



News Release

**FOR IMMEDIATE
RELEASE**

FOR MORE INFORMATION, CONTACT:

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City of Seagoville Modified Operating Hours Effective October 2, 2023

Seagoville, TX – City of Seagoville offices will be implementing modified operating hours effective October 2, 2023. This change will extend the daily operating hours Monday – Thursday, 7:30 a.m. – 5:30 p.m. The extended hours will provide the following benefits:

- ✓ **To citizens** - a total of 4 hours per week of additional customer service.
- ✓ **To employees** – improved work/life balance and increased productivity.
- ✓ **To the organization** – a neutral approach to retain and recruit a quality workforce.
- ✓ **To the overall budget** – cost savings on related utilities.

NEW FACILITY HOURS:

City Hall, Municipal Court, Police Administration, Police Records and Public Works
Monday – Thursday, 7:30 a.m. – 5:30 p.m., Closed on Friday

Seagoville Senior Center – 7:45 a.m. – 5:00 p.m., Monday – Wednesday
7:45 a.m. – 8:00 p.m., Thursday
Closed on Friday

Seagoville Public Library – 9:00 a.m. – 8:00 p.m., Monday and Thursday
9:00 a.m. – 7:00 p.m., Tuesday
9:00 a.m. – 6:00 p.m., Wednesday
Closed on Friday

Public Safety Personnel will work their normal schedule. Animal Control will continue to be available five (5) days per week. Public Works will be on-call for emergency situations.

OPTIONS TO HANDLE BUSINESS ON ANY OTHER DAY:

Utility Billing offers 4 alternative ways to pay:

1. If paying by Visa or Mastercard only, online payments may be made at https://payments.seagoville.us/stw_php/stwub/ubtipact.php or through our website at

- www.seagoville.us, click “online payments” then Seagoville Water Utility Payment. Your account number and password/pin are both located on your bill.
2. If paying by check or money order, you may use the drop box located in the back of City Hall. Please include your payment coupon or if you don't have your payment coupon, please include your name, address and a good contact number.
 3. Another option if paying by check or money order is to mail in your payment to City of Seagoville, 702 N. Highway 175, Seagoville, Texas 75159. Please include your payment coupon or if you don't have your payment coupon, please include your name, address and a good contact number.
 4. The City also offers ACH payment (Bank Draft) via your checking account only. You may pick up an ACH Draft form at the City Hall.

To apply for permits, Certificate of Occupancies, contractor registration, and BOA variances please go to <https://seagovilletx.portal.opengov.com/>. You may also pay for your permit through this portal and schedule inspections.

Our Development application and Zoning application are also accessible online. For these applications, please go to <https://seagoville.us/219/Forms-Applications>

Municipal Court options are available online as well at <https://seagoville.us/123/Municipal-Court>, including instructions on a video conference with the judge, payment information, and setting a court date. The Municipal Court also has a drop box conveniently located outside the court doors for after hours and weekend payments. Defendants may also respond to citations by mail.