100.9
Water and Sewer Fund	60.8	46.2	69.3	65.0



City Secretary

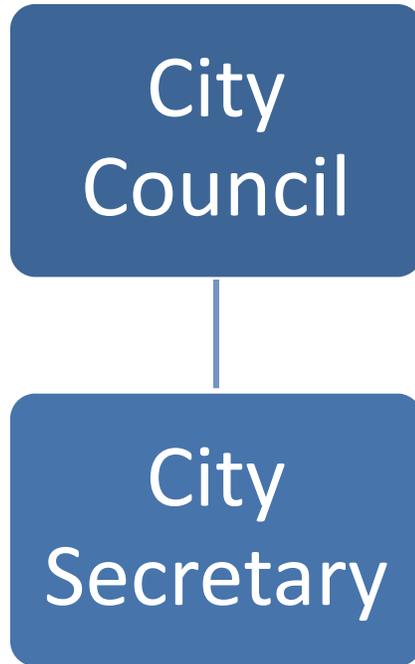
City Secretary

1. Posts notices, attends & records all Council meetings.
2. Administers elections.
3. Administers state-mandated records management program.



CITY OF SEAGOVILLE, TEXAS

City Secretary



PROGRAM DESCRIPTION

The Office of City Secretary strives to provide information and service to the citizens and the City Council by administering a state-mandated records management program, coordinating boards and commissions appointments, preparing official minutes for all Council meetings, preparing agenda packets for City Council meetings, retaining the corporate seal of the City, conducting City elections, and ensuring codification of the City's ordinances. This office also assists with special events such as receptions and also supplies secretarial and administrative support to the Mayor and City Council as needed.

GOALS FOR FISCAL YEAR 2017

CITYWIDE GOAL (2) – OPEN, TRANSPARENT AND RESPONSIVE GOVERNANCE AND BUSINESS SERVICES

Conduct Records Management Program in accordance with State law.



GOALS FOR FISCAL YEAR 2017 (continued)

CITYWIDE GOAL (2) – OPEN, TRANSPARENT AND RESPONSIVE GOVERNANCE AND BUSINESS SERVICES

Administer all City elections in full compliance with the City Charter and the Texas Election Code.

Post Council minutes on the City's website within 3 days upon approval.

Post agendas 72 hours before public meetings as required by state law.

Post approved ordinances on the City's website prior to the annual codification of the Code of Ordinances.

Fill all Public Information requests in a timely manner and in accordance to the Public Information Act.

Seagoville ★

PROGRAM SUMMARY

DEPARTMENT/PROGRAM NAME:	FUND/ DEPARTMENT/ PROGRAM CODE:
GENERAL GOVERNMENT CITY SECRETARY	01/03

PROGRAM EXPENDITURES:

	FY 15	FY 16	FY 16	FY 17
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
PERSONNEL	90,671	91,508	91,508	93,890
SUPPLIES	362	1,400	1,455	1,475
CONTRACTUAL SERVICES	15,442	24,150	18,370	20,085
CAPITAL OUTLAY				
PROGRAM TOTAL	106,475	117,058	111,333	115,450

PERSONNEL SUMMARY:

	FY 15	FY 16	FY 16	FY 17
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
FULL TIME POSITIONS:				
City Secretary	1	1	1	1
TOTAL FULL TIME:	1	1	1	1
PART TIME POSITIONS:				
	0	0	0	0
TOTAL PART TIME:	0	0	0	0
TOTAL FULL TIME EQUIVALENT	1	1	1	1

SIGNIFICANT BUDGET CHANGES:



Department: City Secretary Office

PERFORMANCE MEASURES	FY 2015 Actual	FY 2016 Budget	FY 2016 Projected	FY 2017 Budget
OUTPUTS				
City Council meetings	25	22	27	25
Ordinances adopted	29	30	37	33
Resolutions adopted	49	45	65	50
Preparation of Council agenda packets	19	20	23	20
Elections held	1	1	2	1
EFFICIENCIES				
Quantity of records deemed eligible for destruction and destroyed	63 boxes	45 boxes	46 boxes	45 boxes
EFFECTIVENESS				
Percent of approved Council Minutes posted on website within 3 days of approval	99%	99%	99%	99%



Information Technology

Information Technology

1. Administer contract with Baxter Technology Services to maintain the City's technology systems.

Seagoville ★

PROGRAM SUMMARY

DEPARTMENT/PROGRAM NAME:	FUND/ DEPARTMENT/ PROGRAM CODE:
GENERAL GOVERNMENT INFORMATION TECHNOLOGY	01/22

PROGRAM EXPENDITURES:

	FY 15	FY 16	FY 16	FY 17
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
PERSONNEL				
SUPPLIES				
CONTRACTUAL SERVICES	68,194	73,259	73,259	76,259
CAPITAL OUTLAY	5,440	23,410	23,410	17,500
PROGRAM TOTAL	73,633	96,669	96,669	93,759

PERSONNEL SUMMARY:

	FY 15	FY 16	FY 16	FY 17
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
FULL TIME POSITIONS:				
	0	0	0	0
TOTAL FULL TIME:	0	0	0	0
PART TIME POSITIONS:				
	0	0	0	0
TOTAL PART TIME:	0	0	0	0
TOTAL FULL TIME EQUIVALENT	0	0	0	0

SIGNIFICANT BUDGET CHANGES:

Contractual Services:

Additional resources provided for third party service firm. The City switched to a new company in FY 2014.

Seagoville ★



Human Resources

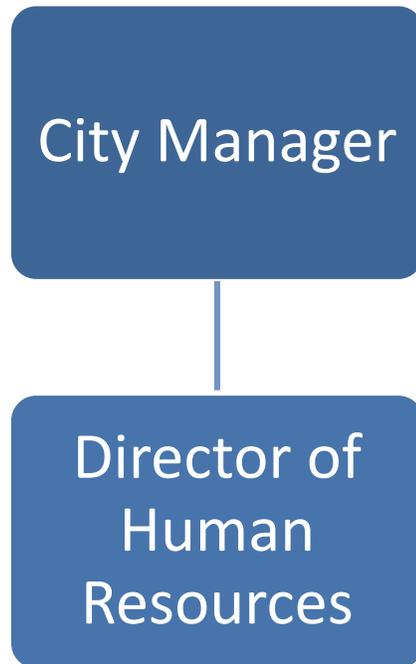
Human Resources

1. Provide centralized personnel services (hiring, benefits) for all City departments.



CITY OF SEAGOVILLE, TEXAS

Human Resources



PROGRAM DESCRIPTION

The Director of Human Resources serves as support for all City departments and employees by administering all employee related activities, interpreting and updating policies, monitoring and accurately maintaining employee records, managing group benefits and workers' compensation, all city insurance activity and keeping the City in compliance with all applicable employment laws.

GOALS FOR FISCAL YEAR 2017

CITYWIDE GOAL (6) – RETAIN AND ATTRACT QUALITY EMPLOYEES

Provide a continually improving and competitive benefits package, including educating employees regarding their existing benefits.

Analyze online training options

GOALS FOR FISCAL YEAR 2017

CITYWIDE GOAL (6) – RETAIN AND ATTRACT QUALITY EMPLOYEES (continued)

Provide recommendations, advice and support to all City departments and employees to help employees to succeed in their jobs and improve communications.

Review and revise the employee policy and procedures manual, ensuring compliance with applicable federal and state laws.

Effectively communicate policies and procedures to all employees.

Establish consistent and informative ongoing communication between HR, employees, supervisors and directors.

Ensure that each department complies with all employment regulations.

Seagoville ★

PROGRAM SUMMARY

DEPARTMENT/PROGRAM NAME:	FUND/ DEPARTMENT/ PROGRAM CODE:
GENERAL GOVERNMENT HUMAN RESOURCES	01/23

PROGRAM EXPENDITURES:

	FY 15	FY 16	FY 16	FY 17
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
PERSONNEL	95,624	97,152	97,152	99,703
SUPPLIES	501	1,529	939	1,400
CONTRACTUAL SERVICES	5,764	7,980	9,480	9,300
CAPITAL OUTLAY				
PROGRAM TOTAL	101,888	106,661	107,571	110,403

PERSONNEL SUMMARY:

	FY 15	FY 16	FY 16	FY 17
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
FULL TIME POSITIONS:				
Director	1	1	1	1
TOTAL FULL TIME:	1	1	1	1
PART TIME POSITIONS:				
	0	0	0	0
TOTAL PART TIME:	0	0	0	0
TOTAL FULL TIME EQUIVALENT	1	1	1	1

SIGNIFICANT BUDGET CHANGES:



Department: Human Resources

PERFORMANCE MEASURES	FY 2015 Actual	FY 2016 Budget	FY 2016 Projected	FY 2017 Budget
OUTPUTS				
Number of Grievances	1	1	2	1
Job Postings	9	1	8	3
EFFICIENCIES				
Provide on-site training at reduced or no cost (Including On-line Training)	2	5	3	4
Implement Wellness Program	N/A	Yes	Yes	Yes
EFFECTIVENESS				
Percentage of turnover as a measure of staff stability and staff satisfaction	8%	2%	3%	3%
Number of Workers' Compensation Claims	11	2	5	3
Percentage of employees receiving annual performance evaluations	50%	75%	100%	100%



Finance

Finance

1. Handles financial affairs, i.e., disbursement and investing city funds
2. Manages the bond and debt service requirements.
3. Responsible for internal and external financial reporting.



CITY OF SEAGOVILLE, TEXAS

Finance



PROGRAM DESCRIPTION

The Finance program is responsible for providing quality financial services to the citizens and customers of the City of Seagoville in a professional manner. Specific responsibilities include, but are not limited to, accounts payable, payroll, fixed assets, banking services, investments, debt management, internal and external financial reporting and annual budget preparation.

GOALS FOR FISCAL YEAR 2017

CITYWIDE GOAL (2) – OPEN, TRANSPARENT AND RESPONSIVE GOVERNANCE AND BUSINESS SERVICES

Obtain the GFOA financial reporting achievement award for the FY 2016 Comprehensive Annual Financial Report.

Obtain the GFOA distinguished budget presentation award for the FY 2017 annual budget document.

Prepare and distribute an Operating Budget in brief document.

PROGRAM SUMMARY

DEPARTMENT/PROGRAM NAME:	FUND/ DEPARTMENT/ PROGRAM CODE:
GENERAL GOVERNMENT FINANCE	01/04

PROGRAM EXPENDITURES:

	FY 15	FY 16	FY 16	FY 17
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
PERSONNEL	252,666	270,912	264,923	288,013
SUPPLIES	377	500	450	500
CONTRACTUAL SERVICES	53,527	60,650	53,866	60,930
CAPITAL OUTLAY				
PROGRAM TOTAL	306,570	332,062	319,239	349,443

PERSONNEL SUMMARY:

	FY 15	FY 16	FY 16	FY 17
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
FULL TIME POSITIONS:				
Director of Finance	1	1	1	1
Senior Accountant	1	0	0	0
Assistant Finance Director	0	1	1	1
Finance Technician	1	1	1	1
TOTAL FULL TIME:	3	3	3	3
PART TIME POSITIONS:	0	0	0	0
TOTAL PART TIME:	0	0	0	0
TOTAL FULL TIME EQUIVALENT	3	3	3	3

SIGNIFICANT BUDGET CHANGES:



Department: Finance

PERFORMANCE MEASURES	FY 2015 Actual	FY 2016 Budget	FY 2016 Projected	FY 2017 Budget
OUTPUTS				
Operating Bank Reconciliation	12	12	12	12
Retirement Reports Processed	12	12	12	12
Department Budgetary Reports Distributed	12	12	12	12
Payroll Bank Reconciliation	12	12	12	12
EFFICIENCIES				
Percentage of Accounts Payable Customers Setup with Automatic Draft Payments	45%	45%	45%	45%
EFFECTIVENESS				
Inhouse Completion of the Comprehensive Annual Financial Report	Yes	Yes	Yes	Yes
Receive GFOA Certificate of Achievement for Excellence in Financial Reporting	Yes	Yes	Yes	Yes
Receive GFOA Distinguished Budget Presentation Award	Yes	Yes	Yes	Yes



Police

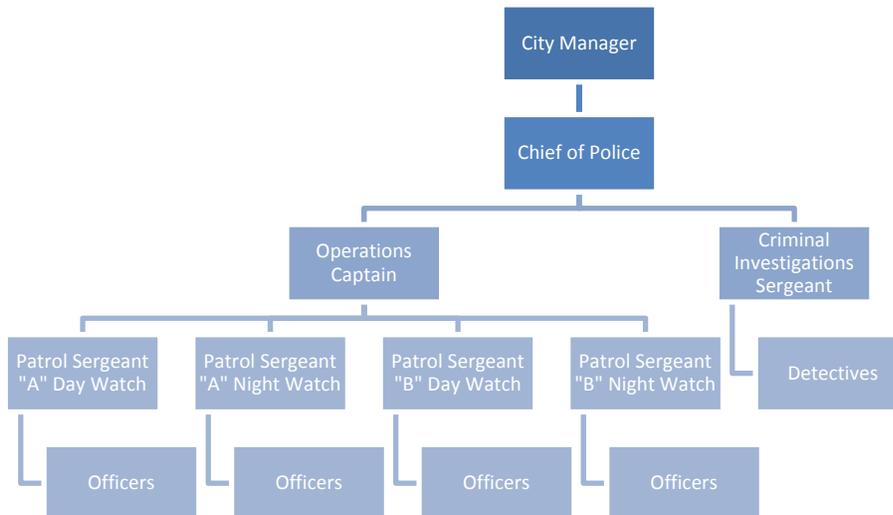
Police

1. Provides law enforcement and public safety to the citizens of Seagoville.
2. Provides 24 hour police patrol & emergency response.
3. Provide support and follow up investigations on all open cases.



CITY OF SEAGOVILLE, TEXAS

Police



PROGRAM DESCRIPTION

The Seagoville Police Department is committed to being responsive to our community in the delivery of quality services by providing high quality community oriented police service with sensitivity. With community service as our foundation, we are driven by goals to enhance the quality of life for all citizens through innovative approaches to problem solving, crime prevention, and teamwork.

GOALS FOR FISCAL YEAR 2017

CITYWIDE GOAL (1) – PROVIDE QUALITY SAFETY SERVICES

Continue to reduce the occurrences of Part I Crimes in the City.

Continue to maintain compliance standards with the Texas Police Chief's Best Practices Program. Original certification was obtained in February 2013.

Continue to offer Crime Prevention Programs throughout the fiscal year.

Provide a minimum of two (2) Citizens Police Academies.



GOALS FOR FISCAL YEAR 2017 (continued)

CITYWIDE GOAL (6) – RETAIN AND ATTRACT QUALITY EMPLOYEES

Provide a minimum of ten (10) on-site TCOLE approved law enforcement training courses at the Seagoville Law Enforcement Center.

Seagoville ★

PROGRAM SUMMARY

DEPARTMENT/PROGRAM NAME:	FUND/ DEPARTMENT/ PROGRAM CODE:
PUBLIC SAFETY POLICE	01/08

PROGRAM EXPENDITURES:

	FY 15	FY 16	FY 16	FY 17
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
PERSONNEL	1,621,460	1,718,962	1,605,444	1,733,932
SUPPLIES	110,304	128,057	108,786	128,057
CONTRACTUAL SERVICES	51,616	72,750	63,372	67,025
CAPITAL OUTLAY				
PROGRAM TOTAL	1,783,379	1,919,769	1,777,602	1,929,014

PERSONNEL SUMMARY:

	FY 15	FY 16	FY 16	FY 17
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
FULL TIME POSITIONS:				
Chief	1	1	1	1
Captain	1	1	1	1
Sergeant	5	5	6	6
Police Officer	16	16	15	15
TOTAL FULL TIME:	23	23	23	23
PART TIME POSITIONS:				
Crossing Guard	0.3	0.3	0.3	0.3
Police Officer	0.7	0.7	0.7	0.7
TOTAL PART TIME:	1	1	1	1
TOTAL FULL TIME EQUIVALENT	24	24	24	24

SIGNIFICANT BUDGET CHANGES:



Department: Police

PERFORMANCE MEASURES	FY 2015 Actual	FY 2016 Budget	FY 2016 Projected	FY 2017 Budget
OUTPUTS				
Calls for Service	30,903	15,500	29,572	16,275
Arrests	433	700	529	735
Citation Violations	1,369	1,750	1,536	1,838
Part I Crimes	518	625	584	656
EFFICIENCIES				
Sworn Officers per 1,000 Population	1.56	1.59	1.56	1.54
Part Time Police Officers per 1,000 Population	0.13	0.19	0.13	0.12
Reserve Police Officers per 1,000 Population	0.06	0.06	0.06	0.12
EFFECTIVENESS				
Value of Property Stolen	\$1,581,835	\$1,700,000	\$1,537,787	\$1,785,000
Value of Property Recovered	\$814,429	\$675,000	\$746,539	\$708,750



Fire

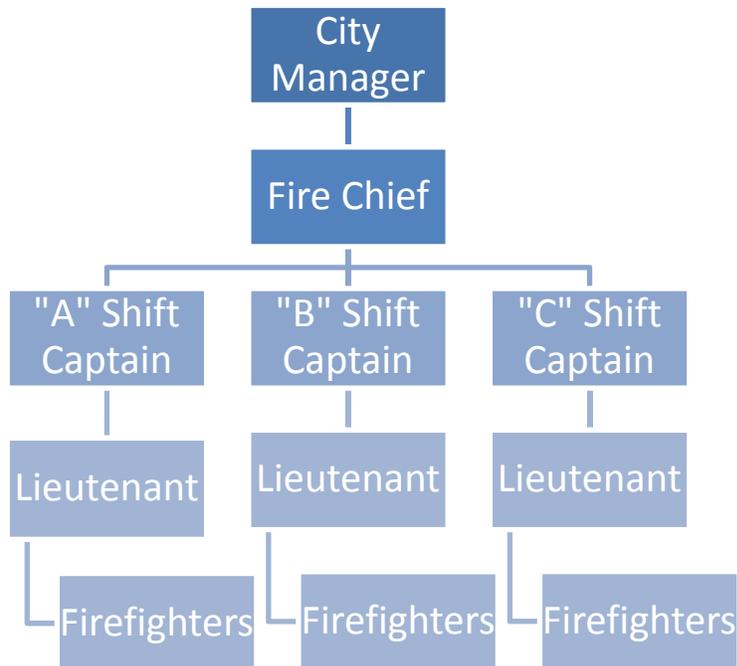
Fire

1. Provides 24-hour fire protection and emergency medical services.



CITY OF SEAGOVILLE, TEXAS

Fire



PROGRAM DESCRIPTION

The Seagoville Fire Department protects our citizens and visitors by minimizing the loss of life and property resulting from fire, medical emergencies and other disasters in such a manner that will retain the public's support and confidence in all aspects of service delivery.

GOALS FOR FISCAL YEAR 2017

CITYWIDE GOAL (1) – PROVIDE QUALITY SAFETY SERVICES

100% of the time, the ambulance service shall answer all Priority 1 (life threatening emergency request) within 5 minutes 30 seconds or less from time of dispatch to arrival at the scene.

The fire department expects to perform 575 fire inspections in FY 2017

Perform flow tests, maintenance and painting of 525 fire hydrants in FY 2017

Maintain an average response time on all incidents below 5 minutes

PROGRAM SUMMARY

DEPARTMENT/PROGRAM NAME:	FUND/ DEPARTMENT/ PROGRAM CODE:
PUBLIC SAFETY FIRE	01/11

PROGRAM EXPENDITURES:

	FY 15	FY 16	FY 16	FY 17
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
PERSONNEL	1,355,788	1,428,387	1,427,978	1,464,341
SUPPLIES	47,989	69,643	64,543	69,643
CONTRACTUAL SERVICES	40,140	49,461	43,561	45,061
CAPITAL OUTLAY				
PROGRAM TOTAL	1,443,916	1,547,491	1,536,082	1,579,045

PERSONNEL SUMMARY:

	FY 15	FY 16	FY 16	FY 17
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
FULL TIME POSITIONS:				
Chief	1	1	1	1
Captain	3	3	3	3
Lieutenant	3	3	3	3
Firefighter	12	12	12	12
TOTAL FULL TIME:	19	19	19	19
PART TIME POSITIONS:				
Firefighter	1	1	1	1
TOTAL PART TIME:	1	1	1	1
TOTAL FULL TIME EQUIVALENT	20	20	20	20

SIGNIFICANT BUDGET CHANGES:



Department: Fire

PERFORMANCE MEASURES	FY 2015 Actual	FY 2016 Budget	FY 2016 Projected	FY 2017 Budget
OUTPUTS				
Number of Fire and EMS Responses	2,652	2,950	2,550	2,750
EFFICIENCIES				
Fire and EMS Cost Per Capita	\$ 104.48	\$ 110.08	\$ 109.12	\$ 109.33
EFFECTIVENESS				
Average response times.	4:30	4:40	4:35	4:35
Percent of Priority I emergency responses in the city within 7:59 minute response time.	97%	97%	98%	98%



Emergency Medical Services (EMS)

EMS

1. Administer contract with Acadian to provide paramedic ambulance services to the citizens of Seagoville.

Seagoville ★

PROGRAM SUMMARY

DEPARTMENT/PROGRAM NAME:	FUND/ DEPARTMENT/ PROGRAM CODE:
PUBLIC SAFETY EMS	01/19

PROGRAM EXPENDITURES:

	FY 15	FY 16	FY 16	FY 17
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
PERSONNEL				
SUPPLIES				
CONTRACTUAL SERVICES	164,080	164,080	164,080	164,080
CAPITAL OUTLAY				
PROGRAM TOTAL	164,080	164,080	164,080	164,080

PERSONNEL SUMMARY:

	FY 15	FY 16	FY 16	FY 17
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
FULL TIME POSITIONS:				
TOTAL FULL TIME:	0	0	0	0
PART TIME POSITIONS:				
TOTAL PART TIME:	0	0	0	0
TOTAL FULL TIME EQUIVALENT	0	0	0	0

SIGNIFICANT BUDGET CHANGES:

Seagoville ★



Support Services

Records

1. Manages all police reports including paperless reports entered through the computerized management system.

Communications

1. Dispatches fire, police and emergency medical services for the City of Seagoville.
2. Serves as a Public Safety Answering Point (PSAP).



CITY OF SEAGOVILLE, TEXAS

Support Services



PROGRAM DESCRIPTION

The Records Program manages all police reports including paperless reports. Staff also assists with providing copies of reports and responding to open records requests. The Communications Program dispatches fire, police and emergency medical services for the City of Seagoville.

GOALS FOR FISCAL YEAR 2017

CITYWIDE GOAL (1) – PROVIDE QUALITY SAFETY SERVICES

Complete the Texas Department of Public Safety NCIC and TCIC audits with no deficiencies.

Continue to conform to the Texas Police Chief's Association Best Practices Standards for Communications.

CITYWIDE GOAL (2) – OPEN, TRANSPARENT AND RESPONSIVE GOVERNANCE AND BUSINESS SERVICES

Continue to coordinate records retention and destruction with the City Secretary's Office.



GOALS FOR FISCAL YEAR 2017 (continued)

CITYWIDE GOAL (6) – RETAIN AND ATTRACT QUALITY EMPLOYEES

Continue to provide TCOLE approved training to staff assigned to Support Services.

Seagoville ★

PROGRAM SUMMARY

DEPARTMENT/PROGRAM NAME:	FUND/ DEPARTMENT/ PROGRAM CODE:
PUBLIC SAFETY SUPPORT SERVICES	01/17

PROGRAM EXPENDITURES:

	FY 15	FY 16	FY 16	FY 17
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
PERSONNEL	473,288	557,185	553,385	621,261
SUPPLIES	5,539	6,946	6,219	6,946
CONTRACTUAL SERVICES	32,482	38,044	27,875	38,044
CAPITAL OUTLAY	1,962	3,249	3,150	3,549
PROGRAM TOTAL	513,271	605,424	590,629	669,800

PERSONNEL SUMMARY:

	FY 15	FY 16	FY 16	FY 17
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
FULL TIME POSITIONS:				
Manager	1	1	1	1
Records Technician	2	2	3	3
Communication Technician	5	5	6	6
TOTAL FULL TIME:	8	8	10	10
PART TIME POSITIONS:				
Communication Technician	0.75	0.75	0.75	0.75
TOTAL PART TIME:	0.75	0.75	0.75	0.75
TOTAL FULL TIME EQUIVALENT	8.75	8.75	10.75	10.75

SIGNIFICANT BUDGET CHANGES:



Department: Support Services

PERFORMANCE MEASURES	FY 2015 Actual	FY 2016 Budget	FY 2016 Projected	FY 2017 Budget
OUTPUTS				
E911 Phone Calls	16,092	15,800	16,335	16,590
Alarm Permits Issued	77	54	75	57
Open Records Requests	1,007	898	968	943
All Dispatched Calls for Service (Police and Fire)	30,903	31,500	29,572	33,075
Customers Assisted at the Front Window	3,039	2,500	3,060	2,625
EFFICIENCIES				
Full-Time Support Services Staff per 1,000 Residents	0.64	0.59	0.64	0.64
EFFECTIVENESS				
Complete the Department of Public Safety NCIC and TCIC audits with no deficiencies.	None	None	None	Pending



Animal Control

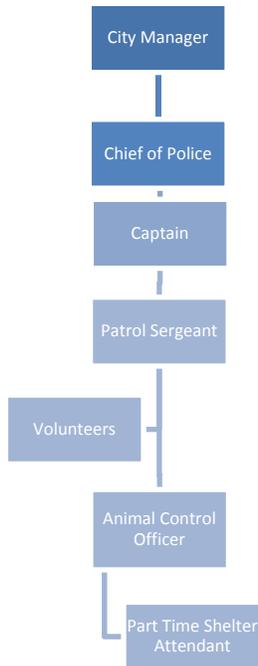
Animal Control

1. Provides animal control services.
2. Maintains local animal shelter.



CITY OF SEAGOVILLE, TEXAS

Animal Control



PROGRAM DESCRIPTION

The Animal Control Program is committed to providing sanitary shelter for lost and stray animals, implementing and enforcing the animal licensing program, obtaining veterinary medical care as required, promoting rabies vaccinations and investigating animal complaints.

GOALS FOR FISCAL YEAR 2017

CITYWIDE GOAL (1) – PROVIDE QUALITY SAFETY SERVICES

Maintain the “no kill” philosophy within the program.

CITYWIDE GOAL (2) – OPEN, TRANSPARENT AND RESPONSIVE GOVERNANCE AND BUSINESS SERVICES

Continue to maintain a satisfactory rating from the State Department of Health Services and the annual veterinary inspection.



GOALS FOR FISCAL YEAR 2017 (continued)

CITYWIDE GOAL (2) – OPEN, TRANSPARENT AND RESPONSIVE GOVERNANCE AND BUSINESS SERVICES

Continue to work with our Records Management System provider to build a CAD module to track response times.

CITYWIDE GOAL (4) – SUPPORT ECONOMIC AND COMMUNITY DEVELOPMENT INITIATIVES

Facilitate continued expansion of the volunteer program.

Facilitate the continued partnership with the Dallas ISD Agricultural Education Program.

Create and provide public education classes concerning responsible pet ownership.

Seagoville ★

PROGRAM SUMMARY

DEPARTMENT/PROGRAM NAME:	FUND/ DEPARTMENT/ PROGRAM CODE:
PUBLIC SAFETY ANIMAL CONTROL	01/05

PROGRAM EXPENDITURES:

	FY 15	FY 16	FY 16	FY 17
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
PERSONNEL	95,617	102,712	102,712	94,407
SUPPLIES	8,968	12,305	10,405	12,505
CONTRACTUAL SERVICES	9,358	12,470	10,920	10,470
CAPITAL OUTLAY				
PROGRAM TOTAL	113,944	127,487	124,037	117,382

PERSONNEL SUMMARY:

	FY 15	FY 16	FY 16	FY 17
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
FULL TIME POSITIONS:				
Animal Control Manager/Police Officer	1	1	1	0
Animal Control Officer	0	0	0	1
TOTAL FULL TIME:	1	1	1	1
PART TIME POSITIONS:				
Animal Shelter Attendant	0.5	1	1	1
TOTAL PART TIME:	0.5	1	1	1
TOTAL FULL TIME EQUIVALENT	1.5	2	2	2

SIGNIFICANT BUDGET CHANGES:



Department: Animal Control

PERFORMANCE MEASURES	FY 2015 Actual	FY 2016 Budget	FY 2016 Projected	FY 2017 Budget
OUTPUTS				
Calls for Service	3,044	3,500	2,931	3,675
Canine Intakes	514	625	447	656
Feline Intakes	177	155	143	163
Animal Quarantines	1	7	3	7
EFFICIENCIES				
Animal Control Officer per 1,000 population	0.13	0.13	0.13	0.13
Average Cost per Call Serviced	\$ 37.43	\$ 45.00	\$ 42.32	\$ 32.36
EFFECTIVENESS				
Satisfactory Rating from State Department of Health Services	Yes	Yes	Yes	Yes



Municipal Court

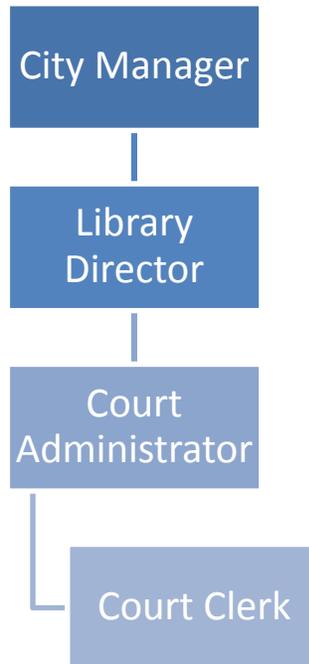
Municipal Court

1. Collects fines, fees and state costs.
2. Schedules court hearings & generates production of arrest warrants.
3. Maintains records relating to court proceedings.



CITY OF SEAGOVILLE, TEXAS

Municipal Court



PROGRAM DESCRIPTION

To adjudicate municipal cases in an efficient and impartial manner and promote the highest standards in customer service.

GOALS FOR FISCAL YEAR 2017

CITYWIDE GOAL (1) – PROVIDE QUALITY SAFETY SERVICES

Upgrade the court software to notify/remind defendants of court dates and payments.

CITYWIDE GOAL (2) – OPEN, TRANSPARENT AND RESPONSIVE GOVERNANCE AND BUSINESS SERVICES

Increase online payments by 5%.

PROGRAM SUMMARY

DEPARTMENT/PROGRAM NAME:	FUND/ DEPARTMENT/ PROGRAM CODE:
COMMUNITY SERVICES MUNICIPAL COURT	01/12

PROGRAM EXPENDITURES:

	FY 15	FY 16	FY 16	FY 17
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
PERSONNEL	103,297	106,786	106,786	109,533
SUPPLIES		150	150	150
CONTRACTUAL SERVICES	49,784	62,712	53,161	51,825
CAPITAL OUTLAY				
PROGRAM TOTAL	153,081	169,648	160,097	161,508

PERSONNEL SUMMARY:

	FY 15	FY 16	FY 16	FY 17
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
FULL TIME POSITIONS:				
Court Administrator	1	1	1	1
Court Clerk	1	1	1	1
TOTAL FULL TIME:	2	2	2	2
PART TIME POSITIONS:	0	0	0	0
TOTAL PART TIME:	0	0	0	0
TOTAL FULL TIME EQUIVALENT	2	2	2	2

SIGNIFICANT BUDGET CHANGES:



Department: Municipal Court

PERFORMANCE MEASURES	FY 2015 Actual	FY 2016 Budget	FY 2016 Projected	FY 2017 Budget
OUTPUTS				
CASES PROCESSED	2,211	2,213	1,548	1,860
WARRANTS ISSUED	1,463	1,177	1,068	1,284
CASES FILED	2,421	1,614	1,692	2,028
EFFICIENCIES				
ONLINE PAYMENTS	367	319	252	300
EFFECTIVENESS				
PERCENTAGE OF WARRANTS CLEARED	89%	47%	86%	96%



Library

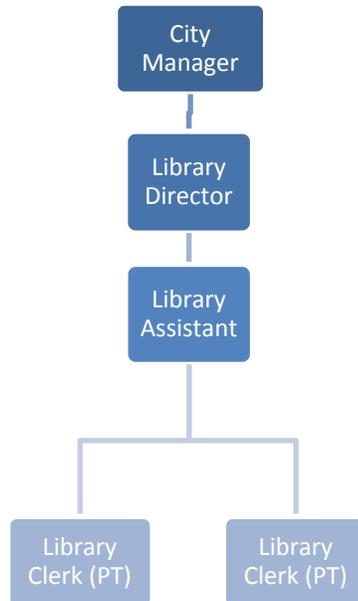
Library

Provide material and services to fulfill the informational, recreational and educational needs of the residents of Seagoville. The term "residents" encompasses individuals and groups of every age, education, philosophy, occupation, economic level, ethnic origin and human condition.



CITY OF SEAGOVILLE, TEXAS

Library



PROGRAM DESCRIPTION

The Seagoville Library enriches the community by sparking a love of learning in its youth and nourishing that love in its adult citizens. The Library is a vibrant touch-point for learning and exploration offering a personal approach that creates a welcoming environment for all members of the community.

GOALS FOR FISCAL YEAR 2017

CITYWIDE GOAL (2) – OPEN, TRANSPARENT AND RESPONSIVE GOVERNANCE AND BUSINESS SERVICES

Develop comprehensive long range plan.

Conduct a comprehensive assessment of the Library's print reference material to determine if Library space can be reallocated for other uses.

CITYWIDE GOAL (3) – PROVIDE QUALITY LEISURE OPPORTUNITIES

Continue to provide the summer reading program, story time for preschoolers, open wi-fi access, and 10 computer workstations available to Library patrons.

Maintain access to Overdrive e-books and audio books.

PROGRAM SUMMARY

DEPARTMENT/PROGRAM NAME:	FUND/ DEPARTMENT/ PROGRAM CODE:
COMMUNITY SERVICES LIBRARY	01/13

PROGRAM EXPENDITURES:

	FY 15	FY 16	FY 16	FY 17
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
PERSONNEL	148,707	151,401	150,964	157,955
SUPPLIES	1,051	1,350	1,350	1,350
CONTRACTUAL SERVICES	4,104	4,675	3,520	4,425
CAPITAL OUTLAY	12,819	14,000	14,000	14,000
PROGRAM TOTAL	166,681	171,426	169,834	177,730

PERSONNEL SUMMARY:

	FY 15	FY 16	FY 16	FY 17
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
FULL TIME POSITIONS:				
Library Director	1	1	1	1
Library Assistant	1	1	1	1
TOTAL FULL TIME:	2	2	2	2
PART TIME POSITIONS:				
Library Clerk	1	1	1	1
TOTAL PART TIME:	1	1	1	1
TOTAL FULL TIME EQUIVALENT	3	3	3	3

SIGNIFICANT BUDGET CHANGES:



Department: Library

PERFORMANCE MEASURES	FY 2015 Actual	FY 2016 Budget	FY 2016 Projected	FY 2017 Budget
OUTPUTS				
Library Visits	13,080	13,441	13,605	13,800
Items Circulated	31,912	28,163	30,090	31,000
New Patron Cards Issued	786	857	849	875
EFFICIENCIES				
Number of Library Visits per Library Employee	4,360	4,480	4,535	4,600
EFFECTIVENESS				
Percentage of City Population Served	25%	25%	24%	25%



Senior Center

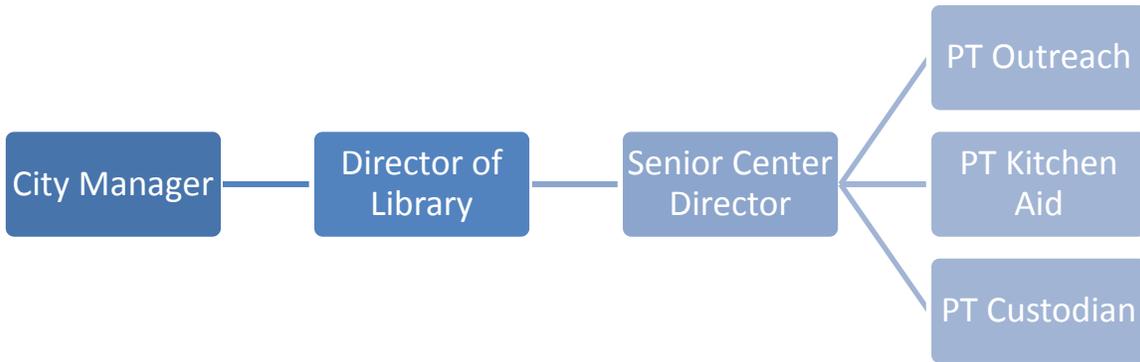
Senior Center

1. Provides activities for senior citizens.



CITY OF SEAGOVILLE, TEXAS

Senior Center



PROGRAM DESCRIPTION

The Seagoville Senior Center is reaching out to persons 60 years of age and older with the greatest economic and social needs, with particular attention to individuals residing in Seagoville. Plan, develop and coordinate services that ensure positive impact to our participants' health, honor and dignity.

GOALS FOR FISCAL YEAR 2017

CITYWIDE GOAL (3) – PROVIDE QUALITY LEISURE OPPORTUNITIES

Conduct outreach to seniors through presentations at senior living apartments, center brochures, monthly calendars, weekly newspaper, welcome coffee, phone calls and word of mouth.

In association with STAR Transit services, provide medical transportation to any disabled person or senior 60 years or older living within the city limits of Seagoville.

Provide transportation to and from the Senior Center 5 days a week.

Serve a congregate meal 5 days a week to any qualifying person 60 years of age or older or their spouse.

PROGRAM SUMMARY

DEPARTMENT/PROGRAM NAME:	FUND/ DEPARTMENT/ PROGRAM CODE:
COMMUNITY SERVICES SENIOR CENTER	01/14

PROGRAM EXPENDITURES:

	FY 15	FY 16	FY 16	FY 17
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
PERSONNEL	112,434	116,601	117,102	119,102
SUPPLIES	3,683	3,800	4,200	4,300
CONTRACTUAL SERVICES	70,131	69,630	69,230	70,150
CAPITAL OUTLAY				
PROGRAM TOTAL	186,248	190,031	190,532	193,552

PERSONNEL SUMMARY:

	FY 15	FY 16	FY 16	FY 17
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
FULL TIME POSITIONS:				
Manager	1	1	1	1
TOTAL FULL TIME:	1	1	1	1
PART TIME POSITIONS:				
Outreach Worker	0.5	0.75	0.75	0.75
Van Driver	0.25	0	0	0
Maintenance Worker	0.5	0.5	0.5	0.5
Food Server	0.33	0.33	0.33	0.33
TOTAL PART TIME:	1.58	1.58	1.58	1.58
TOTAL FULL TIME EQUIVALENT	2.58	2.58	2.58	2.58

SIGNIFICANT BUDGET CHANGES:



Department: Senior Center

PERFORMANCE MEASURES	FY 2015 Actual	FY 2016 Budget	FY 2016 Projected	FY 2017 Budget
OUTPUTS				
Meals Served	11,200	11,050	11,050	11,550
EFFICIENCIES				
Cost Per Meal Served	\$ 3.70	\$ 3.70	\$ 3.70	\$ 3.75
EFFECTIVENESS				
Senior Center Customer Satisfaction Survey	99%	99%	99%	99%



Sanitation

Sanitation

1. Administer the contract with Republic Services for city-wide solid waste removal.

Seagoville ★

PROGRAM SUMMARY

DEPARTMENT/PROGRAM NAME:	FUND/ DEPARTMENT/ PROGRAM CODE:
COMMUNITY SERVICES SANITATION	01/16

PROGRAM EXPENDITURES:

	FY 15	FY 16	FY 16	FY 17
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
PERSONNEL				
SUPPLIES				
CONTRACTUAL SERVICES	686,551	682,920	691,413	694,088
CAPITAL OUTLAY				
PROGRAM TOTAL	686,551	682,920	691,413	694,088

PERSONNEL SUMMARY:

	FY 15	FY 16	FY 16	FY 17
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
FULL TIME POSITIONS:				
TOTAL FULL TIME:	0	0	0	0
PART TIME POSITIONS:				
TOTAL PART TIME:	0	0	0	0
TOTAL FULL TIME EQUIVALENT	0	0	0	0

SIGNIFICANT BUDGET CHANGES:

CONTRACTUAL SERVICES

Anticipated increase in third party sanitation services

Seagoville ★



Building Inspection and Services

Building Inspection

1. Reviews plans and performs on-site inspections for compliance.
2. Issues permits and certificates.

Building Services

1. Maintain City buildings.



CITY OF SEAGOVILLE, TEXAS

Building Inspection and Services



PROGRAM DESCRIPTION

The Building Inspection program provides public safety by enforcing local and state regulations and codes relative to the construction, enlargement, alteration, repair, demolition, occupancy, etc., of all buildings or structures in the City. Building Services strives to maintain a clean, safe and effective environment for city employees at City facilities.

GOALS FOR FISCAL YEAR 2017

CITYWIDE GOAL (4) – SUPPORT ECONOMIC AND COMMUNITY DEVELOPMENT INITIATIVES

The goal of the Building Inspection Department is to provide customer service to the citizens of Seagoville and the construction community by providing a safe, durably built environment through the enforcement of the codes and standards adopted by the City of Seagoville throughout FY 2017.

Building Maintenance will provide a clean and healthy environment at City Hall and at the Police Department on a weekly basis for city employees and citizens of our community to conduct their business.

PROGRAM SUMMARY

DEPARTMENT/PROGRAM NAME:	FUND/ DEPARTMENT/ PROGRAM CODE:
COMMUNITY DEVELOPMENT BUILDING INSPECTION AND SERVICES	01/06

PROGRAM EXPENDITURES:

	FY 15	FY 16	FY 16	FY 17
	ACTUAL	AMENDED BUDGET	PROJECTED	ADOPTED
PERSONNEL	126,200	139,121	137,905	197,316
SUPPLIES	3,713	6,800	6,020	6,600
CONTRACTUAL SERVICES	47,538	56,425	50,810	51,700
CAPITAL OUTLAY				
PROGRAM TOTAL	177,451	202,346	194,735	255,616

PERSONNEL SUMMARY:

	FY 15	FY 16	FY 16	FY 17
	ACTUAL	AMENDED BUDGET	PROJECTED	ADOPTED
FULL TIME POSITIONS:				
Chief Building Official	1	1	0	0
Community Development Director	0	0	1	1
Building Maintenance Technician	1	1	1	1
Administrative Assistant	0	0	0	1
TOTAL FULL TIME:	2	2	2	3
PART TIME POSITIONS:	0	0	0	0
TOTAL PART TIME:	0	0	0	0
TOTAL FULL TIME EQUIVALENT	2	2	2	3

SIGNIFICANT BUDGET CHANGES:

Code Enforcement separated from Building Inspection and Services in FY 2015.

PERSONNEL - Administrative Assistant position added in FY 2016. Position moved from W&S Customer Service



Department: Building Inspection and Services

PERFORMANCE MEASURES	FY 2015 Actual	FY 2016 Budget	FY 2016 Projected	FY 2017 Budget
OUTPUTS				
Number of Building Inspections	2,300	2,400	2,460	2,500
Number of Facilities Cleaned	2 daily	2 daily	2 daily	2 daily
EFFICIENCIES				
Average Time to Complete an Inspection (minutes):				
Certificate of Occupancy	45	45	45	45
Frame Inspection	45	45	45	45
Plumbing Inspection	25	25	25	25
Roof Inspection	15	15	15	15
Slab Inspection	35	35	35	35
EFFECTIVENESS				
Ensure all Building Projects Meet Recognized Standards for Building Safety and Code Compliance	100%	100%	100%	100%



Streets

Streets

1. Maintain approximately 85 street lane miles, filling potholes, cleaning ditches, maintaining signage and pavement markings in the City.
2. Mitigate illegal dumping, sanding streets during icy weather, culvert installation & maintenance.



CITY OF SEAGOVILLE, TEXAS

Streets



PROGRAM DESCRIPTION

Maintain Seagoville's transportation infrastructure in a timely manner, sign maintenance and/or replacement.

GOALS FOR FISCAL YEAR 2017

CITYWIDE GOAL (5) – INFRASTRUCTURE OPERATIONS AND MAINTENANCE

Provide superior pavement maintenance services by performing preventive maintenance repairs to various streets annually.

Install, upgrade and maintain adequate signage in compliance with the Texas Manual of Uniform Traffic Control Devices.

Attend monthly training classes.

PROGRAM SUMMARY

DEPARTMENT/PROGRAM NAME:	FUND/ DEPARTMENT/ PROGRAM CODE:
COMMUNITY DEVELOPMENT STREETS	01/15

PROGRAM EXPENDITURES:

	FY 15	FY 16	FY 16	FY 17
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
PERSONNEL	25,429	117,083	86,177	118,492
SUPPLIES	46,497	48,000	44,100	47,400
CONTRACTUAL SERVICES	326,071	333,800	317,405	329,600
CAPITAL OUTLAY				
PROGRAM TOTAL	397,997	498,883	447,682	495,492

PERSONNEL SUMMARY:

	FY 15	FY 16	FY 16	FY 17
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
FULL TIME POSITIONS:				
Streets Maintenance Worker	1	1	1	1
Litter Crew Worker	0	2	2	2
TOTAL FULL TIME:	1	3	3	3
PART TIME POSITIONS:				
TOTAL PART TIME:	0	0	0	0
TOTAL FULL TIME EQUIVALENT	1	3	3	3

SIGNIFICANT BUDGET CHANGES:



Department: Streets

PERFORMANCE MEASURES	FY 2015 Actual	FY 2016 Budget	FY 2016 Projected	FY 2017 Budget
OUTPUTS				
Number of street lane miles.	85	85	85	85
Repaint all school crosswalks prior to beginning of the school year.	Yes	Yes	Yes	Yes
EFFICIENCIES				
Operating cost per lane mile	\$4,925.00	\$4,857.00	\$5,266.85	\$5,829.32
EFFECTIVENESS				
Percent of potholes and utility cut repair requests completed within 48 hours.	80%	20%	20%	20%
Number of street signs replaced within 30 days.	90%	90%	90%	90%



Parks

Parks

1. Groundkeeping services for eight (8) parks and other City facilities.
2. Routine repair and maintenance of park facilities and equipment.



CITY OF SEAGOVILLE, TEXAS

Parks



PROGRAM DESCRIPTION

To provide quality leisure experiences, facilities and programs for the citizens of Seagoville regardless of age or abilities, and to serve as stewards of our parks and natural open space. The Parks Department maintains eight (8) parks, approximately 2.5 miles of medians, the Law Enforcement Center, City Hall, the Service Center grounds, and other miscellaneous City owned properties throughout Seagoville. Provide grounds keeping, daily maintenance on playground equipment, restroom facilities, ball fields, park signage, Central Park pond fountain, park benches and canopies, lighting, and other amenities. Additionally, the Parks Department offers various special events such as the Fourth of July celebration, and carnivals.

GOALS FOR FISCAL YEAR 2017

CITYWIDE GOAL (3) – PROVIDE QUALITY LEISURE OPPORTUNITIES

Operate the spray park at C.O. Bruce Central Park.

Host the annual Fourth of July celebration, Seagofest, Kidfish, Christmas Tree Lighting, Movie in the Park and Mayfest.

CITYWIDE GOAL (5) – INFRASTRUCTURE OPERATIONS AND MAINTENANCE

Engage in beautification and enhancement of City parks and facilities.

Provide upgrades to facilities to improve user satisfaction.

Seagoville ★

PROGRAM SUMMARY

DEPARTMENT/PROGRAM NAME:	FUND/ DEPARTMENT/ PROGRAM CODE:
COMMUNITY DEVELOPMENT PARKS	01/18

PROGRAM EXPENDITURES:

	FY 15	FY 16	FY 16	FY 17
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
PERSONNEL	44,278	45,413	46,397	50,437
SUPPLIES	47,406	55,300	53,720	55,350
CONTRACTUAL SERVICES	121,821	125,950	125,550	125,650
CAPITAL OUTLAY				
PROGRAM TOTAL	213,505	226,663	225,667	231,437

PERSONNEL SUMMARY:

	FY 15	FY 16	FY 16	FY 17
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
FULL TIME POSITIONS:				
Crew Leader	1	1	1	1
TOTAL FULL TIME:	1	1	1	1
PART TIME POSITIONS:				
Maintenance Apprentice	0	0	0	0
TOTAL PART TIME:	0	0	0	0
TOTAL FULL TIME EQUIVALENT	1	1	1	1

SIGNIFICANT BUDGET CHANGES:



Department: Parks

PERFORMANCE MEASURES	FY 2015 Actual	FY 2016 Budget	FY 2016 Projected	FY 2017 Budget
OUTPUTS				
Number of park acres maintained	106	106	106	106
EFFICIENCIES				
Park maintenance operating cost per capita	\$14.15	\$14.74	\$14.92	\$15.30
EFFECTIVENESS				
Achieve 100% maintenance on 106 acres of parks.	100%	100%	100%	100%



Planning

Planning

1. Processes and reviews all zoning applications, plat applications, development plans and various appeals.
2. Adheres to and maintains the Comprehensive Plan of the City



CITY OF SEAGOVILLE, TEXAS

Planning



PROGRAM DESCRIPTION

To provide for proper planning to achieve the best use and development of land; adequate thoroughfares; and proper landscaping on behalf of the citizens of Seagoville. The Planning Department addresses all present and future development, planning, zoning, and subdivision needs and is the liaison and secretary for the Planning and Zoning Commission, the Board of Adjustments, and the Housing Standards Commission.

GOALS FOR FISCAL YEAR 2017

CITYWIDE GOAL (4) – SUPPORT ECONOMIC AND COMMUNITY DEVELOPMENT INITIATIVES

Update the City's website to include more detail information and forms.

Develop indexing system for approved commercial plans.

Create information sheets and/or packets for submittal requirements on each type of plan or permit.

PROGRAM SUMMARY

DEPARTMENT/PROGRAM NAME:	FUND/ DEPARTMENT/ PROGRAM CODE:
COMMUNITY DEVELOPMENT PLANNING	01/09

PROGRAM EXPENDITURES:

	FY 15	FY 16	FY 16	FY 17
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
PERSONNEL	52,929	54,206	54,594	55,606
SUPPLIES				
CONTRACTUAL SERVICES	5,643	11,050	12,257	26,050
CAPITAL OUTLAY				
PROGRAM TOTAL	58,572	65,256	66,851	81,656

PERSONNEL SUMMARY:

	FY 15	FY 16	FY 16	FY 17
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
FULL TIME POSITIONS:				
Planning Technician	1	1	1	1
TOTAL FULL TIME:	1	1	1	1
PART TIME POSITIONS:	0	0	0	0
TOTAL PART TIME:	0	0	0	0
TOTAL FULL TIME EQUIVALENT	1	1	1	1

SIGNIFICANT BUDGET CHANGES:

Contractual Services:

Increase in resources for consulting services.



Department: Planning

PERFORMANCE MEASURES	FY2015 Actual	FY2016 Budget	FY2016 Projected	FY2017 Budget
OUTPUTS				
Planning & Zoning Commission Agenda Packets	13	10	11	12
Board of Adjustments:				
Agenda Packets	6	5	5	6
Variance Cases	7	6	5	6
EFFICIENCIES				
Percentage of Adjoining Property Owners Letters sent at least 10 Days Prior to Hearing	100%	100%	100%	100%
EFFECTIVENESS				
% of Zoning and Variance Cases processed in compliance with State Requirements	100%	100%	100%	100%
Minutes approved at the next Planning & Zoning meeting without corrections	100%	100%	100%	100%



Code Enforcement

Code Enforcement

1. Enforces tall grass and other nuisance ordinances.



CITY OF SEAGOVILLE, TEXAS

Code Enforcement



PROGRAM DESCRIPTION

Code Enforcement protects the City's health and safety by assuring compliance with the City's land use, environmental and construction codes.

GOALS FOR FISCAL YEAR 2017

CITYWIDE GOAL (4) – SUPPORT ECONOMIC AND COMMUNITY DEVELOPMENT INITIATIVES

Code Enforcement will assure compliance by providing education and encouraging the citizens in cases where compliance has not been met.

PROGRAM SUMMARY

DEPARTMENT/PROGRAM NAME:	FUND/ DEPARTMENT/ PROGRAM CODE:
COMMUNITY DEVELOPMENT CODE ENFORCEMENT	01/25

PROGRAM EXPENDITURES:

	FY 15	FY 16	FY 16	FY 17
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
PERSONNEL	107,203	108,796	108,796	111,612
SUPPLIES	8,198	8,675	8,580	7,980
CONTRACTUAL SERVICES	53,740	53,475	69,384	55,605
CAPITAL OUTLAY				
PROGRAM TOTAL	169,141	170,946	186,760	175,197

PERSONNEL SUMMARY:

	FY 15	FY 16	FY 16	FY 17
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
FULL TIME POSITIONS:				
Senior Code Enforcement Officer	1	1	1	1
Code Enforcement Officer	1	1	1	1
TOTAL FULL TIME:	2	2	2	2
PART TIME POSITIONS:	0	0	0	0
TOTAL PART TIME:	0	0	0	0
TOTAL FULL TIME EQUIVALENT	2	2	2	2

SIGNIFICANT BUDGET CHANGES:

Code Enforcement separated from Building Inspection/Building Services in FY 2015.



Department: Code Enforcement

PERFORMANCE MEASURES	FY 2015 Actual	FY 2016 Budget	FY 2016 Projected	FY 2017 Budget
OUTPUTS				
Number of Code Enforcement Cases Reported	1,450	1,500	1,500	1,500
Number of Code Enforcement Cases Closed	1,425	1,470	1,470	1,475
Number Citations Issued	100	125	125	100
Total Violations Cited	130	160	160	175
EFFICIENCIES				
Number of Complaints per Code Enforcement Officer	750	810	810	750
Number of Code Enforcement Officers	2	2	2	2
EFFECTIVENESS				
Percentage of Code Complaints resulting in Voluntary Compliance	98.0%	98.0%	98.0%	98.0%



Non-Departmental

Non-Departmental

1. Accounts for unemployment, property insurance and other general fund expenditures not identified with a specific department.

Seagoville ★

PROGRAM SUMMARY

DEPARTMENT/PROGRAM NAME:	FUND/ DEPARTMENT/ PROGRAM CODE:
NON-DEPARTMENTAL NON-DEPARTMENTAL	01/10

PROGRAM EXPENDITURES:

	FY 15	FY 16	FY 16	FY 17
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
PERSONNEL	65,816	80,700	70,820	80,700
SUPPLIES	19,918	19,600	19,558	21,300
CONTRACTUAL SERVICES	221,343	197,535	197,679	238,760
CAPITAL OUTLAY				
PROGRAM TOTAL	307,077	297,835	288,057	340,760

PERSONNEL SUMMARY:

	FY 15	FY 16	FY 16	FY 17
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
FULL TIME POSITIONS:				
TOTAL FULL TIME:	0	0	0	0
PART TIME POSITIONS:				
TOTAL PART TIME:	0	0	0	0
TOTAL FULL TIME EQUIVALENT	0	0	0	0

SIGNIFICANT BUDGET CHANGES:

Contractual Services

Contingency expenditure is reinstated (\$45,000)

Seagoville ★

City of Seagoville, Texas Debt Service Fund Overview

The Debt Service Fund is used for the accumulation of resources for and the payment of general long term debt principal, interest and related costs on general obligation and certificates of obligation bonds issued by the City. Revenues are generated by the collection of property taxes dedicated to interest and sinking fund requirements (I&S), transfers from the Capital Projects fund and interest income.

Effects of Current Debt Levels on Current and Future Operations

In Fiscal Year 2015, the City issued new debt. The City issued approximately \$4,000,000 for the FY 2015 Street Improvement Program. The FY 2015 Street Improvement Program provides resources for street reconstruction projects throughout the City. **Water and Sewer Fund revenues are providing resources for debt service payments over the life of the new debt.** The 2016 certified taxable value of \$526,144,667 is a 6.37% increase from the 2015 certified taxable value of \$494,621,920. This provided additional property tax revenues for debt service operations. The City has adopted a tax rate of \$0.036302 for debt service interest and sinking fund requirements, which is collected through the Debt Service Fund. This is a decrease of .1698 cents from last year. Barring a precipitous drop in assessed valuations, the property tax rate for debt service should not increase in the near future.

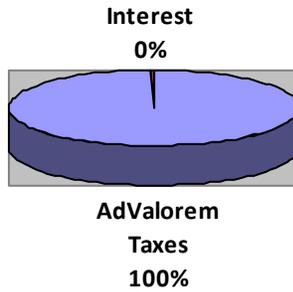
The City's current bond rating is A1 (Moody's).

Revenues

Revenues in the Debt Service Fund are budgeted at \$187,956 – a \$91,956 increase from the previous year. The I&S property tax rate for FY 2015-16 is calculated at \$0.038000 – an increase of 0.0173 cents from the previous year. The I&S rate is equivalent to 5.32% of the total property tax rate of \$0.71381 per \$100 valuation. Property tax collections, which include delinquent taxes and penalties, are budgeted at \$187,956 and represent all of total fund revenues. Interest revenue is budgeted at \$25.

City of Seagoville, Texas Debt Service Fund Overview

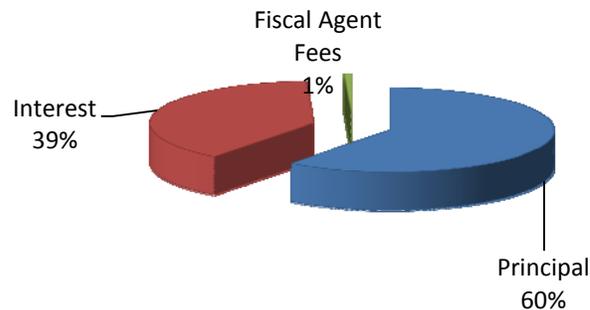
Revenue By Source



Expenditures

Expenditures for the Debt Service Fund are budgeted at \$192,198 - decreasing 18.86% from the previous year. Principal payments on bonds are budgeted at \$116,111, a 24.28% decrease from the prior year. Interest payments are budgeted at \$74,726, a decrease of 9.06%.

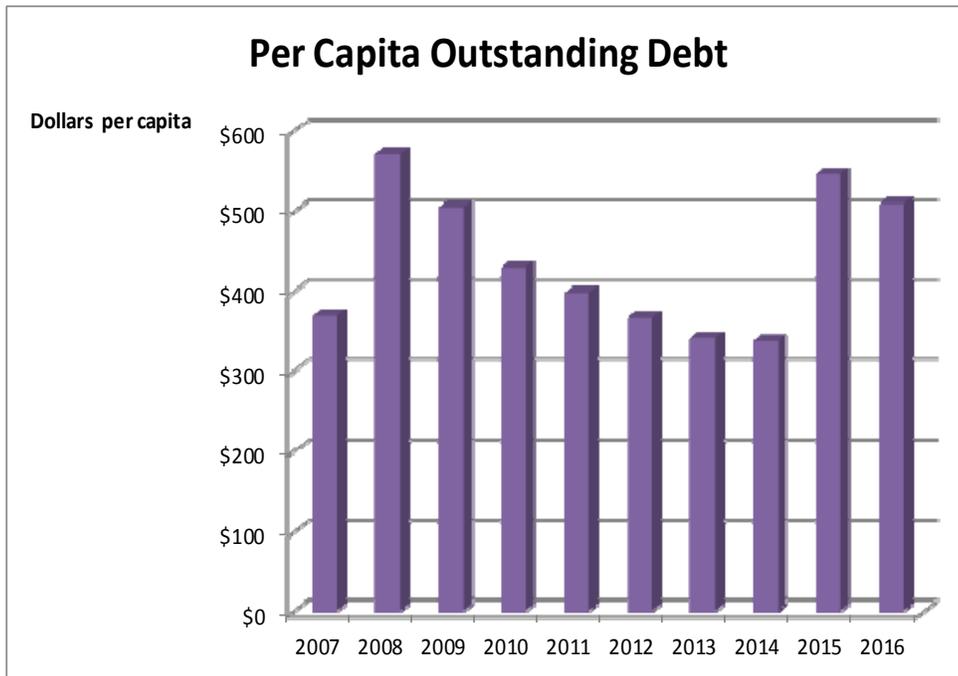
Debt Service Fund Expenditures by Category



City of Seagoville, Texas Debt Service Fund Overview

Population and outstanding debt amounts for the periods listed below are as follows:

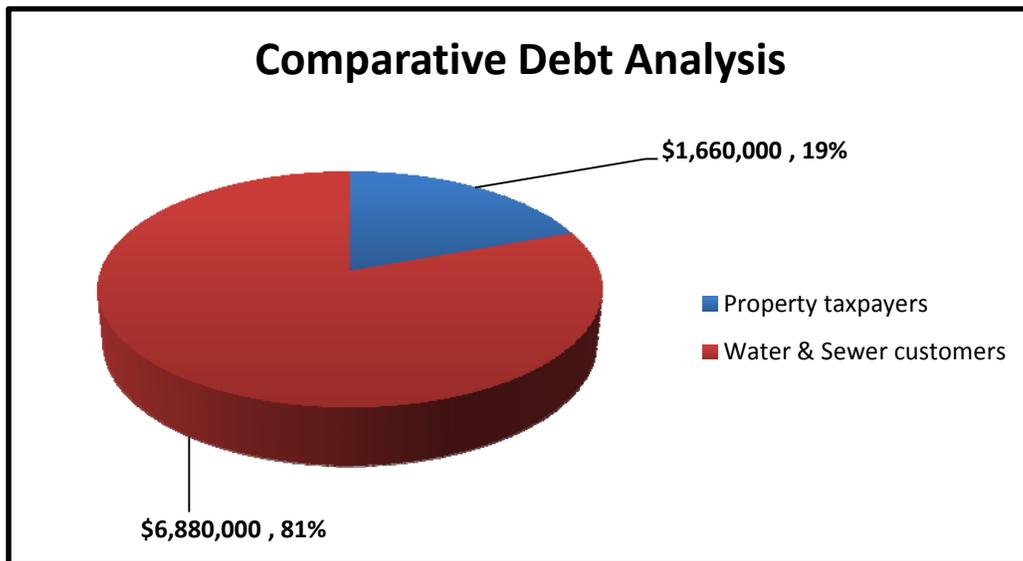
Year	Outstanding Debt	Population
2007	\$4,890,396	13,250
2008	\$7,595,395	13,300
2009	\$6,995,395	13,850
2010	\$6,366,395	14,835
2011	\$5,917,458	14,850
2012	\$5,462,693	14,920
2013	\$5,142,377	15,020
2014	\$5,121,474	15,130
2015	\$8,394,999	15,390
2016	\$7,939,998	15,580



City of Seagoville, Texas Debt Service Fund Overview

The outstanding debt amount of \$7,939,998 consists of the following:

Property taxpayers – general government	\$1,660,000	(19%)
Water & Sewer customers	6,880,000	(81%)



The FY 2016 annual debt requirement for general government (principal, interest and fees) is \$192,198.

The FY 2016 annual debt requirement for water and sewer is \$599,467.

**City of Seagoville, Texas
Budget Summary
General Debt Service Fund**

	Actual 2014-2015	Budgeted 2015-2016	Projected 2015-2016	Adopted 2016-2017
Beginning Fund Balance	\$11,760	\$15,518	\$15,518	\$11,630
Revenues				
Property Tax	\$101,922	\$187,956	\$187,956	\$192,194
Interest Income	8	25	20	25
Total Revenues	\$101,930	\$187,981	\$187,976	\$192,219
Total Available Funds	\$113,690	\$203,499	\$203,494	\$203,849
Expenditures				
Bond Principal	\$185,556	\$153,333	\$153,333	116,111
Interest on Bonds	91,487	82,170	82,170	74,726
Paying Agent Fees	1,727	1,361	1,361	1,361
Total Expenditures	\$278,770	\$236,864	\$236,864	\$192,198
Transfers				
From Capital Projects Fund	66,409	-	-	-
From General Fund	-	45,000	45,000	-
From Water & Sewer Fund	114,189	-	-	-
Total Transfers	180,598	45,000	45,000	-
Ending Fund Balance	\$15,518	\$11,635	\$11,630	\$11,651
Tax Rate	0.020710	0.038000	0.038000	0.036302

**CITY OF SEAGOVILLE
COMPUTATION OF LEGAL DEBT MARGIN
September 30, 2015**

Net Assessed Value		\$	468,319,380
Plus Exempt Property			<u>111,974,100</u>
Total Assessed Value		\$	580,293,480
Debt Limit - 10 Percent of Total Assessed Value		\$	<u>58,029,348</u>
Amount of Debt Applicable to Debt Limit - Total Bonded Debt		\$	1,813,332
Less - Assets in Debt Service Funds Available for Payment of Principal			<u>15,518</u>
Total Amount of Debt Applicable to Debt Limit		\$	<u>1,797,814</u>
Legal Debt Margin		\$	<u>56,231,534</u>

**CERTIFICATE OF OBLIGATION BONDS
ANNUAL DEBT SERVICE REQUIREMENTS
ALL SERIES**

FISCAL YEAR	BONDS DUE	INTEREST DUE	TOTAL PRINCIPAL & INTEREST
2017	116,111.11	74,726.40	190,837.51
2018	123,888.89	69,531.96	193,420.85
2019	129,444.44	63,901.40	193,345.84
2020	137,222.22	58,048.62	195,270.84
2021	145,000.00	51,828.48	196,828.48
2022	147,777.78	45,234.72	193,012.50
2023	158,333.33	38,526.38	196,859.71
2024	166,111.11	31,276.39	197,387.50
2025	171,666.67	23,659.74	195,326.41
2026	179,444.45	16,163.90	195,608.35
2027	90,000.00	8,325.00	98,325.00
2028	95,000.00	4,275.00	99,275.00
	1,660,000.00	485,497.99	2,145,497.99

**DEBT SERVICE
SCHEDULE OF REQUIREMENTS
COMBINATION TAX AND REVENUE CERTIFICATES OF OBLIGATION
SERIES 2006**

FISCAL YEAR	BONDS DUE	INTEREST DUE	TOTAL PRINCIPAL & INTEREST
2017	61,111.11	31,995.14	93,106.25
2018	63,888.89	29,550.70	93,439.59
2019	69,444.44	26,995.14	96,439.58
2020	72,222.22	24,217.36	96,439.58
2021	75,000.00	21,328.48	96,328.48
2022	77,777.78	18,234.72	96,012.50
2023	83,333.33	15,026.38	98,359.71
2024	86,111.11	11,526.39	97,637.50
2025	91,666.67	7,909.74	99,576.41
2026	94,444.45	4,013.90	98,458.35
TOTAL	775,000.00	190,797.95	965,797.95

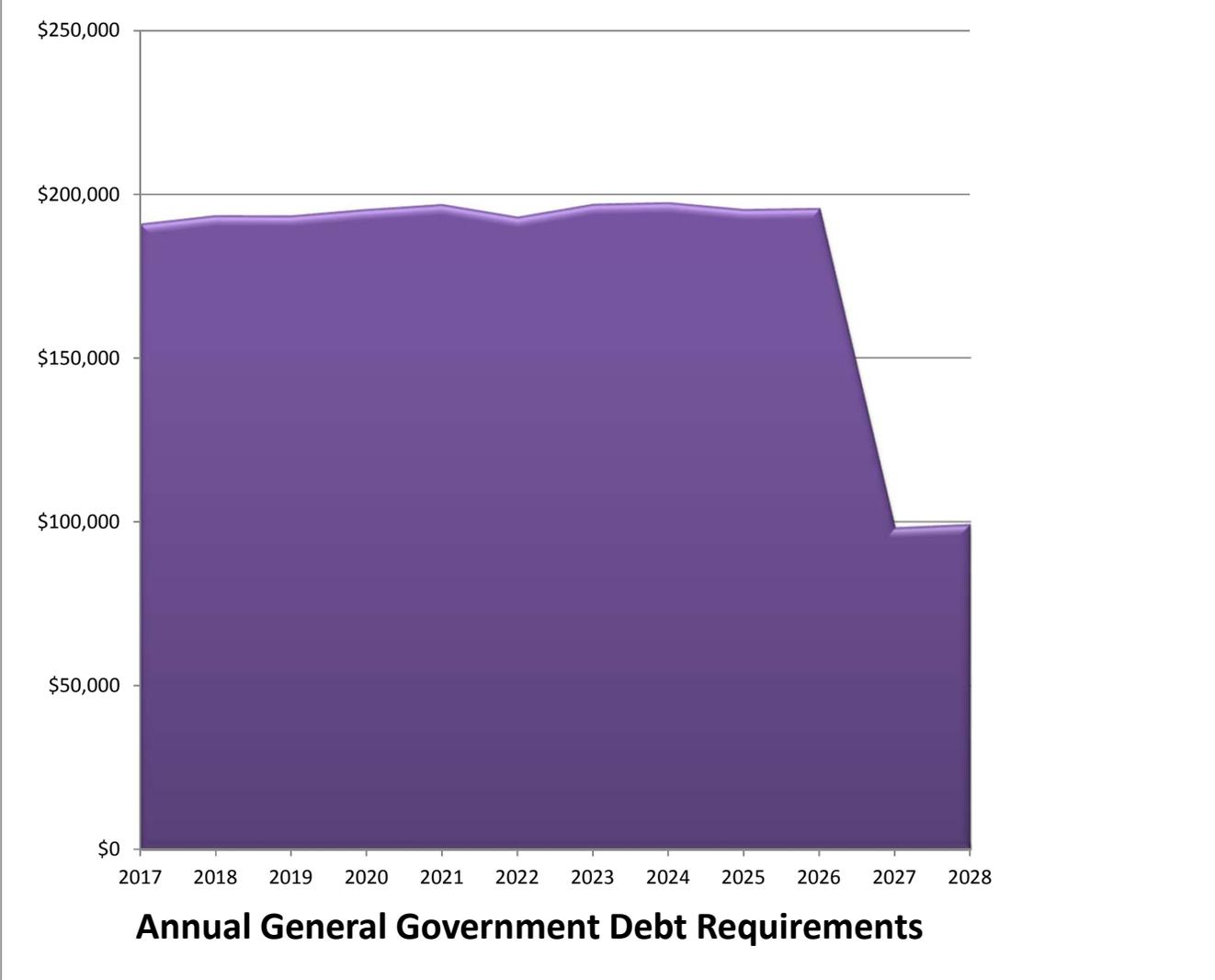
Proceeds from the sale of the certificates were used for the purpose of paying all or a portion of the City's contractual obligations for (i) constructing and improving city streets; (ii) constructing and improving the City's waterworks and sewer system and (iii) for paying legal, fiscal, engineering and professional fees in connection therewith.

**DEBT SERVICE
SCHEDULE OF REQUIREMENTS
COMBINATION TAX AND REVENUE CERTIFICATES OF OBLIGATION
SERIES 2008**

FISCAL YEAR	BONDS DUE	INTEREST DUE	TOTAL PRINCIPAL & INTEREST
2017	55,000.00	42,731.26	97,731.26
2018	60,000.00	39,981.26	99,981.26
2019	60,000.00	36,906.26	96,906.26
2020	65,000.00	33,831.26	98,831.26
2021	70,000.00	30,500.00	100,500.00
2022	70,000.00	27,000.00	97,000.00
2023	75,000.00	23,500.00	98,500.00
2024	80,000.00	19,750.00	99,750.00
2025	80,000.00	15,750.00	95,750.00
2026	85,000.00	12,150.00	97,150.00
2027	90,000.00	8,325.00	98,325.00
2028	95,000.00	4,275.00	99,275.00
TOTAL	885,000.00	294,700.04	1,179,700.04

Proceeds from the sale of the certificates are being used for the purpose of paying all or a portion of the City's contractual obligations for (i) constructing and improving city streets; (ii) constructing and improving the City's waterworks and sewer system; (iii) acquiring land and rights of way; and (iv) paying legal, engineering and professional fees in connection therewith.

**City of Seagoville, Texas
Debt Service Fund**



Seagoville Economic Development Corporation Goals:

Goals and Objectives

Working with the City Council, City Staff and the Chamber of Commerce as well as other leaders of the community, a sense of unification and pride can be instilled in the citizens of Seagoville and all those who visit our community. To effectively reach the following Goals and Objectives of this plan, the City Council, Chamber and SEDC Board must work together to make Seagoville a better place to live.

The short and long term goal of the Seagoville Economic Development Corporation includes a plan to expand the concept that the City of Seagoville represents a competitive business environment with a very productive work force and unlimited business opportunities.

As projects are completed, new goals and challenges will come forth and the SEDC is committed to working with the City, Chamber and Community leaders to promote and expand the business community of Seagoville and work to improve the overall quality of life therein. The year 2017 will continue to be a “building” year for SEDC as we look forward to supporting a strong, stable and vibrant community together.

Type B Sales Tax

In 1995 citizens of Seagoville passed two propositions, a half-cent sales and use tax for reduction of property tax rate and a half-cent sales and use tax for economic development and community improvements.

The Seagoville Economic Development Corporation (SEDC) was formed after the passage of the half-cent sales tax, which funds the corporation. A seven-person Board of Directors oversees the SEDC.

Type B funds can be used for community projects such as infrastructure, park improvements, and economic development projects such as incentives for business relocations or expansions of new and/or existing businesses.

The SEDC continues to work with existing and potential businesses in the areas of business expansion, relocation, retention and redevelopment through market development, as well as education and training.

The primary elements of the SEDC Strategic Plan are:

- Balanced Business Development
- Planned Land Development and Utilization
- Enhanced Parks and Recreation
- Entertainment, Medical Facilities and Retail
- Downtown Revitalization
- Improved Image of Seagoville
- Environmental Way Industrial Park Development

Open Skies - Open Doors - Open For Business

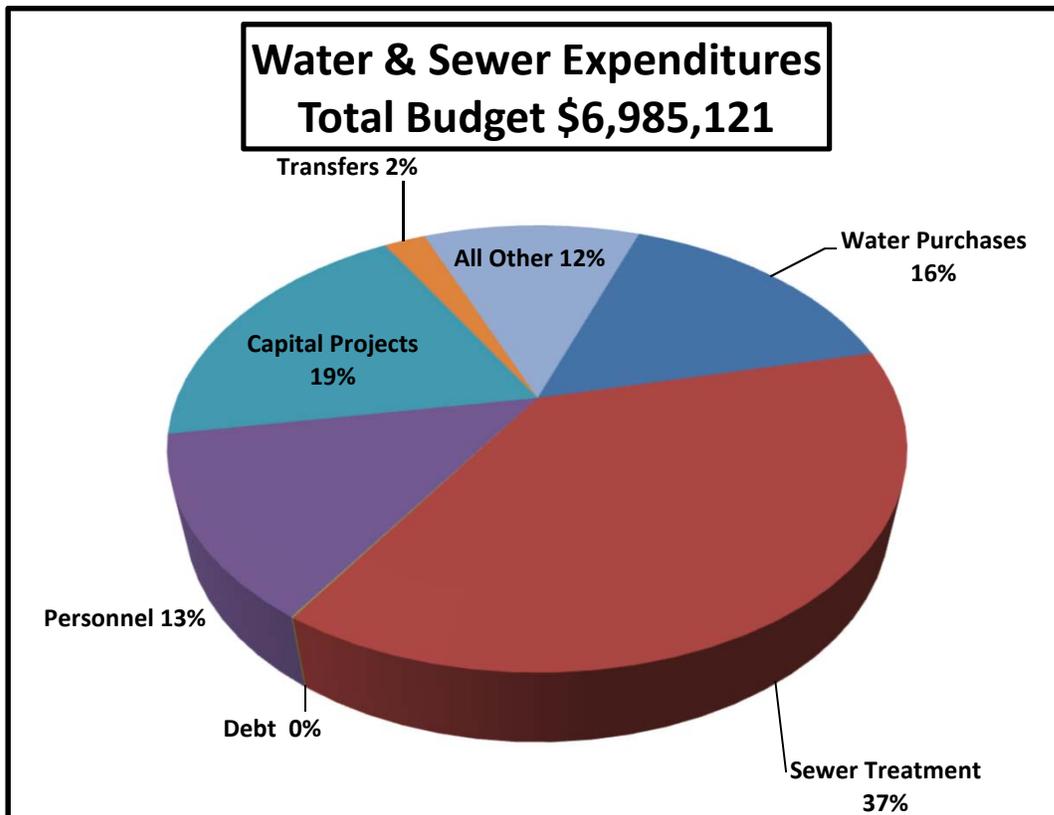
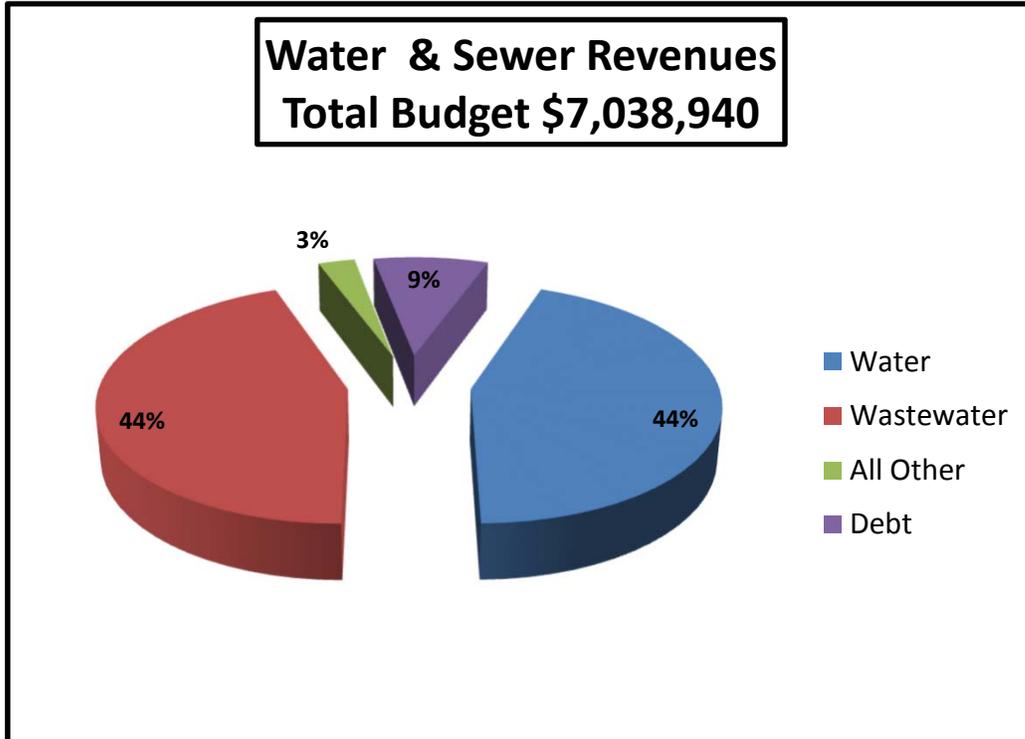
Seagoville ★

**Seagoville Economic Development Corporation
Fund Summary FY 2017**

Account Description	Actual FY 2014	Actual FY 2015	Budget FY 2016	Projected FY 2016	Adopted FY 2017
Total Net Position October 1	145,110	673,856	1,287,310	1,287,310	1,331,205
Revenues					
Sales Tax Revenues	689,680	686,395	665,000	684,950	704,900
Rent Revenue	14,400	11,200	12,600	12,600	12,600
Insurance Recovery	-	51,150	-	10,000	-
Reimbursement	-	6,331	-	-	-
Interest Income	1,512	884	1,400	716	800
Total Revenue	705,592	755,960	679,000	708,266	718,300
Total Resources Available	850,702	1,429,816	1,966,310	1,995,576	2,049,505
Expenditures					
Administrative Cost	66,577	38,717	45,932	71,331	192,302
Operations	70,349	64,230	73,090	86,014	140,510
Projects	9,569		150,000	300,000	-
Transfer to City		17,792	-	-	-
Special Events	-	-	-	-	2,000
Economic Development Grant - Actuant (Precision/Hays)				50,000	50,000
City Projects*					
Fireworks	5,000	5,000	5,000	5,000	5,000
Kidfish Event	-	723	1,250	675	1,250
Quality of Life Projects	-	-	100,000	41,235	100,000
Debt Service	25,351	16,044	176,046	102,045	119,759
Facade Improvement Program	-	-	50,000	8,071	50,000
Total Expenditures	176,846	142,505	601,318	664,371	660,821
Total Net Position September 30	673,856	1,287,310	1,364,992	1,331,205	1,388,684
Invested in Capital Assets	438,390	670,135	670,135	670,135	670,135
Working Capital	235,466	617,175	694,857	661,070	718,549

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CITY OF SEAGOVILLE, TEXAS
2016-17 BUDGET
WATER AND SEWER FUND



Seagoville ★

**City of Seagoville
Budget Summary
Water and Sewer Fund**

	Actual 2014-2015	Adopted 2015-2016	Projected 2015-2016	Adopted 2016-2017
Beginning Unrestricted Net Asset Balance	\$3,271,565	\$755,535	\$755,535	\$969,068
Revenues				
Water Services	\$2,428,637	\$2,371,804	\$2,446,565	\$3,117,634
Waste Water Service	2,759,876	2,633,248	2,883,166	3,120,468
Debt Proceeds for Hwy 175 Gravity Main Construction	-	-	-	600,000
Other Income	199,339	199,256	207,747	200,838
Total Revenues	\$5,387,852	\$5,204,308	\$5,537,478	\$7,038,940
Total Available Funds	\$8,659,417	\$5,959,843	\$6,293,013	\$8,008,008
Expenditures				
Operating and Debt Expenses:				
Administrative	\$235,208	\$251,316	\$168,070	\$164,652
Water	1,408,864	1,493,684	1,478,300	1,908,999
Sewer	1,558,218	2,179,092	2,125,714	2,349,774
Customer Service	238,039	244,186	244,186	214,119
Non-Departmental	114,201	142,606	139,606	153,606
Transfers Out	465,693	377,304	396,751	352,304
Debt	516,141	549,100	549,100	599,467
	4,536,364	5,237,288	5,101,727	5,742,921
Capital Outlay:				
Cain Street Water Tower	-	-	-	-
Ballard Street Water Line	-	-	-	-
Kleberg Road Water Line	-	-	-	-
Truck Replacement	-	60,000	56,500	-
Woodhaven Water line Project	-	-	-	400,000
Hwy 175 Gravity Main Crossing @Environmental Way (funded by debt)	-	-	-	600,000
Wastewater System Asset Inventory, Hydraulic Model and Master Plan	-	-	-	174,200
Holt Cat Track Hoe	-	-	-	43,000
Replacement Meter Services Truck	-	-	-	25,000
2015 Water Projects	779,781	-	165,718	-
	779,781	60,000	222,218	1,242,200
Reserve for 2015 Street Projects	2,587,737	-	-	-
Total Expenditures and Reserve	7,903,882	5,297,288	5,323,945	6,985,121
Ending Unrestricted Net Asset Balance	\$755,535	\$662,555	\$969,068	\$1,022,887
<i>1 day of operations</i>	<i>\$12,428</i>	<i>\$14,349</i>	<i>\$13,977</i>	<i>\$15,734</i>
<i>Days of Reserve Balance</i>	<i>60.8</i>	<i>46.2</i>	<i>69.3</i>	<i>65.0</i>

Seagoville ★



Water and Sewer Administration

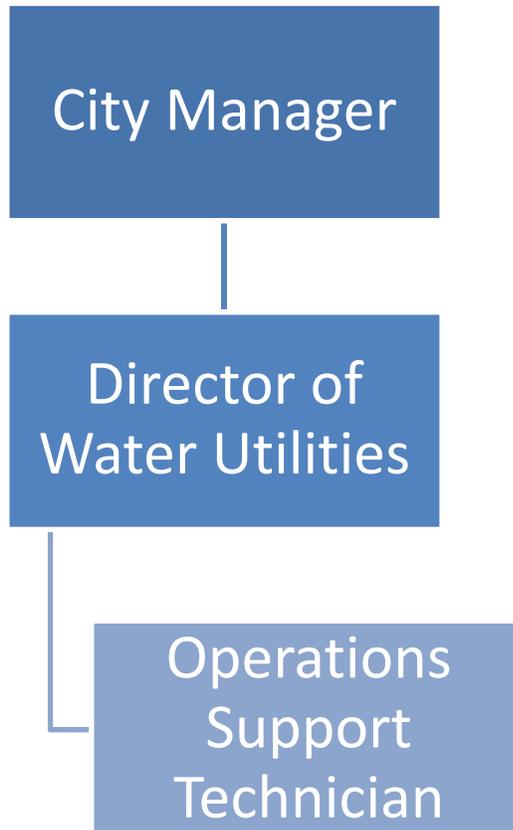
Water and Sewer Administration

1. Provides department management, field supervision and clerical support.



CITY OF SEAGOVILLE, TEXAS

Water and Sewer Administration



PROGRAM DESCRIPTION

The Administrative program of the Water and Sewer fund provides program management, field supervision and clerical support.

GOALS FOR FISCAL YEAR 2017

CITYWIDE GOAL (2) – OPEN, TRANSPARENT AND RESPONSIVE GOVERNANCE AND BUSINESS SERVICES

Ensure prompt notification to customers regarding systems failure.

CITYWIDE GOAL (5) – INFRASTRUCTURE OPERATIONS AND MAINTENANCE

Reduce operating costs through effective and efficient operational techniques.

CITYWIDE GOAL (6) – RETAIN AND ATTRACT QUALITY EMPLOYEES

Continue operator training to maintain State requirements and employee professionalism.

PROGRAM SUMMARY

DEPARTMENT/PROGRAM NAME:	FUND/ DEPARTMENT/ PROGRAM CODE:
WATER AND SEWER ADMINISTRATION	20/05

PROGRAM EXPENDITURES:

	FY 15	FY 16	FY 16	FY 17
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
PERSONNEL	235,208	238,482	167,974	161,902
SUPPLIES				
CONTRACTUAL SERVICES		2,750	96	2,750
CAPITAL OUTLAY				
PROGRAM TOTAL	235,208	241,232	168,070	164,652

PERSONNEL SUMMARY:

	FY 15	FY 16	FY 16	FY 17
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
FULL TIME POSITIONS:				
Director	1	1	1	1
Assistant Director	1	1	0	0
Operations Support Technician	1	1	1	1
TOTAL FULL TIME:	3	3	2	2
PART TIME POSITIONS:	0	0	0	0
TOTAL PART TIME:	0	0	0	0
TOTAL FULL TIME EQUIVALENT	3	3	2	2

SIGNIFICANT BUDGET CHANGES:

Personnel expenditures decreased due to staff turnover.



Department: Water and Sewer Administration

PERFORMANCE MEASURES	FY 2015 Actual	FY 2016 Budget	FY 2016 Projected	FY 2017 Budget
OUTPUTS				
Number of TCEQ State Reports	17	17	17	17
EFFICIENCIES				
Percentage of departmental purchase orders / check requests processed with in 2 working days	NA	100%	80%	100%
EFFECTIVENESS				
Percentage of Citizen Request Responded to Favorably within 24 hours.	NA	100%	90%	100%



Water Services

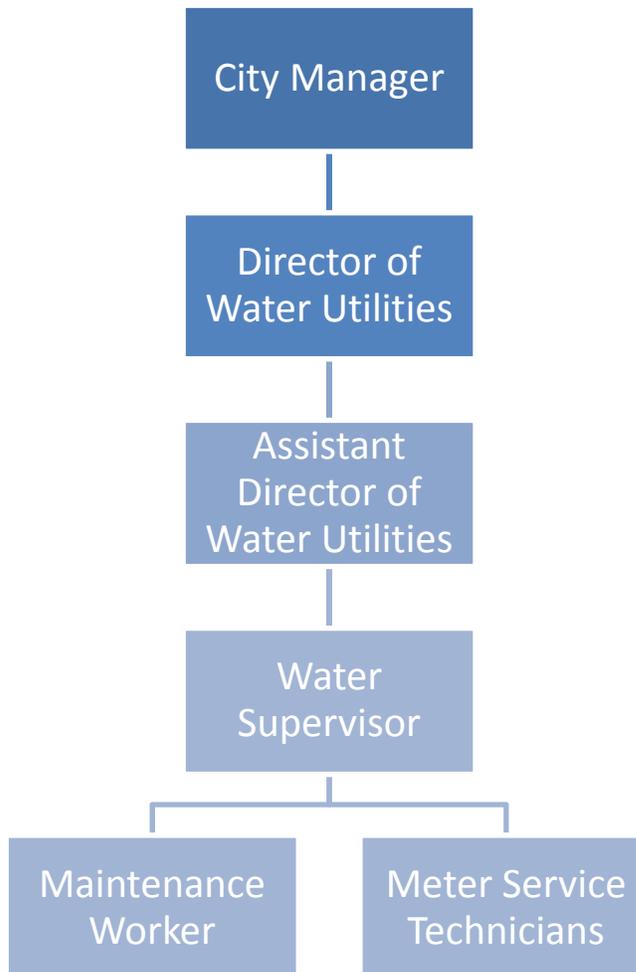
Water Services

1. Responsible for all water system maintenance, elevated and ground storage tanks.



CITY OF SEAGOVILLE, TEXAS

Water Services



PROGRAM DESCRIPTION

The Water Operations Department is responsible for all water and sewer construction, such as new water and sewer taps, main line installation, and water and sewer main and service repairs. The system consists of approximately 105 miles of water mains ranging from $\frac{3}{4}$ inch to 18 inch in diameter. The department runs daily reservoir and tower inspections, daily and monthly water samples, monthly main line flushing, and a variety of other duties to maintain a safe, watertight system. Approximately 2 million gallons of water per day is pumped in the winter and up to 3 million gallons per day during the summer.

GOALS FOR FISCAL YEAR 2017

CITYWIDE GOAL (5) – INFRASTRUCTURE OPERATIONS AND MAINTENANCE

Ensure water system meets or exceeds EPA/TCEQ requirements for a public water system.

Maintain the “Superior Water System” rating with TCEQ.

Provide courteous and quality customer service with limited service interruptions.

Adopt the TCEQ ACR (Alternate Capacity Requirement) to provide 0.39 gallons per minute per connection.

Seagoville ★

PROGRAM SUMMARY

DEPARTMENT/PROGRAM NAME:	FUND/ DEPARTMENT/ PROGRAM CODE:
WATER SERVICES	20/10

PROGRAM EXPENDITURES:

	FY 15	FY 16	FY 16	FY 17
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
PERSONNEL	308,440	177,695	270,853	301,749
SUPPLIES	164,196	196,900	185,348	197,400
CONTRACTUAL SERVICES	936,228	1,048,660	990,100	1,374,850
CAPITAL OUTLAY		75,000	32,000	503,000
PROGRAM TOTAL	1,408,864	1,498,255	1,478,301	2,376,999

PERSONNEL SUMMARY:

	FY 15	FY 16	FY 16	FY 17
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
FULL TIME POSITIONS:				
Assistant Director	0	0	1	1
Public Works Superintendent	1	1	0	0
Water Supervisor	1	1	1	1
Maintenance Worker	1	1	1	1
Meter Service Technician	2	2	2	2
TOTAL FULL TIME:	5	5	5	5
PART TIME POSITIONS:	0	0	0	0
TOTAL PART TIME:	0	0	0	0
TOTAL FULL TIME EQUIVALENT	5	5	5	5

SIGNIFICANT BUDGET CHANGES:

Contractual Services - Provides resources for anticipated price increases and volumetric increases.

Capital Outlay - Provides resources for the installation of the Woodhaven water line (\$400,000), for the acquisition of the Holt Cat Track Hoe (\$43,000) and a replacement meter services truck (\$25,000).



Department: Water Services

PERFORMANCE MEASURES	FY 2015 Actual	FY 2016 Budget	FY 2016 Projected	FY 2017 Budget
OUTPUTS				
Water Lines Maintained (in miles)	105	105	107	107
Bacteriological Water Samplings	180	180	184	192
EFFICIENCIES				
Operational cost per mile of water lines	\$13,417.75	\$14,211.00	\$13,815.90	\$17,514.01
EFFECTIVENESS				
% of Unaccounted Water Loss	13.50%	4.00%	8.00%	4.00%
# of Bacteriological Water Sample Positives	1	0	0	0



Sewer Services

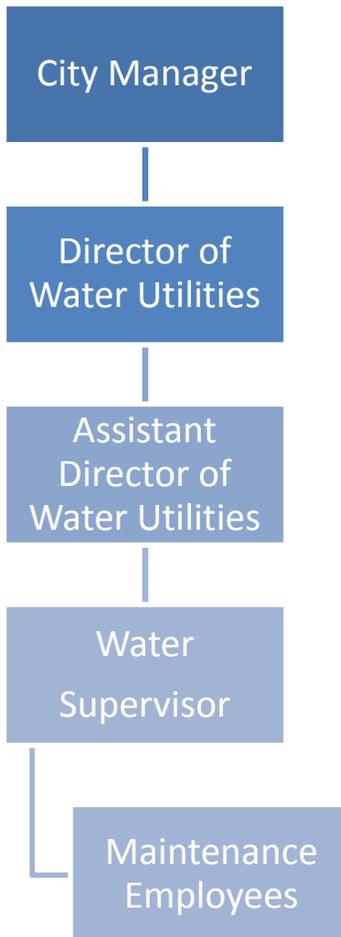
Sewer Services

1. Responsible for all sewer system maintenance, including eleven (11) wastewater lift stations.



CITY OF SEAGOVILLE, TEXAS

Sewer Services



PROGRAM DESCRIPTION

To maintain a safe and clean environment for Seagoville by delivering wastewater to the North Texas Municipal Water District lift station on Malloy Bridge Road and the City of Dallas. The Sewer Operations Department takes care of all maintenance in the sewer system. The main responsibility is to keep 95 miles of sewer mains free from obstruction. The department utilizes a high pressure water jet to maintain free flow. Maintenance is both proactive and reactive. Mains are flushed on a routine basis and citizen calls are responded to daily.

GOALS FOR FISCAL YEAR 2016

CITYWIDE GOAL (5) – INFRASTRUCTURE OPERATIONS AND MAINTENANCE

Provide a clean and healthy environment to the citizens and the public establishments of the City.

Reduce inflow and infiltration into the sewer system by repairing and replacing damaged sewer mains and manholes.

Reduce the number of sanitary sewer outflows to zero.

Complete the (Capacity, Management, Operations and Maintenance) CMOM Plan. The CMOM Plan provides guidance to assist staff in the application of sewer management best practices.

Begin rehabilitation of the Stafford Addition community sewer infrastructure based on consultant's recommendations.

Seagoville ★

PROGRAM SUMMARY

DEPARTMENT/PROGRAM NAME:	FUND/ DEPARTMENT/ PROGRAM CODE:
SEWER SERVICES	20/20

PROGRAM EXPENDITURES:

	FY 15	FY 16	FY 16	FY 17
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
PERSONNEL	88,146	198,222	167,559	208,665
SUPPLIES	209,871	193,950	190,520	195,550
CONTRACTUAL SERVICES	1,260,201	1,787,960	1,767,635	2,119,759
CAPITAL OUTLAY				600,000
PROGRAM TOTAL	1,558,218	2,180,132	2,125,714	3,123,974

PERSONNEL SUMMARY:

	FY 15	FY 16	FY 16	FY 17
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
FULL TIME POSITIONS:				
Maintenance Worker	4	4	4	4
TOTAL FULL TIME:	4	4	4	4
PART TIME POSITIONS:	0	0	0	0
TOTAL PART TIME:	0	0	0	0
TOTAL FULL TIME EQUIVALENT	4	4	4	4

SIGNIFICANT BUDGET CHANGES:

Personnel

Includes increase healthcare fringe benefits and retirement

Contractual Services

Includes increased costs for sewerage treatment from North Texas Municipal Water District (\$155,199). Also provides resources for the development of the Wastewater System Asset Inventory, Hydraulic Model and Master Plan (\$174,200).

Capital Outlay

Provides resources for the construction of the Highway 175 gravity main crossing at Environmental Way (\$600,000). This new main will help eliminate sanitary sewer overflows during heavy rains. This project will free employees to focus on other priorities, and reduce the amount spent on overtime and contractor pumping.



Department: Sewer Services

PERFORMANCE MEASURES	FY 2015 Actual	FY 2016 Budget	FY 2016 Projected	FY 2017 Budget
OUTPUTS				
Sewer Lines Maintained (in miles)	95	95	97	97
# of Lift Stations	11	11	11	11
EFFICIENCIES				
Operational Cost per Mile of Sewer Line	\$16,402.29	\$22,948.76	\$21,914.58	\$26,020.35
EFFECTIVENESS				
% of Service Calls Responded to within 2 hours	NA	90%	95%	90%



Customer Service

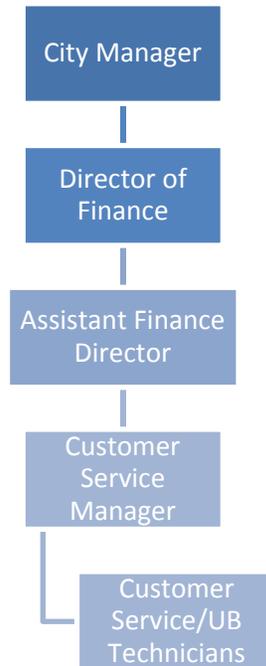
Customer Service

1. Maintains utility billing records and accounts.
2. Bills and collects from utility customers.



CITY OF SEAGOVILLE, TEXAS

Customer Service



PROGRAM DESCRIPTION

The Customer Service program processes utility billings and payments, issues various permits and serves as initial contact to customers/citizens entering City Hall.

GOALS FOR FISCAL YEAR 2017

CITYWIDE GOAL (2) – OPEN, TRANSPARENT AND RESPONSIVE GOVERNANCE AND BUSINESS SERVICES

Continue providing customers the opportunity to pay utility bills through the City's automated bank draft service

Continue offering paperless billing to all customers

Continue to provide customer service training to enhance customer relations.

PROGRAM SUMMARY

DEPARTMENT/PROGRAM NAME:	FUND/ DEPARTMENT/ PROGRAM CODE:
CUSTOMER SERVICE	20/30

PROGRAM EXPENDITURES:

	FY 15	FY 16	FY 16	FY 17
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
PERSONNEL	174,531	184,508	184,508	148,168
SUPPLIES	22,435	23,550	21,350	22,550
CONTRACTUAL SERVICES	41,074	40,601	38,328	43,401
CAPITAL OUTLAY				
PROGRAM TOTAL	238,039	248,659	244,186	214,119

PERSONNEL SUMMARY:

	FY 15	FY 16	FY 16	FY 17
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
FULL TIME POSITIONS:				
Customer Service Manager	1	1	1	1
Customer Service/UB Technician	3	3	3	2
Meter Service Technicians	0	0	0	0
TOTAL FULL TIME:	4	4	4	3
PART TIME POSITIONS:				
TOTAL PART TIME:	0	0	0	0
TOTAL FULL TIME EQUIVALENT	4	4	4	3

SIGNIFICANT BUDGET CHANGES:

PERSONNEL: Transferred Customer Service/UB Technician representative to General Fund Building Inspection Administrative Assistant.



Department: Customer Service

PERFORMANCE MEASURES	FY 2015 Actual	FY 2016 Budget	FY 2016 Projected	FY 2017 Budget
OUTPUTS				
Number of Water Accounts	3,990	4,096	5,416	6,228
Number of Sewer Accounts	3,700	4,033	5,089	5,852
Number of Cut-Off's	1,964	1,249	2,139	2,340
EFFICIENCIES				
Number of Accounts per Customer Service/ UB Technician				
Water	998	1,024	1,354	2,076
Sewer	925	1,008	1,272	1,951
EFFECTIVENESS				
Percentage of payments processed and deposited within one day of receipt	100%	100%	100%	100%



Non-Departmental

Non-Departmental

1. Accounts for unemployment, property insurance and other enterprise fund expenditures not identified with a specific department.

Seagoville ★

PROGRAM SUMMARY

DEPARTMENT/PROGRAM NAME:	FUND/ DEPARTMENT/ PROGRAM CODE:
NONDEPARTMENTAL	20/50

PROGRAM EXPENDITURES:

	FY 15	FY 16	FY 16	FY 17
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
PERSONNEL	16,920	20,531	15,899	20,531
SUPPLIES				
CONTRACTUAL SERVICES	562,974	499,379	520,458	485,379
CAPITAL OUTLAY				
PROGRAM TOTAL	579,894	519,910	536,357	505,910

PERSONNEL SUMMARY:

	FY 15	FY 16	FY 16	FY 17
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
FULL TIME POSITIONS:				
TOTAL FULL TIME:	0	0	0	0
PART TIME POSITIONS:				
TOTAL PART TIME:	0	0	0	0
TOTAL FULL TIME EQUIVALENT	0	0	0	0

SIGNIFICANT BUDGET CHANGES:

Contractual Services:

FY 2017 budget provides \$352,314 in transfers to the General Fund

Seagoville ★

PROGRAM SUMMARY

DEPARTMENT/PROGRAM NAME:	FUND/ DEPARTMENT/ PROGRAM CODE:
DEBT SERVICE	21/1

PROGRAM EXPENDITURES:

	FY 15	FY 16	FY 16	FY 17
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
PERSONNEL				
SUPPLIES				
CONTRACTUAL SERVICES	516,141	549,100	549,100	599,467
CAPITAL OUTLAY				
PROGRAM TOTAL	516,141	549,100	549,100	599,467

PERSONNEL SUMMARY:

	FY 15	FY 16	FY 16	FY 17
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
FULL TIME POSITIONS:				
TOTAL FULL TIME:	0	0	0	0
PART TIME POSITIONS:				
TOTAL PART TIME:	0	0	0	0
TOTAL FULL TIME EQUIVALENT	0	0	0	0

SIGNIFICANT BUDGET CHANGES:

Includes debt service for the proposed FY 2017 Certificates of Obligation to provide resources for the Highway 175 Gravity Main Crossing Project at Environmental Way.

Seagoville ★

**DEBT SERVICE
SCHEDULE OF REQUIREMENTS
COMBINATION TAX AND REVENUE CERTIFICATES OF OBLIGATION
SERIES 2006**

FISCAL YEAR	BONDS DUE	INTEREST DUE	TOTAL PRINCIPAL & INTEREST
2017	48,888.89	25,596.12	74,485.01
2018	51,111.11	23,640.56	74,751.67
2019	55,555.56	21,596.12	77,151.68
2020	57,777.78	19,373.90	77,151.68
2021	60,000.00	17,062.78	77,062.78
2022	62,222.22	14,587.78	76,810.00
2023	66,666.67	12,021.12	78,687.79
2024	68,888.89	9,221.11	78,110.00
2025	73,333.33	6,327.76	79,661.09
2026	75,555.55	3,211.10	78,766.65
TOTAL	620,000.00	152,638.35	772,638.35

**DEBT SERVICE
SCHEDULE OF REQUIREMENTS
COMBINATION TAX AND REVENUE CERTIFICATES OF OBLIGATION
SERIES 2008**

FISCAL YEAR	BONDS DUE	INTEREST DUE	TOTAL PRINCIPAL & INTEREST
2017	115,000.00	90,756.26	205,756.26
2018	120,000.00	85,006.26	205,006.26
2019	120,000.00	78,856.26	198,856.26
2020	125,000.00	72,706.26	197,706.26
2021	135,000.00	66,300.00	201,300.00
2022	140,000.00	59,550.00	199,550.00
2023	145,000.00	52,550.00	197,550.00
2024	150,000.00	45,300.00	195,300.00
2025	160,000.00	37,800.00	197,800.00
2026	165,000.00	30,600.00	195,600.00
2027	250,000.00	23,175.00	273,175.00
2028	265,000.00	11,925.00	276,925.00
TOTAL	<u>1,890,000.00</u>	<u>654,525.04</u>	<u>2,544,525.04</u>

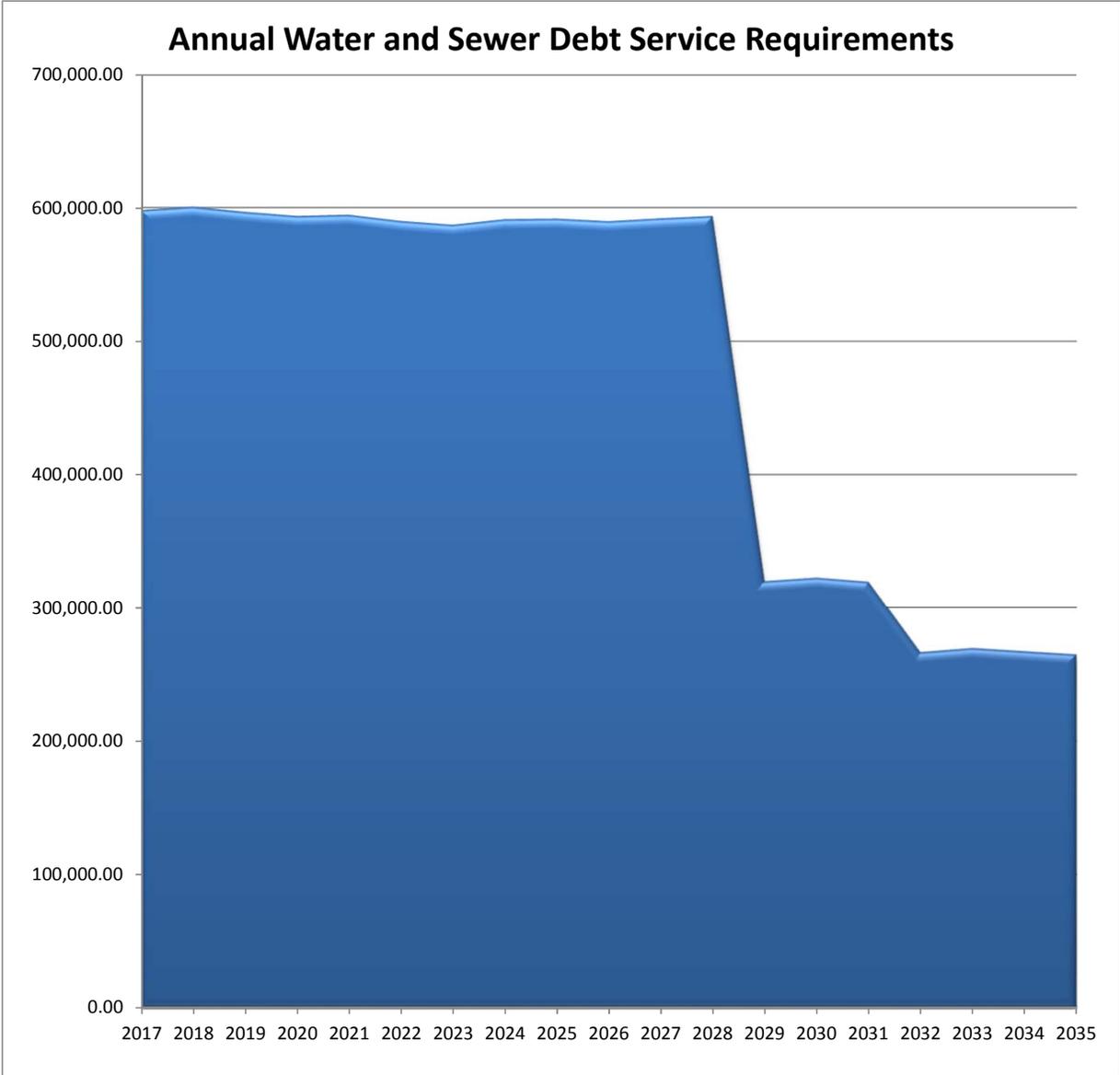
**DEBT SERVICE
SCHEDULE OF REQUIREMENTS
COMBINATION TAX AND REVENUE CERTIFICATES OF OBLIGATION
SERIES 2015**

FISCAL YEAR	BONDS DUE	INTEREST DUE	TOTAL PRINCIPAL & INTEREST
2017	145,000.00	119,612.50	264,612.50
2018	150,000.00	116,712.50	266,712.50
2019	155,000.00	112,212.50	267,212.50
2020	160,000.00	106,012.50	266,012.50
2021	165,000.00	99,612.50	264,612.50
2022	170,000.00	93,012.50	263,012.50
2023	175,000.00	86,212.50	261,212.50
2024	185,000.00	79,212.50	264,212.50
2025	190,000.00	71,812.50	261,812.50
2026	200,000.00	64,212.50	264,212.50
2027	205,000.00	59,212.50	264,212.50
2028	210,000.00	54,087.50	264,087.50
2029	220,000.00	48,837.50	268,837.50
2030	225,000.00	43,337.50	268,337.50
2031	230,000.00	37,150.00	267,150.00
2032	235,000.00	30,825.00	265,825.00
2033	245,000.00	23,775.00	268,775.00
2034	250,000.00	16,425.00	266,425.00
2035	255,000.00	8,925.00	263,925.00
TOTAL	3,770,000.00	1,271,200.00	5,041,200.00

**DEBT SERVICE
SCHEDULE OF REQUIREMENTS
COMBINATION TAX AND REVENUE CERTIFICATES OF OBLIGATION
SERIES 2017**

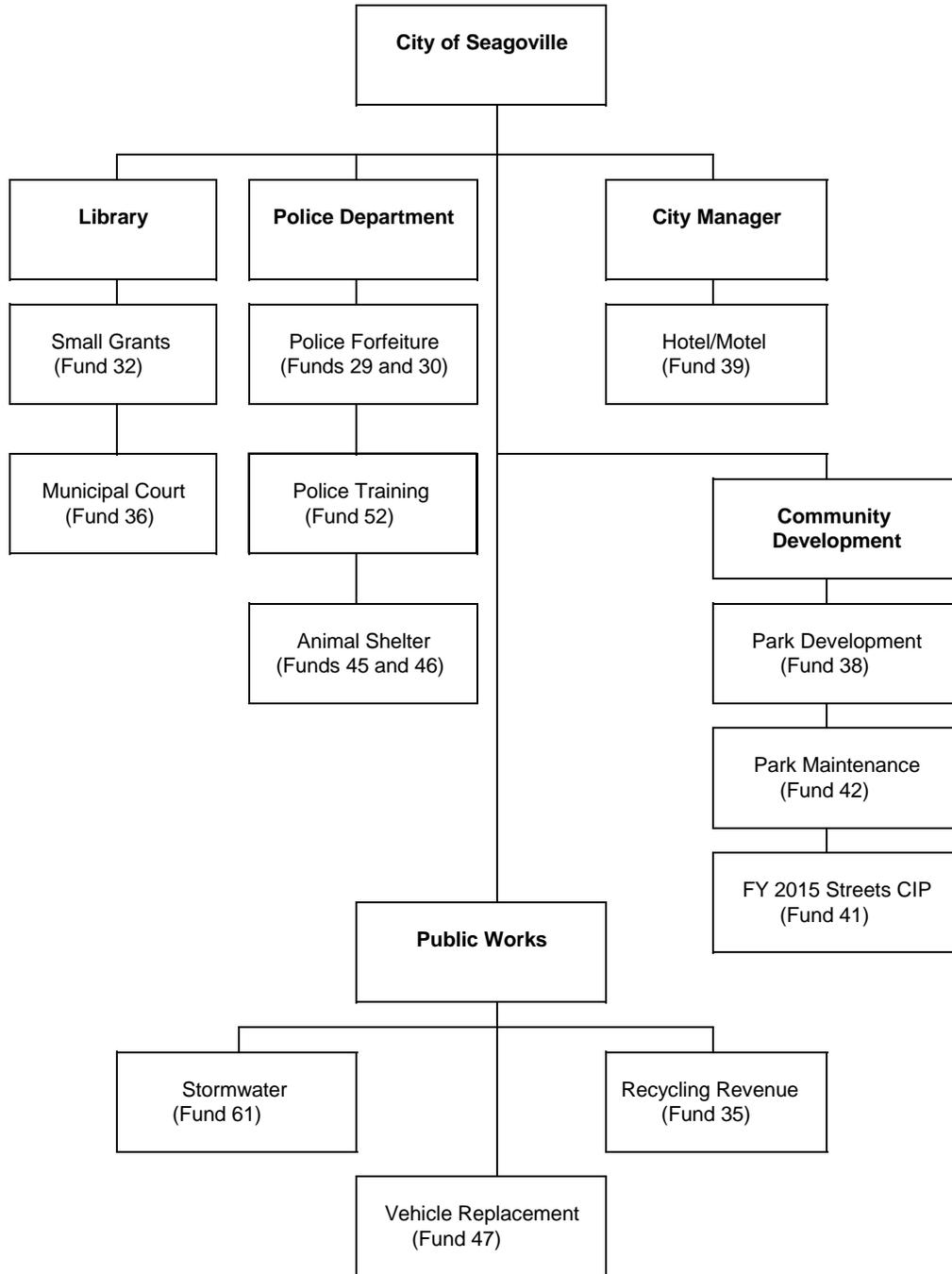
FISCAL YEAR	BONDS DUE	INTEREST DUE	TOTAL PRINCIPAL & INTEREST
2017	35,000.00	18,113.06	53,113.06
2018	35,000.00	19,000.00	54,000.00
2019	35,000.00	18,300.00	53,300.00
2020	35,000.00	17,600.00	52,600.00
2021	35,000.00	16,550.00	51,550.00
2022	35,000.00	15,500.00	50,500.00
2023	35,000.00	14,450.00	49,450.00
2024	40,000.00	13,400.00	53,400.00
2025	40,000.00	12,200.00	52,200.00
2026	40,000.00	11,000.00	51,000.00
2027	45,000.00	9,400.00	54,400.00
2028	45,000.00	7,600.00	52,600.00
2029	45,000.00	5,800.00	50,800.00
2030	50,000.00	4,000.00	54,000.00
2031	50,000.00	2,000.00	52,000.00
TOTAL	600,000.00	184,913.06	784,913.06

**City of Seagoville
Water Sewer Fund**



Seagoville ★

**City of Seagoville, Texas
Special
Revenue Funds
Overview**



City of Seagoville, Texas
Budget Summary
Police State Forfeiture Fund (Fund 29)

	Actual 2014-2015	Budgeted 2015-2016	Projected 2015-2016	Adopted 2016-2017
Beginning Fund Balance	\$5,165	\$2,702	\$2,702	\$2,192
Revenues				
Revenue from seizures	\$1,150	\$30,000	\$0	\$0
Miscellaneous	-	-	515	623
Total Revenues	\$1,150	\$30,000	\$515	\$623
Total Available Funds	\$6,316	\$32,702	\$3,217	\$2,815
Expenditures				
Police	\$3,614	\$30,697	\$1,025	\$0
Total Operations	\$3,614	\$30,697	\$1,025	\$0
Ending Fund Balance	\$2,702	\$2,005	\$2,192	\$2,815

Established to account for revenues accumulated and restricted to expenditure for police operations.

City of Seagoville, Texas
Budget Summary
Police Federal Forfeiture Fund (Fund 30)

	Actual 2014-2015	Budgeted 2015-2016	Projected 2015-2016	Adopted 2016-2017
Beginning Fund Balance	\$1,582	\$1,582	\$1,582	\$1,582
Revenues				
Revenue from seizures	\$0	\$0	\$0	\$0
Total Revenues	\$0	\$0	\$0	\$0
Total Available Funds	\$1,582	\$1,582	\$1,582	\$1,582
Expenditures				
Police	\$0	\$0	\$0	\$0
Total Operations	\$0	\$0	\$0	\$0
Ending Fund Balance	\$1,582	\$1,582	\$1,582	\$1,582

Established to account for revenues accumulated and restricted to expenditure for police operations.

City of Seagoville, Texas
Budget Summary
Small Grants Fund (Fund 32)

	Actual 2014-2015	Budgeted 2015-2016	Projected 2015-2016	Adopted 2016-2017
Beginning Fund Balance	\$11,374	\$10,440	\$10,440	\$11,936
Revenues				
Library	\$1,085	\$2,550	\$2,380	\$2,550
Donations	-	-	-	-
Police	2,111	-	2,174	-
Total Revenues	3,196	2,550	4,553	2,550
Total Available Funds	\$14,570	\$12,990	\$14,993	\$14,486
Expenditures				
Community Development	\$0	\$0	\$0	\$0
Community Support	1,689	2,550	1,110	2,550
Public Safety	2,442	-	1,947	227
Total Expenditures	4,130	2,550	3,057	2,777
Ending Fund Balance	\$10,440	\$10,440	\$11,936	\$11,709

Note: FY 2017

Includes \$1,000 WalMart grant for funding Summer Reading Club. Additionally, includes \$750 ONCOR grant for Keep Seagoville Beautiful for Christmas tree lighting and Arbor Day. Includes \$800 in Arbor Tree sales.

City of Seagoville, Texas
Budget Summary
Recycling Revenue (Fund 35)

	Actual 2014-2015	Budgeted 2015-2016	Projected 2015-2016	Adopted 2016-2017
Beginning Fund Balance	\$1,436	\$970	\$970	\$2,377
Revenues				
Fees	\$432	\$0	\$2,121	\$500
Total Revenues	\$432	\$0	\$2,121	\$500
Total Available Funds	\$1,868	\$970	\$3,090	\$2,877
Expenditures				
Supplies	\$897	\$0	\$713	\$500
Total Expenditures	\$897	\$0	\$713	\$500
Ending Fund Balance	\$970	\$970	\$2,377	\$2,377

Note:

Accounts for disposal fees and expenditures of recyclable materials

City of Seagoville, Texas
Budget Summary
Municipal Court Fund (Fund 36)

	Actual 2014-2015	Budgeted 2015-2016	Projected 2015-2016	Adopted 2016-2017
Beginning Fund Balance	\$26,642	\$28,092	\$28,092	\$31,774
Revenues				
Fines	\$7,430	\$13,605	\$7,882	\$7,500
Total Available Funds	\$34,072	\$41,697	\$35,974	\$39,274
Expenditures	\$5,979	\$19,428	\$4,200	\$20,366
Ending Fund Balance	\$28,092	\$22,269	\$31,774	\$18,908

Note:

FY 2017 proposed expenditures include \$2,736 for baliff pay, \$2,128 for the maintenance of the automated cash drawer and printer, \$3,972 for the maintenance of the camera security system, \$10,918 for annual maintenance of the court software system and \$612 for miscellaneous supplies.

City of Seagoville, Texas
Budget Summary
Park Development Fund (Fund 38)

	Actual 2014-2015	Budgeted 2015-2016	Projected 2015-2016	Adopted 2016-2017
Beginning Fund Balance	\$0	\$58,000	\$58,000	\$58,000
Revenues:				
Development Fees	58,000	0	0	0
Total Available Funds	\$58,000	\$58,000	\$58,000	\$58,000
Expenditures	0	0	0	0
Ending Fund Balance	\$58,000	\$58,000	\$58,000	\$58,000

Established to account for resources provided by the park development fee utilized for the development of amenities and improvements on park dedicated land to meet the standards for a neighborhood park to serve the area in which the new subdivision is located. All funds collected by this dedication process will be deposited in the City's Park Development Fund and used solely for the purchase or leasing of park land and the development of same. Any monies paid into the said Fund must be expended by the City within ten (10) years from the date received by the City.

City of Seagoville, Texas
Budget Summary
Hotel / Motel Fund (Fund 39)

	Actual 2014-2015	Budgeted 2015-2016	Projected 2015-2016	Adopted 2016-2017
Beginning Fund Balance	\$0	\$0	\$0	\$0
Revenues:				
Hotel Motel Ocupancy Tax	25,350	15,000	30,000	24,000
Total Available Funds	\$25,350	\$15,000	\$30,000	\$24,000
Expenditures:				
Chamber of Commerce	\$25,350	\$15,000	\$30,000	\$24,000
Ending Fund Balance	\$0	\$0	\$0	\$0

Note: Funds local Chamber of Commerce activities.

**City of Seagoville, Texas
Budget Summary
FY 2015 Street Projects Fund (Fund 41)**

	Actual 2014-2015	Budgeted 2015-2016	Projected 2015-2016	Adopted 2016-2017
Beginning Fund Balance	\$0	\$2,587,737	\$2,587,737	\$1,878,759
Revenues				
Bond Proceeds	4,131,627	-	-	-
Interest	1,514	2,000	3,000	2,000
Total Revenues	\$4,133,141	\$2,000	\$3,000	\$2,000
Total Available Funds	\$4,133,141	\$2,589,737	\$2,590,737	\$1,880,759
Expenditures				
Community Development	\$0	\$0	\$0	\$17,571
Capital Outlay	1,393,777	2,034,500	711,978	1,757,244
Bond Fees	151,627	-	-	-
Total Expenditures	\$1,545,404	\$2,034,500	\$711,978	\$1,774,815
Ending Fund Balance	\$2,587,737	\$555,237	\$1,878,759	\$105,944

Note:

FY 2015 Capital Projects

Catherine Lane	123,424	35,146
Shady Lane	119,021	-
Woodhaven	12,975	737,025
Ard Road	11,939	-
S. Kaufman	1,726	-
Stark Road	1,954	-
Lasater/Simonds	-	162,000
Robinwood	391,185	-
Shadybrook	895	135,105
Elizabeth/Tunell	23,593	511,757
Bowers/Elmo/Seago	1,789	176,211
Sidewalks	21,650	3,350
Signs and Markings	1,827	14,221
	<u>711,978</u>	<u>1,774,815</u>

Note: This fund is established to account for street improvement projects funded by the FY 2015 certificate of obligation bonds

City of Seagoville, Texas
Budget Summary
Park Maintenance Fund (Fund 42)

	Actual 2014-2015	Budgeted 2015-2016	Projected 2015-2016	Adopted 2016-2017
Beginning Fund Balance	\$0	\$0	\$0	\$1,685
Revenue:				
SYSA Fees	\$0	\$0	\$1,685	\$2,000
Total Available Funds	\$0	\$0	\$1,685	\$3,685
Expenditures:				
Community Development	\$0	\$0	\$0	\$0
Ending Fund Balance	\$0	\$0	\$1,685	\$3,685

Established to account for donations received and utilized for the resources generated and utilized to maintain City parks.

City of Seagoville, Texas
Budget Summary
Street Maintenance Fund (Fund 43)

	Actual 2014-2015	Budgeted 2015-2016	Projected 2015-2016	Adopted 2016-2017
Beginning Fund Balance	\$0	\$0	\$0	\$0
Revenue:				
Interest	\$0	\$0	\$0	\$100
Total Available Funds	\$0	\$0	\$0	\$100
Expenditures:				
Community Development	\$0	\$0	\$0	\$0
Transfer:				
From General Fund				\$120,000
Ending Fund Balance	\$0	\$0	\$0	\$120,100

Established to account for the accumulation of resources for street maintenance

City of Seagoville, Texas
Budget Summary
Animal Shelter Operations Fund (Fund 45)

	Actual 2014-2015	Budgeted 2015-2016	Projected 2015-2016	Adopted 2016-2017
Beginning Fund Balance	\$4,184	\$5,710	\$5,710	\$3,710
Revenue:				
Donations	\$4,941	\$1,500	\$3,000	\$1,500
Total Available Funds	\$9,124	\$7,210	\$8,710	\$5,210
Expenditures:				
Public Safety	\$3,414	\$3,000	\$5,000	\$3,000
Ending Fund Balance	\$5,710	\$4,210	\$3,710	\$2,210

Established to account for donations received and utilized for the operations of the City's animal shelter

City of Seagoville, Texas
Budget Summary
Animal Shelter Building Fund (Fund 46)

	Actual 2014-2015	Budgeted 2015-2016	Projected 2015-2016	Adopted 2016-2017
Beginning Fund Balance	\$4,489	\$4,489	\$4,489	\$4,489
Revenues:				
Donations	\$0	\$0	\$0	\$0
Total Available Funds	\$4,489	\$4,489	\$4,489	\$4,489
Expenditures	\$0	\$0	\$0	\$0
Ending Fund Balance	\$4,489	\$4,489	\$4,489	\$4,489

Established to accumulate resources for the construction of a future animal shelter.

City of Seagoville, Texas
Budget Summary
Vehicle Replacement Fund (Fund 47)

	Actual 2014-2015	Budgeted 2015-2016	Projected 2015-2016	Adopted 2016-2017
Beginning Fund Balance	\$0	\$2,312	\$2,312	\$81,676
Revenues:				
Sales of Surplus Property	\$2,312	\$0	\$30,100	\$2,500
Insurance Recovery	-	-	7,264	-
Total Available Funds	\$2,312	\$2,312	\$39,676	\$84,176
Expenditures	-	-	-	-
Transfers:				
From General Fund	-	42,000	42,000	42,000
Ending Fund Balance	\$2,312	\$44,312	\$81,676	\$126,176

Established to account for resources accumulated and utilized for vehicle replacement.

City of Seagoville, Texas
Budget Summary
Police Training Fund (Fund 52)

	Actual 2014-2015	Budgeted 2015-2016	Projected 2015-2016	Adopted 2016-2017
Beginning Fund Balance	\$2,036	\$5,150	\$5,150	\$5,150
Revenues:				
Training Revenues	\$3,114	\$3,000	\$0	\$3,000
Total Available Funds	\$5,150	\$8,150	\$5,150	\$8,150
Expenditures	-	\$5,000	-	\$5,000
Ending Fund Balance	\$5,150	\$3,150	\$5,150	\$3,150

Established to account for resources provided and utilized for public safety training initiatives.

City of Seagoville, Texas
Budget Summary
Storm Water Fund (Fund 61)

	Actual 2014-2015	Budgeted 2015-2016	Projected 2015-2016	Adopted 2016-2017
Beginning Fund Balance	\$62,660	\$75,764	\$75,764	\$104,989
Revenues				
Storm Water Fees	55,774	82,800	67,425	82,800
Total Revenues	55,774	82,800	67,425	82,800
Total Available Funds	\$118,434	\$158,564	\$143,189	\$187,789
Expenditures				
Supplies	-	2,100	-	2,100
Contractual Services	42,670	53,200	10,600	53,200
Transfer to General Fund	-	27,600	27,600	27,600
Total Expenditures	\$42,670	\$82,900	\$38,200	\$82,900
Ending Fund Balance	\$75,764	\$75,664	\$104,989	\$104,889

For FY 2015, the Drainage Fund will be utilized to implement the components of the City's new Stormwater Management Plan (SWMP). The SWMP and a Notice of Intent (NOI) for coverage under the new Texas Pollutant Discharge Elimination System Stormwater Phase II MS4 General Permit were submitted to the Texas Commission on Environmental Quality (TCEQ) in June, 2014. Consultant Services will be retained to assist city staff in ensuring required goals are being met and preparing necessary reports for submission to the TCEQ. Other tasks for FY 17 will be to adopt and document procedures to address stormwater pollution, litter control additional public outreach, training, construction site inspections, and mapping city drainage systems.



City of Seagoville, Texas Capital Expenditures Criteria

In many instances, budgeted capital expenditures when acquired become capital assets. Capital assets include property, plant, equipment, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items). Capital assets are defined by the government as assets with an initial, individual cost of more than \$5,000 (amount not rounded) and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. Renewals and betterments are capitalized.

The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend the asset life is not capitalized.

City of Seagoville, Texas
Capital Expenditures
 General Government

Project Description	Amount
Catherine Lane	\$35,146

Catherine Lane is a street that has outlived its useful service life. This street carries significant vehicular and bus traffic as it abuts Central Elementary school. The street is in very poor condition with a deteriorated riding surface and base failures. The method of reconstruction will consist of removing the existing asphalt pavement, stabilizing the road base with a six inch (6") deep lime mixture, and repaving the street with two inches (2") of hot mix asphalt paving. The new pavement with proper road base stabilization is designed to eliminate periodic maintenance repairs for a number of years.

Funding Source: FY 2015 Street Projects Fund (Fund 41)

Estimated Annual Maintenance: \$500 annually beginning in year 3, increasing to \$1,500 annually in Year 5

Project Description	Amount
Woodhaven Addition	\$737,025

The original streets in this addition were built in 1955 with a layer of asphalt with separate concrete curbs and gutters. The streets are in extremely poor condition with base failures and pavement failures throughout the addition. The separate concrete curbs and gutters have experienced differential settlement, have rotated and are broken in many areas. The deteriorated condition of the curbs and gutters has adversely affected drainage in the addition as well. The proposed project would replace all the curbs and gutters, and rebuild the entire street with a road base treatment and new asphalt driving surface.

Funding Source: FY 2015 Street Projects Fund (Fund 41)

Estimated Annual Maintenance: \$500 annually beginning in year 4, increasing to \$1,000 annually in Year 5

Project Description	Amount
Lasater/Simonds Street Improvements	\$162,000

Lasater and Simonds are older streets in very poor condition. The streets have experienced base failures and pavement failures over the majority of the length of the streets. Street edges have broken off in many areas due to poor pavement condition and inadequate roadside drainage. The proposed project would be reconstructed through a partnership with Dallas County Road and Bridge District. The scope of work would consist of road base treatment and a two (2) course chip seal driving surface.

Funding Source: FY 2015 Street Projects Fund (Fund 41)

Estimated Annual Maintenance: \$500 annually beginning in year 4, increasing to \$1,000 annually in Year 5

Project Description	Amount
Shadybrook	\$135,105

The 700 and 800 blocks of Shadybrook is a concrete neighborhood street built in 1984. Portions of the street have experienced significant settlement causing the street to sink and buckle. The proposed project scope is to remove the damaged concrete, repair and re-compact the base, and place new 6" thick concrete.

Funding Source: FY 2015 Street Projects Fund (Fund 41)

Estimated Annual Maintenance: \$500 annually beginning in year 3, increasing to \$1,500 annually in Year 5

Project Description	Amount
Elizabeth Lane and Tunnell Street	\$511,757

These streets have outlived their useful service life. The streets serve an industrial area and were not constructed to carry heavy truck loadings. The streets are in very poor condition with a deteriorated riding surface and base failures. The method of reconstruction will consist of removing the existing asphalt pavement and curbs/gutters, stabilizing the road base with a ten inch (10") deep lime mixture, and repaving the street with two inches (2") of hot mix asphalt paving and rebuilding new concrete curbs and gutters. The new pavement with proper road base stabilization and drainage improvements by grading the adjacent drainage ditches is designed to eliminate periodic maintenance repairs for a number of years.

Funding Source: FY 2015 Street Projects Fund (Fund 41)

Estimated Annual Maintenance: \$1,000 annually beginning in Year 3, \$1,500 in Year 4 and increasing to \$2,000 annually beginning in Year 5

Project Description	Amount
Bowers/Elmo/Seago Street Improvements	\$176,211

Bowers, Elmo, and Seago are older streets in very poor condition. The streets have experienced base failures and pavement failures over the majority of the length of the streets. Street edges have broken off in many areas due to poor pavement condition and inadequate roadside drainage. The proposed project would be reconstructed through a partnership with Dallas County Road and Bridge District. The scope of work would consist of road base treatment and a two (2) course chip seal driving surface.

Funding Source: FY 2015 Street Projects Fund (Fund 41)

Estimated Annual Maintenance: \$1,000 annually beginning in Year 3, \$1,500 in Year 4 and increasing to \$2,000 annually beginning in Year 5

City of Seagoville, Texas

Capital Expenditures

Enterprise Fund: Business-type Activities

Project Description	Amount
Woodhaven Water Improvements	\$400,000

There is an eight inch (8") AC water line that extends from Seagoville Road to May Road that is approximately 60 years old and is in poor condition. The alignment of the waterline is such that it runs through a rear yard easement between Parkhaven Drive and Woodhaven Drive but has no connections to the other waterlines in the neighborhood. The waterline and has a history of repairs, including four (4) in the last 18 months. When the line breaks, crews have to work around a buried electrical line that runs close to and in some cases, on top of the water line. The broken lines also cause the adjoining yards and Woodhaven Drive to flood. This project will take the 8" AC line out of service and it will be relocated along the south side of Woodhaven Drive. The new waterline will be a combination of 12" and 8" PVC. Additional benefits of the project are that the substandard 2" and 6" waterline along Woodhaven Drive will also be replaced by virtue of the proposed alignment of this new PVC waterline, and will also create a second feed to the neighborhood that currently does not exist.

Funding Source: Water and Sewer Fund

Estimated Annual Maintenance: Years 1 and 2 \$0, Year 3 \$1,500, beginning Year 4 and thereafter \$3,000 annually

Project Description	Amount
Highway 175 Gravity Main Crossing	\$600,000

Currently there is a 10' force main pumping into a 8" clay tile gravity main that runs under Highway 175. The project installs a 18" gravity main running parallel to the existing 8' main. The new main will help eliminate sanitary sewer overflows from the Stafford Lift Station from heavy rain events.

Funding Source: Water and Sewer Fund

Estimated Annual Maintenance: none for the first 10 years

Description	Amount
Acquisition of Holt Cat Track Hoe	\$43,000

The track hoe is very important in daily operations due to its compact design to get in alleys, the small bucket to dig around fiber optic lines and its weight allows it to get into places without the potential damage risk of using a backhoe.

Funding Source: Water and Sewer Fund

Estimated Annual Maintenance: \$4,000 annually

Description	Amount
Acquisition of Meter Services vehicle	\$25,000
Purchase 2016 Chevrolet 1500 regular cab for meter services. Replaces a 1999 Ford F150.	

Funding Source: Water and Sewer Fund

Estimated Annual Maintenance: \$1,500 annually

Seagoville ★

BUDGET GLOSSARY – LIST OF ACRONYMS

The annual budget contains specialized and technical terminology that is unique to public finance and budgeting. To assist the reader in understanding these terms, this list of acronyms has been included in the budget document.

ACM Assistant City Manager

Adm Administrative

C. O. Certificate of Obligation

CAD Computer aided dispatch

CAFR Comprehensive Annual Financial Report

CIP Capital improvement program

CPA Certified Public Accountant

Code Enf. Code Enforcement

DWI Driving while intoxicated

DWU Dallas Water Utilities

EMS Emergency Medical Services

EPA Environmental Protection Agency

F. H. Fire hydrants

FMLA Family Medical Leave Act

FT Full time

FY Fiscal year

FYE Fiscal year end

GAAP Generally accepted accounting principles

G&A General and administrative

G. O. General obligation

GFOA Government Finance Officers Association

HR Human Resources Department

I&I Infiltration and inflow

I&S Interest and sinking fund

Info Information

ISD Independent School District

IT Information Technology

L. F. Linear feet

LEFIS Lower East Fork Interceptor System

M&O Maintenance and Operations

MGD Million gallons per day

Mgr Manager

NCIC National Crime Information Center

NCTCOG North Central Texas Council of Governments

ONCOR Utility company

OT Overtime

P/Z Planning and Zoning Department

Part. Contrib. Participant contribution

Part I Crimes Murder, rape, robbery, aggravated assault, burglary, theft, motor vehicle theft, and arson.

Prop Property

PT Part time

PWD Public Works Director

R&R Repair and replacement

SAFER Staffing for Adequate Fire and Emergency Response

SEDC Seagoville Economic Development Corporation

Sr. Senior

SWAT Seagoville Work Action Team

TCEQ Texas Commission on Environmental Quality

TCIC Texas Crime Information Center

TCLEOSE Texas Commission on Law Enforcement Officers Standards and Education

W&S Water and sewer

Seagoville ★

BUDGET GLOSSARY

The annual budget contains specialized and technical terminology that is unique to public finance and budgeting. To assist the reader in understanding these terms, this glossary has been included in the budget document.

Activity - A service performed by a department or division.

Accrual Basis of Accounting – A basis of accounting in which revenues are recognized in the accounting period in which they are earned, and expenses are recognized in the period in which they are incurred. For example, water revenues which, are billed in September, are recorded as revenues in September, even though payment in cash actually received in October. Similarly, services or supplies which have been received in September, but actually paid for by the City (expenses) in September. Accrual accounting is used for the City's enterprise funds.

Adopted Budget – The budget as modified and finally approved by the City Council. The adopted budget is authorized by ordinance, which sets the legal spending limits for the fiscal year.

Ad Valorem Tax – A tax levied on the assessed valuation of land and improvements.

Animal Shelter Operations Fund - Accounts to fund all donations and related expenditures for the operation of the animal shelter.

Appropriation Ordinance – The official enactment by the City Council establishing the legal authority for City officials to obligate and expend resources.

Assessed Valuation - A valuation set upon real and personal property by the County Appraisal District as a basis for levying taxes.

Assets – Resources owned or held by the City which have monetary value.

Balanced Budget – A budget adopted by the legislative body and authorized by ordinance where the proposed expenditures are equal to or less than the proposed revenues plus fund balances.

Basis of Accounting – A term used referring as to when revenues, expenditures, expenses, and transfers and related assets and liabilities – are recognized in the accounts and reported in the City's financial statements.

Bond – A promise to repay borrowed money on a particular date, including the payment of a specified dollar amount of interest at predetermined intervals, often twenty years in the future.

Budget - A financial plan for a specified period of time that matches all planned revenues and expenditures with various municipal services. It is the primary means by which most of the expenditure and service delivery activities of a government are controlled.

Budget Adjustment (Amendment) – A formal legal procedure utilized by the City to revise a budget during a fiscal year.

Budget Calendar – The schedule of dates used as a guide to complete the various steps of the budget preparation and adoption processes.

Budget Message – The opening section of the budget document from the City Manager which provides the City Council and the public with a general summary of the most important aspects of the budget. Sometimes referred to as a “transmittal letter.”

Budgetary Control – The control of management of the organization in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and revenues.

Capital Improvement Program - This is the City's plan to finance major infrastructure development and improvement. It is primarily funded through General Obligation bonds, Certificates of obligation and Revenue bonds.

Capital Outlay – An expenditure which results in the acquisition of or addition to capital assets, and meets these criteria: having an anticipated useful life of more than one year; can be permanently identified as an individual unit of property; belonging to one of the following categories – land, building, machinery and equipment, vehicles, or furniture and fixtures; constitutes a tangible, permanent addition to the value of City assets; does not constitute repair or maintenance; and is not readily susceptible to loss. In the budget, capital outlay is budgeted as expenditures in all fund types.

Capital Project Fund – Fund type used to account for financial resources that are restricted, committed, or assigned to expenditure for capital outlays including the acquisition or construction of capital facilities and other capital assets (excluding capital-related outflows financed by proprietary funds or for assets that will be held in trust for individuals, private organizations, or other governments).

Certificates Of Obligation – Tax supported bonds that are similar to general obligation bonds and can be issued after meeting strict publication requirements and with final approval of the City Council.

Contractual Services – Services that by their nature can be performed only by persons or firms with specialized skills and knowledge. Services purchased to operate, repair and maintain property owned or used by the City. These services are performed by persons other than City employees. Amounts paid for services rendered by organizations or personnel not on the payroll of the City (separate from professional and technical services or property services).

Current Taxes – Taxes levied and due within one year.

Debt Service - Payment of interest and principal on an obligation resulting from bond sales or lease-purchase agreements.

Debt Service Fund – Governmental fund type used to account for accumulations of resources that are restricted, committed, or assigned to expenditure for principal and interest.

Department - A major administrative unit of the City, which indicates overall management responsibility for an operation or a group of related operations within a functional area.

Encumbrance - The commitment of appropriated funds to purchase an item or service.

Enterprise Fund - A fund established to account for operations that are financed and operated in a manner similar to private business. It is the City's intent to recover the costs of providing a service primarily through user charges.

Expenditures - Outflow of non-enterprise funds paid or to be paid for an asset obtained or goods and services obtained.

Expenses - Outflow of enterprise funds paid or to be paid for an asset obtained or goods and services obtained.

Fiscal Year – The time period designated by the City signifying the beginning and ending period for the recording of financial transactions. The City's fiscal year is October 1 through September 30.

Franchise Fee - A fee levied by City Council on businesses that use City property or right-of-way. This fee is usually charged as a percentage of gross receipts.

Full-Time Equivalent (FTE) Position – A position for an employee working a 40-hour work week for 52 weeks a year, i.e., 2,080 annual hours (2,756 annual hours for firefighters).

Fund - A fiscal and accounting entity with a self-balancing set of accounts in which cash and other financial resources, all related liabilities and residual equities, or balances, and changes therein, are recorded and segregated to carry on specific operations.

Fund Balance - The difference between fund assets and fund liabilities of governmental and similar trust funds, sometimes called working capital in enterprise funds.

General Fund – The fund used to account for all financial resources of the general government except those required to be accounted for in another fund. The general

fund is tax supported and includes the operations of most City services, i.e., police, fire, streets, parks and recreation, and administration.

General Obligation Debt – Money owed on interest and principal to holders of the City’s general obligation bonds. The debt is supported by revenues provided from real property, which is assessed through the taxation power of the City.

Generally Accepted Accounting Principles (GAAP) - Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the conventions, rules, and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provide a standard by which to measure financial presentations.

Goal – A broad, general statement of each department’s or division’s desired social or organizational outcomes.

Governmental Funds – Funds generally used to account for tax-supported activities. Examples of different types of governmental funds are: the general fund, special revenue funds, debt service funds, and capital project funds.

Grant Fund - Revenues and expenditures directly attributable to various grants and contributions.

Hotel Occupancy Tax Fund - Accounts for revenues and expenditures relating to the use of hotel occupancy tax receipts. Because of the restricted types of uses allowed for these monies, they are accounted for in a separate fund.

Liability – Debt or other legal obligations arising out of transactions in the past, which must be liquidated, renewed, or refunded at some future date. The term does not include encumbrances.

Mixed Beverage Tax – A tax imposed on the gross receipts of a licensee for the sale, preparation or serving of mixed beverages.

Modified Accrual Basis of Accounting – A basis of accounting in which expenditures are accrued but revenues is recorded when “measurable” or as available for expenditure.

Municipal - Of or pertaining to a city or its government.

Municipal Court Fund – Money from court fees dedicated to financing technology and security initiatives for the Municipal Court function.

Object Code - The standard citywide classification of the expenditures such as office supplies or rental or equipment.

Objective – A specific statement of desired end, which can be measured.

Operating Budget – Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending and service delivery activities of the City are controlled. The City's Charter and State law requires the use of annual operating budgets.

Operations and Maintenance Expenditures – Expenditures for routine supplies and maintenance costs necessary for the operation of a department of the City.

Ordinance – A formal legislative enactment of the City Council.

Payment-In-Lieu Of Taxes – A payment made to the City in lieu of taxes. These payments are generally made by tax exempt entities for which the City provides specific services. The City's water and wastewater utility fund provides these payments to the City's general fund because of the fund's exemption from property taxation.

Performance Measures - Specific quantitative measures of work performed within an activity or program. They may also measure results obtained through an activity or program.

Personal Services – Expenditures for salaries, wages and fringe benefits.

Police Seizure Funds - Accounts for the revenue and expenditures related to the award of monies or property by the courts or federal government to the police department. The funds are expended for specified police department purposes.

Police Training Fund - To account for resources used for police department activities.

Proprietary Funds – Funds that focus on the determination of operating income, changes in net assets (or cost recovery), financial position, and cash flows. There are two different types of proprietary funds: enterprise funds and internal service funds.

Revenue - Funds that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines and forfeitures, grants, shared revenues, and interest income.

Revenue Bonds – Bonds whose principal and interest are payable exclusively from earnings of an enterprise fund, in addition to a pledge of revenues.

Sales Tax for General Revenue – The sales tax for general revenue is a one-percent tax that may be levied by a City on all goods sold in the City. The revenues from the tax may be spent on almost any lawful purpose of the City.

Sales Tax for Property Tax Relief – The sales tax for property tax relief is an optional, dedicated City sales tax, the revenues of which offset an equivalent amount of City property tax revenue. The rate of a sales tax for property tax relief may be one-eighth, one-fourth, three-eighths, or one-half of one percent of the cost of goods sold within the

City that are subject to sales taxes. The combined rate of all local sales taxes within the City, however, cannot exceed two percent.

Special Assessments - A compulsory levy made against certain properties to defray part of all of the cost of a specific improvement or service deemed to primarily benefit those properties.

Special Revenue Fund – Governmental fund type used to account for the proceeds of specific revenue sources that are restricted or committed to expenditure for specific purposes other than debt service or capital projects and exclusive of resources held in trust for individuals, private organizations, or other governments..

Storm Water Fund – Accounts for resources received for the funding of activities to comply with the storm sewer permit.

Supplies – Amounts paid for items that are consumed or deteriorated through use.

Tax Base – The total value of all real and personal property in the City as of January 1 each year, as certified by the County Appraisal District's Appraisal Review Board. The tax base represents the net taxable value after exemptions. (Also sometimes referred to as "assessed taxable value.")

Tax Levy - The total revenues to be raised by ad valorem taxes for expenditures as authorized by the City Council.

Tax Rate - The amount of tax levied for each \$100 of valuation.

Taxes – Compulsory charges levied by the City for financing services performed for the common benefit.

Taxes Prior Years - Taxes that remain unpaid on or after the date on which a penalty for non-payment is attached.

User Charges - The payment of a fee for direct receipt of a public service by the party benefiting from the service.

Water and Sewer Fund - Accounts for all revenues and expenses relating to the operation of the water and wastewater system.

Working Capital – The current assets less the current liabilities of a fund. For budgetary purposes, working capital, rather than retained earnings, is generally used to reflect the available resources of enterprise funds.

AN ORDINANCE OF THE CITY OF SEAGOVILLE, TEXAS

ORDINANCE NO. 30-16

AN ORDINANCE OF THE CITY OF SEAGVILLE, TEXAS, APPROVING AND ADOPTING A BUDGET FOR THE CITY FOR THE FISCAL YEAR OCTOBER 01, 2016, THROUGH SEPTEMBER 30, 2017; PROVIDING THAT EXPENDITURES FOR SAID FISCAL YEAR SHALL BE MADE IN ACCORDANCE WITH SAID BUDGET; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the City Manager of the City of Seagoville, Texas has heretofore on the 1st day of August, 2016, filed with the City Secretary a proposed general budget for the City covering the fiscal year aforesaid; and

WHEREAS, the governing body of the City has this date concluded its public hearing on said budget; and

WHEREAS, THIS BUDGET WILL RAISE MORE PROPERTY TAXES THAN LAST YEAR'S BUDGET BY \$390,972 OR 11.94%, AND OF THAT AMOUNT, \$80,009 IS TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE TAX ROLL THIS YEAR;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SEAGOVILLE, TEXAS:

SECTION 1. That said budget fund expenditures be attached to this ordinance as Exhibit "A" and made part hereof for all purposes.

SECTION 2. That said budget attached hereto as Exhibit "A" be, and the same is hereby amended as follows:

SECTION 3. That subject to the above-mentioned amendments, if any, said budget attached hereto as Exhibit "A" be, and the same is hereby, approved and adopted by the City Council as the official budget for the City for the fiscal year aforesaid.

SECTION 4. That expenditures during the fiscal year shall be made in accordance with the budget approved by this ordinance, unless otherwise authorized by a duly enacted ordinance of the City.

SECTION 5. That specific authority is given to the City Manager to make the following adjustments:

1. Transfer of budgeted appropriations from one account classification to another account classification within the same department.

2. Transfer of appropriations from designated appropriations to any individual department or activity.

SECTION 6. That the City Council hereby ratifies, adopts, and approves all actual expenditures and changes to the Fiscal 2016-2017 Budget; and hereby authorizes the same as if previously approved and adopted.

SECTION 7. That the necessity for making and approving a budget for the fiscal year as required by the laws of the State of Texas, requires that this ordinance shall take effect immediately from and after its passage as the law in such cases provides.

DULY PASSED by the City Council of the City of Seagoville, Texas, on this the 12th day of September, 2016.

APPROVED:



MAYOR

ATTEST:


CITY SECRETARY



**EXHIBIT A
CITY OF SEAGOVILLE
2017 BUDGET
FUND EXPENDITURES**

Description	Amount
General	8,376,552
Debt Service	192,198
Water and Sewer Operations	6,657,817
State Forfeiture	0
Small Grants	2,777
Revenue Recycle	500
Municipal Court	20,366
Hotel/Motel	24,000
Animal Shelter Operations	3,000
Police Training	5,000
FY 2015 Street Improvements	1,774,815
Storm Water	<u>55,300</u>
	<u><u>17,112,325</u></u>

Seagoville ★

AN ORDINANCE OF THE CITY OF SEAGOVILLE, TEXAS

ORDINANCE NO. 31-16

AN ORDINANCE OF THE CITY OF SEAGOVILLE, TEXAS, LEVYING AD VALOREM TAXES FOR THE YEAR 2016 AT A RATE OF \$0.743800 PER ONE HUNDRED DOLLARS (\$100.00) ASSESSED VALUATION ON ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY AS OF JANUARY 1, 2016, TO PROVIDE REVENUES FOR CURRENT EXPENSES AND INTEREST AND SINKING FUND REQUIREMENTS; PROVIDING FOR DUE AND DELINQUENT DATES TOGETHER WITH PENALTIES AND INTEREST; AND DECLARING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SEAGOVILLE, TEXAS:

SECTION 1. That there be and is hereby levied for the year 2016 on all taxable property, real, personal and mixed, situated within the limits of the City of Seagoville, Texas and not exempt by the Constitution of the State and valid State laws, a tax of \$0.743800 on each One Hundred Dollars (\$100.00) assessed value of taxable property, and shall be appropriated and distributed as follows:

- (a) For the purpose of defraying the current expenses of the municipal government of the City, a tax of \$0.707498 on each One Hundred Dollars (\$100.00) assessed value of all taxable property.
- (b) For the purpose of creating a sinking fund to pay the interest and principal on all outstanding bonds of the City, not otherwise provided for, a tax of \$0.036302 on each One Hundred Dollars (\$100.00) assessed value of all taxable property, within the City which shall be applied to the payment of such interest and maturates of all outstanding bonds.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATION THAN LAST YEAR'S TAX RATE.

SECTION 2. That all ad valorem taxes for the year shall become due and payable on October 1, 2016 and all ad valorem taxes for said year shall become delinquent if not paid before February 1, 2017. There shall be no discount for payment of taxes prior to said January 31, 2017. A delinquent tax shall incur a penalty of six percent (6%) of the amount of the tax for the first calendar month it is

delinquent plus one percent (1%) for each additional month or portion of a month the tax remains unpaid prior to July 1, 2017 . Provided, however, a tax delinquent on July 1, 2017, shall incur a total penalty of twelve percent (12%) of the amount of the delinquent tax without regard to the number of months the tax has been delinquent. A delinquent tax shall also accrue interest at a rate of one percent (1%) for each month or portion of a month the tax remains unpaid. Taxes that remain delinquent on July 1, 2017, shall incur an additional penalty of twenty percent (20%) of the amount of taxes, penalty, and interest due in order to defray costs of collection pursuant to section 6.30 of the Property Tax Code.

SECTION 3. Taxes are payable in Seagoville, Texas, at the offices of the Dallas County Tax Assessor Collector and Kaufman County Tax Assessor Collector. The City shall have available all rights and remedies provided by law for the enforcement of the collection of taxes levied under this ordinance.

SECTION 4. That the tax rolls, as presented to the City Council, together with any supplement thereto, be and the same are hereby approved.

SECTION 5. This ordinance shall take effect immediately from and after its passage and the publication of the caption, as the law and Charter in such cases provide.

DULY PASSED by the City Council of the City of Seagoville, Texas, on the 12th day of September, 2016.

APPROVED:


MAYOR

ATTEST:


CITY SECRETARY





City of Seagoville, Texas

Top Ten Taxpayers

2016 Tax Year

Taxpayer Name	Type of Business	2016 Assessed Value	Percentage of Total Assessed Value	Percentage of Top Ten Taxpayers to Assessed Value
OReilly Auto Parts	Distribution	\$ 41,045,731	7.80%	39.45%
WalMart	Retailer	16,488,810	3.13%	15.85%
YES Companies EXP2 LLC	Mobile Home Park	11,432,300	2.17%	10.99%
ONCOR Electric Delivery	Public Utility	11,157,140	2.12%	10.72%
Equity Development	Property Management	5,750,000	1.09%	5.53%
TSCA 202 LTD	Property Management	5,200,000	0.99%	5.00%
Round Hill LTD PS	Mobile Home Park	3,920,000	0.75%	3.77%
Villas of Seagoville, LLP	Aging Services	3,550,000	0.67%	3.41%
Polar Corp	Steel Fabrication	2,899,771	0.55%	2.79%
JP MORGAN CHASE	Financial Services	2,600,000	0.49%	2.50%
TOTAL		<u>\$ 104,043,752</u>	<u>19.77%</u>	<u>100.00%</u>

**As compared with the 2016 certified assessed value provided by DCAD & KCAD of \$526,144,667.

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