



REPLATTING

APPLICATION CHECKLIST AND REQUIRED DOCUMENTS

By checking each requirement, you are stating that you have supplied correct and complete information. In the event that the required information is not contained in the submitted documents, you will be notified of the deficiency. Failure to supply the additional requested information may result in your application being delayed. The re-submittal will be treated as a new application and will be processed in the order of receipt. The estimated review process can take 3-4 weeks to complete and you will be notified once the review is complete or if more information is needed to complete the review.

- 1. Provide a complete Development Application

- 2. **Replattng will follow the requirements below for submittal (Section 23.02.006):**
 - Any replat which adds or deletes lots must include the original subdivision and lot boundaries. If a replat is submitted for only a portion of a previously platted subdivision, the replat must reference the previous subdivision name and recording information, and must state on the replat the specific lots which have changed along with a detailed "Purpose for Replat" statement

 - If the previous plat is vacated as prescribed in section 212.013 of the Texas Local Government Code, as amended, and as provided in section **23.02.008** of this chapter, a public hearing is not required for a replat of the area vacated. It would, instead, be submitted as a "final plat" and reviewed accordingly.

 - The replat of the subdivision shall meet all the requirements for a final plat for a new subdivision that may be pertinent, as provided for herein, including requirements that pertain to infrastructure, such as roadways and utilities.

 - The title shall identify the document as a "Final Plat" of the " _____ Addition, Block _____, Lot(s) _____, Being a Replat of Block _____, Lot(s) _____ of the _____ Addition, an addition to the City of Seagoville, Texas, as recorded in Volume/Cabinet _____, Page/Slide _____ of the Plat Records of Dallas or Kaufman (as applicable) County, Texas".

 - An application submittal for a replat shall be the same as for a final plat, and shall be accompanied by the required number of copies of the plat, a completed application form, the required submission fee (per the city's current fee schedule), and a certificate showing that all taxes have been paid on the subject property and that no delinquent taxes exist against the property in accordance with section **23.01.010**. The replat shall also bear a detailed "Purpose for Replat" statement which describes exactly what has been changed on the plat since the original (or previous) plat was approved by the city and filed at the county. A copy of all application materials for a replat shall be simultaneously submitted to the municipal development review committee for review in the same manner as for a final plat, or the application shall be deemed incomplete.



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3. **Final Plat Fees:**

\$300.00 + \$10.00 per acre + \$88.00 Plat Filing Fee

Additional Requirements and Information

1. All documents submitted for review must be drawn to standard scale, full size- not reduced, of sufficient size to be able to be read and take accurate dimensions for plan review.
2. This checklist is not intended to address all issues that may arise but address the more common ones. Additional information may be necessary for the issuance of the permit.