



**CITY OF
SEAGOVILLE, TX
FY 2025
PROPOSED BUDGET**



City of Seagoville, Texas Readers Guide FY 2024-2025 Budget

The purpose of this section of the budget document is to assist the reader in his or her efforts to understand the City's program of services for the upcoming fiscal year.

Introduction

This section contains the Seagoville Community Profile. A map and historic information about the City follows the Community Profile. It concludes with a listing of the key city officials of the City – the City Council, City Management and Executive Staff, followed by an organizational chart and the Government Finance Officers' Distinguished Budget Presentation Award for the previous fiscal year.

Budget Message

This document, developed by the City Managers' Office, highlights the mission statement and focus areas, major policy issues, current year challenges and budget assumptions utilized in building the FY 2025 budget. It discusses the overall provisions of the FY 2025 budget and provides a budget in brief summary. Immediately following the budget message is a schedule linking the City's goals to the FY 2025 department goals.

Policies

This section highlights the budget calendar and the policies underlying the development of the FY 2024-2025 budget

- Budget Calendar
- City Budget Policies
- Basis of Budget and Accounting
- Financial Policies
- Long Term Financial Strategy

Financial Analysis

This section contains a comprehensive overview of the City's financial position

- Schedule of Authorized Positions – a listing of budgeted positions by fund and department.
- Fund Structure – this document illustrates and explains the fund type and account groups utilized by the City of Seagoville. A companion document compares the measurement focus and budgetary basis/basis of accounting employed by the City's fund types and account groups.
- Combined Fund Summary – provides estimated beginning fund equity balances, summary totals of proposed revenues, expenditures, transfers in (out) and estimated ending fund equity balances at September 30, 2025 for all city funds.
- Combined Fund Statement – provides an expanded view of available resources and expenditures by department for each fund type – Actual FY 2022-23, Projected FY 2023-24 and Adopted FY 2024-25
- Explanation of Major Changes in Fund Balance.
- Changes in Fund Balances – All Funds Projected FY 2024
- Changes in Fund Balances – All Funds Actual FY 2023



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Financial Analysis (continued)

- Explanation of Changes in Fund Balance – Actual FY 2023, Projected FY 2024 and Adopted FY 2025
- Trend Analysis of Major Revenues – graphically illustrates changes in the City’s major revenues of service charges, property, sales and franchise taxes. This document also explains the underlying reasons for the changes.
- Revenue Summary by Major Type – All Funds
- Revenue Summary by Fund
- Three Year Comparison of Major Expenditures – graphically illustrates changes in expenditures by major fund type. This document also explains the underlying reasons for the changes.
- Expenditure Summary by Fund
- Expenditure Summary by Function – All Funds

General Fund

This section of the budget contains the following:

- Fund Summary – an expanded view of financial data presented in the Budget Summary by Fund Type in the Financial Analysis section.
- Revenues by Category – provides additional detail of fund revenue by source.
- Property Tax Rate History – graphic illustration of property tax rates over several years.
- Sales Tax History – a graphic illustration of sales tax revenue over several years.
- Expenditures by Object – a graphic illustration of the object expenditure composition of the General Fund.
- Summary of Expenditures – provides additional detail of departmental expenditures.

The remainder of this section provides an illustration of department functions and a program summary for each General Fund department and division. Departments are traditionally the highest-level organizational units of municipal government operations. Examples of departments are General Government, Public Safety and Community Services. A program identifies a grouping of similar, related work activities. Examples of programs include Finance (General Government), Streets (Community Development) and Senior Center (Community Services). This section provides a sheet describing the services performed by each program. Organization charts are provided indicating the positions involved in accomplishing program goals. Department goals are listed and linked to overall City goals.

The Program Summary contains a summary of financial and staffing resources. These summaries are presented in a historical format. Financial and staffing data are provided in terms of the prior year, the current year budget, the current year projected and adopted budget for the next fiscal year.

This section also provides effectiveness measurement data on general government activities by department.



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Debt Service Fund

This section provides the following information for the Debt Service fund:

- Overview – an analysis of fund revenue by source and fund expenditures by category.
- Statement of Revenues, Expenditures and Changes in Available Financial Resources – an expanded view of financial data presented in the Budget Summary by Fund Type in the Financial Analysis section.
- Computation of Legal Debt Margin
- Annual Debt Service Requirements for all City debt issues, followed by individual debt service requirements for each issue.
- This document also includes a graphic comparative illustration of the City's per capita outstanding debt.

Sales Tax Corporation

This section provides budgetary information on the Seagoville Economic Development Corporation. A portion of local sales taxes primarily funds this entity.

Water & Sewer Fund

This section of the budget contains the following:

- Fund Summary – an expanded view of financial data presented in the Budget Summary by Fund Type in the Financial Analysis section.

The remainder of this section provides FY 2024 accomplishments, effectiveness measurement data, an illustration of department functions and a program summary for each Water and Sewer Fund department. Annual debt service schedules are provided, along with a graphic comparative illustration of the City's water & sewer debt.

All Other Funds

This section provides financial summaries for the remaining City funds. These funds are Governmental/Special Revenue funds and the Capital Project fund. This section begins with a graphic overview illustrating the relationship between these funds and other city departments.

Capital Expenditures

This section provides the criteria for classification as a capital expenditure. It also provides the following information for general government and business-type capital expenditures:

- Description
- Cost
- Funding Source
- Future Annual Maintenance Requirements



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Appendix

Contains the following documents

- Budget glossary
- Budget ordinance
- Tax ordinance
- Budget ratifying resolution
- Water & sewer rate ordinance
- Seagoville Economic Development Corporation budget approval resolution
- Top ten taxpayers

Please contact the City's Finance department for questions related to the FY 2025 budget document at 972-287-6800.

Seagoville is a city in Dallas County, Texas, United States, and a suburb of Dallas. A small portion of Seagoville extends into Kaufman County. The city is located along U.S. Highway 175, 10 miles from downtown Mesquite.



Seagoville, Texas: At-A-Glance

DEMOGRAPHICS

- 2024 est. population of 20,156
- Population by age:
 - Under 24 years-36.14%
 - 25-64 years-51.79%
 - 65 years and older-12.07%
- Households-5,185
- 2024 median household income-\$78,524
- 9.39% of residents 25 years and older have a bachelor's degree or higher

TOP 10 TAXPAYERS

- Wal-Mart Stores Texas LLC
- JCK Batch Plant LLC
- Antonio Zapata
- Amazon.com Services Inc (Marketplace)
- O'Reilly Auto Enterprises LLC
- TXU Energy Retail Company LLC
- Tractor Supply Co. of Texas LP
- Parrish Restaurants LTD.
- Amazon.com Services LLC
- Siran Investment Inc.

SEAGOVILLE PUBLIC LIBRARY

- Books, eBooks, Magazines, DVDs, Books on CD and online research databases
- Special programs throughout the year for all ages
- Interlibrary loan, computer stations and internet access
- Seagoville resident library cards are free

SCHOOLS

- Central Elementary School
- Seagoville Elementary School
- Seagoville North Elementary School
- Seagoville Middle School
- Seagoville High School
- Several Private Schools
- 13 Colleges/Universities within 20 miles including:
 - Cedar Vally College
 - Eastfield College
 - Richland College
 - University of North Texas at Dallas
 - Southern Methodist University

UTILITIES

- Water & Sewer
 - City of Seagoville (972) 287-2050
seagoville.us
- Electricity
 - Power to Choose (866) 797-4839
powertochoose.org
- Telephone
 - AT&T (800) 288-2020
att.com
- Cable/Satellite
 - DirectTV (877) 916-5137
directv.com
- Solid Waste and Recycling
 - Frontier Waste Solutions (888) 854-2905
frontierwaste.com

Zoning Districts

- AG, Agriculture
- R-1, Single Family Dwelling Unit
- R-2, Single Family Dwelling Unit
- R-3, Single Family Dwelling Unit
- R-4, Single Family Dwelling Unit
- R-5, Single Family Dwelling Unit
- D, Duplex Dwelling Unit
- TH, Townhome Dwelling District
- A, Apartment Dwelling District
- O, Office District
- LR, Local Retail District
- C, Commercial District
- LM, Light Manufacturing District
- PD, Planned Development District
- SUP, Special Use Permit

Other Map Features

- ▭ Seagoville City Limits
- ▭ Surrounding Cities
- ▭ Existing Parks
- ▭ Dallas County/Kaufman County Line
- ▭ Lakes and Ponds
- ▭ Streams

Revisions

Ordinance#	Description
01-11	C to C-SUP (112 Hall St)
15-11	Remove Town Center Overlay
12-12	PD to PDR-2 (1920 Hwy 175)
01-13	R-2 and R-5 to LR (Local Retail)
03-13	AG to LM (300 Environmental Way)
13-13	Repeal H/O US 175 Overlay
22-13	Remove Town Center Overlay
02-14	LR to LR-SUP (1510 N Hwy 175)
07-14	LR to LR-SUP (900 N Hwy 175)
07-15	R-5 to C (2314 N Hwy 175)
12-15	PD-LR-A to PD-LR-A3 (Malloy Bridge @ Hwy 175)
14-15	AG to PD (Lancaster & Shannon Loop)
23-15	LR to R-2 (620 Ard Rd)
04-16	LR to LR-SUP (317 E Malloy Bridge Rd)
23-2017	R-1 to PD (PD-1705) (NE corner of Seagoville Rd & Ard Rd)
10-2018	R-5 to LM at (301 W Simonds Road)
11-2018	LM to R-5 (300 W Farmers Rd)
12-2018	LM to R-5 (706 N Railroad Ave)
13-2018	LM to R-5 (116 W Farmers Rd)
20-2018	R-5 to LR (209 & 211 Ave B)
21-2018	R-5 to LR (208, 210 & 212 Ave B)
24-2018	LM to R-5 (301 N Watson St)
25-2018	R-5 to LM (401 W Simonds Rd)
30-2018	LM to R-5 (113 W Farmers Rd)
02-2019	PD-R2 (PD-17-03) to PD-R2 (PD-7-03A1) (Lancaster & Stark Rd)
17-2019	PD-R5 (PD-17-14) to PD-R-5 (PD-1-04A1)
22-2019	PD-R4 to R-4 (1917 Seagoville Rd)
23-2019	PD-R5 (PD-18-01) to PD-R-5 PD-18-01A1)
25-2019	R-4 to R-5 (106 West Farmers Road)
26-2019	LM to R-5 (108 W Farmers Rd)
31-2019	PD-500 to PD-19-01 (Fire Station #2)
33-2019	AG to PD Residential (PD-19-02) Lasater @ Wynnegate
34-2019	PD-A & PD-LR to PD-C (PD-19-03) (2110 N Hwy 175)
37-2019	PD-R-2 to PD-R-2 (PD-19-05) (408 E. Stark Rd)
06-2020	R-5 to PD-R5 (PD-20-01) (SW Corner of E Farmers Rd)
11-2020	PD-19-04 to PD-19-04A (835 Thedford)
12-2020	AG to R-5 (417 N Watson St)
13-2020	C to C (SUP) (2737 N Hwy 175)
19-2020	LM to PD-MU
02-2021	R-2 to AG (850 E Malloy Bridge Rd)
03-2021	LR to PD-A (PD-21-01) (Seagoville Rd & Hwy 175)
17-2021	C to R-5 (316 S Kaufman St)
26-2021	PD-R-5 (PD-20-02) to PD-R-5 PD-20-02-A1) (Simonds & Stark Rd)
27-2021	LR to LR (SUP) (611 N Hwy 175)
28-2021	R-5 to LM at (211 W Simonds Road)
29-2021	R-5/LM to O (O/LM) (615 N Kaufman St)
35-2021	AG to Mixed Use (PD-21-05)
05-2022	PD-13-01-A2 to PD-13-01-A3 (1706 S Hwy 175)
11-2022	R-5 to A (1803 E Seagoville Rd)
12-2022	R-5 to C (2310 N Hwy 175)
13-2022	PD-21-02 to PD-21-02-A
14-2022	Ag to PD-R-5 (PD-22-01)
22-2022	C to C-SUP (2806 Hwy 175)
23-2022	PD-MU (PD-20-03) to PD-MU (PD-20-03-A1)
01-2023	AG to LR corner 175 & Serv Rd 1389

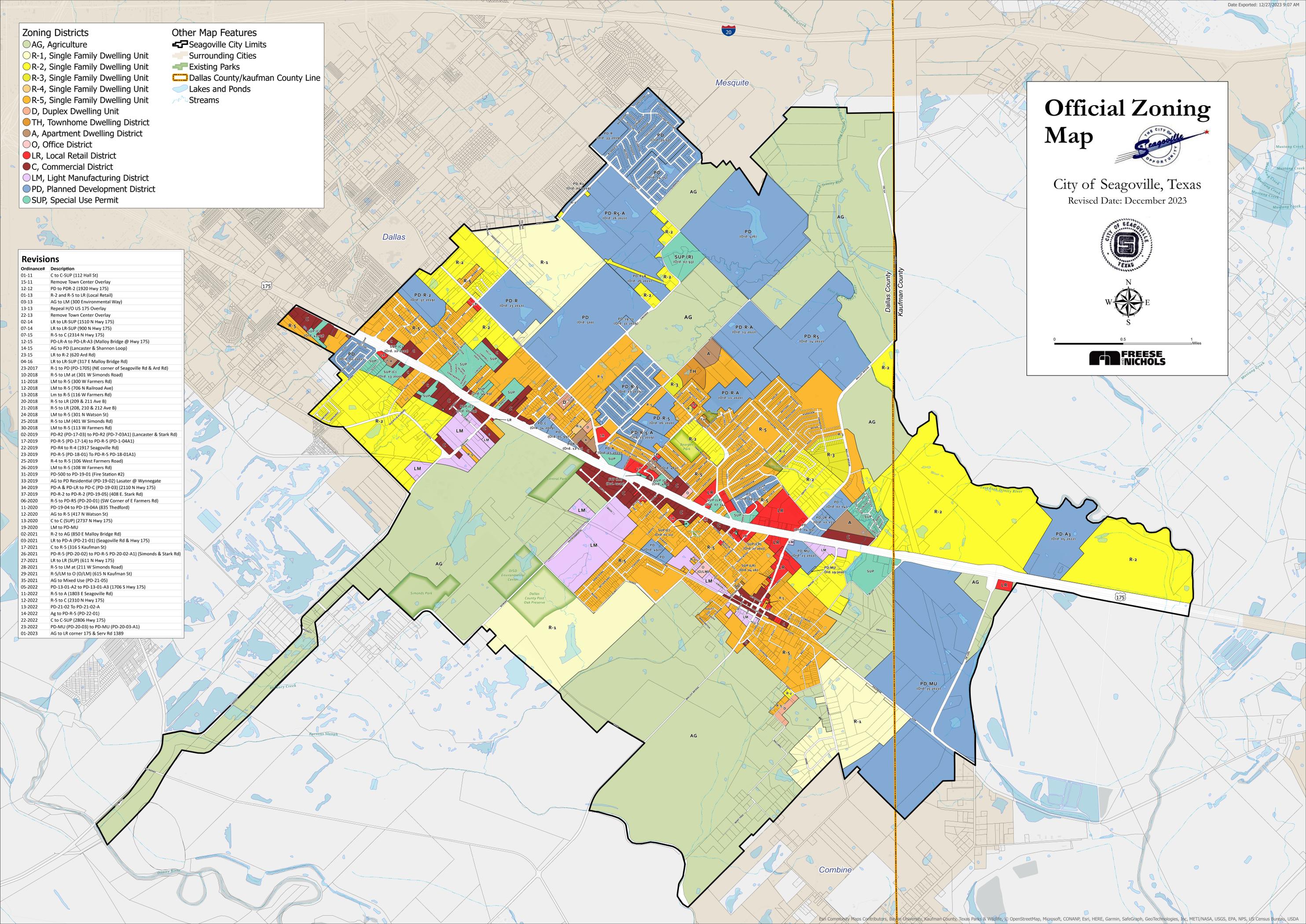
Official Zoning Map



City of Seagoville, Texas
Revised Date: December 2023









History Of Seagoville

Seagoville, a suburban residential community, is on State Highway 175 and the Southern Pacific line ten miles southeast of Mesquite in southeastern Dallas County. Interstate Highway 635, State Highway 75, and Interstate Highway 20 all skirt the community. Seagoville is on the original land grant of J. D. Merchant. One of the first recorded settlers in the area was Hugh L. Buchanan, who arrived in the 1860s. By 1867 John A. Brinegar had constructed a one-room log school with seats made of split logs. The early 1870s saw the arrival of the next group of settlers, which included the Cravens, Sorrells, Peaks, Moores, and Hawthornes, as well as the town's founder, T. K. Seago, who built a general store there in 1876. A community began to develop around the store, and in 1876 it was known as Seago.



In that year B. F. Peak built a cotton gin, and two years later the community's first Baptist church was completed. Freight was shipped and received from locks on the Trinity River. In 1880 Professor J. T. Doss constructed a new school, and in 1881 the Texas Trunk Railroad was completed through Seago; the area shipped cotton and alfalfa. The community secured a post office in 1881; this office was still open in the early 1990s. In 1885 the First Methodist Church was completed, and the community had a steam gristmill, a cotton gin, another general store, and a population of sixty, which included a teacher, a blacksmith, and a doctor. By 1890 Seago had a population of eighty-five, and another general merchandise store, established by J. L. Fly, supplied the area with farm implements. By 1902 Seago had a newspaper called *The Star*, which was edited by J. E. Laney. In 1908 the Trinity River flooded and caused considerable damage to the C. C. Cobb farm, one of

the largest in the state. In 1910 the community's first brick school was constructed; it had ten grades and fifteen students. That year the post office name was changed to Seagoville to avoid confusion with the town of Seago. Two years later Seagoville drilled an artesian well. In 1914 A. H. McWhorter and M. P. Hawthorne built eight brick buildings, one of which housed a movie theater. By that time the community had a population of 300, five general stores, five grocery stores, two hardware stores, two restaurants, two drugstores, a lumberyard, a blacksmith shop, a cotton gin, and a printer. Seagoville also had a Western Union office, local telephone service, the Seagoville News, and the Farmers Guaranty State Bank.

In 1925 Seagoville secured electrical service, and in 1926 it incorporated. Two years later a two-story high school was built, and by 1929 the population of the community had increased to 650.

During the [Great Depression](#), however, the number of businesses decreased from twenty-eight (in 1929) to twelve (1933). Closures included the Seagoville State Bank, which shut its doors in December 1932. During this period two new institutions provided income for the residents of Seagoville: a federal detention station, and the Seagoville Community Cannery (begun by the Reconstruction Finance Corporation). Seagoville began to develop again when the main office and warehouse of Gibson Discount Stores located there in 1938. By 1941 the number of rated businesses at Seagoville had increased to twenty-five and the population to 760. Seagoville at this time had seven grocery stores and service stations, five cafes, four beauty salons, three wholesale meat distributors, and two each of cotton gins, barbershops, garages, icehouses, and tobacco distributors. It also had numerous other businesses ranging from a laundry to a golf course. Public buildings included a city hall and a city jail, several schools, and a fire department. During [World War II](#) 290 of the 720 residents served in the armed forces, and the Seagoville Federal Correctional Institute was used by the United States Immigration and Naturalization Service to hold foreign-born people from the east and west coasts.

By 1948 the community had an estimated population of 2,000, forty-five businesses, and a second artesian water well. The economy was supported by the federal correctional institute, by local agricultural production, and by the Gibson Products Company, which manufactured shoe polish, drugs, and lotion. The community also had four churches and was still served by the Seagoville *News*. Banking was done in nearby Crandall. During the next two decades growth continued. In 1952 the second Seagoville State Bank opened, and three years later a new junior high school was built. In 1957 the community's high school burned down, forcing students to attend the Pleasant Grove High School until 1959, when Seagoville completed a new building. Five years later, when the local school district became part of the Dallas Independent School District, Seagoville had a population of 4,275 and 116 businesses.

In 1971 Seagoville was named "Small Town U.S.A." by the United States Marine Corps recruiting office, which subsequently shot a recruiting film entitled "Strictly On Your Own" in downtown Seagoville. In 1979 the community had a new sewage treatment plant and dedicated a new city hall and police substation. That year the community celebrated its 100th birthday. By 1990 Seagoville had a population of 8,969. In 1991 the population was reported as 9,100, and Seagoville had a six-member [mayor-council form of city government](#), twelve policemen, ten full-time firemen, and sixteen volunteer firemen. At that time the community had two elementary schools, one middle school, and one high school, with a total school population of 1,900. Seagoville also had a public library, seven churches, the Seagoville Federal Correctional Institute, and a United States Army reserve facility. In 2000 the population reached 10,823.

Citation

The following, adapted from the *Chicago Manual of Style*, 15th edition, is the preferred citation for this article.

Matthew Hayes Nall, "SEAGOVILLE, TX," *Handbook of Texas Online* (<http://www.tshaonline.org/handbook/online/articles/hfs05>), accessed August 11, 2011. Published by the Texas State Historical Association.



City Council

Lackey Stepper Sebastian

Mayor

Rick Howard

Place 1

Jose Hernandez

Place 2

Harold Magill

Mayor Pro-Tem

Place 3

Allen Grimes

Place 4

Jon Epps

Place 5

Executive Staff

Pat Stallings

City Manager

Cindy Brown

Assistant City Manager

Sara Egan

City Secretary

Gail French

Director of Finance

Ray Calverley

Police Chief

Todd Gilcrease

Fire Chief

Vivian Rawlings

Director of Library Services

Chris Ryan

Director of Public Works/Streets and Parks

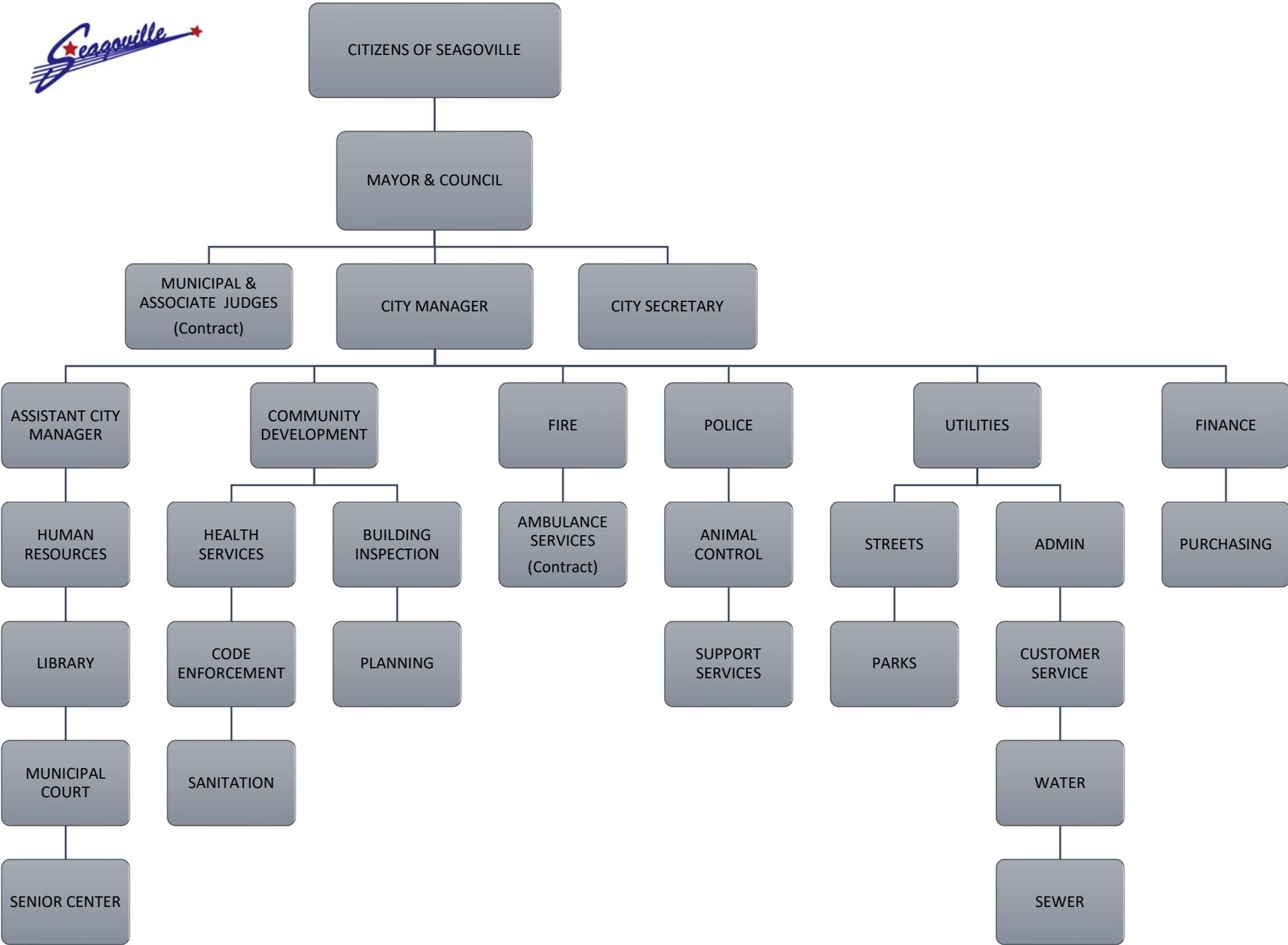
Bill Medina

Community Development Director

Mamata Bhandari

Director of Health & Code Compliance

ORGANIZATIONAL CHART



CITY MANAGER PAT STALLINGS

MAYOR LACKEY STEPPER SEBASTIAN



FY 2025 BUDGET CALENDAR

April 2, 2024 April 25, 2024	Staff Budget Discussion Deadline for FY 2024 Expenditure Projections	City Staff/SEDC
May 20, 2024 April 08 – May 27, 2024	Review of Mid-Year Projections and FYE Fund Balance Estimate Department Operating Budget Preparation, Changes to Fee Schedule	City Manager, Finance Director, City Council City Manager, Department Heads, Finance
June 2024	Budget Review – All Funds, SEDC and Fee Schedule	City Manager, Department Heads, Finance
June 20, 2024	SEDC Budget Workshop	City Manager, Finance, SEDC Board
June 27, 2024 or July 11th	SEDC Budget Approval	City Manager, Finance, SEDC Board
June, July 2024	Insurance Costs – TML and Health	Human Resources, Finance
July 29, 2024	General Fund and W&S Budget Workshop	City Manager, Finance, City Council
July 23, 2024	Certified Tax Roll	Dallas/Kaufman Appraisal Districts
August 5, 2024	Dallas County Tax Office submits completed “No New Revenue” and “Voter Approved” tax rate worksheets for entities for review and sign off.	Dallas County Tax Office
August 8, 2024	Budget Submitted to City Secretary	Finance
August 8, 2024	Provide notice on Website of tax rates, M&O and I&S balances and Debt obligation schedule	Finance
August 19, 2024	Present Budget to Council (Overview)	City Manager, Finance, City Council
August 19, 2024	Resolution Accepting Tax Roll, Present NNR and VA Tax Rates to Council; Hold a RECORD VOTE approving the proposed tax rate (this info has to be included in the notice of the tax rate hearing per Tax Code 26.06(c)) Announce Public Hearing on budget (Aug 28 th) and Tax Rates (Sept 11)	City Council
August 26, 2024	Publish notice of budget hearing (not later than 10 th day before budget hearing and not earlier than 30 th day before budget hearing per TLGC 102.0065)	City Secretary
September 09, 2024	Budget Hearing and Overview 1. Proposed Budget FY 2024 2. Hotel/Motel Budget At conclusion of hearing Council must take action to either adopt or postpone action on budget	City Manager, Finance Director, City Council
September 10, 2024	Provide notice of Public Hearing on Website for proposed tax rate	City Secretary, Finance
September 10, 2024	Publish Notice of Public Hearing on Tax Rate or Publish “Notice of Meeting to Vote/Adopt on Tax Rate “if proposed tax rate does not exceed NNR tax rate (Public hearing may not be before 5 th day after notice)	City Secretary, Finance
September 16, 2024	Adoption of Budget FY 2024, Separate ratification vote to adopt any budget that will raise total property tax revenue (TLGC 102.007(c), Hold Tax Rate Hearing, Adopt Tax Rate Hotel/Motel Budget and Grants, SEDC Budget	City Council
September 19, 2024	Send Signed Copy of Tax Rate Ordinance to Tax Assessor/Collector	Finance Director
October 1	Fiscal Year 2025 Begins	

City of Seagoville, Texas

Budget Policies

Procedures for preparing and adopting the annual budget

- A comprehensive annual budget will be prepared for all funds expended by the City.
- Appropriations lapse at year-end and may not be carried over to the following fiscal year. Multi-year capital projects will be funded by bond proceeds and have annually adopted budgets.
- The budget will be prepared in a clear manner to facilitate understanding by the citizens.
- All public hearings on the proposed budget and all budget workshops shall be open to the public.
- Copies of the proposed budget will be available to citizens in the City Public Library and the City Secretary's office will have copies available for review.
- The City Manager, prior to August 1st of each year, shall prepare and submit the budget, covering the next fiscal year, to the Council, which shall contain the below information. In preparing the budget, each employee, officer, board and department shall assist the City Manager by furnishing all necessary information.
 1. The City Manager's budget message shall outline the proposed financial policies for the next year with explanations of any change from previous years in expenditures and any major changes of policy and complete statement regarding the financial conditions of the City.
 2. An estimate of all revenue from taxes and other sources, including the present tax structure rates and property evaluation for the ensuing year.
 3. A carefully itemized list of proposed expenses by office, department, agency, employee and project for the budget year, as compared to actual expenses of the last ended fiscal year, and the present year-to-date.
 4. A description of all outstanding bond indebtedness, showing amount, purchaser, date of issue, rate of interest, and maturity date, as well as any other indebtedness which the City had incurred and which has not been paid.
 5. A statement proposing any capital expenditures deemed necessary for undertaking during the next budget year and recommended provisions for financing.

- The budget will provide for adequate maintenance of capital assets and or their orderly replacement.
- The responsibility of preparing and administering the budget belongs to the City Manager.
- A balanced budget is always required provided fund balances on hand in excess of City policy shall be considered part of the resources available for the purpose of ensuring a balanced budget each year.
- Prior to October 1, the budget is legally enacted by the City Council through passage of an ordinance.

Procedures for amending the annual budget

- After City Council adopts the budget, amendments are made through the budget adjustment process. Expenditures shall not exceed City Council appropriations at the fund level without formally amending the budget. During the fiscal year, the City Council may transfer funds allocated to a department to another department or re-estimate revenues or expenditures. The City Manager may transfer budgeted funds within a fund.

City of Seagoville, Texas

Basis of Budgeting and Accounting

The accounting and financial reporting treatment applied to a fund is determined by its “measurement focus.”

All governmental funds (i.e., General Fund, Special Revenue funds, etc.) are budgeted and accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. Operating revenues of governmental funds present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets.

Proprietary fund types, including enterprise funds (i.e., Water and Sewer), are accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and liabilities associated with the operation of these funds are included on the balance sheet. Fund equity (assets net of liabilities) is segregated into net investment in capital assets, and unrestricted net position components. Proprietary fund type operating statements present increases (revenues) and decreases (expenses) in net position.

Financial information is presented using the modified accrual basis of accounting for all governmental fund types and agency funds. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (when they become both measurable and available). “Measurable” means the amount of the transaction can be determined and “available” means the amount is collectible within the current accounting periods or soon enough thereafter to be used to pay liabilities of the current period. Ad valorem, franchise and sales tax revenues are recognized under the susceptible to accrual concept, since they are both measurable and available within 60 day after year end. Licenses and permits, charges for services (except for water and sewer billings), fines and forfeitures, and miscellaneous revenues are recorded as revenues when received in cash because they are generally not measurable until actually received. Expenditures are recorded when the related fund liability is incurred. Interest on general long-term debt is recorded as a fund liability when due or when amount have been accumulated in the debt service fund for payments to be made early in the following year.

The accrual basis of accounting is used in Proprietary Fund types, i.e., Enterprise Funds for financial reporting purposes. Under the full accrual basis of accounting, revenues and expenses are identified with a specific period of time, and are recorded as incurred, without regard to the date of receipt or payment of cash. For example, water and wastewater service charges are customarily recognized as revenues when billed, rather than at the time when the actual payment of the bill is received, in contrast to license and permit fees, which are recognized as revenues when payment is actually received in cash. This method of accounting is used for financial reporting purposes in the City’s comprehensive annual financial report; however, for budget presentation purposes, working capital is recognized as fund balance. Working capital, rather than unrestricted net position, is used to represent fund balance in Enterprise Funds (which is similar to using the modified accrual basis). Under the working capital approach, depreciation expense is not budgeted, and capital outlay and debt service principal are budgeted as expenses. Working capital is generally defined as the difference between current assets (e.g., cash and receivables, etc.) and current liabilities (e.g., accounts payable), and provides a more thorough analysis of proprietary fund reserves for budget purposes than does the presentation of net assets. In addition, budgeting capital outlay as an expense for budgetary purposes allows the proposed capital purchases to be reviewed and authorized by City Council.

City of Seagoville Financial Policies

Purpose Statement

The policies set forth below provide guidelines to enable the City staff to achieve a long-term, stable financial condition while conducting daily operations and providing services to the community. The City Manager and senior management follow these policies while developing the annual operating budget. The scope of these policies cover accounting, auditing, financial reporting, internal controls, fiscal, financial condition and reserve, revenue management, expenditure control and capital financing/debt management.

The long-range policies regarding financial management are as follows:

1. Exercise a discipline which allows the City to retain a sound financial condition.
2. Give recognition to the community's needs and ability to pay.
3. Strive to retain the best possible rating on bonds.

Accounting, Auditing and Financial Reporting

Accounting – The City's Director of Finance is responsible for establishing the chart of accounts and for properly recording financial transactions.

External Auditing – The City will be audited annually by outside independent accountants (auditors). The auditors must be a CPA firm and must demonstrate experience in the field of local government auditing. They must conduct the City's audit in accordance with generally accepted auditing standards and be knowledgeable in the Government Finance Officers Association (GFOA) Certificate of Achievement Program. The City will follow a five year rotation of outside independent auditors. The audited financial statements should be prepared within 180 days after the close of the fiscal year.

External Financial Reporting – The City will prepare and publish an Annual Comprehensive Financial Report (ACFR). The ACFR will be prepared in accordance with generally accepted accounting principles and will be presented annually to the Government Finance Officers Association (GFOA) for evaluation and awarding of the Certificate of Achievement for Excellence in Financial Reporting.

Interim Reporting – The Finance Department will prepare and issue timely reports on the City's fiscal status to the Mayor/Council and staff. This includes the following:

1. Monthly budget status reports to the City Manager and all Department Heads
2. Mid Year status report and fiscal year end projection of major funds (General and Water & Sewer funds)
3. Quarterly financial reports to Mayor and Council

Internal Controls

Written Procedures – The Director of Finance is responsible for developing written guidelines on accounting, cash handling and other financial matters which will be approved by the City Manager. The Finance Department will assist Department Directors, as needed, in tailoring such guidelines to fit each department's requirements.

Department Directors' Responsibility – Each Department Director is responsible to the City Manager to ensure that proper internal controls are followed throughout his or her department, that all guidelines on accounting and internal controls are implemented and that all independent auditor control recommendations are addressed.

Fiscal

Balanced Budget – Current available unrestricted operating revenue shall be sufficient to support current operating expenditures. Temporary shortages, or operating deficits, can and do occur, but they are not tolerated as extended trends. Measures are developed to provide additional revenue and/or reduced expenditures to eliminate operating deficits.

Long Range Planning – The budget process will be coordinated so as to identify major policy issues for City Council consideration in advance of the budget approval date so that proper decision analysis can be made.

Fixed Assets – Such assets will be reasonably safeguarded, properly accounted for and prudently used. The fixed asset inventory will be updated regularly.

Cash Management – The City's cash flow will be managed to maximize the investable cash in accordance with the City's investment policy.

Financial Condition and Reserve

Reserve Accounts – The General Fund unreserved undesignated fund balance should be adequate to handle unexpected decreases in revenues and a reasonable level for extraordinary unbudgeted expenditures. The General Fund balance policy should also be flexible enough to allow the City to weather economic downturns without raising taxes and/or reducing vital services. The General Fund is required to maintain a minimum 60-day reserve of budgeted expenditures.

City Enterprise Funds will compensate the General Fund for the general and administrative services thereby provided such as management, finance and personnel. The City will adopt annual utility rates which will generate revenues sufficient to cover operating expenses and meet the legal requirements of bond covenants. Rates will also fund adequate capital replacement of water distribution and sewerage collection systems. The Water and Sewer Fund is required to maintain a minimum of 60 days of budgeted expenses. These reserves are needed to protect against the possibility of temporary revenue shortfalls or unpredicted one-time expenditures.

Should either the General Fund reserve or the Water and Sewer Fund reserve fall below the minimum reserve requirement, revenue raising measures or expenditure reductions will be implemented to return the General Fund reserve and the Water and Sewer Fund reserve to the minimum level no later than the end of the following fiscal year.

Reserves (fund balance) will be used only for emergencies or to reduce balances in excess of current guidelines (60 days for the General Fund and 60 days for the Water and Sewer Fund), as long as they are spent for non-recurring items.

Revenue Management

Revenue Diversification – A diversified and stable revenue system will be maintained to shelter the City from short run fluctuations in any one revenue source.

Fees and Charges – The City will maximize utilization of user charges in lieu of property taxes for services that can be individually identified and where the costs are directly related to the level of service. There will be periodic review of fees and charges to ensure that fees provide adequate coverage of costs of service.

Use of One-time Revenues – One-time revenues will be used only for one-time expenditures. The City will avoid using temporary revenues to fund mainstream services.

Use of Unpredictable Revenue – The City will try to understand its revenue sources and enact consistent collection policies so that assurances can be provided that the revenue base will materialize according to budgets and plans. Use of unpredictable revenue will depend upon management’s determination whether the revenue is considered a one-time revenue or will recur annually.

Sufficiency – The benefits of revenue shall exceed the cost of producing the revenue.

Grants – Any potential grants shall be examined for matching requirements so that the source and availability of these funds may be determined before the grant application is made.

Utility Rates – The City shall review and adopt utility rates that shall generate revenues required to fully cover operating expenditures, meet the legal restrictions of all applicable bond covenants, and provide for an adequate level of working capital needs.

Expenditure Control

Appropriations – The City Manager’s level of budgetary control is at the fund level for all funds. Modifications within a respective fund’s operating categories (materials, supplies and services) and/or modifications within the personnel and capital categories may be made with the approval of the City Manager. When a budget amendment among funds is necessary, it must be approved by the City Council.

Purchasing – All purchases shall be in accordance with both the City’s purchasing policy and state law.

Prompt Payment – All invoices will be paid upon 30 days of receipt in accordance with state law. Procedures will be used to take advantage of all cost-effective purchase discounts. Payments will be processed to maximize the City’s investable cash.

Department Directors’ Responsibility - Each Department Director is held accountable for meeting program objectives and monitoring the use of budget funds expended to ensure compliance with the annual appropriated budget approved by the City Council.

Capital Financing and Debt Management

Debt Capacity, Issuance and Management – Long term debt will not be used for operating purposes. Capital projects financed through bond proceeds shall be financed for a period not to exceed the useful life of the project. When

appropriate, self-supporting revenues will pay debt service in lieu of property taxes. The Debt Service current fiscal year debt requirement shall not exceed debt service property tax, self-supporting revenue and balances carried forward from the prior year. Unspent capital project proceeds are transferred to debt service at the completion of the capital project.

The Finance Department will monitor all City debt annually with the preparation of the annual budget. The Finance Department will diligently monitor the City's compliance to its bond covenants. The Finance Department will maintain ongoing communications with bond rating agencies about the City's financial condition and follow a policy of full disclosure on every financial report. The City has and will continue to retain a Financial Advisor in connection with any debt issuance.

NOTE:

Adopted by Council August 28, 2023

CITY OF SEAGOVILLE, TEXAS

INVESTMENT POLICY

August 2024

CITY OF SEAGOVILLE, TEXAS INVESTMENT POLICY

PREFACE

It is the policy of the City of Seagoville (the “City”) that after allowing for the anticipated cash flow requirements of the City and giving due consideration to the safety and risks of investments, all available funds shall be invested in conformance with these legal and administrative guidelines to obtain a market rate of return.

Effective cash management is recognized as essential to good fiscal management. An active cash management and investment policy will be pursued to take advantage of investment interest as a viable and material source of revenue for City funds. The City’s portfolio shall be designed and managed in a manner responsive to the public trust and consistent with state and local law. The City will invest public funds in a manner that will provide the highest rate of return with the maximum security while meeting the daily cash flow demands of the City.

The City is required under the Public Funds Investment Act (Chapter 2256 of the Texas Government Code) to adopt a formal written Investment Policy for the investment of public funds. These policies serve to satisfy the statutory requirement (including but not limited to the Public Funds Investment Act, Chapter 2256 of the Texas Government Code [PFIA] and the Public Funds Collateral Act, Chapter 2257 of the Texas Government Code) to define, adopt and review a formal investment strategy and policy.

**CITY OF SEAGOVILLE
INVESTMENT POLICY
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LIST

SAMPLE CERTIFICATION

CURRENT AUTHORIZED DEALERS

1. PURPOSE. The purpose of this investment policy (the “Policy”) is to set forth specific investment policy and strategy guidelines for the City in order to achieve the goals of safety and liquidity and achieve a market rate of return in all investment activities. On an annual basis, the City Council shall review the investment strategy and policy and shall approve Policy revisions, if any, by formal resolution.

2. SCOPE. The Investment Policy shall govern the investment of all financial assets considered to be part of the City entity, managed as separately invested assets and includes the following funds or fund types:

General Fund – used to account for resources traditionally associated with government, which are not required to be accounted for in another fund.

Special Revenue Funds – used to account for the proceeds from specific revenue sources which are restricted to expenditures for specific purposes.

Debt Service Fund – used to account for resources to be used for the payment of principal, interest and related costs on general obligation debt.

Capital Projects Funds – used to account for resources to enable the acquisition or construction of major capital facilities which are not financed by enterprise funds, internal service funds, or trust funds.

Enterprise Funds – used to account for operations that are financed and operated in a manner similar to private business enterprises.

This policy does not include funds governed by approved trust agreements, or assets administered for the benefit of the City by outside agencies under retirement or deferred compensation programs. Additionally, bond funds (including debt service and reserve funds) are governed by bond ordinances and are subject to the provisions of the Internal Revenue Code and applicable federal regulations governing the investment of bond proceeds.

3. INVESTMENT STRATEGY. The City maintains a comprehensive and proactive cash management program that is designed to monitor and control all City funds to ensure maximum utilization and yield a market rate of return. The basic and underlying strategy of this program is that all of the City’s funds are earning interest. It is the responsibility and obligation of the City to maintain a flexible approach and be prepared to modify the investment strategy as market conditions dictate. The investment strategy described is predicated on conditions as now exist and are subject to change. The investment strategy emphasizes low credit risk, diversification, and the management of maturities. The strategy also considers the expertise and time constraints of the investment officers. The allowable investment instruments as defined in Section 6 of this Policy reflect the avoidance of credit risk. Diversification refers to dividing investments among a variety of securities offering independent returns. This strategy uses local government investment pools to achieve diversification (PFIA 2256.005 (b)(3)). The management of maturities refers to structuring the maturity dates of the direct investments so that investments mature as cash needs require.

3.1 The primary investment strategy and objectives of the City as specified in this Policy (See Section 4.) are listed below, in their order of importance:

- Safety and preservation of principal (PFIA 2256.005(b)(2));
- Maintenance of sufficient liquidity to meet operating needs (PFIA 2256.005 (b)(2); and
- Achieve a market rate of return on the investment portfolio (PFIA 2256.005 (b)(3))

3.2 The list of investments authorized by this Policy intentionally excludes some investments allowed by state law. The restrictions limit possible credit risk and provide the maximum measure of safety. Within the investment objectives, the investment strategy is to utilize authorized investments for maximum advantage to the City. To increase the interest earnings

for funds identified as being available for investment over longer periods of time based upon a cash requirements projection, the City will consider the following strategies:

3.2.1 **Strategy No. 1. - Diversification** Diversifying the City's investment opportunities through the use of local government investment pools as authorized by the City Council. An investment pool is an entity created to invest public funds jointly on behalf of its participants and whose investment objectives in order of priority match those objectives of the City. Funds are usually available from investment pools on a same-day basis, meaning the pools have a high degree of liquidity. Because of the size and expertise of their staff, investment pools are able to prudently invest in a variety of the investment types allowed by state law. In this manner, investment pools achieve diversification. Funds that may be needed on a short-term basis but that are in excess of the amount maintained at the depository bank are available for deposit in investment pools.

3.2.2 **Strategy No. 2. - Ladder** Building a ladder of Investment Policy authorized securities with staggered maturities for all or part of the longer-term investable funds. The benefits of this ladder approach include the following:

- It is straight-forward and easily understood;
- It represents a prudent diversification method;
- All investments remain within the approved maturity horizon;
- It will normally allow the City to capture a reasonable portion of the yield curve; and
- It provides predictable cash flow with scheduled maturities and reinvestment opportunities.

3.2.3. **Strategy No. 3. – Investment Management Firm** At this time, the City does not use an investment management firm. Should the City determine a need, the following strategy will apply:

Pursuant to the Public Funds Investment Act (Texas Government Code 2256.003(4)(b)), the City may, at its discretion, contract with an investment management firm registered under the Investment Advisors Act of 1940 (15 U.S.C. Section 80b-1 et seq.) or with the State Securities Board to provide for investment and non-discretionary management of its public funds or other funds under its control.

An appointed Investment Advisor shall act solely in an advisory and administrative capacity, within the guidelines of this Investment Policy. At no time shall the advisor take possession of securities or funds or otherwise be granted discretionary authority to transact business on behalf of the City. Any contract awarded by the City Council for investment advisory services may not exceed two years, with an option to extend by mutual consent of both parties (PFIA 2256.003(4)(b)).

Duties of the Investment Advisor shall include, but not be limited to, assistance in purchasing securities, securities clearance, producing required reports, pricing the portfolio, performing due diligence on broker/dealers, market monitoring and economic review.

Any Investment Advisor contracted by the City shall abide by the *Prudent Expert Rule*, whereby investment advice shall, at all times, be given with the judgment and care, under

circumstances then prevailing, which persons paid for their special prudence, discretion and intelligence in such matters exercise in the management of their client's affairs, not for speculation by the client or production of fee income by the advisor or broker, but for investment by the client with emphasis on the probable safety of the capital while considering the probable income to be derived.

3.2.4. **Strategy No. 4. – Fund Investment Strategy** The City will maintain portfolio(s) that utilize four specific investment strategy considerations designed to address the unique characteristics of the fund group(s) represented in the portfolio(s):

3.2.4.1 Investment strategies for general fund and enterprise funds have as their primary objective to assure that anticipated cash flows are matched with adequate investment liquidity. The secondary objective is to create a portfolio that will experience minimal volatility during economic cycles through diversification by security type, maturity date and issuer. All security types, as authorized by this policy, are considered suitable investments for the aforementioned funds.

3.2.4.2 Investment strategies for debt service funds shall have as the primary objective the assurance of investment liquidity adequate to cover the debt service obligation on the required payment date(s). These funds have predictable payment schedules. Therefore, investment maturities shall not exceed the anticipated cash flow requirements.

3.2.4.3 Investment strategies for debt service reserve funds shall have as the primary objective the ability to generate a dependable revenue stream to the appropriate debt service fund. Managing the Debt Service Reserve Fund's portfolio maturities to not exceed the call provisions of the bond issue will reduce the investment's market risk if the City's bonds are called and the reserve fund liquidated. No investment maturity shall exceed the final maturity of the bond issue.

3.2.4.4 Investment strategies for special projects or capital projects funds will have as their primary objective to assure that anticipated cash flows are matched with adequate investment liquidity. Market conditions and arbitrage regulations will influence the investment of capital project funds.

3.2.5 **Strategy No. 5 - Hold until Maturity.** The strategy of the City is to maintain sufficient liquidity in its portfolio so that it does not need to sell a security prior to maturity. Should it become necessary to sell a security prior to maturity, where the sale proceeds are less than the current book value, the prior written consent of the City Manager must be obtained. Securities may be sold prior to maturity by the Investment Officer at or above their book value at any time. The result of all sales of securities prior to maturity shall be reported to the City Manager within two business days of the sale. The report shall provide the amount of proceeds from the sale, including accrued interest to the date of sale, less the current book value and the dollar amount of gain on the sale.

3.2.6 **Strategy No. 6 - Depository Bank Relationships.** This Policy shall further seek to maintain good depository bank relationships while minimizing the cost of banking services. The City will seek to maintain a depository contract that will be managed to a level that minimizes the cost of the banking relationship to the City, while allowing the City to earn an appropriate return on idle demand deposits.

3.2.7 **Strategy No. 7 - Maximizing Investable Cash Balances.** Procedures shall be established and implemented in order to maximize investable cash by decreasing the

time between the actual collection and the deposit of receipts, and by the controlling of disbursements.

4. INVESTMENT OBJECTIVES. Funds of the City shall be invested in accordance with all applicable Texas statutes, this Policy and any other approved, written administrative procedures. The four objectives of the City's investment activities shall be as follows (in the order of priority):

4.1 **Suitability.** Understanding the suitability of the investment to the financial requirements of the City is important. Any investment eligible in the Investment Policy is suitable for all City funds.

4.2 **Safety of Principal.** Safety of principal invested is the foremost objective in the investment decisions of the City. Each investment transaction shall seek to ensure the preservation of capital in the overall portfolio. The risk of loss shall be controlled by investing only in authorized securities, as defined in this Policy, by qualifying the financial institutions with whom the City will transact business and through portfolio diversification. Safety is defined as the undiminished return of the principal on the City's investments.

4.3 **Liquidity.** The investment portfolio shall be managed to maintain liquidity to ensure that funds will be available to meet the City's cash flow requirements and by investing in securities with active secondary markets. Investments shall be structured in such a manner as to provide the liquidity necessary to pay obligations as they become due. A security may be liquidated prior to its stated maturity to meet unanticipated cash requirements, or to otherwise favorably adjust the City's portfolio, in accordance with Section 2.2.5 above.

4.4 **Marketability.** Securities with active and efficient secondary markets are necessary in the event of an unanticipated cash requirement.

4.5 **Diversification.** Investment maturities shall be staggered throughout the budget cycle to provide cash flow based on the anticipated needs of the City. Diversifying the appropriate maturity structure will reduce market cycle risk.

4.6 **Market Rate-of-Return (Yield).** The City's investment portfolio shall be designed to optimize a market rate-of-return on investments consistent with risk constraints and cash flow requirements of the portfolio. The investment portfolio shall be managed in a manner that seeks to attain a market rate of return throughout budgetary and economic cycles. The City will not attempt to consistently attain an unrealistic above market rate-of-return, as this objective will subject the overall portfolio to greater risk. Therefore, the City's rate of return objective is secondary to those of safety and liquidity. Rate of return (yield) is defined as the rate of annual income return on an investment, expressed as a percentage.

5. INVESTMENT RESPONSIBILITY. As provided in this policy, the daily operation and management of the City's investments are the responsibility of the following person(s).

5.1 **Delegation of Authority.** The City Manager and the Director of Finance are authorized to deposit, withdraw, invest, transfer or manage in any other manner the funds of the City. Management responsibility for the investment program is hereby delegated to the Director of Finance, who shall establish written procedures for the operation of the investment program, consistent with this Policy. Such procedures shall include explicit delegation of authority to persons responsible for investment transactions. All persons involved in investment activities will be referred to in this Policy as "Investment Officers", pursuant to Texas Government Code 2256.005(f). No person may engage in an investment transaction except as provided under the terms of this Policy and the procedures established by the Director of

Finance. The Director of Finance shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate Investment Officials. The system of controls shall be designed to provide reasonable assurance that the assets of the City are protected from loss, theft or misuse. The concept of reasonable assurance recognizes that:

- (1) the cost of a control should not exceed the benefits likely to be derived; and
- (2) the valuation of costs and benefits requires estimates and judgments by management.

Commitment of financial and staffing resources in order to maximize total return through active portfolio management shall be the responsibility of the City Council.

5.2 Prudence. The standard of prudence to be applied by the Investment Officer shall be the "prudent person" rule (as set forth in Texas Government Code 2256.006(a-b), which states, "investments shall be made with judgment and care, under prevailing circumstances, that a person of prudence, discretion and intelligence would exercise in the management of the person's own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived." In determining whether the Investment Officer has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration the following:

- 5.2.1 the investment of all funds over which the Investment Officer had responsibility rather than a consideration as to the prudence of a single investment; and
- 5.2.2 whether the investment decision was consistent with the written investment Policy and procedures of the City.

5.3 Due Diligence. The Investment Officer acting in accordance with written policies and procedures and exercising due diligence, shall not be held personally responsible for a specific security's credit risk or market price changes, provided that these deviations are reported in a timely manner and that appropriate action is taken to control adverse developments.

5.4 Ethical Standards and Conflicts of Interest. All City Investment Officers having a direct or indirect role in the investment of City funds shall act as custodians of the public trust avoiding any transaction which might involve a conflict of interest, the appearance of a conflict of interest, or any activity which might otherwise discourage public confidence. Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair the ability to make impartial investment decisions. An Investment Officer who has a personal business relationship with the depository bank or with any entity seeking to sell an investment to the City shall file a statement disclosing that personal business interest. An Investment Officer has a personal business relationship with a business organization if any one of the following three conditions are met:

- a. The Investment Officer owns 10% or more of the voting stock or shares of the business organization or owns \$5,000 or more of the fair market value of the business organization.
- b. Funds received by the Investment Officer from the business organization exceed 10% of the investment officers' gross income for the prior year.

- c. The Investment Officer has acquired from the business organization during the prior year investments with a book value of \$2,500 or more for their personal account (Texas Government Code 2256.005 (i)(1-3)).

5.5 An Investment Officer who is related within the second degree of affinity or consanguinity to an individual seeking to sell an investment to the City shall file a statement disclosing that relationship. A statement required under this subsection must be filed with the Texas Ethics Commission and the City Council.

5.6 Investment Training. The Investment Officers shall attend at least one training session of at least ten (10) hours relating to the officer's responsibility under the Public Funds Investment Act within twelve (12) months after assuming duties and attend an investment training session not less than once every two years, receiving an additional eight (8) hours of training. Such training from an independent source shall be approved by the City Council and endorsed by one or more of the following entities: the Government Finance Officers Association of Texas, the Government Treasurers Organization of Texas, the Texas Municipal League, the North Central Texas Council of Governments, or the University of North Texas Center for Public Management (Texas Government Code 2256.008).

6. AUTHORIZED INVESTMENTS. As stated previously, safety of principal is the primary objective in investing public funds and can be accomplished by limiting two types of risk — credit risk and interest rate risk. Credit risk is the risk associated with the failure of a security issuer or backer to repay principal and interest in full. Interest rate risk is the risk that the value of a portfolio will decline due to an increase in the general level of interest rates. In order to provide for safety of principal as the City's primary objective, only certain investments are authorized as acceptable investments for the City. The following list of authorized investments for the City intentionally excludes some investments authorized by law. These restrictions are placed in order to limit possible risk and provide the maximum measure of safety to City funds.

6.1 Authorized and Acceptable Investments. The authorized list of investment instruments are as follows:

- (1) Obligations (including letters of credit) of the United States or its agencies and instrumentalities.
- (2) Direct obligations of the State of Texas, or its agencies and instrumentalities.
- (3) Other obligations, the principal of and interest on which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, the State of Texas or the United States or their respective agencies and instrumentalities, including obligations that are fully guaranteed or insured by the Federal Deposit Insurance Corporation or by the explicit full faith and credit of the United States.
- (4) Collateralized Certificates of Deposit. A certificate of deposit issued by a depository institution that has its main office or a branch office in the state and is:
 - guaranteed or insured by the Federal Deposit Insurance Corporation or its successor or the National Credit Union Share Insurance Fund or its successor;
 - secured by obligations that are described by Section 2256.009(a) of the Public Funds Investment Act, including mortgage-backed securities directly issued by a federal agency or instrumentality, but excluding those mortgage backed securities of the nature described in Section 2256.009(b) of the Act; or

- secured in any other manner and amount provided by law for deposits of the City.

This depository shall act as the custodian for the various certificates on behalf of the City.

(5) Eligible Local Government Investment Pools. Public funds investment pools which invest in instruments and follow practices allowed by the current law as defined in Section 2256.016 of the Texas Government Code, provided that:

- the investment pool has been authorized by the City Council;
- the pool shall have furnished the Investment Officer an offering circular containing the information required by Section 2256.016(b) of the Texas Government Code;
- the pool shall furnish the Investment Officer investment transaction confirmations with respect to all investments made with it;
- the pool shall furnish to the Investment Officer monthly reports containing the information required under Section 2256.016(c) of the Texas Government Code;
- the pool is continuously rated no lower than “AAA” or “AAA-m” or an equivalent rating by at least one nationally recognized rating service;
- the pool marks its portfolio to market daily;
- the pool’s investment objectives shall be to maintain a stable net asset value of one dollar (\$1.00); and
- the pool’s investment philosophy and strategy are consistent with this Policy.

(6) Regulated No-Load Money Market Mutual Funds. These investments are authorized, under the following conditions:

- the money market mutual fund is registered with and regulated by the Securities and Exchange Commission;
- the fund provides the City with a prospectus and other information required by the Securities Exchange Act of 1934 or the Investment Company Act of 1940;
- the fund has a dollar-weighted average portfolio maturity of ninety (90) days or less;
- the investment objectives include the maintenance of a stable net asset value of one dollar (\$1.00) per share; and
- the fund is continuously rated no lower than "AAA" or an equivalent rating by at least one nationally recognized rating service.

The City may not invest funds under its control in an amount that exceeds 10% of the total assets of any individual money market mutual fund.

(7) Repurchase Agreements, Reverse Repurchase Agreements, Bankers' Acceptances, Commercial Paper. These investments are authorized for the City only to the extent that they are contained in the portfolios of approved public funds investment pools in which the City invests, or as otherwise provided below.

- The direct investment in reverse repurchase agreements, bankers' acceptances, and commercial paper by the City is not authorized.
- Fully flexible repurchase agreements are authorized in this Policy, to the extent authorized under the Public Funds Investment Act (Texas Government Code 2256.001). The use of flex repos shall be limited to the investment of bond proceeds and the maturity date of any such agreement shall not exceed the expected proceeds draw schedule.

6.2 Investment Instruments NOT Authorized. The following instruments are eligible for investment by local government according to state law, but they have been intentionally prohibited for the City by this Policy: mortgage-related obligations, guaranteed investment contracts, options, financial futures contracts and, day trading of long-term securities. In addition to these restricted investments, state law specifically prohibits investment in the following securities:

- (1) Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal.
- (2) Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest.
- (3) Collateralized mortgage obligations that have a stated final maturity date of greater than ten years.
- (4) Collateralized mortgage obligations, the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.

7. DIVERSIFICATION. Diversification of investment instruments shall be utilized to avoid incurring unreasonable risks resulting from over-concentration of investments in a specific maturity, a specific issue, or a specific class of securities. With the exception of U.S. Government securities, as authorized in this Policy, and authorized local government investment pools, no more than fifty percent (50%) of the total investment portfolio will be invested in any one security type. Diversification of the portfolio considers diversification by maturity dates and diversification by investment instrument.

7.1 Diversification by Maturities. The longer the maturity of investments, the greater their price volatility. Therefore, it is the City's policy to concentrate its investment portfolio in shorter-term securities in order to limit principal risks caused by change in interest rates. The City will attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, the City will not directly invest in securities maturing more than two (2) years from the date of purchase. However, the above-described obligations, certificates, or agreements may be collateralized using longer date instruments. The City shall diversify the use of investment instruments to avoid incurring unreasonable risks inherent in over-investing in specific instruments, individual financial institutions or

maturities. Maturity scheduling shall be managed by the Investment Officer so that maturities of investments shall be timed to coincide with projected cash flow needs.

7.2 Diversification by Investment Instrument. Diversification by investment instrument shall not exceed the following guidelines for each type of instrument:

	<u>Percentage of Portfolio (Maximum)</u>
U.S. Treasury Obligations	100%
U.S. Government Agency Securities and Instrumentalities of Government-Sponsored Corporations	80%
Authorized Local Government Investment Pools	100%
Fully Collateralized Certificates of Deposit	50%
SEC-Regulated No-Load Money Market Mutual Funds	10%

7.3 The City shall invest local funds in investments yielding a market rate-of-return while providing necessary protection of the principal consistent with the operating requirements of this section or written policies.

8. AUTHORIZED FINANCIAL DEALERS AND INSTITUTIONS. At this time, the City does use Brokers or Dealers. Should the City determine a need for additional brokers or dealers, the following procedures and requirements will apply:

Financial institutions (federally insured banks) with and through whom the City invests shall be state or national banks domiciled in this state. No public deposit shall be made except in a qualified public depository as established by state laws. Brokers/Dealers authorized to provide investment services to the City may include only those authorized by the City Council. All banking services will be governed by a depository contract awarded by the City Council. In addition, the Director of Finance shall maintain a list of authorized security brokers/dealers, and investment pools that are authorized by the City Council.

8.1 All financial institutions with whom the City does business must supply the following as appropriate: (1) audited financial statements; (2) proof of National Association of Securities Dealers (NASD) certification; (3) proof of state registration and completed broker/dealer questionnaire; (4) certification of having read the City's investment policy signed by a qualified representative of the organization, acknowledging that the organization has implemented reasonable procedures and controls in an effort to preclude imprudent investment activities arising out of investment transactions conducted between the City and the organization.

8.2 An annual review of the financial condition and registration of qualified bidders will be conducted by the Director of Finance. The review may include, but is not limited to, review of rating agency reports, review of call reports, and analyses of management, profitability, capitalization, and asset quality. Financial institutions and brokers/dealers desiring to conduct business with the City shall be required to provide any financial data requested by the City Manager or the Investment Officer. Upon completion of the annual review by the Director of Finance, the financial institutions and brokers/dealers desiring to conduct business with the City shall be approved by the City Council.

8.3 Selection criteria for federally insured financial institutions shall include the following: (1) the financial institution must be insured by the FDIC and (2) the financial institution must be incorporated under the laws of the State of Texas or of the United States of America.

8.4 The Investment Officer of the City is responsible for monitoring the investments made by a financial institution and/or broker/dealer to determine that they are in compliance with the provisions of the Investment Policy.

9. DELIVERY VERSUS PAYMENT. It is the policy of the City that all security transactions entered into with the City shall be conducted on a "**DELIVERY VERSUS PAYMENT**" (DVP) basis through the Federal Reserve System. By doing this, City funds are not released until the City has received, through the Federal Reserve wire, the securities purchased. The City shall authorize the release of funds only after receiving notification from the safekeeping bank that a purchased security has been received in the safekeeping account of the City. The notification may be oral, but shall be confirmed in writing (Texas Government Code 2256.005(b)(4)(e)).

10. COMPETITIVE BIDDING. It is the policy of the City to require competitive bidding for all individual security purchases and sales, excluding transactions with money market mutual funds, local government investment pools and when issued (new) securities, which are deemed to be made at prevailing market rates.

11. SAFEKEEPING AND COLLATERALIZATION.

11.1 **Safekeeping.** All securities owned by the City shall be held by its safekeeping agent, except the collateral for bank deposits. The collateral for bank deposits will be held in the City's name in the bank's trust department, or alternatively, in a Federal Reserve Bank account in the City's name, or a third-party bank, at the City's discretion. Original safekeeping receipts shall be obtained and held by the City. The City shall contract with a bank or banks for the safekeeping of securities either owned by the City as part of its investment portfolio or held as collateral to secure time deposits.

11.2 **Collateralization.** Consistent with the requirements of the Public Funds Collateral Act, it is the policy of the City to require full collateralization of all city funds on deposit with a depository bank. The market value of the investments securing the deposit of funds shall be at least equal to the amount of the deposits of funds reduced to the extent that the deposits are insured by the Federal Deposit Insurance Corporation (FDIC). Securities pledged as collateral shall be held in the City's name, in a segregated account at the Federal Reserve Bank/Federal Home Loan Bank or by an independent third party with whom the City has a current custodial agreement. The agreement is to specify the acceptable investment securities as collateral, including provisions relating to possession of the collateral, the substitution or release of investment securities, ownership of securities, and the method of valuation of securities. The safekeeping agreement must clearly state that the safekeeping bank is instructed to release purchased and collateral securities to the City in the event the City has determined that the depository bank has failed to pay on any matured investments in certificates of deposit or has determined that the funds of the City are in jeopardy for whatever reason, including involuntary closure or change of ownership. A clearly marked evidence of ownership, e.g., safekeeping receipt, must be supplied to the City and retained by the City. The Investment Officer must be notified in writing of release of collateral or substitution of securities. Financial institutions serving as City depositories will be required to sign a "Depository Agreement" with the City and the City safekeeping agent. The collateralized deposit portion of the agreement shall define the City's rights to collateral in the event of default, bankruptcy, or closing and shall establish a perfected security interest in compliance with Federal and State regulations, including:

- the Agreement must be in writing;
- the Agreement has to be executed by the Depository and the City contemporaneously with the acquisition of the asset;

- the Agreement must be approved by the Board of Directors of the Loan Committee of the Depository and a copy of the meeting minutes must be delivered to the City; and
- the Agreement must be part of the Depository's "official record" continuously since its execution.

11.2.1 The City may accept the following securities as collateral for bank deposits (V.T.C.A., Government Code, Section 2256.001, et. seq, formerly Article 842a-2, Section 2, V.T.C.S., as amended);

- FDIC and FSLIC insurance coverage;
- A bond, certificate of indebtedness, or Treasury Note of the United States, or other evidence of indebtedness of the United States that is guaranteed as to principal and interest by the United States;
- Obligations, the principal and interest on which are unconditionally guaranteed or insured by the State of Texas;
- A bond of the State of Texas or of a county, city, or other political subdivision of the State of Texas having been rated as investment grade (investment rating no less than "A" or its equivalent) by a nationally recognized rating agency with a remaining maturity of ten years or less;
- Surety Bonds that meet the requirements of the Public Funds Investment Act; or
- Federal Home Loan Bank Letters of Credit as defined by Chapter 116, Subchapter C of the Local Government Code and by Chapter 726, Acts of the 67th Legislature, Regular Session, 1981 (Article 2529b-1, Vernon's Texas Civil Statutes).

11.2.2 For certificates of deposit and other evidences of deposit, collateral shall be at 102% of market or par, whichever is lower. The market value of collateral will always equal or exceed the principal plus accrued interest of deposits at financial institutions.

11.2.2 Financial institutions, with which the City invests or maintains other deposits, shall provide monthly, and as requested by the Investment Officer, a listing of the collateral pledged to the City, marked to current market prices. The listing shall include total pledged securities itemized by name, type, description, par value, current market value, maturity date, and Moody's or Standard & Poor's rating, if applicable. The City and the financial institution shall jointly assume the responsibility for ensuring that the collateral is sufficient. All collateral shall be subject to inspection and audit by the Director of Finance, or designee, as well as the City's independent auditors.

12. INTERNAL CONTROL. The Director of Finance shall establish a system of written internal controls, which shall be reviewed annually by independent auditors. The controls shall be designed to prevent loss of public funds due to fraud, error, misrepresentation, unanticipated market changes, or imprudent actions. The internal controls are to be reviewed annually in conjunction with an external independent audit. This review will provide assurance of compliance with policies and procedures as specified by this Policy. The City, in conjunction with its annual financial audit, shall perform a compliance audit of management controls and adherence to the City's established investment policy.

13. PERFORMANCE. The City's investment portfolio shall be designed to obtain a market rate of return on investments consistent with risk constraints and expected cash flow of the City. The benchmark for performance that is appropriate for the City's cash flow cycle will be TexPool (a local government investment pool).

14. REPORTING. The Director of Finance shall submit a signed quarterly investment report that summarizes current market conditions, economic developments and anticipated investment conditions. The report shall summarize investment strategies employed in the most recent quarter, and describe the portfolio in terms of investment securities, maturities, risk characteristics, and shall explain the total investment return for the quarter.

14.1 Annual Report. Within 60 days of the end of the fiscal year, the Director of Finance shall present an annual report on the investment program and investment activity. This report may be presented as a component of the fourth quarter report to the City Manager and City Council. The reports prepared by the Director of Finance shall be formally reviewed at least annually by an independent auditor, and the result of the review shall be reported to the City Council by that auditor.

14.2 Methods. The quarterly investment report shall include a succinct management summary that provides a clear picture of the status of the current investment portfolio and transactions made over the past quarter. This management summary will be prepared in a manner that will allow the City to ascertain whether investment activities during the reporting period have conformed to the investment policy. The report will be prepared in compliance with generally accepted accounting principles. The report will be provided to the City Manager and City Council. The report will include the following:

- A listing of individual securities held at the end of the reporting period. This list will include the name of the fund for which each individual investment was acquired;
- Unrealized gains or losses resulting from appreciation or depreciation by listing the beginning and ending book and market value of securities for the period. Market values shall be obtained from financial institutions or portfolio reporting services independent from the broker/dealer from which the security was purchased;
- Additions and changes to the market value during the period;
- Fully accrued interest for the reporting period;
- Average weighted yield to maturity of portfolio on entity investments as compared to applicable benchmarks;
- Listing of investments by maturity date;
- The percentage of the total portfolio which each type of investment represents; and
- Statement of compliance of the City's investment portfolio with State Law and the investment strategy and policy approved by the City Council.

15. INVESTMENT POLICY ADOPTION AND AMENDMENT. The City's Investment Policy shall be adopted and amended by resolution of the City Council only. The City's written policies and procedures for investments are subject to review not less than annually to stay current with changing laws, regulations and needs of the City. Any changes or modifications to this Investment Policy, if any, shall be approved, and adopted by a formal resolution of the City Council.

GLOSSARY OF TERMS

The Investment Policy contains specialized and technical terminology that is unique to cash management and investment activities. The following glossary of terms is provided to assist in understanding these terms.

Affinity. Related through marriage.

Agencies. See U.S. Agency securities.

Bankers' Acceptances. A draft or bill of exchange accepted by a bank or trust company. The accepting institution guarantees payment of the bill, as well as the issuer. When discounted and sold in the secondary market, bankers' acceptance becomes a short-term investment alternative.

Book Value. The cost of security as recorded in the City's accounting records. For purposes of evaluating a sale of a security, it is a function of the original cost, the amortization of premium or discount, and the accrued interest. Specifically, it is the face value of the security plus the accrued interest plus any unamortized premium or minus any unamortized discount. Book value is often compared to market value, which is defined below.

Broker. A person or company that, for a fee or commission, brings buyers and sellers of securities together.

Certificate of Deposit. A time deposit with a specific maturity evidenced by a certificate.

Collateral. In general, assets which one party pledges as a guarantee of performance. Specifically, securities pledged by a bank to secure deposits of public monies. In the event of bank failure, the securities become the property of the public entity.

Collateralized Mortgage Obligations (CMO's). Securities based on a pool of home mortgages.

Commercial Paper. An unsecured promissory note issued primarily by corporations for a specific amount and maturing on a specific day. The maximum maturity for commercial paper is 270 days, but most frequently maturities do not exceed 30 days. Almost all commercial paper is rated by a rating service.

Consanguinity. Related by blood.

Coupon. The annual rate of interest that a bond's issuer promises to pay the bondholder on the bond's face value. Also, a certificate attached to a bond indicating interest due on a payment date.

Credit Risk. The uncertainty that the principal amount of an investment will be returned without loss of value to the default of the borrower.

CUSIP. A unique security identification number assigned to securities maintained and transferred on the Federal Reserve book-entry system.

Dealer. A person or company that endeavors to profit from buying and selling investments for its own account.

Delivery Versus Payment (DVP). A method of delivering securities that requires the simultaneous exchange of the security and the payment. It provides a safeguard against paying for securities before they are received.

Demand Deposits. Deposits at a financial institution that are available to the depositor upon the depositor's demand.

Depository Bank. The primary bank of the City. The relationship between the depository bank and the City is governed by

state law and by a depository contract that is approved by the City Council.

Discount. The difference between the cost price of a security and its value at maturity when quoted at lower than face value. A security selling below the original offering price shortly after sale is also considered to be at a discount.

Discount Securities. Non-interest-bearing money market instruments that are issued at a discount and redeemed at maturity for full face value, e.g., U.S. Treasury Bills.

Diversification. The strategy of dividing investments among a variety of securities offering independent risks and yields. Diversification lessens the likelihood of losing the entire portfolio of investments and averages yields among the investment alternatives.

Discount. The difference between the cost of a security and its value at maturity, in cases where the cost is less than the value at maturity.

Federal Deposit Insurance Corporation (FDIC). A federal agency that insures bank deposits.

Federal Funds Rate. The rate of interest at which Federal funds are traded. This rate is currently set by the Federal Reserve through open-market operations.

Federal Home Loan Banks (FHLB). Created in 1932, this system consists of 12 regional banks, which are owned by private member institutions and regulated by the Federal Housing Finance Board. Functioning as a credit reserve system, it facilitates extension of credit through its owner members. Federal Home Loan Bank issues are joint and several obligations of the 12 Federal Home Loan Banks.

Federal Home Loan Mortgage Corporation (FHLMC or Freddie Mac). A stockholder-owned corporation that provides a continuous flow of funds to mortgage lenders, primarily through developing

and maintaining an active nationwide market in conventional mortgages.

Federal National Mortgage Association (FNMA or Fannie Mae). FNMA, a federal corporation, is the largest single provider of residential mortgage funds in the United States. It is a private stockholder-owned corporation. The corporation's purchases include a variety of adjustable mortgages and second loans in addition to fixed-rate mortgages. FNMA's securities are also highly liquid and are widely accepted.

Fully Flexible Repurchase Agreement ("flex repo"). A specialized contract designed for the short-term investment of proceeds available from the sale of municipal bonds, notes and certificates. Flex repos allow for incremental repurchases, with the buyer/issuer (the City) retaining the right to force the seller to repurchase all, or a portion of, the sold securities held under repurchase agreement, at any time before the maturity date of the agreement, at a fixed rate for the life of the agreement.

Hold Until Maturity. This investment strategy is intended to avoid interest rate risk by maintaining ownership of an investment until it matures. At maturity, the face value of the security is received, but in some cases where a security is sold before maturity, less than the face value and the book value is received. Please see interest rate risk defined below.

Interest Rate Risk. The uncertainty of the return of principal on fixed rate securities that are sold prior to maturity. When interest rates rise, the market value of fixed rate securities decreases.

Internal Control. Policies and procedures that are established to provide reasonable assurance that specific government objectives are achieved and that assets are safeguarded.

Investment. The purchase of securities which, upon analysis, promise safety of principal and a satisfactory return. These

factors distinguish investment from speculation.

Investment Objective. The aim, goal or desired end of action of the investment activity.

Investment Pool. An entity created to invest public funds jointly on behalf of the entities that participate in the pool and whose investment objectives in order of priority are safety, liquidity, and yield. (Sometimes called Local Government Investment Pool.)

Investment Strategy. The overall plan or method proscribed to achieve the investment objectives of the City.

Laddered Maturity. An investment strategy whereby investments are purchased to mature at regular intervals.

Liquidity. The measure of an investment's ability to be converted quickly and easily into cash without a substantial loss of value.

Local Government Investment Pool. See **Investment Pool.**

Market Rate of Return. A general term referring to the approximate interest rate that could be earned by an investor in a specific maturity range at any given point in time. For example, an investor seeking to earn a "market rate of return" while maintaining an investment portfolio with an average maturity of 90 days, would hope to earn approximately the same as a three-month agency discount note. If the investor earns a rate much higher than this, it might signal an inappropriate level of risk.

Market Risk. The uncertainty of the value of the City's portfolio arising from changes in the market conditions of investment securities.

Market Value. The price, including accrued interest, at which a security is trading for which it can be readily sold or purchased.

Maturity. The date upon which the principal or stated value of an investment becomes due and payable.

Money Market Mutual Fund. A mutual fund that purchases short-term debt instruments, such as Treasury Bills, commercial paper, and bankers' acceptances, and which strives to maintain a stable net asset value of \$1.00.

Mutual Fund. Investment companies that sell shares to investors, offering investors diversification and professional portfolio management. Prices generally fluctuate with the performance of the fund.

Net Asset Value. The ratio of the market value of the portfolio divided by the book value of the portfolio.

Par. The value of a security as expressed on its face (face value) without consideration of a discount or premium.

Pledge. The grant of a collateral interest in investment securities by the depository bank as assurance of the safety of City deposits.

Pooled Fund Group. The combination of various accounts and funds of the City in a single, internally-created investing entity.

Portfolio. The collection of securities held by an investor.

Principal. The capital sum of an investment, as distinguished from interest.

Premium. The difference between the cost price and the face value at maturity in cases where the cost price is higher than the face value.

Rate-of-Return. See **Yield.**

Repurchase Agreement (REPO). An investment arrangement in which the holder of a security sells that security to an investor (the City) with an agreement to repurchase the security at a fixed price and on a fixed date.

Reverse Repurchase Agreement. An investment arrangement by which the City sells a security to a third party, such as a bank or broker/dealer, in return for cash and agrees to repurchase the instrument from the third party at a fixed price and on a fixed date. The City would then use the cash to purchase additional investments. This type of investment is prohibited in the City's portfolio, except to the extent used by local government investment pools with which the City invests.

Safekeeping. An arrangement whereby a bank holds securities and other valuables for protection in exchange for a fee.

Safety. The assurance of the undiminished return of the principal of the City's investments and deposits.

Secondary Market. A market for the purchase and sales of outstanding securities following their initial distribution.

SEC Rule 15C3-1 (Uniform Net Capital Rule). Security and Exchange Commission requirement that member firms and non-member broker/dealers in securities maintain a maximum ratio of indebtedness to liquid capital of 15 to 1.

Security. A financial instrument that signifies an ownership interest, the right to an ownership interest, or creditor status.

Security Risks. The uncertainty of the value of a security dependent on its particular qualities.

Time Deposits. Deposits at the depository bank that are not due and payable until a specific date.

United States Agency Securities. Debt instruments issued by an executive department, an independent federal establishment, or a corporation or other entity established by Congress which is owned in whole or in part by the United States of America.

United States Treasury Securities. Debt instruments issued by the Treasury of the United States. **Treasury Bills** are issued for short-term borrowings (less than one year); **Treasury Notes** are issued for mid-term borrowings (Two - ten years); **Treasury Bonds** are issued for long-term borrowings (over ten years).

Yield. The rate of annual income return on an investment, expressed as a percentage.

**TEXAS PUBLIC FUNDS INVESTMENT ACT
CERTIFICATION BY BUSINESS ORGANIZATION**

[SAMPLE]

CITY OF SEAGOVILLE, TEXAS

This certification is executed on behalf of the City of Seagoville, Texas (the "City"), and _____ (the "Business Organization"), pursuant to the Public Funds Investment Act, Chapter 2256, Texas Government Code (the "Act") in connection with investment transactions conducted between the City and the Business Organization.

The undersigned Qualified Representative of the Business Organization hereby certifies on behalf of the Business Organization that:

1. The undersigned is a Qualified Representative of the Business Organization offering to enter an investment transaction with the Investor as such terms are used in the Public Funds Investment Act, Chapter 2256, Texas Government Code; and
2. The Qualified Representative of the Business Organization has received and reviewed the Investment Policy furnished by the City; and
3. The Qualified Representative of the Business Organization has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the Business Organization and the City that are not authorized by the City's Investment Policy, except to the extent that this authorization is dependent on an analysis of the makeup of the City's entire portfolio or requires an interpretation of subjective investment standards.

Qualified Representative of Business Organization

Firm: _____

Signature

Printed Name: _____

Title: _____

Date: _____

Current Authorized Dealers:

American National Bank
Home Bank
TexPool
TexStar
MultiBank Securities
LOGIC

City of Seagoville, Texas

Long Term Financial Strategy

Key Financial Principles

- **Make Trade-Offs**
Do not initiate major new services without either
 - ensuring that revenue to pay for the service can be sustained over time, or
 - making trade-offs of existing services.
- **Do It Well**
If the City cannot deliver a service well, the service will not be provided at all.
- **Use Unexpected One-Time Revenues for One-Time Costs or Reserves**
- **Invest in Employees**
The City will invest in employees and provide resources to maximize their productivity.
- **Contract In/Contract Out**
Consider alternative service delivery to maximize efficiency and effectiveness.
- **Selectively Recover Costs**
On a selective basis, have those who use a service pay the full cost.
- **Recognize the Connection Between the Operating Budget and the Capital Budget**
- **What Should the City Do in the Following Year's Budget When the Financial Outlook is Positive?**
 - Assess the situation
 - Maintain adequate reserves
 - Use one-time revenues only for one-time expenses
 - Use recurring revenue for recurring costs or one-time expenses
 - Stay faithful to City goals over the long run
 - Think carefully when considering revenue cuts
 - Think long term
- **What should the City Do Every Year, Whether the Financial Outlook is Positive or Negative?**
 - Increase operating cost recovery
 - Pursue cost sharing

City of Seagoville, Texas Long Term Financial Strategy Key Financial Principles

- **What Should the City Do in the Following Year's Budget When the Financial Outlook is Negative?**
 - Assess the situation
 - Use reserves sparingly
 - Reduce services
 - Continue to think carefully when considering tax increases

City of Seagoville
Combined Fund Summary
FY 2024-2025

Fund Type and Name	October 1 Estimated Fund Balance	Total Receipts	Total Funds Available	Total Expenditures	Transfers In (Out)	September 30 Estimated Fund Balance
Governmental Fund Types						
<u>General Operating Funds</u>						
General Fund	9,329,805	16,555,189	25,884,995	17,877,832	(3,318,593)	4,688,570
	<u>9,329,805</u>	<u>16,555,189</u>	<u>25,884,995</u>	<u>17,877,832</u>	<u>(3,318,593)</u>	<u>4,688,570</u>
<u>Debt Service Funds</u>						
General Obligation Debt Service	53,241	1,256,843	1,310,084	1,256,843		53,241
	<u>53,241</u>	<u>1,256,843</u>	<u>1,310,084</u>	<u>1,256,843</u>	-	<u>53,241</u>
<u>Special Revenue Funds</u>						
Opiod Abatement Settlement Fund	3,663	-	3,663	-	-	3,663
Police State Forfeiture	14,360	-	14,360	-	-	14,360
Police Federal Forfeiture	1,582	-	1,582	-	-	1,582
Small Grants Fund	15,369	550	15,919	2,150	-	13,769
Revenue Recycle Fund	3,100	50	3,150	-	-	3,150
Municipal Court Fund	77,945	22,100	100,045	24,145	-	75,900
Park Development Fund	8,920	-	8,920	-	-	8,920
Hotel Motel Fund	44,748	35,000	79,748	31,000	-	48,748
Park Maintenance Fund	56,951	3,600	60,551	27,000	-	33,551
Animal Shelter Operations	20,592	-	20,592	10,000	-	10,592
Animal Shelter Building	11,744	2,502	14,246	3,500	-	10,746
Vehicle Replacement	57,404	-	57,404	38,813	42,000	60,591
Technology Replacement	12,605	-	12,605	17,500	17,500	12,605
TCLEOSE Fund	3,064	1,500	4,564	1,200	-	3,364
Police Training Fund	4,270	-	4,270	-	-	4,270
Toy Drive Fund	286	-	286	-	-	286
Park Development Fund	70,162	-	70,162	40,000	-	30,162
Engineer Review Fund	33,629	-	33,629	-	-	33,629
Storm Water Fund	283,668	300,000	583,668	400,000	(27,600)	156,068
	<u>724,060</u>	<u>365,302</u>	<u>1,089,362</u>	<u>595,308</u>	<u>31,900</u>	<u>525,954</u>
<u>Capital Project Funds</u>						
Street Maintenance Fund	87,037	1,000	88,037	1,000,000	1,000,000	88,037
2019 Street Projects CIP Fund	2,909	5	2,914	2,914	-	0.00
Covid Local Fiscal Rcvy Fund	-	-	-	-	-	-
Other Capital Projects	-	-	-	-	-	-
Simonds Rd Project	2,963,606	50,000	3,013,606	3,013,606	-	-
Central Fire Station Fund	628,548	5,000	633,548	-	-	633,548
New Animal Shelter	645,592	15,000	660,592	1,557,821	897,229	-
2021 New Police Station	1,156,639	50,000	1,206,639	1,206,639	-	0
Emergency Comm Sys	24	-	24	-	-	24
2024 Special Purpose Fund	541,224	5,000	546,224	-	182,000	728,224
	<u>6,025,578</u>	<u>126,005</u>	<u>5,605,359</u>	<u>6,780,979</u>	<u>1,897,229</u>	<u>721,609</u>
Total Governmental Fund Types	<u>16,132,685</u>	<u>18,303,339</u>	<u>33,889,800</u>	<u>26,510,963</u>	<u>(1,389,464)</u>	<u>5,989,373</u>
Business-Type Activities						
<u>Water and Sewer Funds</u>						
Water and Sewer Operating Fund	7,952,020	10,162,188	18,114,208	10,872,177	(365,536)	6,876,495
Total Business-Type Activities	<u>7,952,020</u>	<u>10,162,188</u>	<u>18,114,208</u>	<u>10,872,177</u>	<u>(365,536)</u>	<u>6,876,495</u>
Total All Funds	<u>24,084,706</u>	<u>28,465,527</u>	<u>52,004,008</u>	<u>37,383,140</u>	<u>(1,755,000)</u>	<u>12,865,868</u>



CITY COUNCIL

The City Council is the legislative and policymaking body of the City. Members are responsible for adopting the City's annual budget, setting tax rates, appointing board and commission members and, adopting ordinances and resolutions.

The Seagoville City Council is composed of the mayor and five council members. The Council meets on the first and third Monday of each month at Seagoville City Hall with meetings starting at 6:30 p.m. All meetings are open to the public. Citizens are encouraged to attend.

PROGRAM SUMMARY

DEPARTMENT/PROGRAM NAME:	FUND/ DEPARTMENT/ PROGRAM CODE:
GENERAL GOVERNMENT CITY COUNCIL	01/01

PROGRAM EXPENDITURES:

	FY 23 ACTUAL	FY 24 AMENDED BUDGET	FY 24 PROJECTED	FY 25 PROPOSED
PERSONNEL				
SUPPLIES				
CONTRACTUAL SERVICES	4,144	10,550	10,550	10,550
CAPITAL OUTLAY				
PROGRAM TOTAL	4,144	10,550	10,550	10,550

PERSONNEL SUMMARY:

	FY 23 ACTUAL	FY 24 AMENDED BUDGET	FY 24 PROJECTED	FY 25 PROPOSED
FULL TIME POSITIONS:				
TOTAL FULL TIME:	0	0	0	0
PART TIME POSITIONS:				
TOTAL PART TIME:	0	0	0	0
TOTAL FULL TIME EQUIVALENT	0	0	0	0

SIGNIFICANT BUDGET CHANGES:



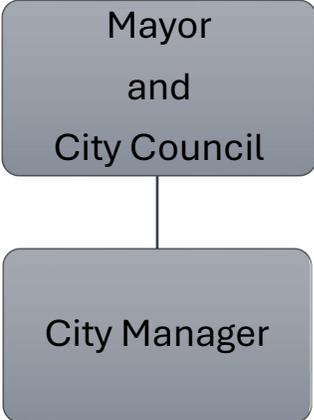
CITY MANAGER

The City Manager's office pledges to provide our residents with exceptional municipal services by promoting a progressive, responsive, efficient, and community-focused organization.



CITY OF SEAGOVILLE, TEXAS

City Manager



PROGRAM DESCRIPTION

The Office of City Manager is responsible for the day-to-day operations of the City including the hiring and supervision of all City department heads. The City Manager’s office provides leadership and management at all levels of the organization.

FY 2024 ACCOMPLISHMENTS

- ❖ Granted 3% pay increase to all employees
- ❖ Added to property tax-based funding of street maintenance program to \$469,733
- ❖ Provided ongoing direction to the City’s economic and community development initiatives
- ❖ Hired SEDC Executive Director
- ❖ Executed a contract with ICMA TV to produce a video featuring a collaborative response to mental health and residential growth



GOALS FOR FISCAL YEAR 2025

CITYWIDE GOAL (1) – ENHANCE THE QUALITY OF LIFE IN SEAGOVILLE

Provide leadership to the City's ongoing civic academy initiative.

CITYWIDE GOAL (2) – FORMALLY DEVELOP COLLABORATIVE EFFORTS IN COMMUNITY AND ECONOMIC DEVELOPMENT

Facilitate continuing discussions regarding collaborative efforts with the Seagoville Economic Development Corporation concerning retail, commercial and light manufacturing opportunities.

CITYWIDE GOAL (3) – MAINTAIN THE CITY OF SEAGOVILLE AS A SAFE, CLEAN AND ATTRACTIVE COMMUNITY

Insure continued funding of the Litter Crew program.
Provide funding for major street renovation projects.

CITYWIDE GOAL (4) – MAINTAIN A QUALITY WORKPLACE FOR EMPLOYEES

Conduct at least two employee appreciation picnics on the City Hall lawn.
Work to increase employee pay in the FY 2024 – 2025 budget.

CITYWIDE GOAL (5) – TRANSPARENT AND RESPONSIVE GOVERNANCE AND BUSINESS SERVICES

Work to maintain City Council General Fund and Water and Sewer Fund reserve requirements.

PROGRAM SUMMARY

DEPARTMENT/PROGRAM NAME:	FUND/ DEPARTMENT/ PROGRAM CODE:
GENERAL GOVERNMENT CITY MANAGER	01/02

PROGRAM EXPENDITURES:

	FY 23 ACTUAL	FY 24 AMENDED BUDGET	FY 24 PROJECTED	FY 25 PROPOSED
PERSONNEL	266,993	280,401	280,401	297,166
SUPPLIES				
CONTRACTUAL SERVICES	1,421	2,240	2,240	2,240
CAPITAL OUTLAY				
PROGRAM TOTAL	268,414	282,641	282,641	299,406

PERSONNEL SUMMARY:

	FY 23 ACTUAL	FY 24 AMENDED BUDGET	FY 24 PROJECTED	FY 25 PROPOSED
FULL TIME POSITIONS:				
City Manager	1	1	1	1
TOTAL FULL TIME:	1	1	1	1
PART TIME POSITIONS:				
TOTAL PART TIME:	0	0	0	0
TOTAL FULL TIME EQUIVALENT	1	1	1	1

SIGNIFICANT BUDGET CHANGES:



Program: City Manager

GOAL	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
Enhance the Quality of Life in Seagoville				
Objectives				
Participate in hosting the City's annual civic academy	NA	Yes	NA	Yes
Develop Collaborative Efforts in Community and Economic Development				
Objectives				
Discussions with Seagoville Economic Development				
Indicator: Joint City Council/SEDC Board meetings	-	1	1	1
Maintain Seagoville As A Safe, Clean and Attractive Community				
Objectives				
Continued funding of the Litter Crew Program	Yes	Yes	Yes	Yes
Provide funding for a Police Lieutenant	NA	NA	Yes	Yes
Provide funding for major drainage projects	Yes	Yes	Yes	Yes
Maintain A Quality Workplace For Employees				
Objectives				
Conduct two employee appreciation picnics	Yes	Yes	Yes	Yes
Work to increase employee pay annually	Yes	Yes	Yes	Yes
Transparent and Responsive Governance and Business Services				
Objectives				
Indicator: Number of Days of Fund Reserve in General Fund and Water and Sewer Fund (Council Policy = 60 Days)				
General Fund		120.1		
Water and Sewer Fund		292.5		



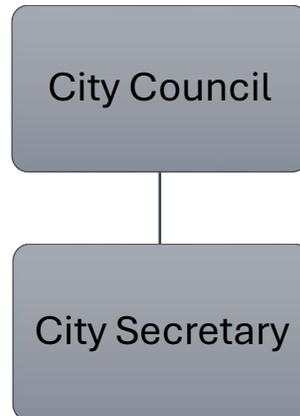
CITY SECRETARY

The City Secretary's Office is committed to uphold the legislative process, encourage and facilitate civic involvement, promote confidence through governmental transparency, and provide enthusiastic service to the public.



CITY OF SEAGOVILLE, TEXAS

City Secretary



PROGRAM DESCRIPTION

The Office of City Secretary promotes an open and responsive government to its citizens and preserves the legislative process and history of the City.

This requires the application of best practices in compliance with applicable state and local laws to develop relevant standard operating procedures in the areas of meeting management, records management, conducting elections, board appointments, civic engagement efforts, and administrative support to the Mayor and City Council.

FY 2024 ACCOMPLISHMENTS

- ❖ Improved the City Council agendas, packets, and minutes.
- ❖ Coordinated a records destruction in partnership with department directors.
- ❖ Participated in the selection of an Executive Assistant/Deputy City Secretary with the Office of City Manager.
- ❖ Administered the May 4, 2024 Joint General Election.
- ❖ Held a board orientation for newly appointed board members.
- ❖ Organized two "Meet with Council" events.
- ❖ Support website and social media updates.



GOALS FOR FISCAL YEAR 2025

CITYWIDE GOAL (1) – ENHANCE THE QUALITY OF LIFE IN SEAGOVILLE

- ❖ Continue to support website updates.
- ❖ Use communication tools to increase awareness of public meetings and board participation.
- ❖ Support Mayor and City Council on civic engagement efforts.

CITYWIDE GOAL (4) – MAINTAIN A QUALITY WORKPLACE FOR EMPLOYEES

- ❖ Organize an annual staff training as it relates to public meeting management and/or records management.
- ❖ Reinforce professional development goals, skills, and training of the Deputy City Secretary.

CITYWIDE GOAL (5) – TRANSPARENT AND RESPONSIVE GOVERNANCE AND BUSINESS SERVICES

- ❖ Provide notice of City Council meetings and maintain the minutes of the proceedings of such meetings in compliance with the Texas Open Meetings Act.
- ❖ Serve as Records Management Officer and provide guidance to departments in the implementation of record maintenance, retention, and disposition.
- ❖ Coordinate the application and appointment process for City boards and commissions.
- ❖ Process and respond to records as requested under the Texas Public Information Act.
- ❖ Serve as the Election Administrator for the City and conduct all City elections as prescribed by the Election Code of the State of Texas in partnership with Dallas County Election Department.

PROGRAM SUMMARY

DEPARTMENT/PROGRAM NAME:	FUND/ DEPARTMENT/ PROGRAM CODE:
GENERAL GOVERNMENT CITY SECRETARY	01/03

PROGRAM EXPENDITURES:

	FY 23	FY 24	FY 24	FY 25
	ACTUAL	AMENDED	PROJECTED	PROPOSED
		BUDGET		
PERSONNEL	109,723	137,336	137,336	173,404
SUPPLIES	323	375	375	6,375
CONTRACTUAL SERVICES	45,583	42,070	42,070	108,670
CAPITAL OUTLAY				
PROGRAM TOTAL	155,630	179,781	179,781	288,449

PERSONNEL SUMMARY:

	FY 23	FY 24	FY 24	FY 25
	ACTUAL	AMENDED	PROJECTED	PROPOSED
		BUDGET		
FULL TIME POSITIONS:				
City Secretary	1	1	1	1
TOTAL FULL TIME:	1	1	1	1
PART TIME POSITIONS:	0	0	0	0
TOTAL PART TIME:	0	0	0	0
TOTAL FULL TIME EQUIVALENT	1	1	1	1

SIGNIFICANT BUDGET CHANGES:



Department: City Secretary

GOAL	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
Transparent and Responsive Governance and Business Services				
Objectives				
Management of public meetings, records, and elections.				
Indicator: Compliance with Texas State Library and Archives Commissions retention and storage standards.	Yes	Yes	Yes	Yes
Administer all City elections in compliance with the City Charter and the Texas Election Code.	Yes	Yes	Yes	Yes
Provide notice of public meetings as required by the OMA.	Yes	Yes	Yes	Yes
Publish Ordinances and oversee the periodic codification of the Code of Ordinances	Yes	Yes	Yes	Yes
Maintain a Quality Workplace for Employees				
Objectives				
Promote professional development.				
Indicator: Host an annual staff training session.	NA	NA	Yes	Yes
Professional development plan for Deputy City Secretary.	NA	NA	Yes	Yes
Enhance the Quality of Life in Seagoville				
Objectives				
Participate in hosting the City's annual civic academy	NA	Yes	NA	Yes
Website updates and use of communication tools to increase awareness of civic participation opportunities.				
Indicator: Publish content online, social media, and other means of communication.	NA	NA	NA	Yes
OUTPUTS				
City Council meetings	32	35	35	35
Ordinances adopted	37	30	NA	30
Resolutions adopted	104	85	NA	85
Public Information Requests (excludes PD)	434	500	500	500
Elections conducted	1	1	1	1
Board Appointments	NA	22	NA	22
EFFICIENCIES				
Quantity of records deemed eligible for destruction and destroyed	NA	70 boxes	236 units*	75 boxes
EFFECTIVENESS				
Percent of notices posted and/or published in a timely manner.	100%	100%	100%	100%

* A combination of standard record boxes and rolls.



INFORMATION TECHNOLOGY

Information Technology administers contract with Baxter Technology to provide technology services to the City of Seagoville that are secure, reliable, and financially viable.

PROGRAM SUMMARY

DEPARTMENT/PROGRAM NAME:	FUND/ DEPARTMENT/ PROGRAM CODE:
GENERAL GOVERNMENT INFORMATION TECHNOLOGY	01/22

PROGRAM EXPENDITURES:

	FY 23	FY 24	FY 24	FY 25
	ACTUAL	AMENDED	PROJECTED	PROPOSED
		BUDGET		
PERSONNEL				
SUPPLIES				
CONTRACTUAL SERVICES	202,723	172,000	172,000	187,432
CAPITAL OUTLAY				
PROGRAM TOTAL	202,723	172,000	172,000	187,432

PERSONNEL SUMMARY:

	FY 23	FY 24	FY 24	FY 25
	ACTUAL	AMENDED	PROJECTED	PROPOSED
		BUDGET		
FULL TIME POSITIONS:				
	0	0	0	0
TOTAL FULL TIME:	0	0	0	0
PART TIME POSITIONS:				
	0	0	0	0
TOTAL PART TIME:	0	0	0	0
TOTAL FULL TIME EQUIVALENT	0	0	0	0

SIGNIFICANT BUDGET CHANGES:

Contractual Services:



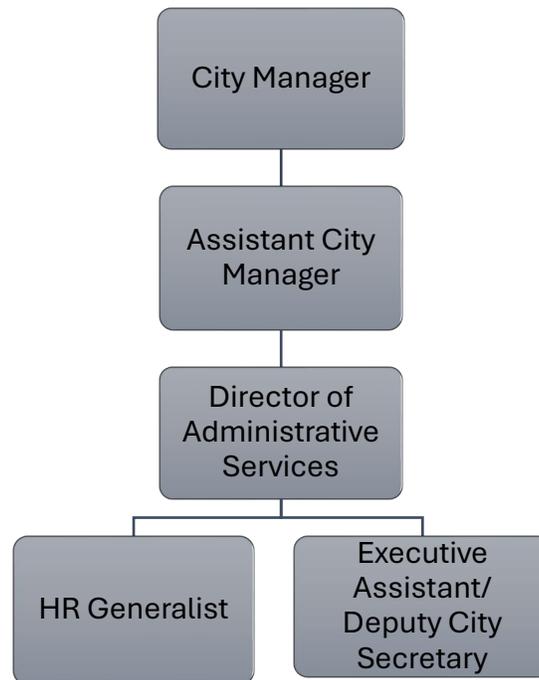
HUMAN RESOURCES

The Human Resources Department is committed to providing professional and engaging solutions that support the City's core values and strategic plans.



CITY OF SEAGOVILLE, TEXAS

Human Resources



PROGRAM DESCRIPTION

The Director of Administrative Services serves as support for all City departments and employees by administering all employee related activities, interpreting and updating policies, monitoring and accurately maintaining employee records, managing group benefits and workers' compensation, all city insurance activity and keeping the City in compliance with all applicable employment laws.

FY 2024 ACCOMPLISHMENTS

- ❖ Ensured and reported mandated compliance training for employees and City Council
- ❖ Hosted Carter Care Blood Drive for employees and the community
- ❖ Implemented bilingual skills certification pay
- ❖ Revised and updated multiple employee policies and procedures



GOALS FOR FISCAL YEAR 2025

CITYWIDE GOAL (1) – ENHANCE THE QUALITY OF LIFE IN SEAGOVILLE

- ❖ By the third quarter of FY 2025, participate with other departments in hosting Leadership Seagoville
- ❖ Partner with Seagoville High School to host an Intern program
- ❖ First quarter of FY 2025, host UTSW Mobile Mammography and Carter Blood Care blood drive for employees and community

CITYWIDE GOAL (6) – MAINTAIN A QUALITY WORKFORCE FOR EMPLOYEES

- ❖ Work cooperatively throughout the fiscal year with all City staff to ensure compliance with all local, state and federal rules and regulations
- ❖ By the end of 1st quarter of FY2025, finalize and implement electronic access to salary schedule/compensation plan and benefits package
- ❖ Complete revised employee handbook for approval and adoption

PROGRAM SUMMARY

DEPARTMENT/PROGRAM NAME:	FUND/ DEPARTMENT/ PROGRAM CODE:
GENERAL GOVERNMENT HUMAN RESOURCES	01/23

PROGRAM EXPENDITURES:

	FY 23	FY 24	FY 24	FY 25
	ACTUAL	AMENDED BUDGET	PROJECTED	PROPOSED
PERSONNEL	162,566	314,461	314,461	397,428
SUPPLIES	2,107	10,400	5,000	6,055
CONTRACTUAL SERVICES	5,194	3,800	11,300	12,800
CAPITAL OUTLAY				
PROGRAM TOTAL	169,866	328,661	330,761	416,283

PERSONNEL SUMMARY:

	FY 23	FY 24	FY 24	FY 25
	ACTUAL	AMENDED BUDGET	PROJECTED	PROPOSED
FULL TIME POSITIONS:				
Director	1	1	1	1
HR Generalist	-	-	1	1
Executive Assistant/Deputy City Secretary	-	-	1	1
TOTAL FULL TIME:	1	1	3	3
PART TIME POSITIONS:	-	-	-	-
TOTAL PART TIME:	-	-	-	-
TOTAL FULL TIME EQUIVALENT	1	1	3	3

SIGNIFICANT BUDGET CHANGES:



Department: Human Resources

GOAL	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
Maintain a Quality Workforce for Employees				
Objectives				
Percentage of turnover as a measure of staff stability and staff satisfaction	4.88%	4.00%	4.88%	3.00%
Number of Workers' Compensation Claims	7	3	4	3
Percentage of employees receiving annual performance evaluations	98%	100%	100%	100%
Work cooperatively with City staff to ensure compliance with all local, state and federal rules and regulations				
Indicator: Successful claims and lawsuits against the City	1	None	1	2
Hosting annual employees health fair	No	Yes	No	Yes
Enhance the Quality of Life in Seagoville				
Objectives				
Participate in hosting the City's annual civic academy	NA	Yes	NA	Yes



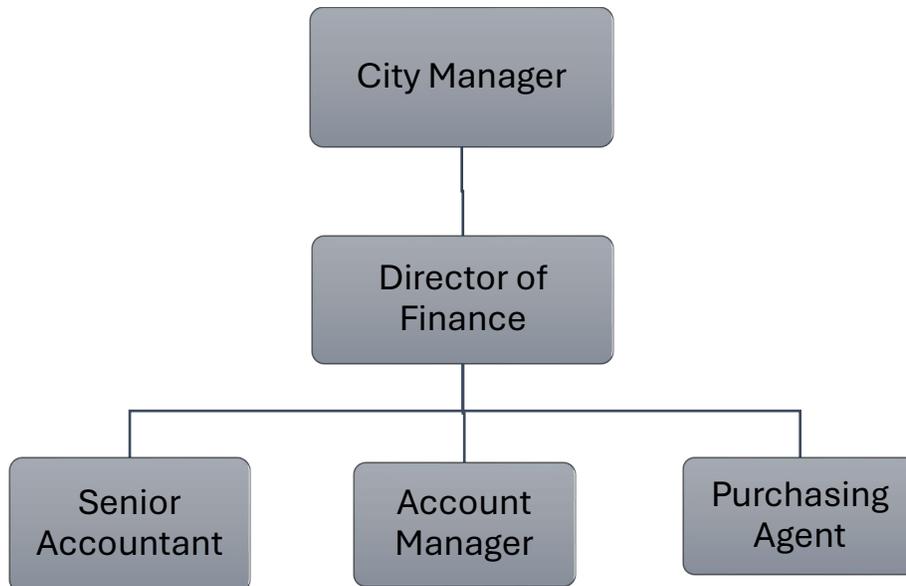
FINANCE

The Finance Department provides sound management of the City's financial assets to ensure financial sustainability and accurate financial reporting.



CITY OF SEAGOVILLE, TEXAS

Finance



PROGRAM DESCRIPTION

The Finance program is responsible for providing quality financial services to the citizens and customers of the City of Seagoville in a professional manner. Specific responsibilities include, but are not limited to, accounts payable, payroll, fixed assets, banking services, investments, debt management, internal and external financial reporting and annual budget preparation.

FY 2024 ACCOMPLISHMENTS

- ❖ Earned the Certificate of Achievement for Excellence in Financial Reporting for FY 2023
- ❖ Earned the Distinguished Budget Presentation Award for FY 2023
- ❖ Received approval to upgrade to a Cloud Based ERP system with Tyler Technologies



GOALS FOR FISCAL YEAR 2025

CITYWIDE GOAL (1) – ENHANCE THE QUALITY OF LIFE IN SEAGOVILLE

Participate in hosting the City's annual civic academy.

CITYWIDE GOAL (2) – OPEN, TRANSPARENT AND RESPONSIVE GOVERNANCE AND BUSINESS SERVICES

- ❖ Obtain the GFOA financial reporting achievement award for the Annual Comprehensive Financial Report
- ❖ Obtain the GFOA Distinguished Budget Presentation Award for the Annual Budget document
- ❖ Provide the City Council, departments and citizens with accurate and timely financial records
- ❖ Maintain, monitor and safeguard the City's assets

PROGRAM SUMMARY

DEPARTMENT/PROGRAM NAME:	FUND/ DEPARTMENT/ PROGRAM CODE:
GENERAL GOVERNMENT FINANCE	01/04

PROGRAM EXPENDITURES:

	FY 23 ACTUAL	FY 24 AMENDED BUDGET	FY 24 PROJECTED	FY 25 PROPOSED
PERSONNEL	378,399	420,039	420,039	574,951
SUPPLIES	75	500	500	500
CONTRACTUAL SERVICES	77,346	95,816	95,816	95,816
CAPITAL OUTLAY				
PROGRAM TOTAL	455,820	516,355	516,355	671,267

PERSONNEL SUMMARY:

	FY 23 ACTUAL	FY 24 AMENDED BUDGET	FY 24 PROJECTED	FY 25 PROPOSED
FULL TIME POSITIONS:				
Director of Finance	1	1	1	1
Controller	-	-	-	1
Senior Accountant	1	1	1	1
Purchasing Agent	1	1	1	1
Finance Technician	1	1	1	1
TOTAL FULL TIME:	4	4	4	5
PART TIME POSITIONS:	-	-	-	-
TOTAL PART TIME:	-	-	-	-
TOTAL FULL TIME EQUIVALENT	4	4	4	5

SIGNIFICANT BUDGET CHANGES:



Department: Finance

GOAL	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
Transparent and Responsive Governance and Business Services				
Objectives				
Reduce average days to reconcile bank statements Indicator: Average number of days to reconcile bank statements	3	3	3	3
Receipt of GFOA Financial Reporting Excellence Award with five or less GFOA review comments Indicators: Receipt of GFOA Financial Reporting Excellence Award	Yes	Yes	Yes	Yes
Completion of annual audit and annual financial report with three or less audit adjustments Indicator: Number of audit adjustments	2	2	3	2
Receipt of GFOA Popular Financial Reporting Award	NA	Yes	NA	NA
Receipt of GFOA Distinguished Budget Presentation Award with three or less GFOA review comments Indicators: Receipt of GFOA Distinguished Budget Presentation Award	Yes	Yes	Yes	Yes
Enhance the Quality of Life in Seagoville				
Objectives				
Participate in the City's civic academy	NA	Yes	NA	Yes



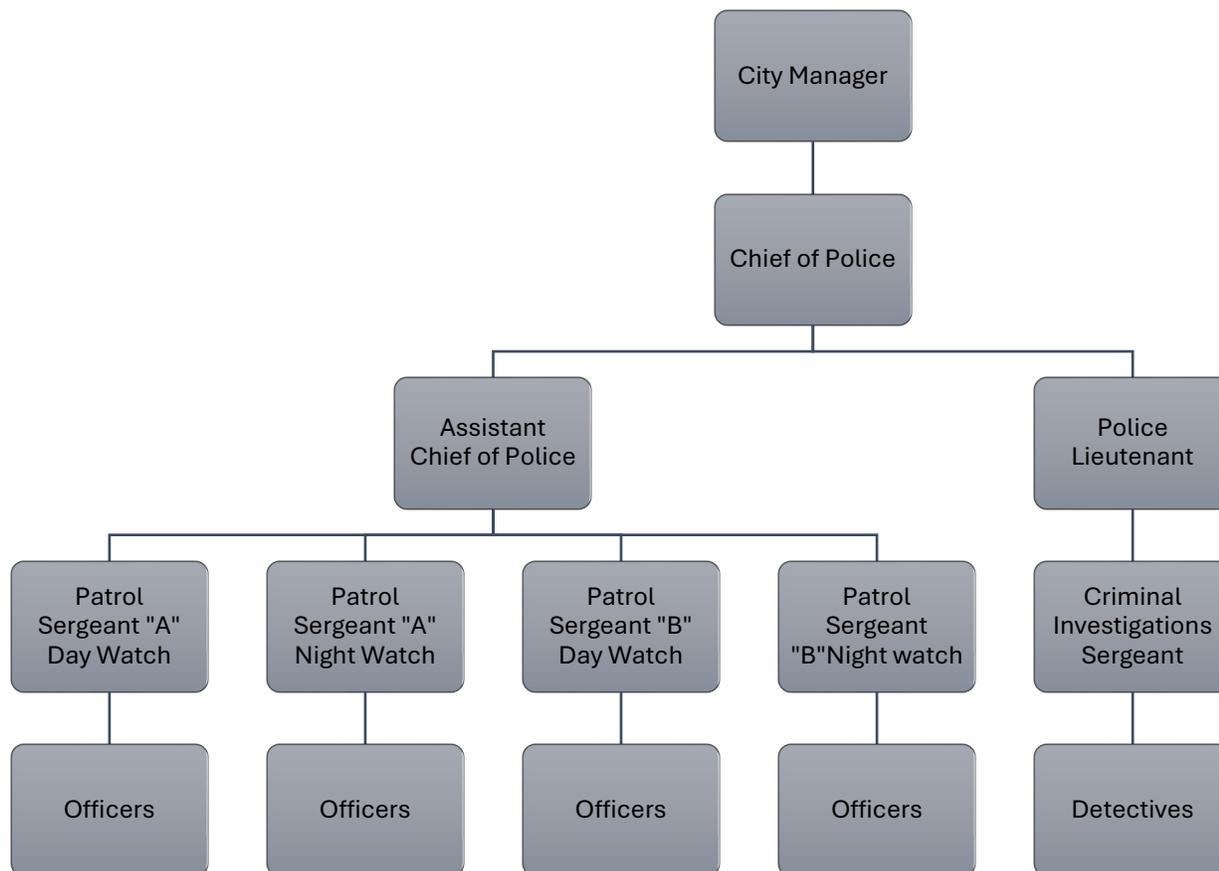
POLICE

The Seagoville Police Department is committed to providing public safety and support to citizens. The department achieves this goal through 24-hour police patrol, emergency response, and follow-up investigations on all open cases.



CITY OF SEAGOVILLE, TEXAS

Police



PROGRAM DESCRIPTION

Public safety is an essential program in every city, town or county. The main function of public safety is to preserve and protect life, liberty and property in a professional and courteous manner for all. The Seagoville Police department is comprised of 31 full time sworn officers, 5 part-time sworn officers and 16 civilian members. We have four sections within the organization including the Patrol division, Criminal Investigations, Communication division and Records division. We all work together as a team to provide safety and security to the citizens of Seagoville. In addition, we strive to build strong relationships with everyone in the community through our daily interactions with the public as well as our programs such as the Citizens Police Academy and Citizens on Patrol. Our agency is certified by the Texas Police Chief's Best Practices Program.



FY 2024 ACCOMPLISHMENTS

- ❖ Two police cadets successfully completed the police academy. One officer has completed the Field Training program. The other officer has been assigned to begin the Field Training program.
- ❖ Implemented the first annual National Night Out in October 2023.
- ❖ Two officers completed Citizen's Police Academy in Spring 2024.
- ❖ Promoted CID Sergeant to Lieutenant in April 2024.
- ❖ Purchased Athena ICS, a law enforcement records management system (RMS)
- ❖ Purchased two (2) new solid black Ford SUV vehicles with subdued GHOST graphics.
- ❖ Construction of Police Department #2 is halfway through completion, boasting nearly 15,000 square feet under roof, which is approximately three times the size of the current facility. It has a training room that will accommodate 40-50 individuals, individual office spaces, large CID offices and conference area, a physical fitness room, large locker rooms and enough additional space for future build-out.
- ❖ Created a newly designed uniform badge to be unveiled in the new fiscal year.



GOALS FOR FISCAL YEAR 2024

CITYWIDE GOAL (1) – ENHANCE THE QUALITY OF LIFE IN SEAGOVILLE

Participate in hosting the City's annual civic academy.

CITYWIDE GOAL (3) – MAINTAIN THE CITY OF SEAGOVILLE AS A SAFE, CLEAN AND ATTRACTIVE COMMUNITY

- ❖ The number one goal of the Seagoville Police Department is the safety and security of those who live, work and visit this fine City. We achieve this goal by providing fair, prompt and professional service to the citizens of Seagoville. We measure the success of this goal by looking at the number of sustained citizen complaints filed, which have been (0) zero. By maintaining a highly trained staff and the equipment to perform these tasks, we can accomplish these tasks with confidence.



CITYWIDE GOAL (3) – MAINTAIN THE CITY OF SEAGOVILLE AS A SAFE, CLEAN AND ATTRACTIVE COMMUNITY (continued)

- ❖ Our number two goal is crime prevention and reduction through pro-active measures such as traffic enforcement, along with detection, apprehension and prosecution of those you commit criminal acts in our community. Our city is growing by leaps and bounds and even with the growth that we've experienced over this past year our part 1 crime stats have only increased by 4.91% over the same time period last year. Crime stats fluctuate from month to month, year to year and with the growth that we've experienced we should expect an increase in part 1 offenses.
- ❖ Our number three goal is to provide good fiscal management. The citizens and business owners of this community expect and deserve to have their tax dollars spent wisely. We strive to ensure that with every purchase made, we are spending money both legally and wisely. We accomplish this goal through maintaining cooperative purchasing agreements, researching established prequalified vendors through the HUB Historically Underutilized Business bidders list, Buyboard, Texas Smart Buy program, etc.

PROGRAM SUMMARY

DEPARTMENT/PROGRAM NAME:	FUND/ DEPARTMENT/ PROGRAM CODE:
PUBLIC SAFETY POLICE	01/08

PROGRAM EXPENDITURES:

	FY 23	FY 24	FY 24	FY 25
	ACTUAL	AMENDED	PROJECTED	PROPOSED
		BUDGET		
PERSONNEL	2,655,124	3,199,882	3,199,882	3,704,417
SUPPLIES	194,602	160,369	175,630	172,060
CONTRACTUAL SERVICES	132,406	98,894	115,381	187,234
CAPITAL OUTLAY				
PROGRAM TOTAL	2,982,133	3,459,145	3,490,893	4,063,711

PERSONNEL SUMMARY:

	FY 23	FY 24	FY 24	FY 25
	ACTUAL	AMENDED	PROJECTED	PROPOSED
		BUDGET		
FULL TIME POSITIONS:				
Chief	1	1	1	1
Assistant Police Chief	1	1	1	1
Sergeant	6	6	6	6
Police Officer	21	21	20	21
Police Recruit	-	-	1	1
Police Lieutenant	-	-	1	1
TOTAL FULL TIME:	29	29	30	31
PART TIME POSITIONS:				
Crossing Guard	1	0.75	0.75	0.75
Police Officer	1.15	1.15	1.15	1.15
TOTAL PART TIME:	2.15	1.9	1.9	1.9
TOTAL FULL TIME EQUIVALENT	31.15	30.9	31.9	32.9

SIGNIFICANT BUDGET CHANGES:



Department: Police

GOAL	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
Maintain the City of Seagoville as a Safe, Clean and Attractive Community				
Objectives				
Reduce the occurrences of Part I crimes in the City Indicator: Number of Part I crimes	363	400	420	350
Provide Services in an efficient manner Indicators: Response time to Priority one calls Full staffing of full and part time personnel Sworn Officers per 1,000 Population	5:30 Yes 1.27	5:30 Yes 1.62	5:30 Yes 1.62	5:30 Yes 1.62
Provide high quality community oriented services with sensitivity Indicators: Complete Annual Racial Profiling report by end of March Number of Citizen complaints Number of Citizen Police academies	Yes - 1	Yes - 1	Yes - 1	Yes - 1
Maintain a Texas Police Chiefs Best Practices Certified Police Department	Yes	Yes	Yes	Yes
Enhance the Quality of Life in Seagoville				
Objectives				
Participate in hosting the City's civic academy	Yes	Yes	Yes	Yes
OUTPUTS				
Calls for Service	16,554	20,000	17,200	18,000
Arrests	360	500	475	400
Citation Violations	1,248	4,000	1,500	2,300
Part I Crimes	363	400	420	390
EFFICIENCIES				
Sworn Officers per 1,000 Population	1.50	1.50	1.50	1.50
Part Time Police Officers per 1,000 Population	0.11	0.11	0.11	0.11
EFFECTIVENESS				
Value of Property Stolen	\$1,470,000	\$ 1,500,000	\$2,500,000	\$ 2,650,000
Value of Property Recovered	\$735,000	\$1,000,000	\$1,100,000	\$1,300,000



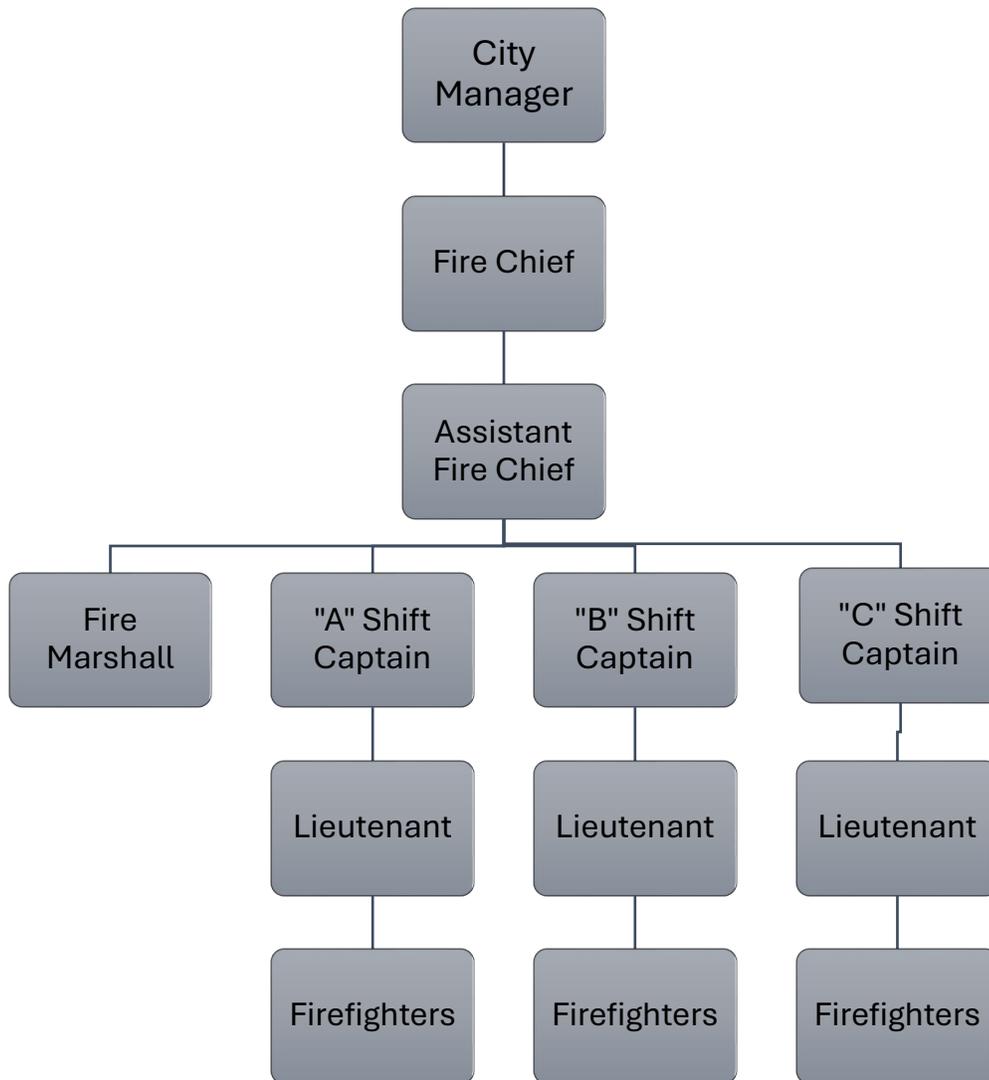
FIRE

The Seagoville Fire Department is dedicated to the preservation of life and property. The department is committed to providing 24-hour fire protection and emergency medical services to improve the quality of life for our customers.



CITY OF SEAGOVILLE, TEXAS

Fire



PROGRAM DESCRIPTION

The Seagoville Fire Department protects our citizens and visitors by minimizing the loss of life and property resulting from fire, medical emergencies and other disasters in such a manner that will retain the public's support and confidence in all aspects of service delivery.



FY 2024 ACCOMPLISHMENTS

- ❖ Responded to 2,543 fire/rescue calls with an average response time of 5:32
- ❖ CareFlite Ambulance responded to 2,017 incidents and maintained an average response time for Priority 1 incidents of 6:26
- ❖ Completed testing and maintenance of fire hydrants
- ❖ Fire Marshall Inspected more than 200 businesses
- ❖ Each individual completed a minimum of 16 hours of training each month to maintain ISO 2 rating plus an additional 680 hours of training acquiring certifications
- ❖ Took delivery of Light Rescue to help carry swift water and rope rescue equipment
- ❖ Purchased two command vehicles
- ❖ Applied for a SAFER grant to hire six (6) additional firefighters
- ❖ Applied for an AGF grant to purchase 3 LifePak15 monitors
- ❖ Filled newly created Assistant Fire Chief position

GOALS FOR FISCAL YEAR 2025

CITYWIDE GOAL (3) – MAINTAIN THE CITY OF SEAGOVILLE AS A CLEAN, SAFE AND ATTRACTIVE COMMUNITY

- ❖ 100% of the time, the ambulance service shall answer all Priority 1 (life threatening emergency request) within 7 minutes 59 seconds or less from time of dispatch to arrival at the scene, and for all Priority 2 (non - life threatening emergency request) within 10 minutes 59 seconds or less from time of dispatch to arrival at the scene

PROGRAM SUMMARY

DEPARTMENT/PROGRAM NAME:	FUND/ DEPARTMENT/ PROGRAM CODE:
PUBLIC SAFETY FIRE	01/11

PROGRAM EXPENDITURES:

	FY 23	FY 24	FY 24	FY 25
	ACTUAL	AMENDED	PROJECTED	PROPOSED
		BUDGET		
PERSONNEL	2,659,135	2,897,669	2,905,169	3,530,390
SUPPLIES	103,820	143,275	143,025	191,305
CONTRACTUAL SERVICES	89,284	87,021	85,660	109,754
CAPITAL OUTLAY				
PROGRAM TOTAL	2,852,238	3,127,965	3,133,854	3,831,449

PERSONNEL SUMMARY:

	FY 23	FY 24	FY 24	FY 25
	ACTUAL	AMENDED	PROJECTED	PROPOSED
		BUDGET		
FULL TIME POSITIONS:				
Fire Chief	1	1	1	1
Assistant Fire Chief	1	1	1	1
Fire Marshall	1	1	1	1
Captain	3	3	3	3
Lieutenant	3	3	3	3
Firefighter	18	18	18	18
TOTAL FULL TIME:	27	27	27	27
PART TIME POSITIONS:				
Firefighter	1	-	-	-
TOTAL PART TIME:	1	-	-	-
TOTAL FULL TIME EQUIVALENT	28	27	27	27

SIGNIFICANT BUDGET CHANGES:



Department: Fire

GOAL	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
Maintain the City of Seagoville as a Safe, Clean and Attractive Community				
Objectives				
Indicators:				
Percent of Priority I emergency responses within 7:59 minute response time	100%	98%	100%	100%
Average Response time to all incidents	5:32	5:30	5:30	5:30
Provide high quality community oriented services with sensitivity				
Indicators:				
Number of Citizens receiving community CPR training	NA	NA	NA	NA
Enhance the Quality of Life in Seagoville				
Objectives				
Participate in hosting the City's annual civic academy	NA	Yes	NA	Yes
OUTPUTS				
Calls for Service	2,543	3,200	2,300	2,700
Fire Inspections	200	450	275	300
Fire Hydrant Maintenance	600	600	600	600



EMERGENCY MEDICAL SERVICES (EMS)

Emergency Medical Services are contracted with Careflite to provide paramedic ambulance services to the citizens of Seagoville.

PROGRAM SUMMARY

DEPARTMENT/PROGRAM NAME:	FUND/ DEPARTMENT/ PROGRAM CODE:
PUBLIC SAFETY EMS	01/19

PROGRAM EXPENDITURES:

	FY 23	FY 24	FY 24	FY 25
	ACTUAL	AMENDED	PROJECTED	PROPOSED
		BUDGET		
PERSONNEL				
SUPPLIES				
CONTRACTUAL SERVICES	170,000	178,500	178,500	190,549
CAPITAL OUTLAY				
PROGRAM TOTAL	170,000	178,500	178,500	190,549

PERSONNEL SUMMARY:

	FY 23	FY 24	FY 24	FY 25
	ACTUAL	AMENDED	PROJECTED	PROPOSED
		BUDGET		
FULL TIME POSITIONS:				
TOTAL FULL TIME:	0	0	0	0
PART TIME POSITIONS:				
	0	0	0	0
TOTAL PART TIME:	0	0	0	0
TOTAL FULL TIME EQUIVALENT	0	0	0	0

SIGNIFICANT BUDGET CHANGES:



SUPPORT SERVICES

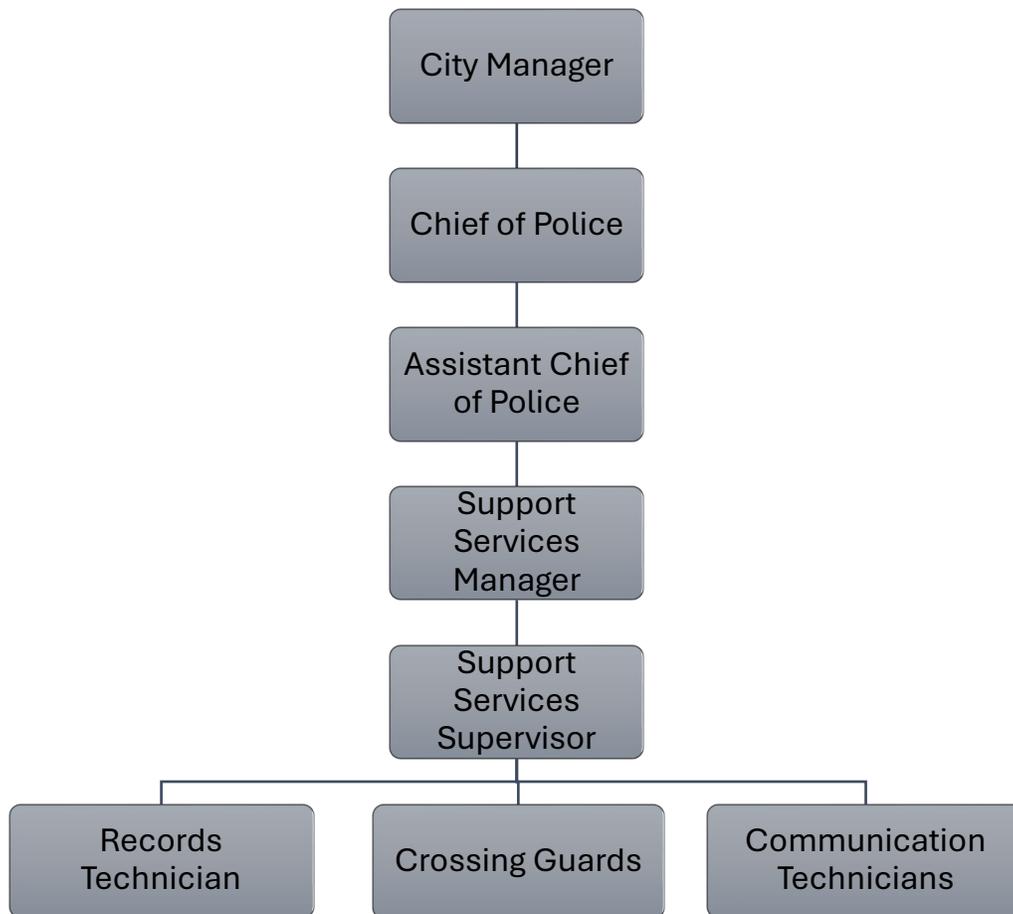
The Records Division manages police records in compliance with State and local laws.

The Communications Center is responsible for answering emergency and non-emergency phone calls. Technicians dispatch police, fire, and emergency medical services, and monitor holding facility operations.



CITY OF SEAGOVILLE, TEXAS

Support Services



PROGRAM DESCRIPTION

The Records Program manages all police reports including paperless reports. Staff also assists with providing copies of reports and responding to open records requests. The Communications Program dispatches fire, police and emergency medical services for the City of Seagoville. The Crossing Guards safeguard children from danger traveling to and from school.



FY 2024 ACCOMPLISHMENTS

- ❖ Worked effortlessly to keep up with overwhelming call volume due to limited staff
- ❖ Implemented new RMS/CAD system with ICS
- ❖ Scanned in all arrest records

GOALS FOR FISCAL YEAR 2025

CITYWIDE GOAL (1) – ENHANCE THE QUALITY OF LIFE IN SEAGOVILLE

Participate in hosting the City’s annual civic academy.

CITYWIDE GOAL (2) –OPEN, TRANSPARENT AND RESPONSIVE GOVERNANCE AND BUSINESS SERVICES

- ❖ Continue to meet Law Enforcement Best Practice rules
- ❖ Become fully staffed in dispatch
- ❖ Make warrants accessible online with Tyler Technologies
- ❖ Continue to streamline business processes
- ❖ Complete remodel of Communications building
- ❖ Receive approval for new CAD/RMS software
- ❖ Continue to digitize records

PROGRAM SUMMARY

DEPARTMENT/PROGRAM NAME:	FUND/ DEPARTMENT/ PROGRAM CODE:
PUBLIC SAFETY SUPPORT SERVICES	01/17

PROGRAM EXPENDITURES:

	FY 23	FY 24	FY 24	FY 25
	ACTUAL	AMENDED	PROJECTED	PROPOSED
		BUDGET		
PERSONNEL	491,146	888,674	951,172	1,102,355
SUPPLIES	6,922	5,687	6,786	13,743
CONTRACTUAL SERVICES	125,867	135,468	135,468	173,193
CAPITAL OUTLAY	2,037	2,130	2,556	2,556
PROGRAM TOTAL	625,972	1,031,959	1,095,982	1,291,847

PERSONNEL SUMMARY:

	FY 23	FY 24	FY 24	FY 25
	ACTUAL	AMENDED	PROJECTED	PROPOSED
		BUDGET		
FULL TIME POSITIONS:				
Support Services Manager	1	1	1	1
Dispatch Supervisor	1	1	1	1
Records Technician	2	3	2	3
Communication Technician	6	7	6	11
TOTAL FULL TIME:	10	12	10	16
PART TIME POSITIONS:				
Communication Technician	0.75	0.75	1.25	1.25
TOTAL PART TIME:	0.75	0.75	1.25	1.25
TOTAL FULL TIME EQUIVALENT	10.75	12.75	11.25	17.25

SIGNIFICANT BUDGET CHANGES:



Department: Support Services

GOAL	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
Enhance the Quality of Life in Seagoville				
Objectives				
Participate in hosting the City's annual civic academy	NA	Yes	NA	Yes
Maintain the City of Seagoville as a Safe, Clean and Attractive Community				
Provide Services in an efficient manner				
Indicators:				
Full staffing of full and part time personnel	No	Yes	No	Yes
Full-time Support Services staff per 1,000 residents	0.50	0.75	0.45	0.80
Creation of 90 day assessment of Property Room records	NA	Yes	NA	Yes
Maintain a Texas Police Chiefs Best Practices Certified Police Department	Yes	Yes	Yes	Yes
Transparent and Responsive Governance and Business Services				
Objectives				
Creation of an electronic filing system	NA	Yes	Yes	Yes



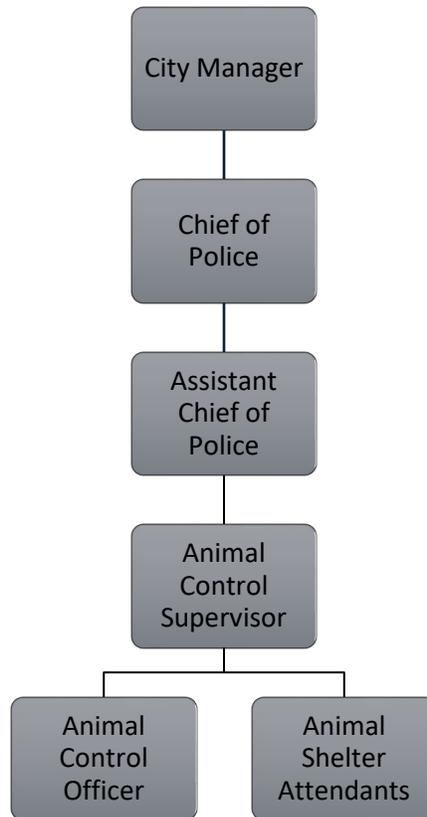
ANIMAL SERVICES

The Animal Services Department maintains the local animal shelter. Animal Control Officers are committed to providing animal control and sheltering services.



CITY OF SEAGOVILLE, TEXAS

Animal Services



PROGRAM DESCRIPTION

The Animal Services Program is responsible for the enforcement of the City's animal control ordinances and the Texas Health and Safety Code pertaining to the control, care and regulations of animals. Primary functions are to safeguard the public's health and safety and to ensure responsible supervision and humane treatment for all animals within its jurisdiction. Animal Service achieves this mission by responding to calls for service, picking up stray animals, investigating animal bite cases, cases of animal abuse/neglect and securing loose livestock. Equally important to protecting the public's health and safety is reuniting stray animals with their owners and adopting unclaimed strays while reducing the number of animals euthanized. This is facilitated through a microchip program, shelter adoptions and volunteer adoption events at locations in and around the City of Seagoville.



FY 2024 ACCOMPLISHMENTS

- ❖ Began construction of new Animal Shelter. The new facility will be approximately 6,000 square feet and will accommodate over 70 animals, both cats and dogs.

GOALS FOR FISCAL YEAR 2025

CITYWIDE GOAL (1) – ENHANCE THE QUALITY OF LIFE IN SEAGOVILLE

Participate in hosting the City's annual civic academy.

Maintain the "no kill" philosophy within the program.

CITYWIDE GOAL (3) – MAINTAIN THE CITY OF SEAGOVILLE AS A SAFE, CLEAN AND ATTRACTIVE COMMUNITY

The main goal of Seagoville Animal Services is to provide humane care and protection of stray animals in the City of Seagoville.

In order for Seagoville Animal Services to achieve our above stated goal in this new facility, we will need to do the following:

- ❖ Hire four new full-time Animal Shelter attendants. This will allow for the cleaning, feeding and care of the animals in the facility with three attendants on duty from 7:30 am to 5:30 pm, seven days per week. This will also allow their schedules to accommodate PTO requests, including vacation, holiday and comp time accrued by those employees, and still ensuring that the facility will be maintained properly and in accordance with State Health Services guidelines. This will also benefit the Animal Shelter by having more staff available to assist our community in adopting pets, as we anticipate more adopters due to the location of the new facility.
- ❖ Hire a full-time receptionist to staff the front desk. This position would serve many roles, including helping with adoptions, walk-in complaints and answering phone calls, which is currently handled by the Police Department Records division. A receptionist, on duty Monday through Friday from 8 am to 5pm, would relieve the Police Department Records staff from the additional workload caused by animal related calls, as well as being able to respond to questions and concerns by citizens in a more informed manner. Additionally, a receptionist would be able to coordinate veterinary care, animal rescues, calls for service for the Animal Control officers, and maintaining paperwork related to the animals cared for by the Animal Shelter.
- Hire a full-time Animal Control Officer. An additional Animal Control officer would benefit Animal Services by having an additional staff member to respond to field calls. It would also allow the Animal Services supervisor, Justin Harley, to spend



CITYWIDE GOAL (3) – MAINTAIN THE CITY OF SEAGOVILLE AS A SAFE, CLEAN AND ATTRACTIVE COMMUNITY(continued)

more time coordinating with our suppliers, volunteers and veterinary clinics to host adoption and vaccination events, both at the Animal Shelter and off-site locations. This would also allow AC Supervisor Harley to oversee the day-to-day operations of both the Field Services and the Facility staff.

- Continue to strive towards a 90% or better live release rate. This has been accomplished every year since 2011.
- Animal Services continue to make strides toward the return of animals to their rightful owners. The microchip program has greatly enhanced these efforts.
- Increase the annual Operations budget for Animal Services to accommodate the larger new Animal Shelter. As this facility is over three times the size of the existing shelter, the supplies and materials will necessarily increase as will the uniform and training budgets for additional staff.

PROGRAM SUMMARY

DEPARTMENT/PROGRAM NAME:	FUND/ DEPARTMENT/ PROGRAM CODE:
PUBLIC SAFETY ANIMAL SERVICES	01/05

PROGRAM EXPENDITURES:

	FY 23	FY 24	FY 24	FY 25
	ACTUAL	AMENDED	PROJECTED	PROPOSED
		BUDGET		
PERSONNEL	120,488	227,547	228,499	243,156
SUPPLIES	16,556	18,520	17,747	19,220
CONTRACTUAL SERVICES	14,386	11,288	11,080	15,432
CAPITAL OUTLAY				
PROGRAM TOTAL	151,431	257,355	257,326	277,808

PERSONNEL SUMMARY:

	FY 23	FY 24	FY 24	FY 25
	ACTUAL	AMENDED	PROJECTED	PROPOSED
		BUDGET		
FULL TIME POSITIONS:				
Animal Control Supervisor	1	1	1	1
Animal Control Officer	1	1	1	1
Animal Shelter Attendant	2	2	2	2
TOTAL FULL TIME:	4	4	4	4
PART TIME POSITIONS:				
Animal Shelter Attendant	2	-	-	-
TOTAL PART TIME:	2	-	-	-
TOTAL FULL TIME EQUIVALENT	6	4	4	4



Department: Animal Services

GOAL	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
Enhance the Quality of Life in Seagoville				
Objectives				
Participate in hosting the City's annual civic academy	NA	Yes	NA	Yes
Maintain the "no kill" philosophy within the program				
Indicator: Percentage of animals euthanized compared to total outcomes	None	None	None	None
Maintain the City of Seagoville as a Safe, Clean and Attractive Community				
Objectives				
Strive to return animals to their rightful owners				
Indicator: Animals microchipped	40	55	40	50
Animals returned to owners	50	60	45	60
Respond to calls with courtesy and respect				
Indicator: Number of citizen complaints	None	None	None	None
Deliver efficient animal services throughout the year				
Indicator: Retention of a full time Animal Services manager	Yes	Yes	Yes	Yes
Pass the annual State Review				
Indicator: Satisfactory Rating from State Department of Health Services	Yes	Yes	Yes	Yes



MUNICIPAL COURT

The Seagoville Municipal Court provides the public a fair, impartial and unbiased court system in accordance with the Code of Criminal Procedures. The court collects fines, conducts trials by jury and judge and issues warrants of arrest.



CITY OF SEAGOVILLE, TEXAS

Municipal Court



PROGRAM DESCRIPTION

The Municipal Court is responsible for the prompt, accurate processing of Class C misdemeanor charges and collections of fines. We are dedicated to the principle of fair and impartial justice administered with respect and equality to serve all customers in a courteous, efficient and professional manner.

FY 2024 ACCOMPLISHMENTS

- ❖ Cleared several warrants
- ❖ Facilitated a movement of court cases



GOALS FOR FISCAL YEAR 2025

CITYWIDE GOAL (1) – ENHANCE THE QUALITY OF LIFE IN SEAGOVILLE

Participate in hosting the City’s annual civic academy.

CITYWIDE GOAL (5) – TRANSPARENT AND RESPONSIVE GOVERNANCE AND BUSINESS SERVICES

- ❖ Create a paperless, digital court
- ❖ Maintain accurate records of documents and dispositions filed with the court
- ❖ Continue to provide the highest level of customer service to defendants and citizens

PROGRAM SUMMARY

DEPARTMENT/PROGRAM NAME:	FUND/ DEPARTMENT/ PROGRAM CODE:
COMMUNITY SERVICES MUNICIPAL COURT	01/12

PROGRAM EXPENDITURES:

	FY 23	FY 24	FY 24	FY 25
	ACTUAL	AMENDED	PROJECTED	PROPOSED
		BUDGET		
PERSONNEL	140,542	151,833	151,833	215,372
SUPPLIES	20	150	150	150
CONTRACTUAL SERVICES	58,438	55,989	55,989	61,839
CAPITAL OUTLAY				
PROGRAM TOTAL	199,000	207,972	207,972	277,361

PERSONNEL SUMMARY:

	FY 23	FY 24	FY 24	FY 25
	ACTUAL	AMENDED	PROJECTED	PROPOSED
		BUDGET		
FULL TIME POSITIONS:				
Court Administrator	1	1	1	1
Court Clerk	1	1	1	2
TOTAL FULL TIME:	2	2	2	3
PART TIME POSITIONS:	0	0	0	0
TOTAL PART TIME:	0	0	0	0
TOTAL FULL TIME EQUIVALENT	2	2	2	3

SIGNIFICANT BUDGET CHANGES:



Department: Municipal Court

GOAL	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
Enhance the Quality of Life in Seagoville				
Objectives				
Participate in hosting the City's annual civic academy	NA	Yes	NA	Yes
Provide Services in an efficient manner	Yes	Yes	Yes	Yes
Indicators:				
Update web payments daily	Yes	Yes	Yes	Yes
Record and prepare deposit payments within one business day	Yes	Yes	Yes	Yes
Participate in annual warrant round-up	Yes	Yes	Yes	Yes
Outputs				
# of Warrants Issued	1,476	2,000	2,400	3,000
# of Warrants Cleared	1,033	1,500	1,608	2,250
# of Violations/Complaints processed	3,678	4,000	4,300	5,500
Efficiencies				
# of Online Payments	964	1000	1161	1277
Outstanding Payment Plan Fiscal Year End Balance	116,715	138,318	144,024	158,426
Effectiveness				
%Warrants Cleared	70%	75%	67%	75%
Total Cases Pending at Fiscal Year End				
Active	3,251	6,153	4,113	4,319
Inactive	6,760	7,242	9,318	9,784



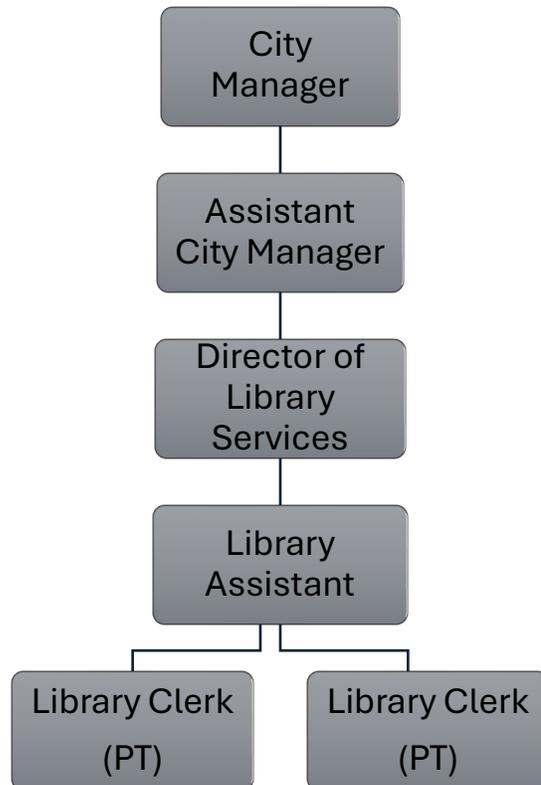
LIBRARY

The Seagoville Public Library is to provide equitable access to the evolving world of information, education and, leisure enhancing the quality of life in the City of Seagoville.



CITY OF SEAGOVILLE, TEXAS

Library



PROGRAM DESCRIPTION

The Seagoville Library enriches the community by sparking a love of learning in its youth and nourishing that love in its adult citizens. The Library is a vibrant touch-point for learning and exploration offering a personal approach that creates a welcoming environment for all members of the community.

FY 2024 ACCOMPLISHMENTS

- ❖ Received Silver Star Affiliate for Keep Seagoville Beautiful
- ❖ Doubled participation in the Summer Reading Program
- ❖ Created a homeschool hangout program
- ❖ Introduced teen night



FY 2024 ACCOMPLISHMENTS (Continued)

In accordance with Government Code 441.127(a), Library Systems under the authority of the Texas State Library and Archives Commission, Seagoville Public Library maintained accreditation standards for FY 2023 and is on track for FY 2024 accreditation.

GOALS FOR FISCAL YEAR 2025

CITYWIDE GOAL (1) – ENHANCE THE QUALITY OF LIFE IN SEAGOVILLE

- ❖ Develop Programs and Services that are inclusive to the entire community
- ❖ Prioritize the customer experience to identify new ways to support creativity through innovative programs and cooperative opportunities

CITYWIDE GOAL (2) – OPEN, TRANSPARENT AND RESPONSIVE GOVERNANCE AND BUSINESS SERVICES

- ❖ Continue to implement elements of comprehensive technology plan, specifically to upgrade/replace two public workstations
- ❖ Maintain requirements of the Texas State Library Accreditation standards

CITYWIDE GOAL (3) – PROVIDE QUALITY LEISURE OPPORTUNITIES

- ❖ Continue to provide the summer reading program, story time for preschoolers, open
- ❖ Wi-Fi access, Wi-Fi lending program and 6 computer workstations available to Library patrons
- ❖ Maintain access to Overdrive e-books and audio books. Maintain a constant wait list assessment to ensure relevance of the digital collection

PROGRAM SUMMARY

DEPARTMENT/PROGRAM NAME:	FUND/ DEPARTMENT/ PROGRAM CODE:
COMMUNITY SERVICES LIBRARY	01/13

PROGRAM EXPENDITURES:

	FY 23	FY 24	FY 24	FY 25
	ACTUAL	AMENDED	PROJECTED	PROPOSED
		BUDGET		
PERSONNEL	183,714	191,168	191,699	203,128
SUPPLIES	1,736	2,200	2,200	2,200
CONTRACTUAL SERVICES	5,241	7,045	7,645	7,645
CAPITAL OUTLAY	13,703	13,500	13,500	13,500
PROGRAM TOTAL	204,394	213,913	215,044	226,473

PERSONNEL SUMMARY:

	FY 23	FY 24	FY 24	FY 25
	ACTUAL	AMENDED	PROJECTED	PROPOSED
		BUDGET		
FULL TIME POSITIONS:				
Library Director	1	1	1	1
Library Assistant	1	1	1	1
TOTAL FULL TIME:	2	2	2	2
PART TIME POSITIONS:				
Library Clerk	1	1	1	1
TOTAL PART TIME:	1	1	1	1
TOTAL FULL TIME EQUIVALENT	3	3	3	3

SIGNIFICANT BUDGET CHANGES:



Department: Library

GOAL	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
Enhance the Quality of Life in Seagoville				
Objectives				
Participate in hosting the City's annual civic academy	NA	Yes	NA	Yes
Continue the development and implementation of the comprehensive 5 year technology plan	Continue	Continue	Continue	Continue
Effectiveness				
Maintain accreditation with the Texas State Library	Yes	Yes	Yes	Yes
Indicators: Accreditation letter	Yes	Yes	Yes	Yes
Provide Quality Leisure opportunities				
Outputs				
Indicators:				
Attendance - Story Time for Preschoolers	439	475	475	475
Attendance - Summer Reading Club	300	400	350	450
Attendance - Day Care Outreach Program	NA	NA	NA	NA
Open WiFi access	Yes	Yes	Yes	Yes
Library Visits	8,000	9,000	9,950	10,000
Library Materials Circulated	16,650	20,000	15,550	20,500
Efficiencies				
Number of Library Visits per Library Employee	2,000	2,250	2,250	2,500



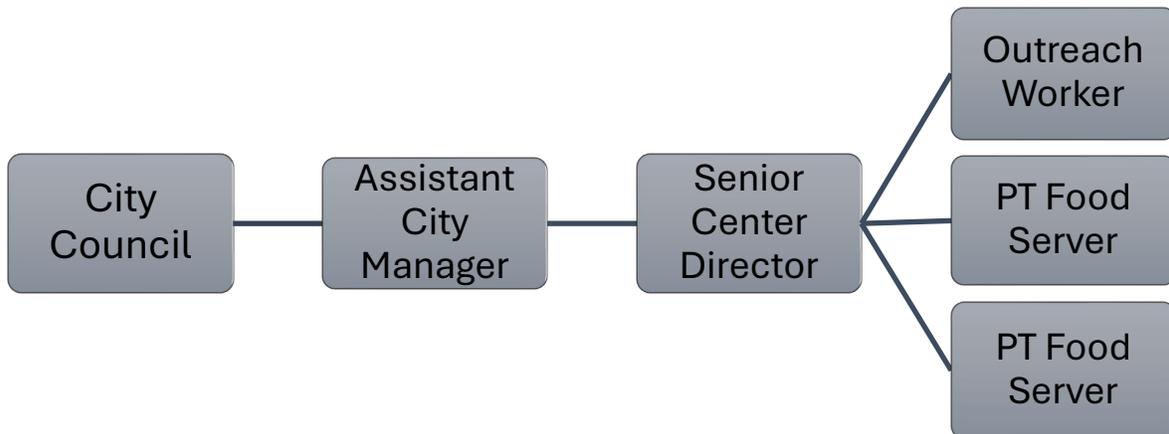
SENIOR CENTER

The Seagoville Senior Center promotes independence and preserves dignity while improving the quality of life for persons who are 60 years and older.



CITY OF SEAGOVILLE, TEXAS

Senior Center



PROGRAM DESCRIPTION

The Seagoville Senior Center extends services to persons 60 years of age and older with the greatest economic and social needs, with particular attention to individuals residing in Seagoville. Plan, develop and coordinate public services that ensure positive impact to our participants' health, honor and dignity.

FY 2024 ACCOMPLISHMENTS

- ❖ Passed the annual Seagoville Fire Inspection
- ❖ Passed the annual Seagoville Health Inspection
- ❖ Passed the Dallas County Aging Association (DCAAA) annual kitchen review
- ❖ Passed the Dallas County Agency on Aging (DCAAA) annual monitoring review
- ❖ Partnered with Seagoville Senior Housing and The Villas of Seagoville to provide activities for the seniors of Seagoville
- ❖ Hosted Karaoke every Thursday to allow seniors a place to gather for socialization outside of the normal business hours
- ❖ Partnered with North Texas Food Bank to provide the center parking lot as a pickup location for the PAN (People and Nutrition) Box Program bi-monthly on the first Monday



GOALS FOR FISCAL YEAR 2025

CITYWIDE GOAL (1) – ENHANCE THE QUALITY OF LIFE IN SEAGOVILLE

- ❖ Serve a congregate meal five(5) days a week to any qualifying person 60 years old and up
- ❖ In association with STAR transit services, provide medical transportation to any disabled person or senior 60 years or older living in Seagoville
- ❖ In association with STAR transit services, provide transportation to Dallas Area Rapid Transit (DART) from various locations in Seagoville
- ❖ In association with STAR transit service, provide transportation to seniors 60 years or older living in Seagoville to the Seagoville Senior Center at no charge
- ❖ Pass the annual Dallas County Health Inspection
- ❖ Pass the Dallas County Aging Association (DCAAA) Annual Monitoring Review.
- ❖ Pass the Dallas County Aging Association (DCAAA) Annual Kitchen Review
- ❖ Provide arts and crafts, dancing, exercise, games, karaoke, meals and outings for our senior center participants
- ❖ Provide future opportunities for craft/rummage sales as a means of fundraising for future entertainment and outings for the senior center participants
- ❖ Partner with other senior living facilities in Seagoville to make sure their seniors are aware of the Seagoville Senior Center
- ❖ Continue to help seniors remain active and in a social setting

PROGRAM SUMMARY

DEPARTMENT/PROGRAM NAME:	FUND/ DEPARTMENT/ PROGRAM CODE:
COMMUNITY SERVICES SENIOR CENTER	01/14

PROGRAM EXPENDITURES:

	FY 23	FY 24	FY 24	FY 25
	ACTUAL	AMENDED	PROJECTED	PROPOSED
		BUDGET		
PERSONNEL	124,204	139,776	139,776	149,042
SUPPLIES	6,886	4,850	5,050	5,550
CONTRACTUAL SERVICES	68,448	74,940	74,240	76,408
CAPITAL OUTLAY				
PROGRAM TOTAL	199,537	219,566	219,066	231,000

PERSONNEL SUMMARY:

	FY 23	FY 24	FY 24	FY 25
	ACTUAL	AMENDED	PROJECTED	PROPOSED
		BUDGET		
FULL TIME POSITIONS:				
Senior Center Director	1	1	1	1
TOTAL FULL TIME:	1	1	1	1
PART TIME POSITIONS:				
Outreach Worker	0.75	0.75	0.75	0.75
Building Maintenance Worker	0.50	0.50	0.50	0.50
Food Server	0.64	0.64	0.64	0.64
TOTAL PART TIME:	1.89	1.89	1.89	1.89
TOTAL FULL TIME EQUIVALENT	2.89	2.89	2.89	2.89

SIGNIFICANT BUDGET CHANGES:



Department: Senior Center

GOAL	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
Enhance the Quality of Life in Seagoville				
Objectives				
Serve a congregate meal 5 days a week to qualifying patrons	Yes	Yes	Yes	Yes
Indicator: Meals Served	7,247	6,500	7,281	6,250
Provide transportation services to disabled persons and seniors through Demand Response	Yes	Yes	Yes	Yes
Indicator: Number of rides provided	639	575	785	800
Pass annual Dallas County health inspection	Yes	Yes	Yes	Yes
Pass DAAA annual financial review	Yes	Yes	Yes	Yes
Pass DAAA annual kitchen review	Yes	Yes	Yes	Yes
Provide games and other activities for senior center members	Yes	Yes	Yes	Yes
Indicator: Average daily attendance	25	40	35	40

*As of 03/05/2024 - Extra meals were allowed to be served due to funding received from DAAA.



SANITATION

Sanitation Services are contracted with Frontier Waste Solutions for city-wide solid waste removal.

PROGRAM SUMMARY

DEPARTMENT/PROGRAM NAME:	FUND/ DEPARTMENT/ PROGRAM CODE:
COMMUNITY SERVICES SANITATION	01/16

PROGRAM EXPENDITURES:

	FY 23	FY 24	FY 24	FY 25
	ACTUAL	AMENDED BUDGET	PROJECTED	PROPOSED
PERSONNEL				
SUPPLIES				
CONTRACTUAL SERVICES	1,071,662	1,002,902	1,127,244	1,002,902
CAPITAL OUTLAY				
PROGRAM TOTAL	1,071,662	1,002,902	1,127,244	1,002,902

PERSONNEL SUMMARY:

	FY 23	FY 24	FY 24	FY 25
	ACTUAL	AMENDED BUDGET	PROJECTED	PROPOSED
FULL TIME POSITIONS:				
TOTAL FULL TIME:	0	0	0	0
PART TIME POSITIONS:				
TOTAL PART TIME:	0	0	0	0
TOTAL FULL TIME EQUIVALENT	0	0	0	0

SIGNIFICANT BUDGET CHANGES:

Contractual Services:



COMMUNITY DEVELOPMENT

The Community Development Department provide exceptional community services and support for housing and business development. This department provides oversight for the City's Building Maintenance.



FY 2024 ACCOMPLISHMENTS

- ❖ Hired three (3) Code Enforcement Officers
- ❖ Updated Building Inspections webpage on the City of Seagoville Website
- ❖ Streamlined the Flea Market Food and Propane Permits
- ❖ Translated numerous permit applications, checklists, and handouts to Spanish
- ❖ Removed dead tree in front of City Hall
- ❖ Code Enforcement officer transitioned to Admin Assistant/Permit Tech
- ❖ Repaired the Library handicap door
- ❖ Repaired the Library ceiling tile and roof leaks
- ❖ Repaired the Court ceiling tile
- ❖ Restriped City Hall parking spaces, Fire Lane, and installed new traffic calming devices
- ❖ Replaced Senior Center Windows
- ❖ Abated mold and asbestos at the Senior Center
- ❖ New Truck (CD5) ordered and is currently being outfitted
- ❖ One new Code Enforcement Officer received her certification (4/26)
- ❖ Created a plat checklist
- ❖ Installed the revised zoning map which is now available on the City's website
- ❖ Installed generator upgrades to City Hall
- ❖ Cleared several office spaces of duplicate plans/documents.
- ❖ Created a filing system for all development related documents and transitioned to storing documents in a storage facility



Program: Community Development

GOAL	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
Enhance the Quality of Life in Seagoville				
Objectives				
Participate in hosting the City's first civic academy	NA	Yes	NA	Yes
Maintain Seagoville As A Safe, Clean and Attractive Community				
Objectives				
Continue to fund litter crew program	Yes	Yes	Yes	Yes
Explore opportunities to reduce the City's ISO rating through building standards				
Indicator:				
ISO rating - commercial	6	6	6	6
ISO rating - residential	5	5	5	5
Manage street funding, engineering and contractors to complete street renovation projects				
Indicator:				
Street renovation projects	Yes	Yes	Yes	Yes
Develop Collaborative Efforts in Community and Economic Development				
Objectives				
Obtain SEDC funding for Quality of Life Projects				
Indicator:				
Funding provided	Yes	Yes	Yes	Yes



BUILDING INSPECTION AND SERVICES

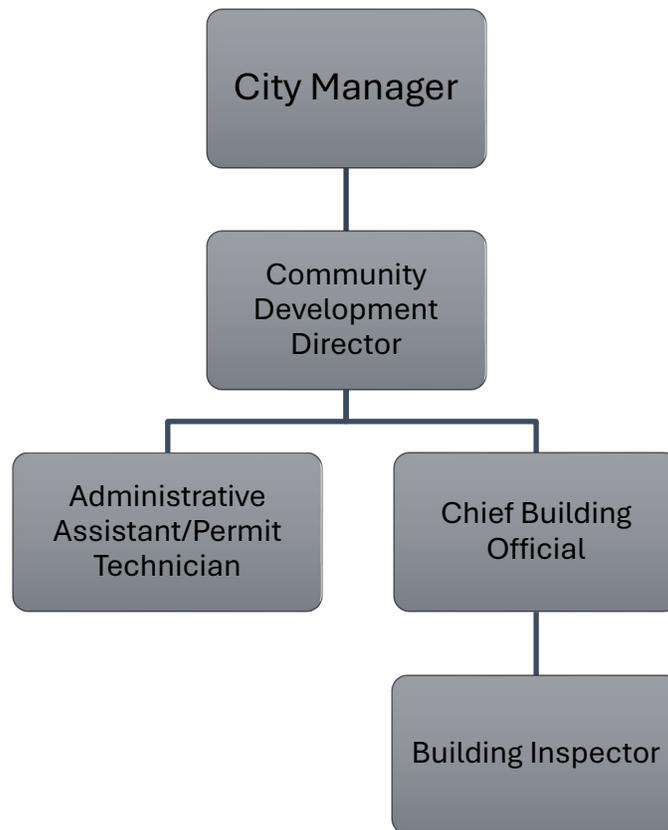
The Building Inspections Department is responsible for ensuring compliance with City building codes and issuing permits for construction.

The Building Services Department maintains all City buildings and assists other departments as needed.



CITY OF SEAGOVILLE, TEXAS

Building Inspection and Services



PROGRAM DESCRIPTION

The Building Inspection Program provides public safety by enforcing local and state regulations and codes relative to the construction, enlargement, alteration, repair, demolition, occupancy, etc., of all buildings or structures in the City. Community Development is responsible for inspections of all Residential, Commercial, and miscellaneous permitted within the City. Community Development also inspects storm systems, drainage systems, streets, sidewalks, retaining walls etc. Building Services strives to maintain a clean, safe and effective environment for city employees at the City facilities.



GOALS FOR FISCAL YEAR 2025

CITYWIDE GOAL (2) – FORMALLY DEVELOP COLLABORATIVE EFFORTS IN COMMUNITY AND ECONOMIC DEVELOPMENT

The goal of the Building Inspections Department is to provide customer service to the citizens of Seagoville and the construction community by providing a safe, durably-built environment through the enforcement of codes and standards adopted by the City of Seagoville.

More specific goals include:

- ❖ Collect data on customer service
- ❖ Certify Administrative Assistant/Permit Tech
- ❖ Continue to transfer and organize physical files to electronic files
- ❖ Create and implement digital permitting for Restaurant Food Permits and Mobile Food Units
- ❖ Review and Adopt all of 2021 Residential and Commercial Codes including the 2020 Electrical Codes

COMMUNITY DEVELOPMENT

PROGRAM SUMMARY

DEPARTMENT/PROGRAM NAME:	FUND/ DEPARTMENT/ PROGRAM CODE:
COMMUNITY DEVELOPMENT BUILDING INSPECTION AND SERVICES	01/06

PROGRAM EXPENDITURES:

	FY 23 ACTUAL	FY 24 AMENDED BUDGET	FY 24 PROJECTED	FY 25 PROPOSED
PERSONNEL	311,072	419,228	419,228	514,427
SUPPLIES	7,239	13,300	13,300	14,900
CONTRACTUAL SERVICES	94,455	151,382	177,362	165,382
CAPITAL OUTLAY				
PROGRAM TOTAL	412,765	583,910	609,890	694,709

PERSONNEL SUMMARY:

	FY 23 ACTUAL	FY 24 AMENDED BUDGET	FY 24 PROJECTED	FY 25 PROPOSED
FULL TIME POSITIONS:				
Community Development Director	1	1	1	1
Chief Building Official	1	-	1	1
Building Inspector	1	1	1	1
Permit Technician	1	1	1	1
Construction Inspector	1	1	1	1
TOTAL FULL TIME:	4.5	3.5	4.5	4.5
PART TIME POSITIONS:	0	0	0	0
TOTAL PART TIME:	0	0	0	0
TOTAL FULL TIME EQUIVALENT	4.5	3.5	4.5	4.5

SIGNIFICANT BUDGET CHANGES:



Department: Building Inspection and Services

PERFORMANCE MEASURES	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
OUTPUTS				
Number of Building Inspections	2,238	5,540	2,400	2,500
Residential	1,804	5,300	2,000	2,200
Commercial	416	240	400	300
EFFICIENCIES				
Average Time to Complete an Inspection (minutes):				
Certificate of Occupancy	45	45	45	45
Frame Inspection	45	45	45	45
Plumbing Inspection	25	25	25	25
Roof Inspection	15	15	15	15
Slab Inspection	35	35	35	35
EFFECTIVENESS				
Standards for Building Safety and Code Compliance	100%	100%	100%	100%



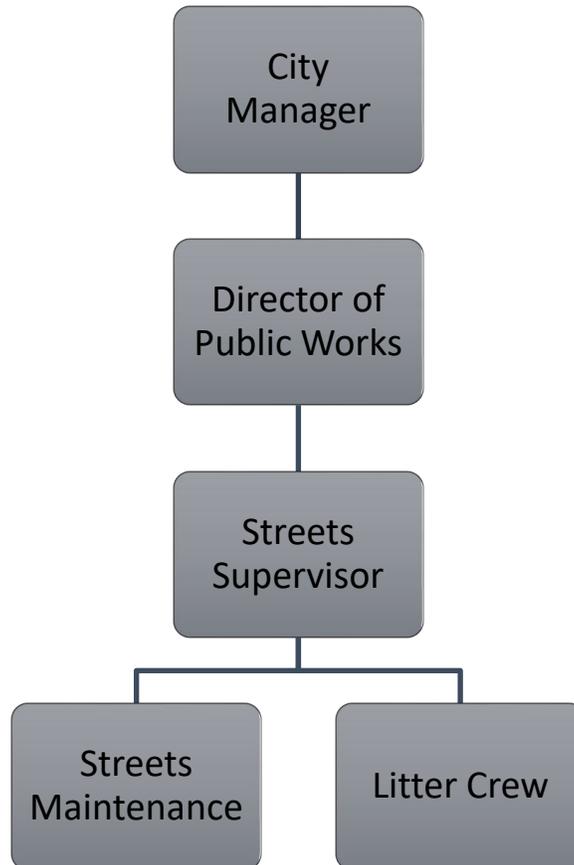
STREETS

The Streets Department is responsible for maintaining 85 paved lane miles in the City. The department strives to minimize hazardous road conditions and responds to emergencies.



CITY OF SEAGOVILLE, TEXAS

Streets



PROGRAM DESCRIPTION

Maintain Seagoville's transportation infrastructure in a timely manner, sign maintenance and installation. Provide litter control service along the City's medians and right of way.



FY 2024 ACCOMPLISHMENTS

- ❖ Hired a construction inspector
- ❖ Hired three(3) street maintenance workers
- ❖ Replaced guardrail on Water St
- ❖ Purchased angle broom and stomp grinder to reduce the costs of equipment rentals
- ❖ Purchased 2024 Peterbilt 548 dump truck
- ❖ Purchased 2023 4x4 Ford F-150 crew cab truck for new construction inspector
- ❖ Maintained the City's street surfaces through the placement of asphalt as needed for repairs
- ❖ Reconstructed eight asphalt streets and repaired concrete on five City streets

GOALS FOR FISCAL YEAR 2025

CITYWIDE GOAL (1) – ENHANCE THE QUALITY OF LIFE IN SEAGOVILLE

- ❖ Stripe streets to maintain order and safety on the road
- ❖ Crack seal potholes
- ❖ Replace several sidewalks for pedestrian safety
- ❖ Continue rehabilitation of asphalt streets

PROGRAM SUMMARY

DEPARTMENT/PROGRAM NAME:	FUND/ DEPARTMENT/ PROGRAM CODE:
COMMUNITY DEVELOPMENT STREETS	01/15

PROGRAM EXPENDITURES:

	FY 23	FY 24	FY 24	FY 25
	ACTUAL	AMENDED	PROJECTED	PROPOSED
		BUDGET		
PERSONNEL	292,305	305,759	305,759	375,194
SUPPLIES	64,755	58,269	58,269	65,269
CONTRACTUAL SERVICES	143,749	135,600	135,600	128,600
CAPITAL OUTLAY				
PROGRAM TOTAL	500,809	499,628	499,628	569,063

PERSONNEL SUMMARY:

	FY 23	FY 24	FY 24	FY 25
	ACTUAL	AMENDED	PROJECTED	PROPOSED
		BUDGET		
FULL TIME POSITIONS:				
Streets Maintenance Supervisor	1	1	1	1
Maintenance Worker	1	1	1	1
Litter Crew Worker	3	3	3	3
TOTAL FULL TIME:	5	5	5	5
PART TIME POSITIONS:				
TOTAL PART TIME:	0	0	0	0
TOTAL FULL TIME EQUIVALENT	5	5	5	5

SIGNIFICANT BUDGET CHANGES:



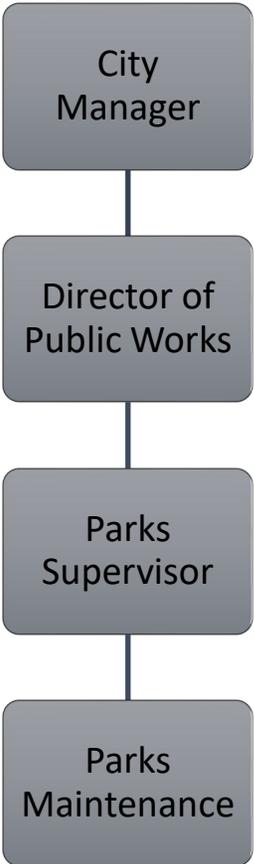
PARKS

The Parks Department strives to enhance the quality of life for the citizens of Seagoville by providing exceptional community services through high quality facilities, programs and events that promote wellness, socialization, and entertainment.



CITY OF SEAGOVILLE, TEXAS

Parks



PROGRAM DESCRIPTION

The Parks Department maintains eight (8) parks, approximately 2.5 miles of right of way, Service Center grounds, and other miscellaneous City owned properties throughout Seagoville. Provides ground-keeping, daily maintenance on playground equipment, restroom facilities, ball fields, park signage, Central Park Pond fountain, park benches and canopies, lighting, and other amenities. Additionally, the Parks Department provides support for various special events such as the Fourth of July celebration, Mayfest, Seagofest, Movie in the Park and carnivals.



FY 2024 ACCOMPLISHMENTS

- ❖ Replaced Bruce Central Park pedestrian bridge
- ❖ Enacted a standard license and use agreement for the use of City sports facilities
- ❖ Installed soccer goals, bleachers, concrete bleacher pads and double pickleball courts
- ❖ Improved Bearden Park parking lot
- ❖ Paved parking lot at Petty White Park

GOALS FOR FISCAL YEAR 2025

CITYWIDE GOAL (1) – ENHANCE THE QUALITY OF LIFE IN SEAGOVILLE

- ❖ Pave Parking lot at Bearden Park
- ❖ Add street lights to Bruce Park
- ❖ Paint all pavilions
- ❖ Mulch playgrounds all parks

PROGRAM SUMMARY

DEPARTMENT/PROGRAM NAME:	FUND/ DEPARTMENT/ PROGRAM CODE:
COMMUNITY DEVELOPMENT PARKS	01/18

PROGRAM EXPENDITURES:

	FY 23	FY 24	FY 24	FY 25
	ACTUAL	AMENDED	PROJECTED	PROPOSED
		BUDGET		
PERSONNEL	145,758	185,071	192,870	305,639
SUPPLIES	64,221	58,350	61,756	60,675
CONTRACTUAL SERVICES	203,143	218,100	217,800	217,800
CAPITAL OUTLAY				
PROGRAM TOTAL	413,121	461,521	472,426	584,114

PERSONNEL SUMMARY:

	FY 23	FY 24	FY 24	FY 25
	ACTUAL	AMENDED	PROJECTED	PROPOSED
		BUDGET		
FULL TIME POSITIONS:				
Supervisor	1	1	1	1
Maintenance Worker	3	1	2	3
TOTAL FULL TIME:	4	2	3	4
PART TIME POSITIONS:				
Maintenance Worker	0.5	1	-	-
TOTAL PART TIME:	0.5	1	-	-
TOTAL FULL TIME EQUIVALENT	4.5	3	3	4

SIGNIFICANT BUDGET CHANGES:



Department: Parks

PERFORMANCE MEASURES	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
OUTPUTS				
Number of park acres maintained	106.15	106.15	106.15	106.15
EFFICIENCIES				
Park maintenance operating cost per capita	\$21.03	\$20.92	\$23.44	\$23.29
Operating Cost per Park Acre	\$3,892	\$4,020	\$4,451	\$5,278
EFFECTIVENESS				
Achieve 100% maintenance on 106 acres of parks.	100%	100%	100%	100%



PLANNING

The Planning Department will promote efficient use of land that allows Seagoville to grow and develop in a manner that preserves quality of life, ensures protection of the natural environment, promotes economic prosperity, and maintains the health and safety of the community.



CITY OF SEAGOVILLE, TEXAS

Planning



PROGRAM DESCRIPTION

To provide for proper planning to achieve the best use and development of land; adequate thoroughfares; and proper landscaping on behalf of the citizens of Seagoville. The Planning Department addresses all present and future development, planning, zoning, and subdivision needs and is the liaison and secretary for Planning and Zoning Commission, the Board of Adjustments, and the Housing Standards Commission.



GOALS FOR FISCAL YEAR 2025

CITYWIDE GOAL (4) – SUPPORT ECONOMIC AND COMMUNITY DEVELOPMENT INITIATIVES

The goal of planning is to maximize the health, safety, and economic well-being of residents in ways that reflect the unique needs, desires, and culture of those who live and work within the community.

- ❖ Hire a Senior Planner
- ❖ Cross train staff on plan intake and review process
- ❖ Review and process all plats, site plans and zoning requests

COMMUNITY DEVELOPMENT

PROGRAM SUMMARY

DEPARTMENT/PROGRAM NAME:	FUND/ DEPARTMENT/ PROGRAM CODE:
COMMUNITY DEVELOPMENT PLANNING	01/09

PROGRAM EXPENDITURES:

	FY 23	FY 24	FY 24	FY 25
	ACTUAL	AMENDED	PROJECTED	PROPOSED
		BUDGET		
PERSONNEL	121,082	36,146	36,146	103,037
SUPPLIES	164	500	500	500
CONTRACTUAL SERVICES	7,277	20,042	20,042	20,042
CAPITAL OUTLAY				
PROGRAM TOTAL	128,523	56,688	56,688	123,579

PERSONNEL SUMMARY:

	FY 23	FY 24	FY 24	FY 25
	ACTUAL	AMENDED	PROJECTED	PROPOSED
		BUDGET		
FULL TIME POSITIONS:				
Senior Planner	1	1	1	1
TOTAL FULL TIME:	1	1	1	1
PART TIME POSITIONS:	0	0	0	0
TOTAL PART TIME:	0	0	0	0
TOTAL FULL TIME EQUIVALENT	1	1	1	1



Department: Planning

Performance Measures	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
Outputs				
Planning & Zoning Commission meetings	10	20	8	24
Meeting Packets	10	20	8	23
Meeting(s) cancelled	-	2	-	2
Meeting(s) rescheduled	-	1	-	1
Special meeting(s) called	-	1	-	1
Zoning Case(s)	12	15	15	12
Subdivision Construction Plat(s)	4	5	5	8
Subdivision Final Plat(s)	2	1	3	5
Concept plan(s)	-	2	5	12
Planned Development(s) and/or Amendment(s)	4	4	8	10
Special Use Permit(s)	3	1	3	3
Code change(s)	-	3	1	3
Minor subdivisions (less than 4 lots) recorded	43	40	40	60
Plat and/or plan review(s) completed	52	50	50	80
Floodplain reviews for Dallas County	1	5	5	10
Zoning review letters	2	5	7	12
Efficiencies				
Percentages of adjacent property owner letters sent at least 10 days prior to hearing	100%	100%	100%	100%
Effectiveness				
Percent of Zoning Cases processed in compliance with state requirements	100%	100%	100%	100%
Percent of meeting minutes approved without corrections	100%	100%	100%	100%



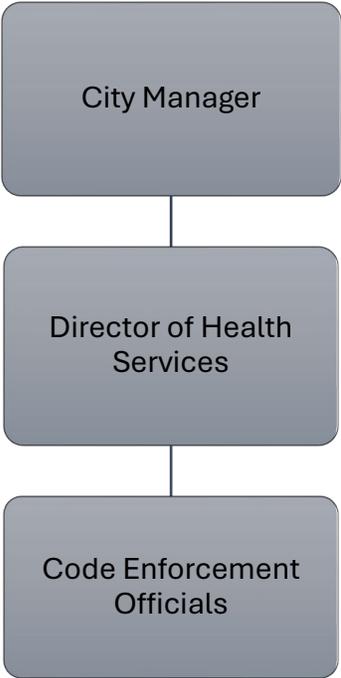
CODE ENFORCEMENT

The Code Enforcement Department is responsible for maintaining compliance with City of Seagoville Codes and ordinances, issuing warnings and citations for violations.



CITY OF SEAGOVILLE, TEXAS

Code Enforcement



PROGRAM DESCRIPTION

The mission of Code Enforcement in the City of Seagoville is to protect the health of the community, by assuring compliance with the city’s land use, environmental and construction codes. Code Enforcement conducts routine daily patrol of the city to identify violations of the Code of Ordinances, State and Federal laws, Rules and Regulations and responds to complaints from the citizens. Code Enforcement will assure code compliance by educating and encouraging the citizens in cases where compliance has not been met. In the more difficult cases of non-compliance they will utilize all legal resources available to the City of Seagoville.



FY 2024 ACCOMPLISHMENTS

- ❖ Hired three (3) Code Enforcement Officers
- ❖ Fully certified one officer as a Code Officer in Training
- ❖ Fully trained two Code Enforcement Officers
- ❖ Responded to complaints from officials and citizens about potential code violations
- ❖ Inspected land, residential, and commercial properties
- ❖ Identified tall grass/weeds, abandoned vehicles, and illegal dumping that appeared to be safety, health and environmental issues

GOALS FOR FISCAL YEAR 2025

CITYWIDE GOAL (3)- MAINTAIN THE CITY OF SEAGOVILLE AS A SAFE, CLEAN AND ATTRACTIVE COMMUNITY

- ❖ Certify two (2) Code Enforcement Officers
- ❖ Pursue continuing education courses for staff development
- ❖ Replace one existing Code Enforcement vehicle
- ❖ Purchase portable radios for all the Code Officers
- ❖ Ensure properties meet code compliance and regulations and address violations promptly and effectively.
- ❖ Build positive relationships with the community and be approachable, responsive and transparent
- ❖ Reduce illegal dumping by educating violators

COMMUNITY DEVELOPMENT

PROGRAM SUMMARY

DEPARTMENT/PROGRAM NAME:	FUND/ DEPARTMENT/ PROGRAM CODE:
COMMUNITY DEVELOPMENT CODE ENFORCEMENT	01/25

PROGRAM EXPENDITURES:

	FY 23	FY 24	FY 24	FY 25
	ACTUAL	AMENDED	PROJECTED	PROPOSED
		BUDGET		
PERSONNEL	190,527	194,603	194,603	203,408
SUPPLIES	15,409	8,000	10,049	8,605
CONTRACTUAL SERVICES	19,999	42,650	41,206	54,185
CAPITAL OUTLAY				
PROGRAM TOTAL	225,934	245,253	245,858	266,198

PERSONNEL SUMMARY:

	FY 23	FY 24	FY 24	FY 25
	ACTUAL	AMENDED	PROJECTED	PROPOSED
		BUDGET		
FULL TIME POSITIONS:				
Senior Code Enforcement Officer	-	1	-	-
Code Enforcement Officer	2	1	3	3
TOTAL FULL TIME:	2	2	3	3
PART TIME POSITIONS:	-	-	-	-
TOTAL PART TIME:	-	-	-	-
TOTAL FULL TIME EQUIVALENT	2	2	3	3

SIGNIFICANT BUDGET CHANGES:



Department: Code Enforcement

PERFORMANCE MEASURES	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
OUTPUTS				
Number of Code Enforcement Cases Reported	1,274	300	1,050	1,300
Number of Code Enforcement Cases Closed	1,218	294	945	1,170
Number Citations Issued	166	90	136	169
Total Violations Cited	1,229	180	1,012	1,248
EFFICIENCIES				
Number of Complaints per Code Enforcement Officer	425	150	350	433
Number of Code Enforcement Officers	3	2	3	3
EFFECTIVENESS				
Percentage of Code Complaints resulting in Voluntary Compliance	98.0%	98.0%	98.0%	98.0%



HEALTH SERVICES

The Health Services Department provides environmental services and protects Seagoville residents from health hazards as required by federal, state, and local laws.



CITY OF SEAGOVILLE, TEXAS

Health Services



PROGRAM DESCRIPTION

The mission of Health Services in the City of Seagoville is to protect the health of the community, by assuring compliance with the City, State and Federal environmental codes. The Health Director performs routine inspections and investigations regarding health-related complaints. The position provides necessary guidance by means of inspections and training in an effort to reduce the number of environmental violations within the City.

FY 2024 ACCOMPLISHMENTS

- ❖ Secured grant from NCTCOG to fund Scrap the Collection event
- ❖ Pursued continuing education courses for staff development
- ❖ Responded to all health-related customer inquiries and complaints and provided routine inspections of permitted establishments with the number of inspections being based on the risk category
- ❖ Inspected licensed childcare centers
- ❖ Inspected and provided guidance and necessary food handler training for all permitted food establishments within the city
- ❖ Inspected public and semi-public swimming pools for compliance.



GOALS FOR FISCAL YEAR 2025

CITYWIDE GOAL (3) - MAINTAIN THE CITY OF SEAGOVILLE AS A SAFE, CLEAN AND ATTRACTIVE COMMUNITY

- ❖ Provide routine inspections for permitted establishments
- ❖ Pursue continuing education courses for staff development
- ❖ Respond to all health-related customer inquiries and complaints
- ❖ Inspect licensed child-care centers
- ❖ Inspect and provide guidance and necessary food handler training for all permitted food establishments within the city, including La Pulga Flea Market and Temporary Food Establishments

PROGRAM SUMMARY

DEPARTMENT/PROGRAM NAME:	FUND/ DEPARTMENT/ PROGRAM CODE:
COMMUNITY DEVELOPMENT HEALTH INSPECTOR	01/24

PROGRAM EXPENDITURES:

	FY 23	FY 24	FY 24	FY 25
	ACTUAL	AMENDED BUDGET	PROJECTED	PROPOSED
PERSONNEL	120,099	137,453	137,453	179,345
SUPPLIES	831	4,200	3,700	5,400
CONTRACTUAL SERVICES	2,441	4,640	2,840	4,565
CAPITAL OUTLAY				
PROGRAM TOTAL	123,371	146,293	143,993	189,310

PERSONNEL SUMMARY:

	FY 23	FY 24	FY 24	FY 25
	ACTUAL	AMENDED BUDGET	PROJECTED	PROPOSED
FULL TIME POSITIONS:				
Health Inspector	1	1	1	1
TOTAL FULL TIME:	1	1	1	1
PART TIME POSITIONS:	0	0	0	0
TOTAL PART TIME:	0	0	0	0
TOTAL FULL TIME EQUIVALENT	1	1	1	1

SIGNIFICANT BUDGET CHANGES:



NON-DEPARTMENTAL

Non-Departmental is a constructed category within the General Fund that contains funding for expenditures not attributed to specific departments.

PROGRAM SUMMARY

DEPARTMENT/PROGRAM NAME:	FUND/ DEPARTMENT/ PROGRAM CODE:
NON-DEPARTMENTAL NON-DEPARTMENTAL	01/10

PROGRAM EXPENDITURES:

	FY 23 ACTUAL	FY 24 AMENDED BUDGET	FY 24 PROJECTED	FY 25 PROPOSED
PERSONNEL	163,232	190,325	192,150	209,388
SUPPLIES	29,487	31,000	31,000	31,000
CONTRACTUAL SERVICES	385,390	320,275	342,015	355,475
CAPITAL OUTLAY				
PROGRAM TOTAL	578,109	541,600	565,165	595,863

PERSONNEL SUMMARY:

	FY 23 ACTUAL	FY 24 AMENDED BUDGET	FY 24 PROJECTED	FY 25 PROPOSED
FULL TIME POSITIONS:				
TOTAL FULL TIME:	-	-	-	-
PART TIME POSITIONS:	-	-	-	-
TOTAL PART TIME:	-	-	-	-
TOTAL FULL TIME EQUIVALENT	0	0	0	0

**SIGNIFICANT BUDGET CHANGES:
CONTRACTUAL SERVICES:**

**CITY OF SEAGOVILLE
COMPUTATION OF LEGAL DEBT MARGIN
September 30, 2024**

Total Assessed Value		\$ 1,463,157,319
Debt Limit - 10 Percent of Total Assessed Value		\$ 146,315,732
Current General Obligation Debt		<u>14,797,000</u>
Legal Debt Margin		<u>\$ 131,518,732</u>

Article XI, Section 5 of the Texas Constitution applicable to cities of more than 5,000 population limits ad valorem tax rates to \$2.50 per \$100 assessed valuation for cities operating under a home rule charter.

The City Charter (Section 8.01 states:

“In keeping with the Constitution of Texas, and not contrary thereto, the City of Seagoville shall have the right to issue all tax bonds, revenue bonds, funding and refunding bonds, time warrants and other evidence of indebtedness as now authorized or as may hereafter be authorized to be issued by cities and towns by the general laws of the State of Texas.”

Article XI, Section 5 of the State of Texas Constitution states in part:

“but no tax for any purpose shall ever be lawful for any one year, which shall exceed two and one-half percent of the taxable property of such city.”

**City of Seagoville, Texas
Budget Summary
General Debt Service Fund**

	Actual 2022-2023	Adopted 2023-2024	Projected 2023-2024	Proposed 2024-2025
Beginning Fund Balance	\$111,005	\$60,112	\$87,143	\$53,241
Revenues				
Property Tax	851,500	1,218,910	1,218,910	1,256,833
Other Revenues				
Interest Income	549	10	10	10
Total Revenues	\$852,049	\$1,218,920	\$1,218,920	\$1,256,843
Total Available Funds	\$963,054	\$1,279,032	\$1,306,063	\$1,310,084
Expenditures				
Bond Principal	571,000	690,500	690,500	780,000
Interest on Bonds	302,161	557,572	557,572	474,843
FY 2020 Police Station				
Paying Agent Fees	2,750	1,750	4,750	2,000
Total Expenditures	\$875,911	1,249,822	\$1,252,822	\$1,256,843
Transfers				
From General Fund				
Total Transfers	-	-	-	-
Ending Fund Balance	\$87,143	\$29,210	\$53,241	\$53,241
Tax Rate	0.074415	0.095129	0.095129	0.085719

**CERTIFICATE OF OBLIGATION BONDS
ANNUAL DEBT SERVICE REQUIREMENTS
ALL SERIES**

FISCAL YEAR	BONDS DUE	INTEREST DUE	TOTAL PRINCIPAL & INTEREST
2025	780,000.00	474,843	1,254,843
2026	805,000.00	453,056	1,258,056
2027	826,250.00	431,338	1,257,588
2028	855,750.00	404,978	1,260,728
2029	730,000.00	374,894	1,104,894
2030	760,000.00	346,594	1,106,594
2031	790,000.00	317,094	1,107,094
2032	815,000.00	289,744	1,104,744
2033	840,000.00	264,541	1,104,541
2034	870,000.00	238,219	1,108,219
2035	895,000.00	210,425	1,105,425
2036	925,000.00	181,225	1,106,225
2037	955,000.00	150,875	1,105,875
2038	990,000.00	119,250	1,109,250
2039	1,020,000.00	86,600	1,106,600
2040	615,000.00	62,250	677,250
2041	325,000.00	40,600	365,600
2042	340,000.00	27,600	367,600
2043	660,000.00	17,100	677,100
	14,797,000.00	4,491,224.74	19,288,224.74

**DEBT SERVICE
SCHEDULE OF REQUIREMENTS
COMBINATION TAX AND REVENUE CERTIFICATES OF OBLIGATION
SERIES 2017**

FISCAL YEAR	BONDS DUE	INTEREST DUE	TOTAL PRINCIPAL & INTEREST
2025	180,000.00	12,680.10	192,680.10
2026	180,000.00	9,206.10	189,206.10
2027	146,250.00	5,732.10	151,982.10
2028	150,750.00	2,909.48	153,659.48
TOTAL	657,000.00	30,527.78	687,527.78

Proceeds from the sale of the certificates were used for the purpose of paying all or a portion of the City's contractual obligations for refunding the City's 2006 and 2008 contractual obligations.

**DEBT SERVICE
SCHEDULE OF REQUIREMENTS
COMBINATION TAX AND REVENUE CERTIFICATES OF OBLIGATION
SERIES 2019**

FISCAL YEAR	BONDS DUE	INTEREST DUE	TOTAL PRINCIPAL & INTEREST
2025	230,000.00	150,100.00	380,100.00
2026	250,000.00	141,750.00	391,750.00
2027	295,000.00	133,575.00	428,575.00
2028	305,000.00	124,575.00	429,575.00
2029	310,000.00	115,350.00	425,350.00
2030	320,000.00	105,900.00	425,900.00
2031	330,000.00	96,150.00	426,150.00
2032	340,000.00	86,100.00	426,100.00
2033	350,000.00	75,750.00	425,750.00
2034	365,000.00	65,025.00	430,025.00
2035	375,000.00	53,925.00	428,925.00
2036	385,000.00	42,525.00	427,525.00
2037	395,000.00	30,825.00	425,825.00
2038	410,000.00	18,750.00	428,750.00
2039	420,000.00	6,300.00	426,300.00
	5,080,000.00	1,246,600.00	6,326,600.00

Proceeds from the sale of the certificates were used for the purpose of acquiring a public radio communication system and the design and construction of street and roadway improvements within the City, including the road, street, sidewalks, curb, drainage and related improvements

**DEBT SERVICE
SCHEDULE OF REQUIREMENTS
TAX & WATERWORKS & SEWER SYSTEM SURPLUS CERTIFICATES OF OBLIGATION
SERIES 2021**

FISCAL YEAR	BONDS DUE	INTEREST DUE	TOTAL PRINCIPAL & INTEREST
2025	215,000.00	101,212.51	316,212.51
2026	215,000.00	97,450.01	312,450.01
2027	220,000.00	93,781.26	313,781.26
2028	225,000.00	87,493.76	312,493.76
2029	235,000.00	78,293.76	313,293.76
2030	245,000.00	68,693.76	313,693.76
2031	255,000.00	58,693.76	313,693.76
2032	260,000.00	51,643.76	311,643.76
2033	265,000.00	47,540.63	312,540.63
2034	270,000.00	43,193.75	313,193.75
2035	275,000.00	38,250.00	313,250.00
2036	280,000.00	32,700.00	312,700.00
2037	285,000.00	27,050.00	312,050.00
2038	295,000.00	21,250.00	316,250.00
2039	300,000.00	15,300.00	315,300.00
2040	305,000.00	9,250.00	314,250.00
2041	310,000.00	3,100.00	313,100.00
	4,455,000.00	874,896.96	5,329,896.96

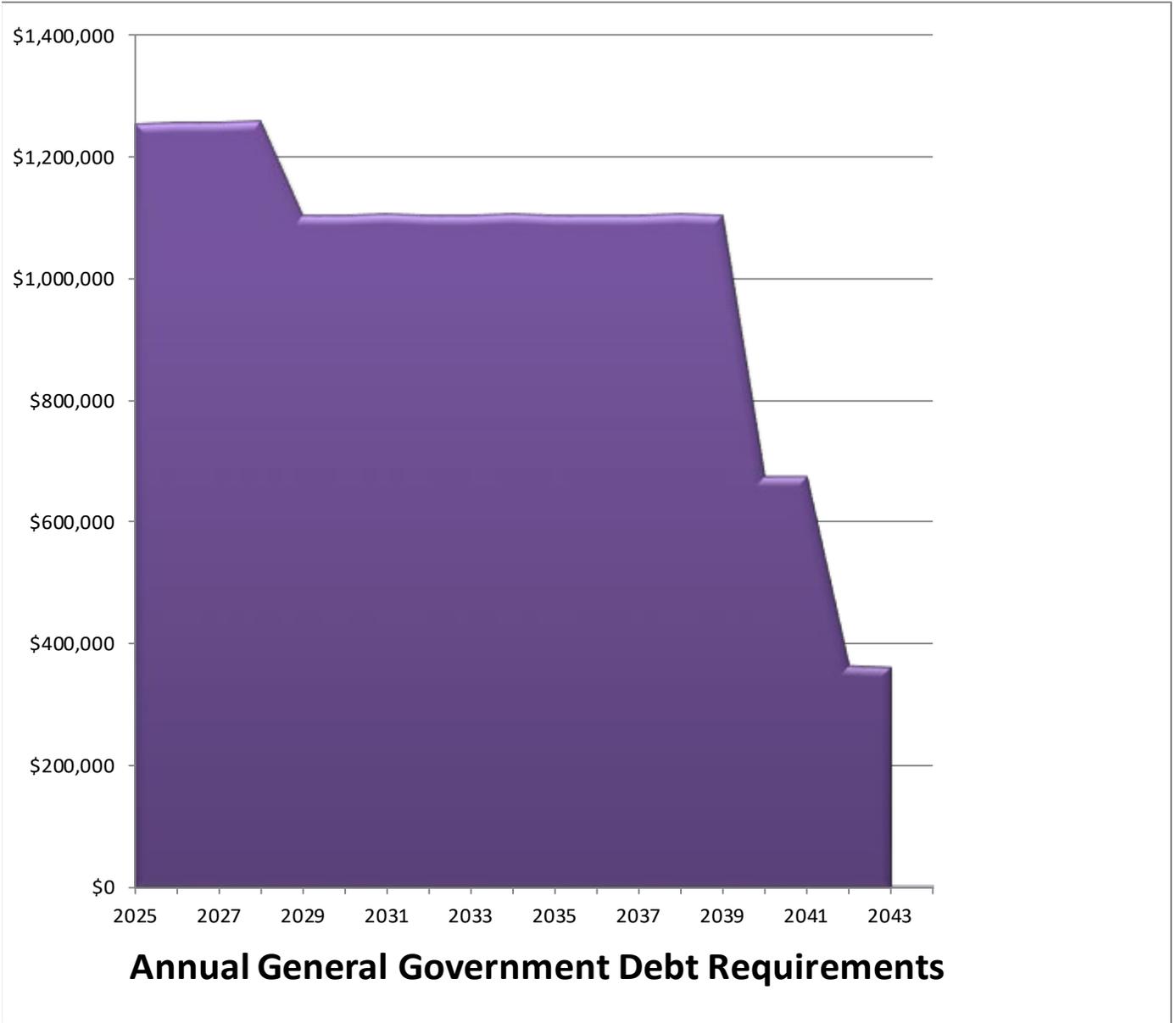
Proceeds from the sale of the certificates are used for the purpose of the design build of a new Police Station.

**DEBT SERVICE
SCHEDULE OF REQUIREMENTS
COMBINATION TAX AND REVENUE CERTIFICATES OF OBLIGATION
SERIES 2023**

FISCAL YEAR	BONDS DUE	INTEREST DUE	TOTAL PRINCIPAL & INTEREST
2025	155,000.00	210,850	365,850
2026	160,000.00	204,650	364,650
2027	165,000.00	198,250	363,250
2028	175,000.00	190,000	365,000
2029	185,000.00	181,250	366,250
2030	195,000.00	172,000	367,000
2031	205,000.00	162,250	367,250
2032	215,000.00	152,000	367,000
2033	225,000.00	141,250	366,250
2034	235,000.00	130,000	365,000
2035	245,000.00	118,250	363,250
2036	260,000.00	106,000	366,000
2037	275,000.00	93,000	368,000
2038	285,000.00	79,250	364,250
2039	300,000.00	65,000	365,000
2040	310,000.00	53,000	363,000
2041	325,000.00	40,600	365,600
2042	340,000.00	27,600	367,600
2043	350,000.00	14,000	364,000
	4,605,000.00	2,339,200.00	6,944,200.00

Proceeds from the sale of the certificates are used for the purpose of the build of a new Animal Shelter and the Simonds Road Street Project.

**City of Seagoville, Texas
Debt Service Fund**



Seagoville Economic Development Corporation
Fund Summary FY 2025

Account Description	Actual FY 2023	Budget FY 2024	Projected FY 2024	Proposed FY 2025
Total Net Position October 1	3,560,171	3,560,171	4,489,353	4,192,691
Revenues				
Sales Tax Revenues	1,397,791	1,390,220	1,418,161	1,431,927
Rent Revenue	28,200	28,200	28,200	28,200
Starwood Receivable		40,000	40,000	40,000
Miscellaneous Revenues				
Interest Income	401	400	15,000	10,000
Total Revenue	1,426,391	1,458,820	1,501,361	1,510,127
Total Resources Available	4,986,562	5,018,991	5,990,714	5,702,817
Expenditures				
Administrative & Operations				
Administrative Cost	27,000	27,000	85,290	85,290
Operations	191,879	127,750	172,050	162,550
Total Administrative & Operations	218,879	154,750	257,340	247,840
Economic Development Assistance				
Pending				
KRR				625,000
Simonds Partners				430,000
Other Projects				
5 Star Barber Academy			956	
Studio HMA LLC	11,813		16,238	
Chick Fil A			105,000	
PT Atlas		375,000	375,000	
Closing the Gap			8,513	
Soulman's			350,000	
JK Industries			2,057	
Total Economic Development Assistance	272,131	375,000	857,764	1,055,000
City and Community Oriented Projects				
Goni Construction			539,000	
Fireworks	5,000	7,500	7,500	12,000
Kidfish Event	1,200	3,500	1,200	3,500
Beautification Projects				100,000
Quality of Life Projects		100,000	135,220	185,000
Total City and Community Projects	6,200	111,000	682,920	300,500
Total Expenditures	497,209	640,750	1,798,024	1,603,340
Excess of Revenue over Expenditures	929,182	818,070	(296,663)	(93,213)
Total Net Position September 30	4,489,353	4,378,241	4,192,691	4,099,477
Invested in Capital Assets	1,155,549	1,155,549	1,115,549	1,075,549
Working Capital	3,333,805	3,222,693	3,077,142	3,023,929
Daily Operating Cost	600	424	705	679



ACCOMPLISHMENTS

By fiscal year end 2024, the City will have performed the following initiatives:

Issue:

City should address wastewater-engineering issues that leave the City vulnerable to sanitary sewer overflows (SSO's).

Initiative:

In the FY 2024 Budget, funding amounting to \$110,000 for the Highland Meadows lift station interceptor service area condition assessment, which includes manhole inspection, smoke testing, preparatory cleaning, CCTV inspection, defect analysis, cost estimates, mapping and final reports. We project this project to be completed Spring 2025.

Initiative:

In the FY 2025 Budget, staff recommends funding amounting to \$110,000 for the service area-condition assessment of Seagoville Farms lift station service area condition assessment, which includes manhole inspection, smoke testing, preparatory cleaning, CCTV inspection, defect analysis, cost estimates, mapping and final reports. We project this project to be completed in the Spring 2026.

Initiative:

City installed a SCADA System for sanitary sewer in the summer of 2022, which would allow the City to implement automated emergency response processes.

Issue:

The Texas Commission on Environmental Quality (TCEQ) requires minimum system capacities be maintained for pumps, ground storage and elevated storage in the water system.

Initiative:

Staff recommends allocating \$1,954,083.00 for Ard Road water pump station improvements. Seagoville is in good shape for storage but is nearing a required pump upgrade based on the number of connections the City serves. One of the 4 pumps at the station is currently out of service and needs to be repaired or replaced. This pump's motor has had to be serviced multiple times in recent years. Because of its maintenance history and the need upgrade a pump before too long to meet TCEQ minimum capacity need to be upgraded to accommodate the larger pump horsepower, and the yard piping will need to be increased to accommodate the higher flows. The plan is to accomplish both power and pipe upgrades in two phases to meet the ultimate needs of the station. Phase 1 includes all pipe upgrades completed in Fall of 2020. Phase 2 includes electrical and pump upgrades; Phase 2 construction will be complete in the Spring 2025. The bid will include an alternate to upgrade a second pump.



Northern Basin Interceptor System

This project consists of providing professional engineering services to facilitate the predesign study for the Northern Basin Interceptor System and property acquisition. These interceptors are outlined in the City of Seagoville's Wastewater Master Plan. This effort is intended to determine the right alignment for placement of the sewer line. This infrastructure will allow sewer services to be provided by the City to neighborhoods in northwest Seagoville. Currently this area is not served by sewer infrastructure. Staff expects providing sewer infrastructure in this area opens the area for future development. Staff is Currently working with the developers Contractors on the installation, expected to be completed in Spring 2025.

Ard Road to Robinwood Drive Waterline Project

The Ard Road to Robinwood Drive water line is a project to replace an 800 foot 2" water line with an 8" water line. A new 8-inch diameter water line approximately 2,200 feet along US 175 Service Road to provide water service to the new businesses and to provide looped fire protection to all homes in Robinwood Addition. Garver has provided a proposal for engineering plans for the Ard Road to Robinwood Drive water line. This project was completed in September 2022.

Highway 175 Interceptor manhole rehabilitation

In the 2024 fiscal year, staff rehabilitated 3 manholes along the Highway 175 interceptor system and Water St service area. This initiative will prevent collapsing of wastewater manholes in this area of the City, reducing the possibility of sanitary sewer overflows. We plan to rehab 3-4 manholes in the Bowers Rd and Water St areas FY 2025.

East Malloy Bridge Sewer Line Relocation

In the Summer of 2020 Halff was contracted to providing professional engineering and easement services for this project. Halff has completed the plans and is currently working on the easements, this job will go out to bid in the Fall of 2024. The current cost estimate is \$200,000 and is budgeted for in the FY2025 budget.



Program: Water and Sewer Fund

GOAL	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Budget
Enhance the Quality of Life in Seagoville				
Objectives				
Participate in hosting the City's civic academy	NA	Yes	NA	Yes
Maintain Seagoville As A Safe, Clean and Attractive Community				
Objectives				
Continue to comply with the CMOM standards as required by the Environmental Protection Agency				
Indicator: Perform an annual assessment of the Seagoville Farms interceptor (year 9 of 10 assessment of all lift stations)	Yes	Yes	Yes	Yes
Note: FY 2024 the City conducted the eighth assessment of its lift stations (Highway 175). The City has 11 lift stations.	Highland Meadows	Hwy 175	Hwy 175	Seagoville Farms
Indicator: Reporting all Sanitary Sewer Outflows to TCEQ				
Number of Sanitary Sewer Outflows	2	2	2	2
Indicator: Council acceptance of Wastewater Capital Improvement Program	Yes	Yes	Yes	Yes
Council acceptance of Water Capital Improvement Program	Yes	Yes	Yes	Yes
Effectiveness				
Continue to maintain a superior rating by the state of Texas for water quality				
Indicator: Collecting monthly water samples for lab evaluations submitted to TCEQ	16	16	16	16
Number of failed inspections	-	-	-	-
Submission and distribution of Annual Report of Water Quality - Consumer confidence report	Yes	Yes	Yes	Yes



WATER AND SEWER ADMINISTRATION

The Water and Sewer Administrative Staff manages department activities, provides field supervision, and clerical support.

WATER AND SEWER FUND

PROGRAM SUMMARY

DEPARTMENT/PROGRAM NAME:	FUND/ DEPARTMENT/ PROGRAM CODE:
WATER AND SEWER ADMINISTRATION	20/05

PROGRAM EXPENDITURES:

	FY 23 ACTUAL	FY 24 AMENDED BUDGET	FY 24 PROJECTED	FY 25 PROPOSED
PERSONNEL	263,654	331,582	331,582	392,770
SUPPLIES				
CONTRACTUAL SERVICES				
CAPITAL OUTLAY				
PROGRAM TOTAL	263,654	331,582	331,582	392,770

PERSONNEL SUMMARY:

	FY 23 ACTUAL	FY 24 AMENDED BUDGET	FY 24 PROJECTED	FY 25 PROPOSED
FULL TIME POSITIONS:				
Director	1	1	1	1
Operations Support Technician	1	1	1	1
Construction Inspector	0.5	0.5	1.5	1.5
TOTAL FULL TIME:	2.5	2.5	3.5	3.5
PART TIME POSITIONS:				
TOTAL PART TIME:	-	-	-	-
TOTAL FULL TIME EQUIVALENT	2.5	2.5	3.5	3.5

SIGNIFICANT BUDGET CHANGES:



WATER SERVICES

The Water Services Department is responsible for maintaining all water systems, elevated and ground storage tanks.

WATER AND SEWER FUND

PROGRAM SUMMARY

DEPARTMENT/PROGRAM NAME:	FUND/ DEPARTMENT/ PROGRAM CODE:
WATER SERVICES	20/10

PROGRAM EXPENDITURES:

	FY 23 ACTUAL	FY 24 AMENDED BUDGET	FY 24 PROJECTED	FY 25 PROPOSED
PERSONNEL	469,197	623,794	623,853	695,502
SUPPLIES	201,638	360,440	361,600	397,940
CONTRACTUAL SERVICES	1,892,254	2,125,319	1,982,197	2,343,588
CAPITAL OUTLAY		20,000		20,000
PROGRAM TOTAL	2,563,089	3,129,553	2,967,650	3,457,030

PERSONNEL SUMMARY:

	FY 23 ACTUAL	FY 24 AMENDED BUDGET	FY 24 PROJECTED	FY 25 PROPOSED
FULL TIME POSITIONS:				
Assistant Director	1	1	1	1
Supervisor	2	3	2	2
Maintenance Worker	2	2	4	4
Meter Service Technician	1	-	1	1
TOTAL FULL TIME:	6	6	8	8
PART TIME POSITIONS:				
TOTAL PART TIME:	-	-	-	-
TOTAL FULL TIME EQUIVALENT	6	6	8	8

SIGNIFICANT BUDGET CHANGES:



SEWER SERVICES

The Sewer Department maintains and repairs over 95 miles of sanitary sewer line, more than 600 manholes, and eleven (11) lift stations.

WATER AND SEWER FUND

PROGRAM SUMMARY

DEPARTMENT/PROGRAM NAME:	FUND/ DEPARTMENT/ PROGRAM CODE:
SEWER SERVICES	20/20

PROGRAM EXPENDITURES:

	FY 23 ACTUAL	FY 24 AMENDED BUDGET	FY 24 PROJECTED	FY 25 PROPOSED
PERSONNEL	304,317	353,346	353,346	384,324
SUPPLIES	159,764	220,400	217,000	232,000
CONTRACTUAL SERVICES	2,362,367	2,747,172	2,733,062	3,045,945
CAPITAL OUTLAY				
PROGRAM TOTAL	2,826,448	3,320,918	3,303,408	3,662,269

PERSONNEL SUMMARY:

	FY 23 ACTUAL	FY 24 AMENDED BUDGET	FY 24 PROJECTED	FY 25 PROPOSED
FULL TIME POSITIONS:				
Maintenance Worker	2	2	2	2
Sewer Supervisor	1	1	1	1
TOTAL FULL TIME:	3	3	3	3
PART TIME POSITIONS:				
TOTAL PART TIME:	-	-	-	-
TOTAL FULL TIME EQUIVALENT	3	3	3	3

SIGNIFICANT BUDGET CHANGES:



CUSTOMER SERVICE

The Customer Service Department will improve the quality of life for residents by providing excellent public service through effective communication, efficient delivery of water and wastewater services and accurate billing.

WATER AND SEWER FUND

PROGRAM SUMMARY

DEPARTMENT/PROGRAM NAME:	FUND/ DEPARTMENT/ PROGRAM CODE:
CUSTOMER SERVICE	20/30

PROGRAM EXPENDITURES:

	FY 23	FY 24	FY 24	FY 25
	ACTUAL	AMENDED	PROJECTED	PROPOSED
		BUDGET		
PERSONNEL	230,878	222,038	224,730	306,190
SUPPLIES	25,907	23,050	25,750	23,050
CONTRACTUAL SERVICES	65,568	64,151	60,528	63,601
CAPITAL OUTLAY				
PROGRAM TOTAL	322,353	309,239	311,008	392,841

PERSONNEL SUMMARY:

	FY 23	FY 24	FY 24	FY 25
	ACTUAL	AMENDED	PROJECTED	PROPOSED
		BUDGET		
FULL TIME POSITIONS:				
Customer Service Supervisor	1	1	1	1
Customer Service/UB Technician	2	3	3	3
TOTAL FULL TIME:	3	4	4	4
PART TIME POSITIONS:				
TOTAL PART TIME:	0	0	0	0
TOTAL FULL TIME EQUIVALENT	3	4	4	4

SIGNIFICANT BUDGET CHANGES:



NON-DEPARTMENTAL

Non-Departmental is a constructed category within the Water and Sewer Fund that contains funding for unemployment, property insurance and other enterprise fund expenditures not attributed to specific departments.

WATER AND SEWER FUND

PROGRAM SUMMARY

DEPARTMENT/PROGRAM NAME:	FUND/ DEPARTMENT/ PROGRAM CODE:
NON-DEPARTMENTAL	20/50

PROGRAM EXPENDITURES:

	FY 23	FY 24	FY 24	FY 25
	ACTUAL	AMENDED	PROJECTED	PROPOSED
		BUDGET		
PERSONNEL	34,436	41,723	41,076	46,103
SUPPLIES				
CONTRACTUAL SERVICES	191,714	449,238	414,409	355,888
CAPITAL OUTLAY	91,331	1,606,783	2,246,544	2,065,000
TRANSFERS	365,536	365,536	365,536	365,536
PROGRAM TOTAL	683,018	2,463,280	3,067,565	2,832,527

PERSONNEL SUMMARY:

	FY 23	FY 24	FY 24	FY 25
	ACTUAL	AMENDED	PROJECTED	PROPOSED
		BUDGET		
FULL TIME POSITIONS:				
TOTAL FULL TIME:	-	-	-	-
PART TIME POSITIONS:				
TOTAL PART TIME:	-	-	-	-
TOTAL FULL TIME EQUIVALENT	-	-	-	-

SIGNIFICANT BUDGET CHANGES:



DEBT SERVICE

The Debt Service Fund is used to account for payment of semiannual principal and interest due on enterprise fund debt obligations.

PROGRAM SUMMARY

DEPARTMENT/PROGRAM NAME:	FUND/ DEPARTMENT/ PROGRAM CODE:
DEBT SERVICE	21/01

PROGRAM EXPENDITURES:

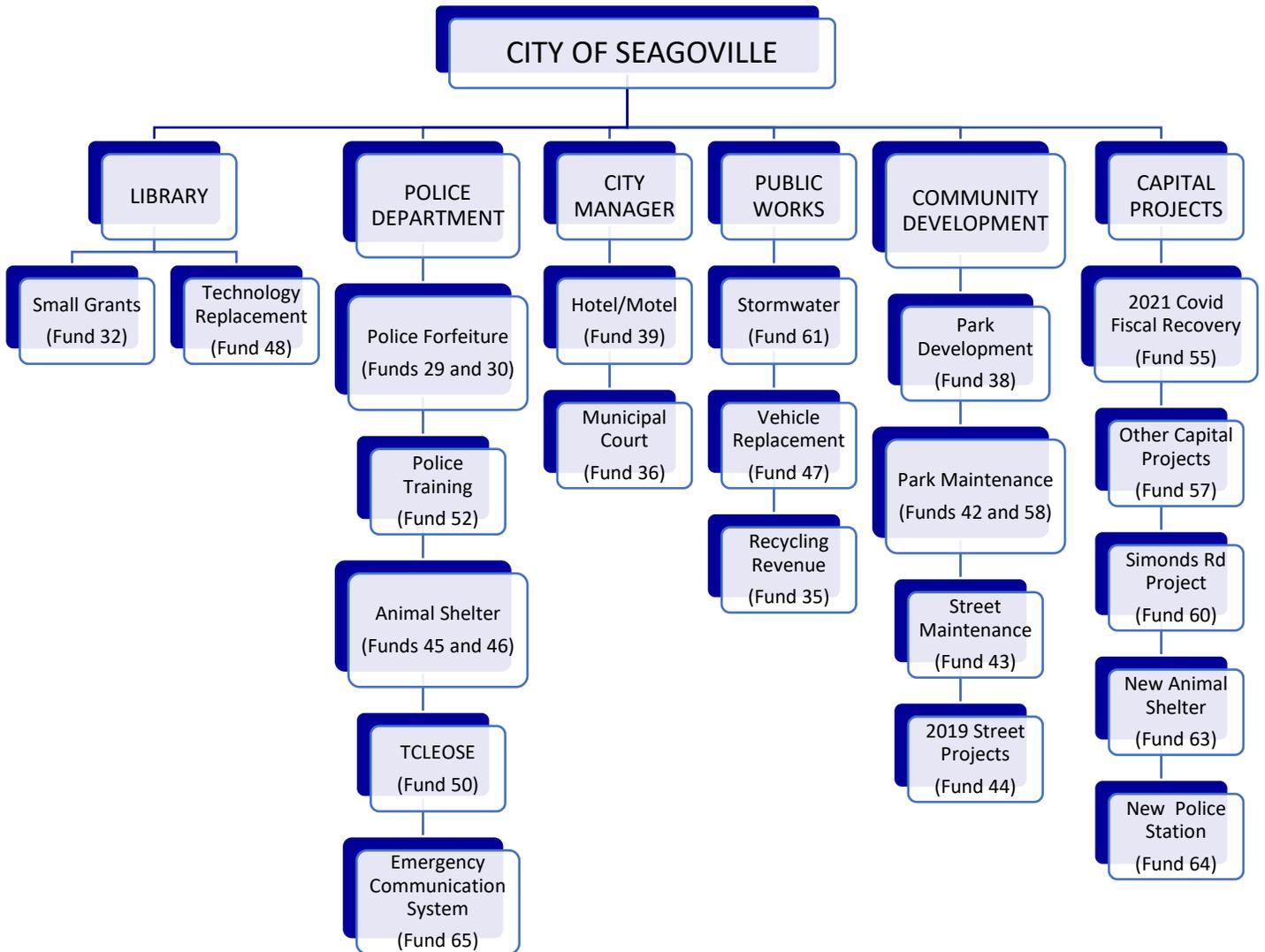
	FY 23	FY 24	FY 24	FY 25
	ACTUAL	AMENDED	PROJECTED	PROPOSED
		BUDGET		
PERSONNEL				
SUPPLIES				
CONTRACTUAL SERVICES	109,828	500,276	500,276	500,276
CAPITAL OUTLAY				
TRANSFERS				
PROGRAM TOTAL	109,828	500,276	500,276	500,276

PERSONNEL SUMMARY:

	FY 23	FY 24	FY 24	FY 25
	ACTUAL	AMENDED	PROJECTED	PROPOSED
		BUDGET		
FULL TIME POSITIONS:				
TOTAL FULL TIME:	-	-	-	-
PART TIME POSITIONS:				
TOTAL PART TIME:	-	-	-	-
TOTAL FULL TIME EQUIVALENT	-	-	-	-

SIGNIFICANT BUDGET CHANGES:

CITY OF SEAGOVILLE, TEXAS SPECIAL REVENUE FUNDS OVERVIEW



City of Seagoville, Texas
Budget Summary
Opiod Abatement Settlement (Fund 25)

	Actual 2022-203	Budgeted 2023-2024	Projected 2023-2024	Proposed 2024-2025
Beginning Fund Balance	\$0	\$3,663	\$3,663	\$3,663
Revenues				
	5,370	-		
Total Revenues	\$5,370	\$0	\$0	\$0
Total Available Funds	\$5,370	\$3,663	\$3,663	\$3,663
Expenditures				
	1,707	-	-	-
Total Expenditures	\$1,707	\$0	\$0	\$0
Ending Fund Balance	\$3,663	\$3,663	\$3,663	\$3,663

Established to account for revenues accumulated and restricted to expenditure for Opiod related purchases.

City of Seagoville, Texas
Budget Summary
Police State Forfeiture Fund (Fund 29)

	Actual 2022-2023	Adopted 2023-2024	Projected 2023-2024	Proposed 2024-2025
Beginning Fund Balance	\$4,675	\$11,990	\$11,990	\$14,360
Revenues				
Revenue from seizures	7,315	-	5,020	-
Miscellaneous	-	-	-	-
Total Revenues	\$7,315	\$0	\$5,020	\$0
Total Available Funds	\$11,990	\$11,990	\$17,010	\$14,360
Expenditures				
Police	-	-	2,650	
Total Expenditures	\$0	\$0	\$2,650	\$0
Ending Fund Balance	\$11,990	\$11,990	\$14,360	\$14,360

Established to account for revenues accumulated and restricted to expenditure for police operations

City of Seagoville, Texas
Budget Summary
Police Federal Forfeiture Fund (Fund 30)

	Actual 2022 -2023	Adopted 2023 -2024	Projected 2023-2024	Proposed 2024-2025
Beginning Fund Balance	\$1,582	\$1,582	\$1,582	\$1,582
Revenues				
Revenue from seizures	-	-		
Total Revenues	\$0	\$0	\$0	\$0
Total Available Funds	\$1,582	\$1,582	\$1,582	\$1,582
Expenditures				
Police	-	-		
Total Expenditures	\$0	\$0	\$0	\$0
Ending Fund Balance	\$1,582	\$1,582	\$1,582	\$1,582

Established to account for revenues accumulated and restricted to expenditure for police operations.

City of Seagoville, Texas
Budget Summary
Small Grants Fund (Fund 32)

	Actual 2022-2023	Adopted 2023-2024	Projected 2023-2024	Proposed 2024-2025
Beginning Fund Balance	\$12,720	\$12,781	\$12,982	\$15,369
Revenues				
Library	202	500	6,736	500
Police			500	
Donations	687	50	550	50
Total Revenues	889	550	7,786	550
Total Available Funds	\$13,608	\$13,331	\$20,768	\$15,919
Expenditures				
Community Services	626	2,150	5,399	2,150
Total Expenditures	626	2,150	5,399	2,150
Ending Fund Balance	\$12,982	\$11,181	\$15,369	\$13,769

Note:

This fund exists to account for expenditure of miscellaneous contributions.

City of Seagoville, Texas
Budget Summary
Recycling Revenue (Fund 35)

	Actual 2022 -2023	Adopted 2023 -2024	Projected 2023-2024	Proposed 2024-2025
Beginning Fund Balance	\$3,261	\$3,261	\$3,050	\$3,100
Revenues				
Fees	-	500	50	50
Total Revenues	-	\$500	\$50	\$50
Total Available Funds	\$3,261	\$3,761	\$3,100	\$3,150
Expenditures				
Supplies	212	500		
Total Expenditures	\$212	\$500	\$0	\$0
Ending Fund Balance	\$3,050	\$3,261	\$3,100	\$3,150

Note:

Accounts for disposal fees of recyclable materials and expenditures of those resources

City of Seagoville, Texas
Budget Summary
Municipal Court Fund (Fund 36)

	Actual 2022-2023	Adopted 2023-2024	Projected 2023-2024	Proposed 2024-2025
Beginning Fund Balance	\$70,417	\$83,180	\$79,990	\$77,945
Revenues				
Fines	28,333	18,900	22,100	22,100
Total Available Funds	\$98,750	\$102,080	\$102,090	\$100,045
Expenditures	18,761	24,145	24,145	24,145
Ending Fund Balance	\$79,990	\$77,935	\$77,945	\$75,900

Note:

This fund is established to account for a portion of municipal court fees earmarked to help fund technology and security purchases.

Proposed expenditures include baliff pay, the maintenance of the camera security system , annual maintenance of the court software system (1) Epson TM-H6000III Thermal Rec Printer, (2) Court Case Management , (3) Crimes Interface through Sam Houston State University, (4) Media Plus Automated Cash Drawer and miscellaneous supplies.

City of Seagoville, Texas
Budget Summary
Park Development Fund (Fund 38)

	Actual 2022-2023	Adopted 2023-2024	Projected 2023-2024	Proposed 2024-2025
Beginning Fund Balance	\$58,420	\$8,920 ▲	\$8,920	\$8,920
Revenues:				
Interest	\$0	\$0	\$0	\$0
Miscellaneous				
Development Fees				
Total Available Funds	\$58,420	\$8,920	\$8,920	\$8,920
Expenditures	49,500	-		
Ending Fund Balance	\$8,920	\$8,920	\$8,920	\$8,920

Established to account for resources provided by the park development fee utilized for the development of amenities and improvements on park dedicated land to meet the standards for a neighborhood park to serve the area in which the new subdivision is located. All funds collected by this dedication process will be deposited in the City's Park Development Fund and used solely for the purchase or leasing of park land and the development of same.

City of Seagoville, Texas
Budget Summary
Hotel / Motel Fund (Fund 39)

	Actual 2022-2023	Adopted 2023-2024	Projected 2023-2024	Proposed 2024-2025
Beginning Fund Balance	\$32,915	39,696	40,748	44,748
Revenues:				
Hotel Motel Ocupancy Tax	38,908	35,000	35,000	35,000
Total Available Funds	\$71,823	\$74,696	\$75,748	\$79,748
Expenditures:				
Chamber of Commerce	\$31,075	\$31,000	\$31,000	\$31,000
Other Professional Fees	31,075	31,000	31,000	31,000
Ending Fund Balance	40,748	\$43,696	\$44,748	\$48,748

Note: Funds local Chamber of Commerce activities.

City of Seagoville, Texas
Budget Summary
Park Maintenance Fund (Fund 42)

	Actual 2022-2023	Adopted 2023-2024	Projected 2023-2024	Proposed 2024-2025
Beginning Fund Balance	\$85,566	\$86,966	\$88,226	\$56,951
Revenue:				
SYSA Fees	\$ -	\$ -	\$ 2,125	\$ -
Other Park Fees	2,660	1,400	3,600	3,600
Total Revenues	2,660	1,400	5,725	3,600
Total Available Funds	\$88,226	\$88,366	\$93,951	\$60,551
Expenditures:				
Community Development		\$ 2,000	\$ 2,000	\$ 2,000
Capital Outlay		35,000	35,000	25,000
Total Expenditures	-	37,000	37,000	27,000
Ending Fund Balance	\$88,226	\$51,366	\$56,951	\$33,551

Established to account for donations received and utilized for the resources generated and utilized to maintain City parks.

**City of Seagoville, Texas
Budget Summary
Street Maintenance Fund (Fund 43)**

	Actual	Adopted	Projected	Proposed
	2022-2023	2023-2024	2023-2024	2024-2025
Beginning Fund Balance	213,516	\$76,607	\$449,459	\$87,037
Revenue:				
Interest	6,905	1,000	8,564	1,000
Total Revenues	6,905	1,000	8,564	1,000
Total Available Funds	220,421	77,607	458,023	88,037
Expenditures:				
Community Development	597,154	469,733	216,080	500,000
Capital Outlay			624,639	500,000
Total Expenditures	597,154	469,733	840,719	1,000,000
Transfer:				
From General Fund	826,192	469,733	469,733	1,000,000
Total Transfers	826,192	469,733	469,733	1,000,000
Ending Fund Balance	449,459	\$77,607	\$87,037	\$88,037

Established to account for the accumulation of resources for street maintenance projects for asphalt and concrete roadways throughout the City

2024 Expenditures

Seagoville Rd Emergency repair	69,960
Ross and Shady	25,732
807 Shadybrook Curb	550
Seagoville Rd	2,805
Ross Lane	13,666
Farmers	1,268
Other	3,371
East Simonds	514,331
	<u>631,682</u>

**City of Seagoville, Texas
Budget Summary
2019 Street Projects Fund (Fund 44)**

	Actual 2022-2023	Adopted 2023-2024	Projected 2023-2024	Proposed 2024-2025
Beginning Fund Balance	\$18,261	\$7,316	\$3,746	\$2,909
Revenues				
Interest	617	\$0	\$6	\$5
Total Revenues	\$617	\$0	\$6	\$5
Total Available Funds	\$18,878	\$7,316	\$3,752	\$2,914
Expenditures				
General Government	\$0			
Capital Projects	15,132	7,316	843	2,914
Total Expenditures	15,132	7,316	843	2,914
Ending Fund Balance	\$3,746	\$0	\$2,909	\$0

This fund is established to account for the street reconstruction projects funded by the FY2019 bond sale.

2024 Expenditures

Hall Rd 843

City of Seagoville, Texas
Budget Summary
Animal Shelter Operations Fund (Fund 45)

	Actual 2022-2023	Adopted 2023-2024	Projected 2023-2024	Proposed 2024-2025
Beginning Fund Balance	\$20,592	\$20,592	\$20,592	\$20,592
Revenue:				
Donations	3,000	-	-	-
Total Available Funds	\$23,592	\$20,592	\$20,592	\$20,592
Expenditures:				
Public Safety	3,000	-	-	10,000
Ending Fund Balance	\$20,592	\$20,592	\$20,592	\$10,592

Established to account for donations received and utilized for the operations of the City's animal shelter

City of Seagoville, Texas
Budget Summary
Animal Shelter Building Fund (Fund 46)

	Actual 2022-2023	Adopted 2023-2024	Projected 2023-2024	Proposed 2024-2025
Beginning Fund Balance	\$4,796	\$7,360	\$8,387	\$11,744
Revenues:				
Donation	\$3,591		\$4,000	\$2,500
Interest	\$1	\$1	\$1	\$2
Total Available Funds	\$8,387	\$7,361	\$12,388	\$14,246
Expenditures	-	-	644	3,500.00
Ending Fund Balance	\$8,387	\$7,361	\$11,744	\$10,746

Established to accumulate resources for the construction of a future animal shelter.

City of Seagoville, Texas
Budget Summary
Vehicle Replacement Fund (Fund 47)

	Actual 2022-2023	Adopted 2023-2024	Projected 2023-2024	Proposed 2024-2025
Beginning Fund Balance	\$14,502	\$689	\$31,018	\$57,404
Revenues:				
Sales of Surplus Property		2,500	-	
Other		-	23,200	-
Loan Proceeds		-	-	-
Interest	-	-	-	-
Total Available Funds	\$14,502	\$3,189	\$54,218	\$57,404
Expenditures				
Maintenance	\$ -	\$ -	\$ -	\$ -
Capital Outlay	17,000	-	-	-
Debt Service	38,813	38,813	38,813	38,813
	<u>55,813</u>	<u>38,813</u>	<u>38,813</u>	<u>38,813</u>
Transfers:				
From General Fund	72,329	42,000	42,000	42,000
Ending Fund Balance	\$31,018	\$6,375	\$57,404	\$60,591

Established to account for resources accumulated and utilized for vehicle replacement.

City of Seagoville, Texas
Budget Summary
Technology Replacement Fund (Fund 48)

	Actual 2022-2023	Adopted 2023-2024	Projected 2023-2024	Proposed 2024-2025
Beginning Fund Balance	\$17,820	\$17,820	\$12,605	12605
Total Available Funds	\$17,820	\$17,820	\$12,605	\$12,605
Expenditures:				
General Government	22,716	17,500	17,500	17,500
Total Expenditures	22,716	17,500	17,500	17,500
Transfer:				
From General Fund	17,500	17,500	17,500	17,500
Total Transfers	17,500	17,500	17,500	17,500
Ending Fund Balance	\$12,605	\$17,820	\$12,605	\$12,605

Established to account for funds received and utilized for the replacement of Information Technology resources

City of Seagoville, Texas
Budget Summary
TCLEOSE Fund (Fund 50)

	Actual 2022-2023	Adopted 2023-2024	Projected 2023-2024	Proposed 2024-2025
Beginning Fund Balance	\$389	58	(86)	3,064
Revenue:				
Grant Revenue	1,704	1,500	4,350	1,500
Total Available Funds	\$2,093	\$1,558	\$4,264	\$4,564
Expenditures:				
Public Safety	2,179	1,200	1,200	1,200
Total Expenditures	2,179	1,200	1,200	1,200
Ending Fund Balance	(\$86)	\$358	\$3,064	\$3,364

Established to account for funds received and utilized for Police training

City of Seagoville, Texas
Budget Summary
Police Training Fund (Fund 52)

	Actual 2022-2023	Adopted 2022-2023	Projected 2022-2023	Proposed 2024-2025
Beginning Fund Balance	\$4,270	\$4,270	\$4,270	\$4,270
Revenues:				
Training Revenues	-	-	-	
Total Available Funds	\$4,270	\$4,270	\$4,270	\$4,270
Expenditures	-	-		
Ending Fund Balance	\$4,270	\$4,270	\$4,270	\$4,270

Established to account for resources provided and utilized for public safety training initiatives.

City of Seagoville, Texas
Budget Summary
Covid Local Fiscal Recovery (Fund 55)

	Actual 2022-2023	Adopted 2023-2024	Projected 2023-2024	Proposed 2024-2025
Beginning Fund Balance	\$4,023,975	\$4,172,946	\$4,209,980	\$0
Revenues:				
Interest Income	\$186,005	\$50,000	\$190,574	
FEMA Funds	-	-		
Total Available Funds	\$4,209,980	\$4,222,946	\$4,400,553	\$0
Expenditures				
		-	4,000,000	4,400,553
Ending Fund Balance	\$4,209,980	\$222,946	\$0	\$0

Established to support vital wastewater and stormwater infrastructure.

City of Seagoville, Texas
Budget Summary
Seagoville Toy Drive(Fund 56)

	Actual 2022-2023	Adopted 2023-2024	Projected 2023-2024	Proposed 2024-2025
Beginning Fund Balance	\$1,190 	\$1,745	\$1,745	\$286
Revenues				
Donations	555		501	
Total Revenues	555	-	501	-
Total Available Funds	\$1,745	\$1,745	\$2,246	\$286
Expenditures				
Toys	-		1,960	
Ending Fund Balance 	\$1,745	\$1,745	\$286	\$286

City of Seagoville, Texas
Budget Summary
Capital Projects (Fund 57)

	Actual 2022-2023	Adopted 2023-2024	Projected 2023-2024	Proposed 2024-2025
Beginning Fund Balance	\$625,000	\$170,000	\$110,036	\$0
Revenues:				
Transfer from Gen Fund		-		
Total Available Funds	\$625,000	\$170,000	\$110,036	\$0
Expenditures				
Transfer	\$297,000			
Capital Projects	217,964	170,000	110,036	-
Ending Fund Balance	\$110,036	-	-	-

Established to provide funds for capital projects.

City of Seagoville, Texas
Budget Summary
Park Development (Fund 58)

	Actual 2022-2023	Adopted 2023-2024	Projected 2023-2024	Proposed 2024-2025
Beginning Fund Balance	\$33,662	\$33,662	\$70,162	\$70,162
Revenues				
Developer contribution	36,500	-	-	-
Total Revenues	36,500	-	-	-
Total Available Funds	\$70,162	\$33,662	\$70,162	\$70,162
Expenditures				
Park Improvements			-	40,000
Ending Fund Balance	\$70,162	\$33,662	\$70,162	\$30,162

**City of Seagoville, Texas
Budget Summary
Developer Engineer Review Fund (Fund 59)**

	Actual 2022-2023	Adopted 2023-2024	Projected 2023-2024	Proposed 2024-2025
Beginning Fund Balance	\$0	\$0	(\$18,136)	\$33,629
Revenues				
	59,340	-	111,918	-
Total Revenues	59,340	-	111,918	-
Total Available Funds	\$59,340	\$0	\$93,783	\$33,629
Expenditures				
	77,476		60,154	33,629
Total Expenditures	\$77,476	\$0	\$60,154	\$33,629
Ending Fund Balance	(\$18,136)	\$0	\$33,629	\$0.00

City of Seagoville, Texas
Budget Summary
Simonds Road Project (Fund 60)

	Actual 2022-2023	Adopted 2023-2024	Projected 2023-2024	Proposed 2024-2025
Beginning Fund Balance	\$0	\$3,041,954	\$2,958,913	\$2,963,606
Revenues:				
Interest	\$64,434	\$20,000	\$154,693	\$50,000
Bond Proceeds	\$2,817,000			
Other Fin Sources Bond Premium	277,229	-	-	
Total Available Funds	\$3,158,663	\$3,061,954	\$3,113,606	\$3,013,606
Expenditures				
Capital Outlay	\$109,475	\$3,000,000	\$150,000	\$3,013,606
Underwriters Discount	\$34,885			
Bond Issuance Costs	\$55,391			
	199,751	3,000,000	150,000	3,013,606
Ending Fund Balance	\$2,958,913	\$61,954	\$2,963,606	\$0

Bond Proceeds used to provide funds for the Simonds Road Project.

City of Seagoville, Texas
Budget Summary
Storm Water Fund (Fund 61)

	Actual 2022-2023	Adopted 2023-2024	Projected 2023-2024	Proposed 2024-2025
Beginning Fund Balance	\$195,086	\$304,461	\$239,268	\$283,668
Revenues				
Storm Water Fees	301,837	238,665	302,000	300,000
Total Revenues	301,837	238,665	302,000	300,000
Total Available Funds	\$496,923	\$543,126	\$541,268	\$583,668
Expenditures				
Supplies	-	1,300		-
Contractual Services	88,069	81,445	155,000	250,000
Drainage Projects	141,987	70,000	75,000	150,000
Transfer to General Fund	27,600	27,600	27,600	27,600
Total Expenditures	\$257,656	\$180,345	\$257,600	\$427,600
Ending Fund Balance	\$239,268	\$362,781	\$283,668	\$156,068

City of Seagoville, Texas
Budget Summary
Central Fire Station (Fund 62)

	Actual 2022-2023	Adopted 2023-2024	Projected 2023-2024	Proposed 2024-2025
Beginning Fund Balance	\$0	\$297,000	\$297,000	\$628,548
Revenues:				
Interest			\$11,548	\$5,000
Transfers	\$297,000		\$320,000	1,600,000
Total Available Funds	\$297,000	\$297,000	\$628,548	\$633,548
Expenditures				
Capital Outlay		\$0		\$0
	-	-	-	-
Ending Fund Balance	\$297,000	\$297,000	\$628,548	\$2,233,548

Bond Proceeds used to provide funds for the Central Fire Station Fund

City of Seagoville, Texas
Budget Summary
New Animal Shelter Project (Fund 63)

	Actual 2022-2023	Adopted 2023-2024	Projected 2023-2024	Proposed 2024-2025
Beginning Fund Balance	\$0	\$2,027,836	\$2,045,592	\$645,592
Revenues:				
Interest	\$42,956	\$10,000	\$100,000	\$15,000
Transfer from General Fund				\$897,229
Bond Proceeds	\$1,878,000			
Other Fin Sources Bond Premium	184,819	-		
Total Available Funds	\$2,105,775	\$2,037,836	\$2,145,592	\$1,557,821
Expenditures				
Capital Outlay		\$2,000,000	\$1,500,000	\$1,557,821
Underwriters Discount	\$23,256			
Bond Issuance Costs	\$36,927			
	60,183	2,000,000	1,500,000	1,557,821
Ending Fund Balance	\$2,045,592	\$37,836	\$645,592	\$0.00

Bond Proceeds used to provide funds for the New Animal Shelter.

City of Seagoville, Texas
Budget Summary
New Police Station Construction Fund (Fund 64)

	Actual 2022-2023	Adopted 2023-2024	Projected 2023-2024	Proposed 2024-2025
Beginning Fund Balance	\$5,587,564	\$5,611,374	\$5,428,908	\$1,156,639
Revenues				
Interest	220,860	50,000	192,045	50,000
Total Revenues	\$220,860	\$50,000	\$192,045	\$50,000
Total Available Funds	\$5,808,424	\$5,661,374	\$5,620,954	\$1,206,639
Expenditures				
Capital Outlay	379,516	5,175,117	4,464,315	1,206,639
Total Expenditures	\$379,516	\$5,175,117	\$4,464,315	\$1,206,639
Ending Fund Balance	\$5,428,908	\$486,257	\$1,156,639	-

Established to account for resources provided and restricted to expenditure for the construction of the new police station and remodel of the old .

City of Seagoville, Texas
Budget Summary
2024 Special Purpose Fund (Fund 67)

	Actual 2022-2023	Adopted 2023-2024	Projected 2023-2024	Proposed 2024-2025
Beginning Fund Balance	\$0	\$0	\$0	\$541,224
Revenues				
Bond				
Proceeds(Donation)	-	-	1,500,000	
Transfer from General Fund				182,000
Interest		-	30,000	5,000
Total Revenues	\$0	\$0	\$1,530,000	\$187,000
Total Available Funds	\$0	\$0	\$1,530,000	\$728,224
Expenditures				
Capital Outlay		-	988,776	
Total Expenditures	\$0	\$0	\$988,776	\$0
Ending Fund Balance	\$0	\$0	\$541,224	728,224